# **Pupil Exit Form – Leaving the Country**

**Parent** - please provide the following details (or as much detail as possible) so that our school may provide the new school abroad with your child’s information:

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| **Child’s name** |  | |
| **Date of move** |  | |
| **Documentation to support move**  **(e.g., Flight confirmation/details)** |  | |
| **New home address abroad** |  | |
| **Name of School your child will attend** |  | |
| **Contact details for School**  **Postal Address, Telephone numbers**  **and Email address** |  | |
| **Start Date at School** |  | |
| If you have not yet secured a school place for your child yet, **please ask for a Letter** that you can provide the new school with, once they have secured a place, so they can contact us. | | |
| **Parent/Carer(s) Name** |  |  |
| **Contact details for Parent/Carer(s)**  **(New landline, mobile numbers**  **and email addresses)** |  |  |
| **Print Name** |  | |
| **Signature** |  | |
| **Date** |  | |

**Please note:** If the new school abroad or new home address is not yet available, the details are required when known. If school is unable to obtain the information required, they have a legal duty to inform the local authority’s Children Missing from Education team.

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| **School use only** Please send completed form to CME via PL. |

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| New school details provided? | Yes / No | New home address provided? | Yes / No |
| Date confirmation requested |  | CML completed? | Yes / No |
| Receivedconfirmation? | Yes / No | SR1a sent? (if applicable) | Yes / No |
| Head Teacher Signature |  | Date |  |