# **Pupil Exit Form – Leaving the County**

This form is for families who are moving out of Derbyshire but remaining within England & Wales.

**Parent** - please provide the following details (or as much detail as possible) so that our school may provide the new school with your child’s information:

|  |  |
| --- | --- |
| **Child’s name** |  |
| **Date of move** |  |
| **New home address**  |  |
| **Name of School your child will attend** |  |
| **Contact details for School****Postal Address, Telephone numbers** **and Email address** |  |
| **Start Date at School** |  |
| If not completed new school above, **please ask for a Letter** that you can provide the new school with, once they have secured a place, so they can contact us. |
| If you haven’t secured a school place yet, have applications been made in the new local authority? |
| Local Authority |  |
| Schools applied for |  |
| **Parent/Carer(s) Name** |  |  |
| **Contact details for Parent/Carer(s)** **(New landline, mobile numbers****and email addresses)** |  |  |
| **Print Name** |  |
| **Signature** |  |
| **Date** |  |

**Please note:**

If the new school or new home address is not yet available, the details are required when known. If our school is unable to obtain the information required, they have a legal duty to inform the local authority’s Children Missing from Education team.