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Issue Dated: 25 January 2019

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Administration/Clerical

Business Services Assistant

JOB/18/01607

Grade 4 £16,832 - £17,095 per annum • 37 hours per week • County Hall, Matlock

Full Time • Fixed Term • - Due to funding for 6 months from start date • Adult Care

The post holder will contribute to the delivery of the Live Life Better Derbyshire service by assisting with the various referral processing pathways within the administration team. A wide variety of duties will be undertaken including answering incoming queries, dealing with potential and current clients and carrying out ad hoc administration tasks. The post will be based within the Live Life Better Derbyshire Administration team. Working within a very busy office, the successful candidate will require a good level of IT literacy including proficient use of Microsoft Word, Excel and Outlook along with the ability to adapt to bespoke databases. It is also essential that the successful candidate has excellent communication skills with the ability to communicate with a wide range of people whilst maintaining a professional attitude. Due to the nature of the service the successful candidate must demonstrate the ability and commitment to undertaking a comprehensive range of duties as well as demonstrating flexibility in order to meet the demands of the service.

If you would like more information before applying for the role please contact either Jenny Earnshaw on 07966 153478 or Caroline Mackie on 07964 248988 for a confidential and informal conversation.

Provisional Interview Date: 25 February 2019

Closing Date 3 February 2019

Care/Social Work

Care Worker (Community) (2 Posts)

JOB/18/00798

Grade 5 £7,432.56 - £7,688.04 per annum • 16 hours per week • Amber Valley Area Office, Ripley

Part Time • Permanent • Adult Care

Could you make a make a difference to the life of an older or disabled person? We're looking for a person to join our valued care teams helping Derbyshire residents lead independent, dignified lives in the Amber Valley area. As a Care Worker (Community) you will be ensuring people stay healthy, happy and well in their own homes by helping them with a variety of everyday tasks including assisting with medication.

You don't need previous experience as we'll give you all the training and support you need to do the job. If you're looking for a rewarding job that offers flexible working hours, good rates of pay and a good pension, free uniform, high quality training and many other benefits including a minimum of five weeks holiday and eight bank holidays a year (pro-rata) and extra pay for unsocial hours, we'd like to hear from you. You'll need to travel around the area to take up this role.

Provisional Interview Date: 27 February 2019.

Closing Date 3 February 2019

Care Worker (2 Posts)**JOB/18/01781**

Grade 5 Post 1 £9,290.64 - £9,610.08 per annum, Post 2 £11,148.84 - £11,532.12 per annum • Post 1 - 20 hours per week, Post 2 - 24 hours per week • Gernon Manor Home for Older People, Bakewell
Part Time • Permanent • Adult Care

We are recruiting Care Workers to help our residents lead dignified lives. Working as part of a valued care team you will be ensuring our residents stay happy, healthy and well by helping them with everyday tasks such as washing, dressing, eating meals, taking medication and socialising.

Understanding the needs of older people, including those with dementia, is an important part of the work. If you think you can make a positive difference to an older or disabled person's life and would like a rewarding job with room for progression, we want to hear from you.

You don't need previous experience as we will give you all the training and support that you will need to do the job. There will also be ongoing support and mentoring from experienced staff.

Working hours are flexible based on a three-shift pattern and we offer good rates of pay and a good pension, free uniform, high quality training and many other benefits including a minimum of five weeks holiday and eight Bank Holidays a year (pro rata), and extra pay for unsocial hours.

Provisional Interview Date 12 February 2019

Closing Date 10 February 2019

Care Worker (2 Posts)**JOB/18/01786**

Grade 5 - Post 1 - £9,290.64 - £9,610.08, Post 2 - £7,898.40 - £8,169.96 per annum • Post 1 - 20 hours per week, Post 2 - 17 hours per week • East Clune Home for Older People, Clowne
Part Time • Permanent • Adult Care

We're recruiting care workers to help our resident's lead a dignified lives. Working as part of a valued care team you'll be ensuring our resident's stay happy, healthy and well by helping them with everyday tasks such as washing and dressing, eating meals, taking medication and socialising. Understanding the needs of older people, including those with dementia, is an important part of the work.

If you think you can make a difference to an older or disabled person's life and would like a rewarding job with room for progression, we want to hear from you. You don't need previous experience as we'll give you all the training and support that you need to do the job. There'll be ongoing support and mentoring from experienced staff.

Working hours are flexible based on a three shift system and we offer good rates of pay and a good pension, free uniform, high quality training and eight bank holidays a year pro rata and extra pay for unsocial hours.

Provisional Interview Date: 27 February 2019.

Closing Date 10 February 2019

Care Worker (Community) (3 Posts)**JOB/19/00051****Grade 5 £8.91 - £9.22 per hour • As and when required • Maple Mews, Alfreton**

No Guaranteed Hours • Relief • Adult Care

Could you make a difference to the life of an older or disabled person? We are looking for people to join our valued care teams helping Derbyshire residents lead independent, dignified lives in Maple Mews Extra Care Housing Scheme Alfreton.

As a Care Worker (Community) you will be ensuring people stay healthy, happy and well in their own homes by helping them with a variety of everyday tasks including assisting with medication. You don't need previous experience as we'll give you all the training and support you need to do the job. If you're looking for a rewarding job that offers flexible working hours, good rates of pay and a good pension, free uniform, high quality training and many other benefits including a minimum of five weeks holiday and eight bank holidays a year (pro- rata) and extra pay for unsocial hours, we'd like to hear from you. You'll need to travel around the area to take up this role.

Provisional Interview Date: 28 February 2019.

Closing Date 10 February 2019**Domestic****JOB/19/00085****Grade 3 £9,854.88 - £9,963.72 per annum • 22 hours per week • The Spinney Home for Older People, Chesterfield**

Part Time • Fixed Term • - Covering for sick leave • Adult Care

We are looking for a domestic to join our team. You would be responsible for contributing to the provision of a comfortable, safe and hygienic environment for residents and staff. Knowledge of Health and Safety is required. The duties will include carpet shampooing, steam cleaning, floor cleaning and maintenance. Previous experience of using a variety of cleaning machines would be an advantage but full training will be provided. Previous experience is preferred but is not essential the successful applicant will be required to undertake training. The job will include unsocial hours working including weekends and Bank Holidays.

Provisional Interview Date: 15 February 2019.

Closing Date 10 February 2019**Care Worker (Community)****JOB/19/00112****Grade 5 £7,432.56 - £7,688.04 per annum • 16 hours per week • Thomas Fields Extra Care, Buxton**

Part Time • Permanent • Adult Care

Could you make a make a difference to the life of an older or disabled person? We're looking for people to join our valued care team helping Derbyshire residents lead independent, dignified lives in our new Extra Care Housing, Thomas Fields in Buxton.

As a care worker (community) you'll be ensuring people stay healthy, happy and well in their own homes by helping them with a variety of everyday tasks including assisting with medication. You don't need previous experience as we'll give you all the training and support you need to do the job. If you're looking for a rewarding job that offers good rates of pay and a good pension, free uniform, high quality training and many other benefits including a minimum of five weeks holiday and eight bank holidays a year (pro- rata) and extra pay for unsocial hours, we'd like to hear from you. This post will involve working three shifts and weekends.

Closing Date 10 February 2019

Care Worker (2 Posts)**JOB/19/00102**

Grade 5 £17,189 - £17,780 per annum, pro rata • Post 1 -21 hours and 50 minutes per week, Post 2 - 22 hours and 10 minutes per week • Lady Cross House, Sandiacre
Part Time • Permanent • Adult Care

We are recruiting Care Workers to help our residents lead dignified lives. Working as part of a valued care team you will be ensuring our residents stay happy, healthy and well by helping them with everyday tasks such as washing, dressing, eating meals, taking medication and socialising. Understanding the needs of older people, including those with dementia, is an important part of the work. If you think you can make a positive difference to an older or disabled person's life and would like a rewarding job with room for progression, we want to hear from you.

You don't need previous experience as we will give you all the training and support that you will need to do the job. There will also be ongoing support and mentoring from experienced staff. Working hours are flexible based on a three-shift pattern, which includes early and late shifts, plus nights. We offer good rates of pay and a good pension, free uniform, high quality training and many other benefits including a minimum of five weeks holiday and eight Bank Holidays a year (pro rata), and extra pay for unsocial hours.

For an informal discussion please contact the Unit Manager, Kate Wilson on 01629 531819.

Post 1: 21 hours and 50 minutes per week - £10,141.56 - £10,490.16 per annum

Post 2: 22 hours and 10 minutes per week - £10,299.60 - £10,653.84 per annum

Closing Date 10 February 2019

Care Worker (4 Posts)**JOB/19/00145**

Grade 5 £17,189 - £17,780 per annum, pro rata • Various hours available • Meadow View, Darley Dale
Part Time • Permanent • Adult Care

We're recruiting Care Workers to help our residents lead dignified lives. Working as part of a valued care team you'll be ensuring our residents stay happy, healthy and well by helping them with everyday tasks such as washing and dressing, eating meals, taking medication and socialising. Understanding the needs of older people, including those with dementia, is an important part of the work.

If you think you can make a positive difference to an older or disabled person's life and would like a rewarding job with room for progression, we want to hear from you. You don't need previous experience as we'll give you all the training and support that you will need to do the job. There'll also be ongoing support and mentoring from experienced staff. This position is to support clients using our day service however they may be a need to work upon a three-shift pattern. We offer good rates of pay and a good pension, free uniform, high quality training and many other benefits including a minimum of five weeks holiday and eight Bank Holidays a year (pro-rata), and extra pay for unsocial hours.

Working hours:

Post 1 - 29 hours and 30 minutes per week £13,704.84 - £14,175.96 per annum.

Post 2 - 25 hours and 15 minutes per week £11,729.76 - £12,133.08 per annum.

Post 3 - 19 hours and 55 minutes per week £9,254.52 - £9,572.76 per annum.

Post 4 - 19 hours and 35 minutes per week £9,096.48 - £9,409.20 per annum.

Provisional Interview Date: 26 February 2019

Closing Date 10 February 2019

Care Worker**JOB/19/00104****Grade 5 £7,047.48 - £7,289.76 per annum • 15 hours and 10 minutes per week • Ada Belfield House, Belper**
Part Time • Permanent • Adult Care

We're recruiting Care Workers to help our residents lead dignified lives. Working as part of a valued care team you'll be ensuring our residents stay happy, healthy and well by helping them with everyday tasks such as washing and dressing, eating meals, taking medication and socialising. Understanding the needs of older people, including those with dementia, is an important part of the work.

If you think you can make a positive difference to an older or disabled person's life and would like a rewarding job with room for progression, we want to hear from you. You don't need previous experience as we'll give you all the training and support that you will need to do the job. There'll also be ongoing support and mentoring from experienced staff. Working hours are flexible based on a three-shift pattern and we offer good rates of pay and a good pension, free uniform, high quality training and many other benefits including a minimum of five weeks holiday and eight Bank Holidays a year (pro-rata), and extra pay for unsocial hours.

Provisional Interview Date: 15 February 2019.

Closing Date 10 February 2019**Caretaking/Cleaning/Security****Caretaker****JOB/18/01043****Grade 4 £11,385.24 - £11,563.20 per annum • 30 hours per week • Redhill Primary School, Ockbrook, Derby**
Full Time • Permanent • Commissioning, Communities and Policy

A caretaking position at Redhill Primary School working a split shift, 7.00am - 10.00am and 4.00pm - 7.00pm Monday to Friday, a certain amount of Flexibility would be available during School Holidays with Consent of the Head Teacher.

Closing Date 3 February 2019**Cleaner****JOB/18/01079****Grade 3 £4,479.96 - £4,529.40 per annum • 10 hours per week • Denby Depot, Ripley**
Part Time • Permanent • Commissioning, Communities and Policy

Mobile Cleaner required to fulfil daily cleaning tasks in schools, libraries and adult education centre. This role will require work in the Alfreton, South Normanton and Belper areas. The working hours will be 4.00pm - 6.00pm Monday to Friday.

Closing Date 3 February 2019**Cleaner****JOB/18/01592****Grade 3 £2,802.72 - £2,833.56 per annum • 7 hours 30 minutes per week, 38 weeks per year • Norbriggs Primary School, Chesterfield**
Part Time • Permanent • Commissioning, Communities and Policy

The successful candidates will be required to, clean toilets, classrooms, corridors and offices, suction clean carpets, mop floors, damp dust areas and empty rubbish bins. You must have a flexible and reliable approach. Previous experience of cleaning would be an advantage but training will be provided. Hours of work are Monday to Friday 3.45pm - 5.15pm.

Closing Date 10 February 2019

Cleaner**JOB/18/01577****Grade 3 £6,726.72 - £6,801.00 per annum • 18 hours per week, 38 weeks per year • White Hall Centre, Buxton**

Part Time • Permanent • Childrens Services

White Hall Centre is an old manor house approximately 3 miles from Buxton. The centre is a long, established residential outdoor education centre and operates 7 days per week, 52 weeks per year. In addition to the sleeping accommodation there are various meeting rooms, dining room, shower and toilet facilities. Due to increasing demand and to assist with maintaining our high standard of accommodation and service which we provide we are looking to recruit an additional, permanent, part-time cleaner, to join our small, dedicated team of cleaners, 3 days per week, school term time only. The hours will normally be 9.00am - 1.00pm Monday and Wednesday and 9.00am - 4.00pm Friday, but these hours may vary according to service needs/demand. In addition to the 15 hours cleaning time at White Hall, this post also has 3 hours cleaning time attached to it to clean Grin Low Cottage, which is a small residential establishment on the edge of Buxton Country Park, Ladmanlow. The successful candidate will preferably have experience in cleaning a large house or small hotel, but training can be given.

Closing Date 3 February 2019**Caretaker****JOB/18/01707****Grade 4 £8,188.80 - £8,316.72 per annum • 18 hours per week • Denby Depot, Ripley**

Part Time • Permanent • Commissioning, Communities and Policy

The successful candidate will be required to undertake a variety of cleaning, security, janitorial and DIY duties. You will also be required to operate electrically powered rotary machines for which training will be provided.

As this is a mobile post, the successful candidate will be required to travel to various sites across the county.

Provisional Interview Date: 15 February 2019

Closing Date 10 February 2019**Cleaner****JOB/19/00003****Grade 3 £3362.64 - £3399.84 per annum • 9 Hours per week, 38 weeks per year • Langley Mill CE (Cont) Infant School, Langley Mill**

Part Time • Permanent • Commissioning, Communities and Policy

The successful candidate will be required to undertake a variety of cleaning duties, including the use of electrically powered rotary floor machines for which training will be given.

Provisional Interview Date: 18 February 2019

Closing Date 3 February 2019**Catering****Catering Assistant****JOB/18/00927****Grade 2 £4,435.80 - £4,460.16 per annum • 12 hours per week • Killamarsh St Giles CE Primary School**

Part Time • Fixed Term • - Due to finite funding until the end of July 2019 • Childrens Services

You will be working in a busy production kitchen assisting with the preparation, cooking and service of the lunch time meals to a number of pupils.

Provisional Interview Date: 14 February 2019

Closing Date 3 February 2019

Catering Assistant**JOB/18/00779****Grade 2 £2,310.24 - £2322.96 per annum • 6 hours and 15 minutes per week • Creswell Junior School, Creswell**

Part Time • Fixed Term • - Due to finite project until 31 July 2019 • Childrens Services

You will be working as part of a team in a busy school kitchen assisting with the preparation, cooking and service of the lunchtime meals to a number of pupils daily together with associated washing up and cleaning duties. It is essential that you can demonstrate a flexible attitude to work, have knowledge of the principles of food hygiene, storage and service and have good interpersonal skills appropriate to a school environment. If you do not already hold NVQ II Food Hygiene you will be required to successfully complete it upon appointment. The hours will be worked during term time only.

Provisional Interview Date: 23 February 2019

Closing Date 3 February 2019**Catering Supervisor****JOB/18/01326****Grade 5 £12,929.16 - £13,373.76 • 32 hours 30 minutes per week, 39 weeks per year • Firs Primary School, Derby**

Part Time • Permanent • Childrens Services

Working as part of the catering team, the post-holder will have the responsibility for managing all aspects in our busy kitchens. This will include general kitchen duties, food preparation, service and bookwork for a number of meals per day, this may include exports.

You will need to demonstrate all-round catering experience and have good communication skills. Working to pre-planned menus, it is essential that potential candidates possess an awareness of portion and cost control.

To apply you will be ideally qualified to City & Guilds 706/1 level/NVQ Level II or have relevant experience, with a sound knowledge of Health & Safety and possess a Basic Food Hygiene Certificate.

Provisional Interview Date: 17 February 2019.

Closing Date 3 February 2019**Caterer****JOB/19/00071****Grade 6 £18,073 - £19,222 per annum • 37 hours per week • The William Allitt School, Swadlincote**

Full Time • Permanent • Childrens Services

Caterer to manage all aspects of this busy Secondary School kitchen. Are you ready for a challenge? The successful applicant will be responsible for a large, busy, cashless catering operation to include ordering and stock taking. The work is very demanding and requires a person who is a team builder and customer focused. Must be comfortable with all aspects of delivering a quality catering service in partnership with the school.

To apply you will be ideally qualified to 706/1 and 706/2 or NVQ level III or have relevant experience, together with a sound knowledge of Health and Safety requirements and possess a basic food hygiene certificate. Please note that it is a condition of employment that all Catering Staff attend basic food hygiene and Health and Safety training. This training is funded by the Authority.

Closing Date 10 February 2019

Catering Assistant **JOB/18/01780**

Grade 2 £8,862.00 - £8,910.72 per annum • 20 hours per week • East Clune Home for Older People, Clowne
Part Time • Permanent • Adult Care

You will be working in a busy production kitchen preparing, cooking and serving meals to the service users.

Provisional Interview Date: 26 February 2019.

Closing Date 10 February 2019

Catering Assistant **JOB/19/00084**

Grade 2 £7,901.28 - £7,944.60 per annum • 17 hours and 50 minutes per week • The Spinney Home for Older People, Chesterfield

Part Time • Fixed Term • - Covering for sick leave • Adult Care

We are looking for a Catering Assistant to work as part of our catering team, to include general duties, food preparation and service. The potential candidate will have an awareness of giving priority to presentation and be being customer focused. The job will include unsocial hours working including weekends and Bank Holidays.

Closing Date 10 February 2019

Catering Assistant **JOB/19/00108**

Grade 2 £9,012.24 - £9,061.68 per annum • 10 hours per week, 39 weeks per year • Swanwick Primary School, Alfreton

Part Time • Permanent • Childrens Services

You will be working in a busy production kitchen assisting with the preparation, cooking and service of the lunch time meals to a number of pupils. There are also furniture duties included in this post.

Closing Date 10 February 2019

Catering Assistant **JOB/19/00136**

Grade 2 £3,888.96 - £3,910.44 per annum • 10 hours and 15 minutes per week, 39 weeks per year • Fritchley CofE (Aided) Primary & Nursery School

Part Time • Fixed Term • - Due to finite funding until the end of July 2020 • Childrens Services

You will be working in a busy production kitchen assisting with the preparation, cooking and service of the lunch time meals to a number of pupils. This post will also include furniture duties.

Closing Date 10 February 2019

Catering Assistant **JOB/19/00141**

Grade 2 £3,795.00 - £3,815.88 per annum • 10 hours per week, 39 weeks per year • Newhall Community Junior School, Swadlincote

Part Time • Fixed Term • - Due to finite funding until the end of July 2020 • Childrens Services

You will be working in a busy production kitchen assisting with the preparation, cooking and service of the lunch time meals to a large number of pupils. You will be required to maintain all hygiene standards in the unit and have a good customer service approach. You will be working in a large team and expected to be able to help erect and dismantle the dining room furniture on a daily basis.

Provisional Interview Date: 28 February 2019.

Closing Date 10 February 2019

Catering Supervisor**JOB/19/00162****Grade 5 £14,339.88 - £14,832.96 per annum • 37 hours per week, 38 weeks per year • David Nieper****Academy, Alfreton**

Full Time • Permanent • Childrens Services

Working as part of the catering team, the post-holder will have the responsibility for managing all aspects in our busy kitchens. This will include general kitchen duties, food preparation, service and bookwork for a number of meals per day, this may include exports.

You will need to demonstrate all-round catering experience and have good communication skills. Working to pre-planned menus, it is essential that potential candidates possess an awareness of portion and cost control.

To apply you will be ideally qualified to City & Guilds 706/1 level/NVQ Level II or have relevant experience, with a sound knowledge of Health & Safety and possess a Basic Food Hygiene Certificate.

Closing Date 10 February 2019

Childrens Social Care/Social Work

Social Worker**JOB/19/00091****Grade 9-11 £24,573 - £34,497 per annum, pro rata • Various hours available • Countywide**

Part Time and Full Time hours available • Permanent • and Fixed Term contracts available • Childrens Services

Be a Social Worker in Derbyshire. We're investing in our children's social work service and expanding our teams across Derbyshire. We're currently remodelling our children's social work service to create smaller teams with reduced caseloads supported by new practice supervisors.

We have a variety of positions available in our children's social work service including in our child protection, children in care and disability teams for experienced and newly-qualified social workers across our six locality areas and our specialist disability service:

- Amber Valley • Chesterfield • Erewash • High Peak • North East Derbyshire • Bolsover • South Derbyshire • Countywide specialist disability service.

If you have a social work qualification and your HCPC registration – or are a graduate waiting for registration – we'd love to hear from you.

Our children's services are currently rated 'good' by Ofsted and we have excellent partnership working arrangements that help our social workers deliver good outcomes for children and their families.

We're proud of our social work practice and commitment to children and their families in Derbyshire, our excellent supervision, systemic practice, manageable caseloads, innovative working, training opportunities and high aspirations for the children we work with.

(For further information please see overleaf).

We offer something different and there are lots of good reasons to be a social worker in Derbyshire:

- You'll receive excellent supervision and support
- We're committed to systemic practice and safe outcomes
- You'll be part of a supportive peer network with supportive colleagues and managers
- We're investing in our children's social work service to recruit additional workers and secure its future
- You'll have a manageable caseload
- You'll enjoy a diverse range of cases provide an exciting, challenging and rewarding experience.
- Despite the challenges of the role morale in Derbyshire is high
- We have excellent training and development opportunities including a focus on practice skills and leadership development
- We offer on-the-job opportunities and progression into roles as senior practitioners and the chance to train for further formal qualifications
- Effective leadership and management helps to reduce risk for our social workers as well as the children and families they support
- We take a preventative, practical and honest approach to our work with families
- We've introduced accelerated pay progression opportunities for frontline social workers following their ASYE
- We have salaries which are competitively benchmarked with other East Midlands authorities
- Our children's services are rated 'good' by Ofsted with many examples of 'outstanding' practice
- We have excellent partnership working arrangements that help our social workers deliver good outcomes for children and their families

The benefits of working for Derbyshire County Council:

- You'll be eligible to join the Local Government Pension Scheme where you pay your contributions and we pay too. It's a flexible scheme and an important part of your employment package providing an excellent range of benefits
- You'll be part of a generous annual leave and flexi time scheme. We support flexible working and leave arrangements
- You'll enjoy benefits including our occupational health, physiotherapy and counselling services, free car parking at most of our sites and free childcare vouchers
- Derbyshire is a great place to live and work. It's only a short drive to Derby, Nottingham, Sheffield and Manchester but is also home to miles of beautiful countryside and has the Peak District National Park on its doorstep. The county enjoys house prices below the UK average and has great road and rail links
- We're a council that cares – and that comes across to our families You can find out more about working for us – at www.derbyshire.gov.uk/socialworkjobs Permanent and Fixed Term posts are available.

Provisional Interview Date: Mid-March 2019

Closing Date 20 February 2019

Education - Non Teaching/Support Services

Regular School Crossing Patrol

JOB/18/01123

Grade 3 £16,574 - £16,757 per annum • 6 hours 15 minutes per week, 39 weeks per year • Station Rd, Whitwell Part Time • Fixed Term • - Due to funding until the end of March 2020 • Economy, Transport and Environment

School Crossing Patrols provide an important and invaluable road safety service, helping young children cross busy roads on their way to school. Applicants must be reliable, punctual and able to work unsupervised. Regular SCP's are paid throughout the school holidays.

Closing Date 3 February 2019

Education - Youth & Adult Services

Instructor - Level 1 (5 Posts)

JOB/18/01736

Grade 7 £10.26 - £11.19 per hour • As and when required • Markeaton Park, Derby
No Guaranteed Hours • Relief • Childrens Services

Skyline at Markeaton is a fantastic high ropes course close to the centre of Derby. Recently re-opened it has a wide range of customers from schools to families and community groups. We are looking to recruit relief activity instructors who will join the team to provide high quality outdoor education to visitors to Skyline. We are looking for people who have enthusiasm, excellent customer service and the ability to facilitate groups on the high ropes course.

Closing Date 10 February 2019

Finance

Senior Auditor (2 Posts)

JOB/18/00454

Grade 10 £27,367 - £30,373 per annum • 37 Hours per week • County Hall, Matlock

Full Time • Permanent • Commissioning, Communities and Policy

Due to the internal promotion of the previous post holders, we are looking to recruit committed and proactive professionals who wish to make a difference to the work of local government and can demonstrate current experience in an audit, regulatory or compliance function. You should also have supervisory skills and welcome the stimulus and challenge of an operational post in this high profile, internal audit environment.

We recognise that our workforce are our greatest asset and we are dedicated to mutual development. This post offers opportunities to gain valuable experience and career development for the successful candidates. The roles are also key in the development of innovative approaches to governance, risk management and internal controls, as well as offering the post holders the opportunity to contribute to the continued strategic/professional development of the Unit. The County Council is embarking on a period of transformational change and our Audit function will play a key part in ensuring that robust and effective systems are in place.

The Audit Services Unit has full operational independence within the Council and is an established provider of the full range of internal audit services to the Corporate Authority and its Strategic Directors. You will be involved in a wide range of reviews including:-

- financial and operational systems;
- appraisal of IT systems controls and compliance with relevant legislation;
- project work aligned to the Council's significant risks;
- investigations.

Applicants should hold a relevant qualification and be able to demonstrate current experience of audit, regulatory or compliance work. You should have a proven record of achievement and the ability to work both on your own initiative and as part of a team delivering sensitive/strategic audit assignments/investigations/project work to a high standard, within assigned budgets across the full spectrum of services. We would consider suitable applicants wishing to work part time or flexible working arrangements.

In return we offer an excellent range of benefits to our employees:-

- competitive salary;
- travel expenses associated with completing the duties of your post;
- Local Government Pension Scheme;
- flexible working between the hours of 7.00am and 7.00pm;
- continued professional development;
- generous leave scheme.

If you wish to discuss the requirements of the post please call Carl Hardman Assistant Director of Finance (Audit) on (01629) 538708.

Provisional Interview Date: Week Commencing 25 February 2019

Closing Date 10 February 2019

Maintenance/Construction/Property Services

Team Leader (Mechanical Manager)

JOB/19/00015

Grade 11 £31,404 - £34,497 per annum • 37 hours per week • Chatsworth Hall, Matlock

Full Time • Permanent • Commissioning, Communities and Policy

We require a Mechanical Operations Manager, to deliver the provision of a high quality, customer focused service for building services maintenance and installation for internal and external customers, with knowledge of public buildings and schools design - new build, refurbishment and maintenance - to join our busy multi-disciplinary operations team in based in Chatsworth Hall, Matlock Derbyshire. Projects will range in value up to £2m. Working in local government is a highly satisfying and rewarding experience in so many ways, and you will enjoy an excellent range of benefits at Derbyshire County Council.

We recognise that our workforce are our greatest asset and we are currently looking for inspired and proactive people who are committed to new ways of thinking and working.

As a Mechanical Operations Manager, you'll be working within a dynamic, challenging and stimulating environment, with the opportunity to apply your growing knowledge and expertise to a wide range of exciting projects. You will work alongside in-house multi-disciplinary operations team.

Duties will include:

- Ability to assist in the day to day office organisation of the operations team.
- You will manage, priorities and programme the allocation of work and resources for Mechanical operations and monitoring performance.
- You will undertake the role of the DCC Duty holder to the relevant trade organisation (gas Safe), and ensure that the DCC operational team maintains the necessary certification as a competent contractor.
- You will have significant experience of managing engineering staff resources, HR, workforce, budgets, workloads and developing a team to achieve targets. The team will deliver a programme of repairs and maintenance, new installation, and statutory compliance testing for internal and external customers.
- Comprehensive knowledge and understanding of relevant mechanical engineering services is required together with a good understanding of electrical engineering services.
- You will assist the Engineering Design and Operations Manager with the development of office Quality Assurance, procedures and policies, to ensure effectiveness in the management of engineering operations services.
- Provide expert professional advice to our internal and external customers, regarding the suitability of existing buildings with regards to proposed installation, change of use including assessment of existing services capacities.
- Provide expert professional advice in the event of emergency incidents. This may include an out of hour's response.
- Proficient in the use of IT applications
- The ability to travel is essential to this post.
-

In return for your commitment, we can offer you:

- A supportive working environment
- Continuing professional development
- Flexible working hour's scheme that gives the ability for additional time off
- Competitive salary
- Membership of the Local Government Pension Scheme
- Generous holiday entitlement.

If you would like further information about this post please contact Christopher Martin on 01629 536357.

Closing Date 10 February 2019

Engineering Tradesperson(Mechanical) (4 Posts)**JOB/19/00028****Grade 8 £22,184 - £23,975 per annum • 37 hours per week • Chatsworth Hall, Matlock**

Full Time • Permanent • Commissioning, Communities and Policy

Working in local government is a highly satisfying and rewarding experience in so many ways, and you will enjoy an excellent range of benefits at Derbyshire County Council. There is the potential to increase earnings with banked hours, overtime and call-out. We recognise that our workforce are our greatest asset and we are currently looking for inspired and proactive people who are committed to new ways of thinking and working.

As a Mechanical Tradesperson with us, you'll be working within a dynamic, challenging and stimulating environment, with the opportunity to apply your growing knowledge and expertise to a wide range of exciting projects. You will be involved in installation, repair and maintenance of Mechanical installations in major and minor building projects (new and refurbishment), and work on buildings owned by the Council, such as schools, care homes libraries etc. If you are a qualified Mechanical Tradesperson with NVQ Level 3 this could be the opportunity you are looking for. In return for your commitment, we can offer you:

- A supportive working environment
- Continuing professional development
- A banked hours scheme that gives the ability for additional time off or the opportunity for payment at year-end
- Competitive salary
- Opportunity to earn overtime
- Paid travel time and expenses to and from work
- Potential access to a company vehicle
- Membership of the Local Government Pension Scheme
- Generous holiday entitlement.

If you would like further information about this post please contact Christopher Martin on 01629 536357.

Closing Date 10 February 2019

Policy/Research

Policy and Performance Officer**JOB/19/00097****Grade 11 £31,404 - £34,497 per annum • 37 Hours per week • Amber Valley Area Office,****Ripley**

Full Time • Permanent • Childrens Services

The primary focus of this role will be to support Amber Valley and Erewash operational teams. You will be primarily based within these districts with regular visits to County Hall in Matlock. The post holder will be expected to have the following specific skills, knowledge and experience. Experience of bringing together a wide range of intelligence to support effective self-evaluation, self-reflection, planning and review. Knowledge and experience of researching, analysing, reporting, informing and influencing the development of service planning and performance initiatives. Partnership/external liaison work. Ability to monitor, report and challenge performance. Knowledge of consulting, engaging, developing and maintaining effective working relationships with a variety of stakeholders including staff, service users and partner agencies. If you're educated to degree level or equivalent and have excellent IT, communication and presentation skills, we would like to hear from you. If you require further details on the post or the working environment then please contact Sara Lewis on 01629 536444.

Provisional Interview Date: 15 February 2019.

Closing Date 10 February 2019

Participation and Engagement

Participation Manager

JOB/19/00133

Grade 13 £24,781.32 - £26,904.12 per annum • 23 hours per week • County Hall, Matlock

Part Time • Fixed Term • - Pending restructure until the end of March 2021 or 2 years from start date. • Childrens Services

An exciting opportunity has arisen in the Children's Services Quality, Performance and Participation Service for a Participation Manager. The key purpose of this role is to provide strategic leadership to the development of engagement and participation of children and young people across the department and to contribute to the delivery of outstanding services throughout the department. We are looking to appoint someone who has:

- Proven success in the development of effective engagement strategies involving children and young people and their families.
- Significant experience working collaboratively with and influencing a range of services to ensure children and young people's views are integral to service development and delivery.
- A proven track record of managing resources effectively and working through others to implement and embed engagement strategies that have improved services for children and young people.
- Proven success in the promotion of the rights of children and young people through presentations, articles, workshops, seminars, training sessions and involvement in both service development and re-design.
- Experience of working as a leader and manager of change and service improvement across Children's Services including partner agencies
- A qualification at degree level in a related field.

Provisional Interview Date: 4 and 5 March 2019

Closing Date 10 February 2019

Public Health

Service Manager

JOB/19/00069

Grade 13 £39,867 - £43,282 per annum • 37 hours per week • County Hall, Matlock

Full Time • Permanent • Adult Care

We looking to appoint a Service Manager to lead the stop smoking function within the Live Life Better Derbyshire service that is part of the Public Health Department in Derbyshire County Council. The Council directly delivers a range of lifestyle improvement services including stop smoking, weight management and physical activity. The post holder will bring energy, drive and innovation to the development and delivery of our stop smoking service and have responsibility for the line management of a large team of Health Improvement Advisers who deliver stop smoking services. You will play a key role in working with colleagues in Public Health and with other stakeholders (eg. midwives) to support the tobacco control agenda and engaging key target groups such as pregnant women to stop smoking. In addition you will work closely with other Service Managers in Live Life Better Derbyshire to ensure that the service takes a truly integrated approach to delivering lifestyle focused services. We invite applications from individuals who have experience of delivering stop smoking services and are skilled at managing relationships and negotiating across a wide range of organisations, who understand the challenges and opportunities of working in local authorities and who will provide strong leadership in contributing to the work of our dynamic Live Life Better Derbyshire Team. If you would like to discuss this role informally please contact Darran West, Group Manager at darran.west@derbyshire.gov.uk to arrange a conversation.

Provisional Interview Date: Week commencing 11 February 2019

Closing Date 10 February 2019

Teaching - Headship

Headteacher (L10 - L16)

JOB/19/00204

(Leadership 10 - 16) • Full-time • Ashbrook Infant and Nursery School, Borrowash

Full Time • Permanent

ISR: 10-16 • NoR: 121

“We care, we learn, we have fun”

Due to the retirement of our Headteacher, we are looking for an inspirational leader with a clear vision for the further development of our happy, successful and inclusive school for September 2019.

The governors are looking for:

- Someone who can build excellent relationships with children, staff, parents, governors and the wider community.
- Someone with vision to continue to build upon the school's strengths and to take it forward to further success.
- Someone who is passionate about high quality, Early Years education and will help children enjoy their learning whilst realising their full potential.

The children are looking for:

- Someone gentle and kind who looks after them.
- Someone who is respectful and keeps them safe.
- Someone who can juggle!

We can offer:

- Strong relationships with other local schools and the wider community.
- A commitment to continued professional development.
- Supportive staff, governors and parents.
- Friendly, caring children who are keen to learn.

Visits to the school by arrangement are warmly welcomed – please contact Helen Jackson on 01332 662695.

Please also visit our website for further details of the school – www.ashbrookinfantandnursery.co.uk

Committed to safeguarding the welfare of our children.

Provisional Interview Date: 11 and 12 March 2019

Closing Date 24 February 2019

Leadership (L8 - L14) • Full-time • Taddington and Priestcliffe CE (VA) Primary School Full Time • Permanent

ISR: L8 - L14 • NoR: 56

Required from Easter 2019. Are you the inspirational leader and excellent classroom practitioner who has warmth and energy to enable our children to be the best that they can be?

We are looking for:

- Someone with the vision to lead the school from good to outstanding
- An excellent classroom teacher who can engage and inspire our enthusiastic children
- Someone who can further develop the strong links with the church

We can offer:

- A friendly and happy learning environment
- Dedicated staff and friendly and caring children who are keen to learn
- A commitment to continued professional development
- A committed, supportive and active governing body
- A strong partnership with the community
- A caring and inclusive Christian character and strong links to the parish church.

We are in a delightful village location in the heart of the Peak District. Visits welcome by appointment please contact us on 01298 85278.

Please also visit our website for further details of the school – www.taddingtonpriestcliffe.derbyshire.sch.uk/

Committed to safeguarding the welfare of our children.

Provisional Interview Date: 6 and 7 March 2019

Closing Date 7 February 2019

Schools and Academies

Administration/Clerical

Behaviour Support Assistant

JOB/19/00202

Band E points 18-21 £18,870 - £20,541 per annum • Hours to be worked on an annualised basis (to meet the needs of the school) • Shirebrook Academy, Aston Community Education Trust

Full Time • Permanent

Governors are seeking to appoint an enthusiastic Behaviour Support Assistant. This post involves supporting the learning of students in alternative provision and those in mainstream provision who require mentoring, counselling and guidance.

We were inspected in March 2013 and were graded as 'outstanding' in every category. We moved in to purpose built 'State of the Art' buildings in April 2013. On 1st May 2017 we joined ACET (Aston Community Education Trust) which further strengthens our capacity to improve opportunities for all our students and staff.

This Academy is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. We are also an equal opportunities Employer and we are committed to CPD all of our staff.

Details and application packs are available on the Academy website www.shirebrookacademy.org/information/vacancies Please note: we do not accept C.V's. and the Academy application form must be completed.

Please return to: bnorman@shirebrookacademy.org or post to: Belinda Norman, Principal's PA, Shirebrook Academy, Common Lane, Shirebrook, Mansfield, Notts. NG20 8QF. Telephone: 01623 742722.

Please ensure your completed application form is returned directly to the school by 8.30am on the closing date.

Closing Date 8 February 2019

Caretaking/Cleaning/Security

Cleaner

JOB/18/01173

Grade 3 £4,110.72 - £4,156.20 per annum • 11 hours per week, 38 weeks per year • Brampton Primary School, Chesterfield

Part Time • Permanent

Brampton Primary is a school where, "Every Child Matters" and is committed to safeguarding and promoting the welfare of its pupils. Anyone applying to work in our school is expected to share this commitment.

We are looking to appoint a Cleaner to work as part of a team, providing a variety of cleaning duties, to include cleaning classrooms, toilets and offices. Previous cleaning experience is essential and any successful applicants will be required to undertake training.

If you think you may be the right person, and would like to be part of our happy and improving school, we would love to hear from you. Visits to the school are warmly encouraged.

Closing Date 10 February 2019

Education - Non Teaching/Support Services

Learning Support Assistant

JOB/18/01528

Grade 5 £5,813.40 - £6,013.32 per annum • 15 hours per week, 39 weeks per year • Granby Junior School, Ilkeston

Part Time • Fixed Term • - Due to pupil numbers until the end of August 2019

We are looking for a caring, calm and confident individual who will provide high quality support on a 1-1 basis, working mornings only. You will provide the primary medical support for a child and operate within the instructions detailed in their Individual Healthcare Plan. You will liaise with the class teacher to review lesson plans tailoring these to the child's capabilities and energy levels on a daily basis. The successful candidate will be flexible and have the ability to make effective decisions concerning the welfare of the student, often working under pressure and within timescales. You will hold a First Aid at Work qualification and have a basic understanding of common long term health conditions. The successful candidate will be an excellent communicator and be able to work as part of a team.

Our school is committed to safeguarding and promoting the welfare of children and expects all staff and volunteers to share this view.

Visits to the school are warmly welcomed. For further information please contact the school office on 0115 932 2424.

Closing Date 10 February 2019

Science Technician

JOB/19/00169

Scale 3 £17,681 - £18,672 (£15,267 - £16,123 pro rata) • 37 hours per week, 40 weeks per year • Queen Elizabeth's Grammar School Ashbourne, Academy

Full Time • Permanent

QEGSMAT are seeking to appoint a Science Technician on a permanent basis to contribute towards effective teaching and learning by providing technical support to the Science Department. We are looking for the successful candidate to start as soon as possible.

The Trust's vision is to 'Question, Explore; Give; Succeed' and our exceptional staff, strong leadership and motivated children and young people, as well as excellent facilities, provide the successful formula for this. Queen Elizabeth's Grammar School Ashbourne Academy is an 11-18 Comprehensive School in the picturesque town of Ashbourne. The school enjoys an excellent reputation within the local community. Academic standards are already very high in all key stages but we are not complacent and continually seek to expand and improve upon opportunities afforded to our students.

Queen Elizabeth's Grammar School Ashbourne Academy is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

If you are interested in this position please complete an application form found at <https://www.qegsmat.com/currentvacancies/> and email it to hr@qegsmat.com before the closing date.

Provisional Interview Date: Week commencing 4 February 2019

Closing Date 27 January 2019

Higher Level Teaching Assistant**JOB/19/00174****Grade 9 £21,041.88 - £22,574.76 per annum • 37 hours per week, 39 weeks per year • Bolsover C of E Junior School**

Full Time • Fixed Term

The Governors are seeking to appoint an enthusiastic and caring Higher Level Teaching Assistant to join our friendly team.

Provisional Interview Date: Week commencing 11 February 2019

Closing Date 3 February 2019**Teaching and Learning Assistant****JOB/19/00175****Grade 7 £6,185.16 - £6,745.20 per annum • 13 hours 30 minutes per week, 39 weeks per year • William Gilbert Endowed Primary School, Duffield**

Part Time • Permanent

William Gilbert School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

The Governors are seeking to appoint a hardworking and friendly Level 2 Teaching & Learning Assistant to work in our Nursery Class for 13 hours 30 minutes per week, with a potential of increasing to 16 hours in the summer term. The successful candidate needs to be Early Years trained with the ability to be flexible as the hours are split across the week.

For further details of the hours, or to visit the school please contact the school office on 01332 840395. Please do not apply using the Derbyshire County Council website.

Please complete the attached DDAT Support Staff application form and return directly to the school by the closing date.

Provisional Interview Date: week commencing 11 February 2019

Closing Date 3 February 2019**Midday Supervisor****JOB/19/00178****Grade 3 £2,003.88 - £2,014.92 per annum • 5 hours 25 minutes per week, 38 weeks per year • Ashbourne Hilltop Primary and Nursery School**

Part Time • Permanent

We are a happy, friendly school with a warm and caring family ethos. We wish to appoint an enthusiastic Midday Supervisor (to start as soon as possible) to join the team to supervise children during lunchtimes. The successful candidate will be expected to promote good behaviour and good manners and help the children feel happy, safe and secure.

The school is committed to safeguarding and promoting the welfare of children and expects all staff to share this commitment. Visits to the school are warmly encouraged

Closing Date 3 February 2019

Specialist Teaching and Learning Assistant**JOB/19/00179**

Grade 8 £9,498.12 - £10,264.92 per annum • 18 hours 30 minutes per week, 39 weeks per year • Henry Bradley Nursery and Infant School, Chesterfield
Part Time • Permanent

The Governors of Henry Bradley Nursery & Infant School wish to appoint a suitably qualified and highly motivated Teaching Assistant to take up post at the beginning of the spring term.

The successful applicant will be working with the Nursery teacher and senior teaching assistant to support children in our Nursery setting. The successful candidate will be required to support the teacher in enabling our children to make accelerated progress to prepare them for the next phase of their learning journey in Reception, supporting children so they can access all areas of learning and ensuring the wellbeing and safety of children within the setting.

The successful candidate must be able to work as a key member of a highly motivated and successful team, show initiative and demonstrate good communication skills. Enthusiasm and the ability to build effective professional relationships with colleagues, pupils and parents are essential for this role.

Henry Bradley Infant School is committed to safeguarding & promoting the welfare of all its children & expects all staff & volunteers to share this commitment and be available for any related training requirements.

Provisional Interview Date: 11 February 2019

Closing Date 27 January 2019

Teaching and Learning Assistant**JOB/19/00182**

Grade 7 £14,431.68 - £15,738.12 per annum • 31 hours 30 minutes per week, 39 weeks per year • Dallimore Primary School, Ilkeston
Part Time • Fixed Term • - Due to pupil numbers until 21 July, 2019

The Governors of Dallimore Primary & Nursery School wish to appoint an enthusiastic qualified individual to join our hardworking, dedicated and committed team, currently supporting the Foundation Unit. We are looking for someone who is organised, creative and loves working with children. The successful candidate will be able to nurture and enable children to be fully included within the class, alongside the class teacher and thus giving them every opportunity to thrive and to meet their potential.

The successful candidate will have excellent communication and organisational skills and have the ability to work as part of a motivated and supportive team. They should hold a recognised TA qualification – ideally level 2 or equivalent. Experience in an Early Years setting along with the skills and knowledge to lead small group work on their own would be desirable. Experience of ECaT (Every Child's a Talker) and ECaM (Every Child's a Mover) would also be highly desirable.

Closing Date 10 February 2019

Teaching Assistant Level 2**JOB/19/00184**

Level 2 TA £17,972 - £18,870 (£16,294 - £17,109 pro-rata) • 37 hours per week, 42 weeks per year • Queen Elizabeth's Grammar School, Ashbourne Academy
Full Time • Permanent

QEGSMAT are seeking to appoint a Level 2 Teaching Assistant to start as soon as possible at Queen Elizabeth's Grammar School, Ashbourne Academy. This is an opportunity to work in an experienced department within the academy.

The Trust's vision is to 'Question, Explore; Give; Succeed' and our exceptional staff, strong leadership and motivated children and young people, as well as excellent facilities, provide the successful formula for this. Queen Elizabeth's Grammar School Ashbourne Academy is an 11-18 Comprehensive School in the picturesque town of Ashbourne. The school enjoys an excellent reputation within the local community. Academic standards are already very high in all key stages but we are not complacent and continually seek to expand and improve upon opportunities afforded to our students.

Queen Elizabeth's Grammar School Ashbourne Academy is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

If you are interested in this position please complete an application form found at <https://www.qegsmat.com/currentvacancies/> and email it to hr@qegsmat.com before the closing date.

Provisional Interview Date: Week commencing 4 February 2019

Closing Date 27 January 2019

Learning Support Assistant**JOB/19/00198**

Grade 5 £14,718.96 - £15,225.12 per annum • 37 hours per week, 39 weeks per year • Bennerley Fields School, Ilkeston
Full Time • Permanent

Bennerley Fields is an age 2-16 special school, for 88 pupils with a range of learning difficulties and diverse needs. The school has specialist status for communication and interaction, which underpins all teaching and learning. Governors are seeking to appoint a full-time Learning Support Assistant.

If you enjoy a challenge and want to make a difference – come and join our team! We promise you an exciting, stimulating journey towards excellence for our pupils.

Bennerley Fields would actively support a candidate who wishes to work towards a Level 3 qualification. Visits to school are encouraged and will take place on 28 January at 2.30pm. Please note this is the only time available for looking round.

Provisional Interview Date: 13 February 2019

Closing Date 3 February 2019

Teaching and Learning Assistant**JOB/19/00207****Grade 7 £6,871.68 - £7,493.76 per annum • 15 hours per week, 39 weeks per year • Abercrombie Community Primary School, Chesterfield**

Part Time • Fixed Term • - Due to pupil numbers until the end of August 2019

The Headteacher and Governors are looking to appoint a highly skilled and well-motivated individual to start as soon as possible. You will be working with a lively team of committed professionals who have children's progress and enjoyment at the centre of everything they do.

The successful candidate will support a child in Year 6 under the direction of the Class Teacher and Special Educational Needs Coordinator (SENCO). The successful candidate will require to liaise with all professionals who work alongside the child. The appointment will commence as soon as possible and is likely to last until the end of the summer term. The working pattern will be 3 hours Monday to Friday mornings.

We strongly encourage interested candidates to visit the school. To arrange this please contact Ms Mellors our School Business Manager on 01246 232425.

Closing Date 3 February 2019**Cover Supervisor****JOB/19/00210****NJC Scale 4, Spine Points 18-21 £9.78 - £10.64 per hour • As and when required • John Flamsteed Community School - Part of EMET Academy Group**

No Guaranteed Hours • Relief

Are you a motivated and enthusiastic individual who would like to inspire our students to learn? We are looking to appoint Cover Supervisors to form a pool of staff for relief cover.

The post holder will provide cover across curriculum subjects on an ad hoc basis. Previous experience of teaching or undertaking a Cover Supervisor role is essential. The ideal candidate will be able to work flexibly and proactively as part of a team.

John Flamsteed is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

Please do not apply using the Derbyshire County Council on-line system.

For an application pack please email: hamptonj@ifcs.org.uk or visit our website <http://www.ifcs.org.uk/> to download. Alternatively, contact Jackie Hampton on 01332 880260.

An Application Form, Job Description and Person Specification can also be downloaded from our website, by looking under School Vacancies or alternatively emailed/posted to you.

Provisional Interview Date: Week commencing 25 February 2019

Closing Date 13 February 2019

Design and Technology Technician**JOB/19/00213****Scale 3 £17,681 - £18,672 (Actual Salary £16,031 - £16,929) • 37 hours per week, 42 weeks per year • Queen Elizabeth's Grammar School, Ashbourne Academy**

Full Time • Permanent

QEGSMAT are seeking to appoint a Design & Technology Technician on a permanent basis to contribute towards effective teaching and learning by providing technical support to the Department. We are looking for the successful candidate to start as soon as possible.

The Trust's vision is to 'Question, Explore; Give; Succeed' and our exceptional staff, strong leadership and motivated children and young people, as well as excellent facilities, provide the successful formula for this. Queen Elizabeth's Grammar School Ashbourne Academy is an 11-18 Comprehensive School in the picturesque town of Ashbourne. The school enjoys an excellent reputation within the local community. Academic standards are already very high in all key stages but we are not complacent and continually seek to expand and improve upon opportunities afforded to our students.

The successful applicant will need to have a practical and flexible approach to work, ideally with experience in a similar setting and willing to support all areas of the department. The technician would work under the direction and instruction of senior staff to provide technical support to the Design & Innovation department. Responsibilities will include supporting classroom support, administration and ordering of materials, health and safety and the preparation of resources. Applicants should ideally have knowledge of CAD/CAM, tool and machine maintenance, be computer literate and be skilled in Design Technology material preparation.

Queen Elizabeth's Grammar School Ashbourne Academy is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

Please do not apply using the Derbyshire County Council website. If you are interested in this position please complete an application form found at <https://www.qegsmat.com/currentvacancies/> and email it to hr@qegsmat.com before the closing date.

Provisional Interview date: Week commencing 4 February 2019

Closing Date 28 January 2019

Senior Midday Supervisor**JOB/19/00225****Grade 4 £3,320.88 £3,372.84 per annum • 8 hours and 45 minutes per week, 38 weeks per year • Stenson Fields Primary Community School, Derby**

Part Time • Permanent

Required to start on 1 April 2019, to join an established team of Midday staff at the school. Stenson Fields Primary Community School caters for children aged 4–11 years.

The pupils, staff and governors seek to appoint someone who can help us to make our lunchtimes even better than they already are! We are looking for a child centred, energetic and dynamic person, who understands just how important the lunchtime period is to a successful school. We would like you to lead our team of dedicated and experienced lunchtime staff and work with senior leaders and the School Council to make our lunchtimes "The best that they can be!" If you think you may be the right person, and would like to be part of our hardworking and caring school, we would love to hear from you. The hours of working are between 11.40am -1.25pm the successful applicant will be required to work 1 hour and 45 minutes each day, during term time. Visits to school are welcomed by arrangement, please contact Mrs Girn, School Business Manager telephone 01332 772452.

Provisional Interview Date: Week commencing 25 February 2019.

Closing Date 10 February 2019

Midday Supervisor (2 Posts)**JOB/19/00226**

Grade 3 £2,646.48 - £2,675.64 per annum • 7 hours and 5 minutes per week, 38 weeks per year • Lea Primary School and Wessington Primary School (Framework Federation)
Part Time • Permanent

The Headteacher and Governors are seeking to appoint 2 Midday Supervisor's. One will be based at Lea Primary School and the other Wessington Primary School. The working hours are Monday to Friday 11.40am to 1.05pm each day during term time. This appointment is to start from Monday 25 February 2019.

The successful candidate's will like working with children and will be happy to take an active role in playtime activities. Applicants should be able to work as part of a team. Experience of working with children would be an advantage.

Duties include the supervision of children eating lunch, supervision in the playground to encourage interactive play and also ensuring the welfare and safety of the pupils during lunchtime.

Closing Date 3 February 2019

Lunchtime Play Worker**JOB/19/00229**

Grade 4 £2,687.64 - £2,729.64 per annum • 7 hours and 5 minutes per week, 38 weeks per year • Spire Nursery and Infant School, Chesterfield

Part Time • Fixed Term • - Due to pupil numbers until the end of August 2019

An exciting opportunity has arisen for a lunch time play worker to join the team at Spire Nursery and Infant School. You will be responsible for developing positive lunchtimes and providing high quality play experiences for our pupils, within a safe and happy environment. Working together with the Midday Team, children will be engaged in play, contributing to effective afternoon learning.

Provisional Interview Date: 25 February 2019

Closing Date 9 February 2019

Midday Supervisor**JOB/19/00242**

Grade 3 £2,335.32 - £2,361.24 per annum • 6 hours and 15 minutes per week, 38 weeks per year • Dronfield Junior School

Part Time • Permanent

Dronfield Junior School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. The hours of work are 11.55am - 1.10pm.

The Governors are seeking to appoint a caring and enthusiastic Midday Meals Supervisor to join our friendly team. Duties will include the care and supervision of our Key Stage 2 children (ages 7 – 11) both in the school buildings whilst having lunch and outside in our play areas to ensure all children have a safe and enjoyable lunch break. For further details of the hours, or to visit the school, please contact the school office on 01246 413145.

Provisional Interview date: Week commencing 11 February 2019.

Closing Date 10 February 2019

Teaching and Learning Assistant**JOB/19/00245****Grade 7 £12,597.60 - £13,738.08 per annum • 27 hours and 30 minutes per week, 39 weeks per year •****Dronfield Junior School**

Part Time • Permanent

Dronfield Junior School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

The Governors are seeking to appoint a hardworking, dedicated and friendly Teaching and Learning Assistant to work across our school as required. We are looking for someone who is organised, creative and enjoys working with children. The successful candidate will have excellent communication skills and also have the ability to work as a motivated and supportive team. He / She will be able to work alongside the class teacher to ensure children are nurtured and fully included in the class or small group, giving them every opportunity to reach their full potential. For further details of the hours, or to visit the school, please contact the school office on 01246 413145.

Provisional Interview Date: Week commencing 11 February 2019.

Closing Date 10 February 2019**Midday Supervisor (2 Posts)****JOB/19/00246****Grade 3 £2,802.72 - £2,833.56 per annum • 7 hours and 30 minutes per week, 38 weeks per year •****Doveridge Primary School, Ashbourne**

Part Time • Permanent

The Governors wish to appoint two Midday Supervisors who will be responsible for supervision of children during lunchtimes. The successful candidates will be enthusiastic team players, who are committed to promoting a positive ethos and willing to engage children in constructive play, games and activities. Staff will supervise children on the playground and in the dining hall, having high expectations of behaviour and ensuring their welfare and safety. A friendly and positive attitude is essential.

The post is for 5 lunchtimes per week (Monday to Friday) between 11.50am and 1.20pm commencing 25 February 2019. The successful candidates do not necessarily need previous experience but will be expected to promote positive behaviour and good manners, and help the children feel happy and secure at lunchtimes.

Doveridge Primary School is committed to safeguarding and promoting the welfare of children. Visits to the school are welcomed, and can be arranged by contacting the school office on 01889 563346.

Closing Date 10 February 2019**Pastoral Manager****JOB/19/00263****Grade 8 Points 24-27 £20,498.04 - £22,152.96 per annum (£22,184 - £23,975 FTE) • 37 hours per week, 42 weeks per year • Hasland Hall Community School**

Full Time • Permanent

We are seeking to appoint a Pastoral Manager with immediate effect. The successful applicant will be responsible for monitoring the progress in learning and welfare of all students in the Year Group.

We are offering the opportunity to join this successful 11-16 school. Hasland Hall is a genuinely comprehensive community school on a pleasant and well-maintained site. It has a committed, unified staff and friendly and enthusiastic students.

Closing Date 13 February 2019

Grade 5 £6,962.04 - £7,201.44 per annum • 17 hours and 30 minutes per week, 39 weeks per year • All Saints CE Federation, Matlock

Part Time • Fixed Term • - Pending restructure until 19 July 2019

All Saints' Federation is looking to appoint a highly motivated and enthusiastic Learning Support Assistant to work within our dedicated Early Years Foundation Stage team.

The successful candidate will work with Foundation Stage children. We would like someone who is passionate about working alongside our children and who is committed to safeguarding and supportive of the ethos of our federation of schools.

We are looking for individual who will:

- Demonstrate high expectations and standards for all children.
- We require an individual who cares for our children, will be a proactive member of our All Saints' staff team and join in the wider life of our wonderful school community. Engage positively with parents/carers and act as a liaison between school and parents/carers.
- Have a creative and exciting approach to childcare and play.
- Be fully supportive of All Saints' ethos.
- Fully adopt and adhere to All Saints' policies.

We can offer you:

- Amazing children who love to learn and are happy coming to school.
- On-going development opportunities to challenge and support you professionally.
- A supportive senior leadership team, committed to your success.
- A dedicated and friendly staff, committed to school improvement.
- Supportive governors, parents and parish community.
- A strong Christian ethos, which is welcoming to all sections and faiths in our community.

If you would like any further information or think you would like to be part of this exciting journey, we would welcome your application for this post within our school.

Please do not apply using the Derbyshire County Council website. Applicants should complete the attached application form and return to: info-inf@allsaintsfed.derbyshire.sch.uk

You are very welcome to visit our wonderful school. If you would like to do so, please make an appointment through the school office email: info-inf@allsaintsfed.derbyshire.sch.uk or telephone 01629 582913

All Saints' is committed to safeguarding and promoting the welfare of children and young people and we expect staff and volunteers to share this commitment.

Closing Date 3 February 2019

Teaching - Deputy & Leadership

Vice Principal - Standards and Curriculum

JOB/19/00221

Leadership L16 - L20 • 1.00FTE • Granville Academy, Woodville

Full Time • Permanent

We are seeking to appoint an aspirational candidate with outstanding analytical and data skills to utilise their knowledge of educational standards and curriculum requirements, to join our Academy Leadership Team in our drive to further our academic achievements and high expectations for all our pupils.

You will be an excellent classroom practitioner, have a background of senior leadership in secondary education and have completed accredited professional study such as NPQSL, MA, NPQH or similar.

We can offer you a supportive environment within our calm, friendly Academy. We provide tailored CPD and professional development, mentoring, strong support and a range of developmental opportunities across the Trust.

Please do not apply using the Derbyshire County Council website. Further details about our school and application form for this role is available from our website: <http://www.granville.derbyshire.sch.uk>

Completed applications should be returned directly to the Academy by 12 noon on the closing date.

Closing Date 4 February 2019

Lead Practitioner in Science

JOB/19/00231

L1 - L5 • 1.00FTE • The Bolsover School (Red Hill Academy Trust)

Full Time • Permanent

Required from 1 September, 2019 Practitioner in Science

We are looking for a well-qualified and enthusiastic Lead Practitioner in Science to join our Science faculty. The Bolsover School is part of the Redhill Academy Trust. The academy is also a member of Redhill Teaching School Alliance and as such there are excellent CPD opportunities and the chance to work alongside other high performing schools in the region. The Bolsover School became a member of The Redhill Academy Trust, on 1 February 2018.

For a discussion about the role, please contact Mr Matthew Hall on the academy telephone number. An application form can be downloaded from our academy's website or by contacting b.arnold@thebolsoverschool.org.uk

Please note all applications should be received by midday on the closing date.

Provisional Interview date: Week commencing Monday 4 February 2019

Closing Date 30 January 2019

Teaching - Headship

Headteacher

JOB/19/00235

Leadership Scale L18-L24 • 1.00FTE • Hasland Junior School, Chesterfield

Full Time • Permanent

Have you got what it takes to lead our school when our current Headteacher retires? The person we appoint will have the vision, experience, enthusiasm and dynamism to take our school to the next stage of its journey, building on existing strengths and inspiring all stakeholders.

Rated good by Ofsted and currently 41 out of the top 250 Primary schools in the country (Sunday Times 2018), our standards are high and our expectations even higher.

Our children are engaged, enthusiastic and take responsibility for their own learning and growth, enjoying the challenge and fun while striving for excellence in all that they do. We have a committed, passionate staff team, a supportive board of governors, strong parental collaboration, with a child-centred approach to pupil development and well-being.

If you have the qualities we are looking for then please download the application pack. Visits to the school are welcome and encouraged.

Provisional Interview Date: 13 and 14 March 2019

Closing Date 24 February 2019

Teaching - Primary

Nursery Class Teacher

JOB/19/00203

MPS • 0.5FTE • Abercrombie Primary School, Chesterfield

Part Time • Fixed Term • - Due to pupil numbers until the end of August 2019

The Headteacher and Governors are looking to appoint a highly skilled and well-motivated EYFS Teacher to start 29 April 2019. There is a possibility that this post may extend. We are seeking to appoint an ambitious and inspirational teacher to work alongside an existing Nursery Teacher, the Headteacher and other members of the senior leadership team to secure outstanding progress in our nursery class. The hours could be arranged to be worked on each afternoon or over 2½ days per week. You will be working with a lively team of committed professionals who have children's progress and enjoyment at the centre of everything they do. Ideally, you will have excellent classroom practice to inspire our pupils, the ability to work with others in a team, high expectations of yourself and others with enthusiasm, initiative and commitment to support the ethos of our school.

We can offer the chance to join our hardworking, happy, nurturing school, with enthusiastic and friendly children, sharing our commitment to achieving the highest possible standards for all.

Closing Date 10 February 2019

Key Stage 2 Class Teacher**JOB/19/00220****MPS • 1.00 FTE • Stenson Fields Primary Community School**

Full Time • Permanent

Governors are seeking to appoint an excellent classroom practitioner from June 2019, to join their hard working, friendly team. The successful candidate will teach in KS2. The school has multiple Year group classes where staff work collaboratively and team-teach. This is a wonderful opportunity to work with motivated staff and pupils in a supportive environment.

The successful candidate will:

- have a good knowledge and understanding of Key Stage 2
- be creative and enthusiastic
- be committed to raising the quality of teaching and learning for all children
- be a good communicator
- enjoy working collaboratively
- be required to co-ordinate at least one subject areas across the school

We can offer:

- Highly motivated children who have a desire to learn.
- A hardworking, dedicated and ambitious team of professionals
- Supportive governors and parents.
- Excellent professional opportunities.
- A happy and caring environment in which to work.
-

Visits to school are encouraged and welcomed by arrangement, please contact Mrs Girn, School Business Manager, Tel: 01332 772452.

Provisional Interview Date: Week commencing 4 March 2019

Closing Date 24 February 2019

EYFS Teacher**JOB/19/00233****MPS plus TLR 2.1 £2,724 per annum • 1.00FTE • Birk Hill Infant and Nursery School, Eckington**

Full Time • Permanent •

Birk Hill Infant and Nursery School is a forward thinking, thriving school with 141 children on roll. The school is located in the village of Eckington between Chesterfield and Sheffield in North East Derbyshire. The staff are enthusiastic, committed, caring and work well as a team. The children are keen, enthusiastic learners who have very good behaviour and attitudes to their learning. The building is large and spacious and we have amazing grounds. The children would like a teacher who is very helpful and friendly. We are seeking to appoint an enthusiastic and highly motivated teacher who is able to make a positive difference to our children and families in receipt of Pupil Premium. The children are strongly supported by their parents/carers and families.

We are seeking to appoint a teacher to teach in the EYFS to start as soon as possible. The ability to teach within a team, child centred organisation is essential for this post. Previous applicants for this post will be automatically re-considered. The post will commence as soon as possible.

Provisional Interview Date: 14February 2019

Closing Date 10 February 2019

Teaching - Secondary

Teacher of Computer Science

JOB/19/00209

MPS/UPS • 1.00FTE • Glossopdale School, Hadfield

Full Time • Permanent

We are seeking to appoint a qualified Teacher of Computer Science. This is a fantastic opportunity for an enthusiastic and motivated individual to join an experienced and committed team of teaching staff. Applications from NQTs welcome.

The School boasts excellent ICT facilities throughout, including: dedicated Computer Science rooms, IT suites, Chromebooks and laptops.

The faculty offers a broad curriculum across Key Stages 3, 4 and 5, with the opportunity for students to pursue both academic and vocational pathways. The ability to teach A-level is desirable but not essential, as there will be an opportunity to teach at this level.

The successful applicant will have:

- The ability to raise attainment, innovating in the classroom to inspire and motivate students High standards and strong classroom management skills
- A passion for computer science, excellent subject knowledge and be committed to ensuring all students reach their full potential

We are located in the High Peak district of Derbyshire, within easy commuting distance for Manchester, Stockport and Sheffield. You will join the school at an exciting time as we have just moved into a brand new building with brand new technology in every classroom.

11-18 Mixed Comprehensive • 1000 students including Sixth Form

Executive Headteacher: Mrs D McGloin

Application forms and further details can be obtained from Mrs A Beever at the school on 01457-862336, or email abeever@glossopdale.school www.glossopdale.school

Please ensure your completed application form is returned to the school by 1.00pm on the closing date.

Closing Date 1 February 2019

Teacher of Mathematics

JOB/19/00230

MPS • 1.00FTE • Aldercar High School, Langley Mill

Full Time • Permanent

Our school is a rapidly improving school with brand new facilities, and a caring and vibrant atmosphere. We are welcoming, enthusiastic and committed to improving the lives of the young people we serve.

We are looking to appoint a dedicated and driven Teacher of Maths for April 2019.

The post is suitable for a Teacher who would like to grow a successful and innovative faculty that is keen to support new ideas and initiatives. The ability to teach Maths up to A Level would be beneficial.

Provisional Interview Date: Week commencing 25 February 2019

Closing Date 10 February 2019

Deputy Head of English**JOB/19/00234****Main/Upper Payscale plus TLR 2.2 (currently £4,537) • 1.00FTE • The Bolsover School (Redhill Academy Trust)**

Full Time • Permanent

We are looking for a well-qualified and enthusiastic Deputy Head of English to join our English faculty. The Bolsover School is part of the Redhill Academy Trust. The academy is also a member of Redhill Teaching School Alliance and as such there are excellent CPD opportunities and the chance to work alongside other high performing schools in the region. The Bolsover School became a member of The Redhill Academy Trust, on 1 February 2018.

For a discussion about the role, please contact Mr Matthew Hall on the academy telephone number. An application form can be downloaded from our academy's website or by contacting b.arnold@thebolsoverschool.org.uk

Please note all applications are to be returned by midday on the Closing Date.

Provisional Interview Date: Week commencing 4 February 2019

Closing Date 30 January 2019

Teacher of Geography**JOB/19/00237****MPS • 1.00FTE • The Bolsover School (Redhill Academy Trust)**

Full Time • Permanent

We are looking for a well-qualified and enthusiastic teacher of Geography to join our Humanities faculty, required from 1 September, 2019. The post could suit an NQT as well as a more experienced candidate.

The Bolsover School is part of the Redhill Academy Trust. The academy is also a member of Redhill Teaching School Alliance and as such there are excellent CPD opportunities and the chance to work alongside other high performing schools in the region. The Bolsover School became a member of The Redhill Academy Trust, on 1 February, 2018.

For a discussion about the role, please contact Mr Matthew Hall on the academy telephone number. An application form can be downloaded from our academy's website or by contacting b.arnold@thebolsoverschool.org.uk

Please note all applications are to be returned by midday on the Closing Date.

Interview date: Week commencing Monday 4 February, 2019

Closing Date 30 January 2019

Teacher of Languages**JOB/19/00259****MPS • 0.4FTE • Hasland Hall Community School**

Part Time • Permanent

We are offering the opportunity to join this successful 11-16 school. Hasland Hall is a genuinely comprehensive community school on a pleasant and well-maintained site. It has a committed, unified staff and friendly and enthusiastic students. We are seeking to appoint a part time Teacher of Languages with immediate effect. Additional hours up to full time may be available. The applicant will be joining an experienced and committed Languages Department.

Closing Date 6 February 2019

Teacher of English**JOB/19/00238****MPS • 1.00FTE • The Bolsover School (Redhill Academy Trust)**

Full Time • Permanent

We are looking for a well-qualified and enthusiastic teacher of English to join our English faculty required from September 2019. The post could suit an NQT as well as a more experienced candidate.

The Bolsover School is part of the Redhill Academy Trust. The academy is also a member of Redhill Teaching School Alliance and as such there are excellent CPD opportunities and the chance to work alongside other high performing schools in the region. The Bolsover School became a member of The Redhill Academy Trust, on 1 February 2018.

For a discussion about the role, please contact Mr Matthew Hall on the academy telephone number. An application form can be downloaded from our academy's website or by contacting b.arnold@thebolsoverschool.org.uk

Please note all applications are to be returned by midday on the Closing Date.

Provisional Interview date: Week commencing Monday 4 February 2019

Closing Date 30 January 2019

Teacher of Science**JOB/19/00260****MPS • 0.6FTE • Hasland Hall Community School**

Part Time • Permanent

We are offering the opportunity to join this successful 11–16 school. Hasland Hall is a genuinely comprehensive community school on a pleasant and well-maintained site. It has a committed, unified staff and friendly and enthusiastic students.

We are seeking to appoint a part time Teacher of Science with immediate effect. The successful candidate will be required to teach Science at KS3 and KS4. The applicant will be joining a highly committed and successful Science department.

We are committed to safeguarding and promoting the welfare of children and young people and expect all staff and volunteers to share this commitment.

Closing Date 6 February 2019

Teacher of Maths**JOB/19/00261****MPS • 1.00FTE • Hasland Hall Community School**

Full Time • Permanent

We are offering the opportunity to join this successful 11–16 school. Hasland Hall is a genuinely comprehensive community school on a pleasant and well-maintained site. It has a committed, unified staff and friendly and enthusiastic students.

We are seeking to appoint a Full Time Teacher of Maths to start with immediate effect. The successful candidate will be required to teach Maths at KS3 and KS4. The applicant will be joining a highly committed and successful Maths department.

We are committed to safeguarding and promoting the welfare of children and young people and expect all staff and volunteers to share this commitment.

Closing Date 6 February 2019

Partner Organisations

Bolsover District Council

Multi-Skilled Operative (Grounds)

JOB/19/00173

£17,494 - £18,291 per annum, pro rata • 42 hours per week, 30 weeks per year • Riverside Depot, Chesterfield

Part Time • Seasonal

Applicants must demonstrate evidence of competency in the following in order to undertake daily duties:-

- Hold a full valid driving license (preferably with categories: B+E, C1).
- Basic standard of education; Good verbal communication skills to be able to respond to the public and customers in a professional and responsible manner.
- An understanding of Health and Safety (Regulations and Codes of Practice for Working Environment).
- Applicants must demonstrate evidence of competency in the ability to use small hand or power tools; an ability to deal with conflicting demands; undertake strenuous manual work activity.
- Basic knowledge of Road Traffic Act legislation where applicable when working on or adjacent the highway.
- Home telephone/quick contact point.
- A willingness to work outdoors in all weather conditions.
- The ability to work within a team environment.
- The ability to demonstrate strong customer focus and a commitment to service improvements.

Contact Details : For an informal discussion please contact For an informal chat regarding this vacancy please contact Steve Jowett, Joint Street Scene & Waste Services Manager on 01246 593045.

Application Pack : If you are interested in this post please go to the Jobs page on the BDC website Our preferred method of application is online and CV's will not be accepted.

Alternatively, if you do not have access to the internet, you can telephone Human Resources on 01246 217678, 01246 217012 or 01246 217064.

Please return completed application form to HR and OD Shared Service, District Council Offices, 2013 Mill Lane, Wingerworth, Chesterfield, Derbyshire, S42 6NG by the advertised closing date.

We are striving for diversity and welcome applications from all sections of the community.

Closing Date 3 February 2019

£17,491 - £18,291 per annum pro rata • 37 hours per week, 38 weeks per year • Riverside Depot, Chesterfield Full Time • Seasonal •

The Council is seeking to recruit Refuse Seasonal General Labourers on temporary contracts working in the Council's Refuse Collection service teams: Seasonal General Labourers (Refuse) 38 weeks x 37 hours

The successful applicants will be required to operate primarily out of depot facilities at Doe Lea, but must be prepared to work at any operating facility as required.

Duties may also include other Streetscene activities in Grounds Maintenance, Street Cleansing and transport operations; applicants must:

- Have experience and knowledge in the use of light powered plant and equipment and \ or mechanical lifting equipment.
- Ability to sustain high levels of physical output and performance.
- Knowledge and experience of safe working systems of work
- Hold a full valid driving license (preferably with categories: B+E, C1).
- Basic standard of education; Good verbal communication skills to be able to respond to the public and customers in a professional and responsible manner.
- The ability to work on own initiative to competing deadlines displaying tact and discretion at all times.
- Home telephone/quick contact point.
- A willingness to work outdoors in all weather conditions.
- The ability to work within a team environment.
- The ability to demonstrate strong customer focus and a commitment to service improvements.

Contact Details : For an informal discussion please contact For an informal chat regarding this vacancy please contact Steve Jowett, Joint Street Scene & Waste Services Manager on 01246 593045.

Application Pack : If you are interested in this post please go to the Jobs page on the BDC website Our preferred method of application is online and CV's will not be accepted.

Alternatively, if you do not have access to the internet, you can telephone Human Resources on (01246) 217678, (01246) 217012 or (01246) 217064.

Please return completed application forms to HR & OD Shared Service, District Council Offices, 2013 Mill Lane, Wingerworth, Chesterfield, Derbyshire, S42 6NG by the advertised closing date.

We are striving for diversity and welcome applications from all sections of the community.

Closing Date 3 February 2019

£18,974 - £20,243 per annum • 37 hours per week • Riverside Depot, Chesterfield

Full Time • Permanent

Knowledge of Street Scene operations which includes, street cleansing, dog/litter bins & fly tipping clearance, cutting grassed areas, sports grounds, planted areas, gardens, churchyards, derelict sites, amenity trees and hedges.

An understanding of Health and Safety (Regulations and Codes of Practice for Working Environment)
Applicants must demonstrate evidence of the following competencies in order to undertake daily duties:
Basic standard of education.

Good verbal communication skills to be able to respond to the public and customers in a professional and responsible manner.

Full driving License (preferably with categories: B+E, C1).

Applicants must demonstrate evidence of the following competencies:-

- Proven practical experience of driving light commercial vehicles and the use of mechanical sweepers, ride-on mowers, hedge cutters, strimmers, spraying equipment, power wash etc.
- Ability to use small hand or power tools;
- To undertake tasks with considerable physical demand
- The ability to work on own initiative to competing deadlines Flexible approach to working duties (i.e. times/ locations of work)
- A willingness to work outdoors in all weather conditions
- The ability to demonstrate strong customer focus and a commitment to service improvements
- A willingness to work within a team environment

For an informal chat regarding this vacancy please contact Steve Jowett on (01246) 593045.

If you are interested in this post please go to the Jobs page on the BDC website

Our preferred method of application is online and CV's will not be accepted.

Alternatively, if you do not have access to the internet, you can telephone Human Resources on (01246) 217678, (01246) 217012 or (01246) 217064.

Please return completed application form to HR & OD Shared Service, District Council Offices, 2013 Mill Lane, Wingerworth, Chesterfield, Derbyshire, S42 6NG by the advertised closing date.

We are striving for diversity and welcome applications from all sections of the community.

Closing Date 3 February 2019

Casual Activity Assistant**JOB/19/00199****Living Wage £8.75 per hour • As and when required • The Arc, Clowne**

No Guaranteed Hours • Relief

At Bolsover District Council we pride ourselves on providing residents with high quality and engaging sessions. We are looking for reliable, enthusiastic individuals who have good communication skills, who are able to assist sports coaches in the delivery of sessions and programmes across the Bolsover district.

Successful candidates will join a high performing, innovative and friendly team. If you feel you have the qualities we are looking for we want to hear from you. We are seeking individuals with enthusiasm and a passion for sport and physical activity. The successful candidate will have experience of working successfully as part of a team.

For an informal discussion please contact Sarah Chambers, Physical Activity and Sports Development Manager, (01246) 242364 or sarah.chambers@bolsover.gov.uk

If you are interested in this post please go to the Jobs page on the BDC website. Our preferred method of application is online and CV's will not be accepted. Alternatively, if you do not have access to the internet, you can telephone the BDC Contact Centre on 01246 242424 or email humanresources.bdc&neddc@ne-derbyshire.gov.uk Please return completed application form to HR & OD Shared Service, District Council Offices, 2013 Mill Lane, Wingerworth, Chesterfield, Derbyshire, S42 6NG by the advertised closing date. We are striving for diversity and welcome applications from all sections of the community.

Provisional Interview Date: 7 February 2019.

Closing Date 3 February 2019

Derbyshire Dales District Council

Democratic Liaison Assistant**JOB/19/00232****Grade 5 £18,319 - £19,819 per annum • Annualised hours to be scheduled throughout the year based on an average of 14.8 hours per week. • Town Hall, Matlock**
Part Time • Permanent

This post combines several strands of the District Council's work and offers an unusual opportunity for someone with the right skills to use their talents in a variety of ways. You will contribute to our efforts to maximise electoral registration in Derbyshire Dales by contacting and/or visiting residents who have not completed their Individual Electoral Registration. An enthusiastic and informed approach is needed to encourage registration. You will spend some time in the office processing applications to register and postal vote applications. You will also assist with preparations for elections and with the annual household canvass. You will monitor properties that our records show to be empty and identify whether this is correct. If it's not you will inform the relevant departments to bring them into the council tax regime and secure electoral registration of any eligible residents. You will administer the District Council's official complaints system. You will receive complaints and pass them on to the appropriate officer with a request that they respond within a specified deadline. You will need to maintain accurate and complete records, ensure that responses are timely and complete and facilitate the escalation of a complaint to the next level if required. This is a two day post and we have another Democratic Liaison Officer who works for three days. Both appointments are on an annualised-hours basis. This means that your working days will be scheduled through the year to meet the varying needs of the service and you will be asked to work more often during busy periods and maintain minimum cover, in liaison with the other post holder, when the workload is less.

Please note that we hope to interview the shortlisted candidates on Tuesday 12 February 2019.

For further information or an informal chat please call Christine Laver, Democratic Services Team Leader on 01629 761335.

Closing Date 4 February 2019

Glapwell Parish Council

Parish Clerk

JOB/19/00192

NJC Scale 32 -34 £28,485 - £30,153 pro rata • 7 hours per week • Glapwell Parish Council

Part Time • Permanent

Glapwell Parish Council is a small but active Council in the district of Bolsover with an annual precept of £57,300. There are 10 Councillors (currently 2 vacancies) serving an expanding electorate of over 1,500. There are 6 members of staff in total who are employed to run a range of community facilities including Glapwell Community Centre, Glapwell Football Ground and MUGA pitch and to maintain the village environment. In addition there are two children's play areas owned by the Parish and a cricket ground licensed to Glapwell Cricket Club.

The post of Parish Clerk is part time for 7 hours per week and is responsible to the Parish Council. There is also a Responsible Finance Officer working 7 hours each week who works closely with the clerk on financial management.

Salary and Working arrangements : It is expected that hours would be split between working at home and at Glapwell Community Centre for liaison with Centre Manager and meetings of the Parish Council held monthly in the evening.

Requirements : The Council are looking to appoint a person with local government experience, including knowledge of the parish and town council sector, and in particular you will need to demonstrate excellent communication skills both written and verbal; excellent IT skills; an understanding of basic accounting processes; flexible attitude to work demands; ability to understand and interpret local government law; people skills; ability to work on own; experience of staff management.

The applicant will need a driving license.

Main Duties:

- To ensure that legal, statutory and other provisions governing or affecting the running of the Council are observed.
- To facilitate and attend all main Council meetings and any committee meetings, including preparation of Agenda, Minutes and publication of Notices to implement Council decisions and obligations.
- To line manage Council employees.
- To monitor Council policies and prepare policies for review and adoption
- To receive correspondence and documents on behalf of the Council and to deal with such items in line with policy or bring to the attention of the Council
- To respond to communications from members of the public and deal professionally with any enquiries or complaints
- To advise on the practicability and likely effects of specific courses of action considered by the Council
- To maintain the Council's website
- To act as a representative of the Council as required
- To be responsible as an officer and an employee under the Health & Safety at Work Act for his/her safety at work and to take reasonable care for his/her health and safety at work and that of other persons who may be affected by his/her acts or omissions at work.

For further information about the post and job requirements please contact Sue O'Donnell at glapwellpc@aol.com or on 01246 414373.

Interviews will be held in the week commencing 24 February.

Closing Date 8 February 2019

Erewash Borough Council

GP Referral Instructor

JOB/19/00191

Grade D £19,446 - £21,693 (pro rata for part time hours) • 6 hours per week • Borough Wide
Part Time • Fixed Term • - Due to funding until 31 August 2019

We are looking for a highly motivated individual to work within the Health Referral Team with a focus on delivering 'Health Referral' sessions across Erewash's leisure facilities and within the wider community. Candidates will have previous experience of working within Health/Exercise Referral and/or Health and Fitness within a multi-use Leisure Centre. You must display an understanding of customer insight, behaviour change and wider health promotion. You will have excellent customer service and communication skills and be able to work flexibly in both busy teams and on your own initiative. Hours of work will include day time and evening working and will on occasion include weekends and bank holidays.

If you would like an informal discussion about this role, please contact Amie Brown, Sports and Physical Activities Coordinator, on 0115 9072244 ext.4319 amie.brown@erewash.gov.uk

Apply online at www.jobs.derbyshire.gov.uk Alternatively an application form and job description are available from Personnel, Erewash Borough Council, Town Hall, Wharncliffe Road, Ilkeston, Derbyshire DE7 5RP. Telephone: 0115 931 6049 (24 hr voicemail) or e-mail: jobs@erewash.gov.uk

Closing Date 28 January 2019

North East Derbyshire District Council

Environmental Health Officer (Private Sector Housing Regulations)

JOB/19/00211

Full Time • Fixed Term • Up to April 2019 (possibility of extending for additional 4 months, dependant on funding)

New Year? New Start? New You? Kick start the New Year with a New Job Opportunity.

Are you an enthusiastic Environmental Health Officer with a "can do" approach to work and a focus on customer satisfaction and outcomes? This is an excellent opportunity to join a successful Joint Environmental Health Team which delivers services across the rural districts of both Bolsover District Council and North East Derbyshire District Council. The districts are an ideal place to live, work and visit and are situated between the Peak District National Park and Sherwood Forest and have excellent access to the M1 motorway network with ease of access to Sheffield, Derby and Nottingham.

The post holder (funded by Community Migration Fund) will be part of Bolsover District Council's Building Resilience Programme and will be involved in bringing about improvements in living conditions in privately rented properties including HMOs across the Shirebrook Forward NG20 area, by tackling absent or 'rogue landlords' and letting agents responsible for poorly managed properties.

For both posts you must have current working knowledge of relevant legislation and codes of practice and have effective negotiating, influencing, diplomacy and advocacy skills. You will be able to organise and prioritise your own workload to ensure targets are met.

It is also necessary to have excellent communication and IT skills in order to deal with a wide range of customers, partners and agencies and be able to deal with conflict, challenging and difficult situations working effectively to find solutions. It is necessary that the successful candidates possess a full driving licence and use of a car in order to undertake site investigations across the district.

(For further information please see overleaf)

We offer a fantastic range of benefits that include generous holidays (from 29 days a year (up to 34 days after 5 years' service) plus bank holidays), local government pension scheme, subsidised leisure membership and flexible working in many roles. We offer well-defined opportunities through our learning and development programme. We also have an employee wellbeing programme and an employee assistance programme.

Contact Details : For an informal discussion please contact either Helen Rawson, Senior Environmental Health Officer (Commercial) on 01246 217849 or Gill Halliwell, Senior Environmental Health Officer (Private Sector Housing) on 01246 217245.

Application Pack : If you are interested in these posts please go to the Jobs pages on the BDC or NEDDC websites.

Our preferred method of application is online and CV's will not be accepted. Alternatively, if you do not have access to the internet, you can telephone the BDC Contact Centre on 01246 242424 or the NEDDC Contact Centre on 01246 217640 or Email humanresources.bdc&neddc@ne-derbyshire.gov.uk

Please return completed application form to HR & OD Shared Service, District Council Offices, 2013 Mill Lane, Wingerworth, Chesterfield, Derbyshire, S42 6NG by the advertised closing date.

Closing Date 3 February 2019

Environmental Health Officer (Commercial)

JOB/19/00212

£23,111 - £30,756 per annum • 37 hours per week • Council Offices, Wingerworth

Full Time • Permanent

New Year? New Start? New You? Kick start the New Year with a New Job Opportunity.

Are you an enthusiastic Environmental Health Officer with a “*can do*” approach to work and a focus on customer satisfaction and outcomes?

This is an excellent opportunity to join a successful Joint Environmental Health Team which delivers services across the rural districts of both Bolsover District Council and North East Derbyshire District Council. The districts are an ideal place to live, work and visit and are situated between the Peak District National Park and Sherwood Forest and have excellent access to the M1 motorway network with ease of access to Sheffield, Derby and Nottingham **Job**

Details and Requirements : The post holder will be involved with the full range of food safety interventions, food and water sampling, health and safety enforcement and accident investigation, animal licensing, infectious disease investigations and the provision of business support and advice.

Contact Details : For an informal discussion please contact either Helen Rawson, Senior Environmental Health Officer (Commercial) on 01246 217849 or Gill Halliwell, Senior Environmental Health Officer (Private Sector Housing) on 01246 217245.

Application Pack : If you are interested in these posts please go to the Jobs pages on the BDC or NEDDC websites. Our preferred method of application is online and CV's will not be accepted. Alternatively, if you do not have access to the internet, you can telephone the BDC Contact Centre on 01246 242424 or the NEDDC Contact Centre on 01246 217640 or email humanresources.bdc&neddc@ne-derbyshire.gov.uk

Please return completed application form to HR & OD Shared Service, District Council Offices, 2013 Mill Lane, Wingerworth, Chesterfield, Derbyshire, S42 6NG by the advertised closing date.

Closing Date 3 February 2019

Seasonal Labourer (Refuse) (2 Posts)**JOB/19/00194****Grade 4 £17,391 per annum, pro rata • Post 1 - 37 hours per week - 38 weeks per year, Post 2 - 37 hours per week - 26 weeks per year • Eckington Depot (or various Council locations) Part Time • Seasonal •**

The Council is seeking to recruit Refuse Seasonal General Labourers on temporary contracts working in the Council's Refuse Collection service teams: The successful applicants will be required to operate primarily for depot facilities at Eckington and Doe Lea, but must be prepared to work at any operating facility as required. Duties may also include other Streetscene activities in Grounds Maintenance, Street Cleansing and transport operations; applicants must:

- Have experience and knowledge in the use of light powered plant and equipment and/or mechanical lifting equipment.
- Ability to sustain high levels of physical output and performance.
- Knowledge and experience of safe working systems of work
- Hold a full valid driving license (preferably with categories: B+E, C1).

Contact Details: For an informal chat regarding this vacancy please contact:
Darren Mitchell, Joint Street Scene & Waste Services Manager on (01246) 217285.

Application Pack : If you are interested in this post please go to the Jobs page on the NEDDC website. Our preferred method of application is online and CV's will not be accepted

Alternatively, if you do not have access to the internet, you can telephone the NEDDC Contact Centre on 01246 217640 • Email humanresources.bdc&neddc@ne-derbyshire.gov.uk

Please return completed application form to HR & OD Shared Service, District Council Offices, 2013 Mill Lane, Wingerworth, Chesterfield, Derbyshire, S42 6NG by the advertised closing date.

We are striving for diversity and welcome applications from all sections of the community.

Closing Date 3 February 2019

Seasonal Labourer (Grounds)**JOB/19/00195****Grade 4 £17,391 - £18,319 per annum, pro rata • 42 hours per week, 30 weeks per year • Eckington Depot (or various council locations) Part Time • Seasonal**

The Council is seeking to recruit Refuse Seasonal General Labourers on temporary contracts working in the Council's Refuse Collection service teams: Seasonal General Labourers (Parks) 30 weeks x 42 hours

The successful applicants will be required to operate primarily for depot facilities at Eckington and Doe Lea, but must be prepared to work at any operating facility as required.

Duties may also include other Streetscene activities in Refuse Collection, Street Cleansing and transport operations; applicants must:

- Have experience and knowledge in the use of light powered plant and equipment and \ or mechanical lifting equipment.
- Ability to sustain high levels of physical output and performance.
- Knowledge and experience of safe working systems of work
- Hold a full valid driving license (preferably with categories: B+E, C1).

(For further details please see overleaf)

Contact Details : For an informal chat regarding this vacancy please contact:
Darren Mitchell, Joint Street Scene & Waste Services Manager on (01246) 217285.

Application Pack : If you are interested in this post please go to the Jobs page on the NEDDC website.
Our preferred method of application is online and CV's will not be accepted.

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Please return completed application form to HR & OD Shared Service, District Council Offices, 2013 Mill Lane, Wingerworth, Chesterfield, Derbyshire, S42 6NG by the advertised closing date.

We are striving for diversity and welcome applications from all sections of the community.

Closing Date 3 February 2019

Peak District National Park Authority

Countryside Maintenance and Projects Team Ranger

JOB/19/00119

Scale E £18,870 - £20,541 per annum • 37 hours per week • Aldern House, Bakewell

Full Time • Fixed Term • until the 31 March 2020

We are looking to recruit a Countryside Maintenance and Projects Team Ranger.

The post holder will be joining the Countryside Maintenance and Projects Team based within the Peak District National Park. The post will involve planning and delivering various countryside maintenance tasks and projects to improve the visitor experience and protect important habitats and cultural heritage features.

The post holder will have a wide range of practical skills as well as a good knowledge of health and safety, driving license is essential. The majority of the role is performed outdoors and sometimes on challenging terrain.

The role includes an element of weekend working and unsocial hours from time to time.

If you require more detailed information please call Chris Bray on 07890274653 or email chris.bray@peakdistrict.gov.uk or Carl Bradford on 01629 816200 or email Carl.Bradford@peakdistrict.gov.uk

Closing Date 28 January 2019

South Derbyshire District Council

Communities Team Service Assistant

JOB/19/00165

£17,681 - £18,672 per annum, pro-rata • 22 hours and 30 minutes per week • Civic Offices, Swadlincote
Part Time • Permanent

Working within the Communities Team the post holder will be required to carry out a wide range of administrative tasks. The main focus of the role is to organise, administer and minute community meetings such as the Council Area Forums and multi-agency community safety meetings throughout the year.

You will need the skills to undertake a range of administrative duties, which will include data and word processing, designing leaflets, updating social media, maintaining appropriate records, financial administration and other day-to-day duties to support the diverse range of services within the Communities Team. The post holder will be required to administer and attend daytime and evening meetings, as required, as well as undertaking a range of associated tasks involving Elected Members and Officers within Council. On occasion you may be required to support the delivery of public events throughout the District.

You should have: -

- A positive and flexible approach to work
- An ability to communicate effectively with members of the public, outside agencies, councillors and officers of the Council.
- An ability to work within a team and on your own initiative

You should be qualified to NVQ2 (Business Administration) or have equivalent experience and have experience/knowledge of Microsoft Office.

For an informal discussion about the post please contact Chris Smith, Communities Team Manager on (01283) 595924.

Closing Date 30 January 2019

Housing Development Officer

JOB/19/00116

£26,470 - £29,055 per annum • 37 hours per week • Civic Offices, Swadlincote
Full Time • Permanent

The population of South Derbyshire is forecast to grow faster than any other Local Authority area in Derbyshire over the next 10 years. The Strategic Housing Team will play a lead role in ensuring the housing development and regeneration within the District is able to meet the needs of the increasing number of residents. We are therefore seeking a keen, dedicated individual who has the required knowledge and previous experience to undertake this challenging new role within the Strategic Housing Team.

The Development Officer will be responsible for affordable housing negotiation on new sites, the post holder will also compile the planning consultation responses, provide pre-application advice and liaise directly with the Planning Services and land agents to ensure new sites contain the appropriate numbers and mix of affordable housing. The successful applicant will also play a lead role in the Council's new build council housing delivery and acquisition schemes. It is expected that applicants will have at least three years previous experience working within a housing or planning environment and be able to prepare and present reports to Senior Management. The post holder will work with a high degree of independence; excellent negotiating skills and a housing degree or equivalent. If you have read through the Job Description and think you can fulfil this key role within the Strategic Housing Team, we look forward to hearing from you. Should you wish to discuss the job informally, please contact Eileen Jackson (Strategic Housing Manager) on 01283 595763. Previous applicants need not apply.

Provisional Interview Date: 14 February 2019.

Closing Date 10 February 2019

Housing Research Officer**JOB/19/00118****£21,074 - £23,111 • 37 hours per week • Civic Offices**

Full Time • Permanent

South Derbyshire District Council is seeking an enthusiastic, committed individual who has the required knowledge to undertake this exciting new role within the Strategic Housing Team. The post holder will work with a high degree of independence; have excellent IT skills and a thorough understanding of qualitative and quantitative research. The Housing Research Officer will be responsible for forecasting future housing needs and will be able to compile area specific datasets across the District that will inform both the Council's new build aspirations and influence other sectors to meet future housing need across all tenures.

The successful applicant will be an integral part of the Strategic Housing Team, responsible for collating a range of data and information that will inform both housing delivery and future policy making within the District. It is expected that applicants will have previous experience working within a housing environment and be able to analyse and extract data from a range of formats to create meaningful reports and briefing notes to present to Senior Managers.

If you have read through the Job Description and think you can fulfil this key role within the Strategic Housing Team, we look forward to hearing from you. Should you wish to discuss the job informally, please contact Eileen Jackson (Strategic Housing Manager) on 01283 595763. Previous applicants need not apply.

Provisional Interview Date: 15 February 2019

Closing Date 10 February 2019