

PUBLIC

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## Issue Dated: 28 August 2020

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## Architects/Engineers/Surveyors/Technical

### Technician (Highway Inspector) ( 2 posts)

JOB/20/02059

Grade 8, £22,628 - £24,455 per annum • 37 hours per week • Willington Highways Depot/Office, Willington, Derby

Full Time • Permanent • Economy, Transport and Environment

Within the Network Planning - Highways maintenance service we are looking for enthusiastic, innovative and experienced people to join the Service.

The successful applicants will form part of a sub area maintenance team based out of Willington, delivering our highways inspection service, ensuring our legal duties are met, undertaking risk based highways inspections, preparation of small planned works, and providing excellent customer care, to ensure a safe and reliable network. Successful applicants will be required to be self-motivated, be able to work remotely and be able to prioritise and work to deadlines.

The post holders will work closely and collaboratively with other Services within the Economy, Transport and Environment Department to continually develop service improvement and efficiencies whilst embracing new technologies and best working practices.

Provisional Interview Date: Week commencing 21 September 2020

**Closing Date** 13 September 2020

## Care/Social Work

### Senior Care Worker (2 Posts)

JOB/20/00096

Grade 7 £10.47 - £11.41 per hour • As and when required • Florence Shipley Centre Home for Older People, Heanor

No Guaranteed Hours • Relief • Adult Social Care and Health

We are looking to appoint a Relief Senior Care Worker to join our team here at Florence Shipley Community Care Centre.

The successful applicant will work alongside care staff and provide leadership and mentoring support to them whilst delivering all aspects of personal care. You will be responsible for allocating day to day tasks within the care team, administering medication and personal service planning with an emphasis on person centred care, under the direction of the Unit and Deputy Unit Managers. You will be required to promote good practice and deliver high quality care and support to residents with a range of care and support needs.

Excellent communication skills both written and oral are required to promote teamwork and deliver quality handovers for each shift. You will be one of the senior persons on duty and will be required to offer support and guidance appropriate to the grade. Full training will be provided appropriate to the level of the post. QCF Level 2 Health and Social Care essential.

We are looking to recruit an individual to work two shifts covering a mixture of early, and late shifts. The job will include unsocial hours working including weekends and Bank Holidays.

Informal enquiries please contact Unit Manager Paul Morris on 01629 531367.

**Closing Date** 13 September 2020

**Care Worker (3 Posts)****JOB/20/00556****Grade 5 £18,426 - £18,794 pro rata • 19 hours 35 minutes per week • Meadow View, Matlock**

Part Time • Permanent • Adult Social Care and Health

We're recruiting Care Workers to help our residents lead dignified lives. Working as part of a valued care team you'll be ensuring our residents stay happy, healthy and well by helping them with everyday tasks such as washing and dressing, eating meals, taking medication and socialising.

Understanding the needs of older people, including those with dementia, is an important part of the work. If you think you can make a positive difference to an older or disabled person's life and would like a rewarding job with room for progression, we want to hear from you.

You don't need previous experience as we'll give you all the training and support that you will need to do the job. There'll also be ongoing support and mentoring from experienced staff.

Working hours are flexible based on a three-shift pattern and we offer good rates of pay and a good pension, free uniform, high quality training and many other benefits including a minimum of five weeks holiday and eight Bank Holidays a year (pro-rata), and extra pay for unsocial hours.

Post 1 - 19 hours 35 minutes £9,751.08 - £9,945.84 per annum

Post 2 - 21 hours 50 minutes £10,871 - £11,088.48 per annum

Post 3 - 22 hours 25 minutes £11,164.32 - £11,387.28 per annum

**Closing Date** 13 September 2020**Substance Use Worker****JOB/20/01072****Grade 9 £25,064 - £26,890 per annum • 37 hours per week • Cobden Road, Chesterfield**

Full Time • Fixed Term - Due to funding until 31 March 2021 • Childrens Services

The successful applicant will be responsible for assessing substance use among all young people referred to the Youth Offending Team. Working closely with local young people's drugs services and health and other colleagues in the team, they will deliver tier 1 and 2 education and prevention programmes with some opportunities to become involved in tier 3 work. They will also participate in local interagency activity including DAAT sub groups.

A qualification is not necessary for the post however experience of working both with young people and in the substance misuse field is essential.

For an informal discussion please contact Michelle Barr 01629 531986.

**Closing Date** 13 September 2020**Residential Social Care Worker****JOB/20/01535****Grade 9 £20,321.88 - £21,802.44 per annum • 30 hours per week • 9 Victoria Street, Brimington, Chesterfield**

Part Time • Fixed Term - Covering for sick leave • Adult Social Care and Health

Responsible for providing personal care, support and assistance to service users. The ability to assess and monitor the needs of people with a learning disability whilst working flexibly is essential. Experience of working with people with learning disabilities is required. Must hold or be willing to gain NVQ III Care or equivalent.

Minimum age 18 years.

Provisional Interview Date: 25 September 2020

**Closing Date** 13 September 2020

**Night Care Assistant (2 Posts)****JOB/20/01539**

**Grade 5 £18,426 - £18,794 per annum, pro rata. A temporary \*market supplement of £1,024 per annum (pro rata for part time hours) is currently payable to 31 March 2021 • Various • Hopewell Children's Home, Clay Cross**

Part Time • Permanent • Childrens Services

We are inviting applications from caring and creative people, who are highly motivated and enthusiastic. Would you like to work as part of a team that acts as good parents, and provides a warm and caring home for children and young people? Can you nurture the talents and interests of young people and support each young person to develop as a whole person?

You will be working in a small residential care home responsible for children with a small staff team who provide support and a child centred service to children/young people working in partnership with them, their families or carers and with colleagues from other settings.

You must be of good integrity and character. You must have the appropriate skills and experience that you will be expected to perform of working with and understanding the factors that lead children and young people into residential care, together with an understanding of the Children Act, the Quality Care Standards and Childrens Homes (England) Regulations 2015. You must hold, or be already working towards or be willing to undertake and complete within 2 years of starting work in a children's home the Level 3 Children & Young Peoples Workforce Diploma with Social Care Pathway (England) 2015 or have an equivalent qualification, (such as, The Level 3 Diploma for Residential Childcare or The NVQ 3 Caring for Children & Young People or The NVQ 3 in Health & Social Care) completing any work identified to meet the required level to consider as "an equivalent qualification" to the Level 3 Children & Young Peoples Workforce Diploma with Social Care Pathway (England) 2015.

The available roles are:

- 1 Post - 37 hours per week, £18,426 - £18,794 per annum
- 1 Post - 24 hours per week, £11,951.16 - £12,189.84 per annum. This post requires regular weekend work and is mainly overnight working.

For an informal discussion contact Ryan Mawbey (Hopewell Manager) on 07551485791.

Interviews will be conducted via Skype

<b>Plain/enhanced hours</b>	<b>Basic hourly rate</b>	<b>Unsocial hours enhancement</b>	<b>Market supplement</b>	<b>Total hourly rate</b>
Monday to Sunday 7am-7pm: plain time	£9.55-£9.74/hr	£0	£0.53/hr	£10.08-£10.27
Monday to Sunday 7pm-7am: plain time plus one third	£9.55-£9.74/hr	£3.18-£3.24/hr	£0.53/hr	£13.26-£13.51
Bank Holidays all hours: double time	£9.55-£9.74/hr	£9.55-£9.74/hr	£0.53/hr	£19.63-£20.01

- *\*A temporary market supplement is attached to this post, which is a separate payment in addition to the normal salary. A review of market conditions will be carried out 6 months prior to the proposed end date to establish if the market supplement should continue. Where a market supplement payment is due to be withdrawn or changed, all affected employees will receive contractual notice of one month.*

**Closing Date** 13 September 2020

**Senior Care Worker****JOB/20/01582****Grade 7 £8,185.08 - £8,926.56 per annum • 15 hours per week • New Bassett House, Shirebrook**  
Part Time • Permanent • Adult Social Care and Health

The successful applicants will work alongside care staff and provide leadership and mentoring support to them whilst delivering all aspects of personal care. You will be responsible for allocating day to day tasks within the care team, administering medication and personal service planning with an emphasis on person centred care, under the direction of the Unit and Deputy Unit Managers. You will be required to promote good practice and deliver high quality care and support to residents with a range of care and support needs.

Excellent communication skills both written and oral are required to promote teamwork and deliver quality handovers for each shift. You will be the senior person on duty for intervals during the working day and will be required to offer support and guidance appropriate to the grade. Full training will be provided appropriate to the level of the post.

We are looking to recruit an individual to work two shifts covering a mixture of early, and late shifts.

The job will include unsocial hours working including weekends and Bank Holidays.

**Closing Date** 13 September 2020

**Care Worker****JOB/20/01816****Grade 5 £9.55 - £9.74 per hour • As and when required • Florence Shipley Centre, Home for Older People**  
Heanor

No Guaranteed Hours • Relief • Adult Social Care and Health

We're recruiting Care Workers to help our residents lead dignified lives. Working as part of a valued care team you'll be ensuring our residents stay happy, healthy and well by helping them with everyday tasks such as washing and dressing, eating meals, taking medication and socialising.

Understanding the needs of older people, including those with dementia, is an important part of the work. If you think you can make a positive difference to an older or disabled person's life and would like a rewarding job with room for progression, we want to hear from you.

You don't need previous experience as we'll give you all the training and support that you will need to do the job. There'll also be ongoing support and mentoring from experienced staff.

Working hours are flexible based on a three-shift pattern and we offer good rates of pay and a good pension, free uniform, high quality training and many other benefits including a minimum of five weeks holiday and eight Bank Holidays a year (pro-rata), and extra pay for unsocial hours.

For informal enquiries please contact Unit Manager Paul Morris, telephone number 01629 531367.

**Closing Date** 13 September 2020

**Social Worker (Out of Hours)****JOB/20/01948****Grade 9-11 £12.99 - £18.24 per hour • As and when required • Shand House, Matlock**

No Guaranteed Hours • Relief • Adult Social Care and Health

Based primarily from Call Derbyshire, Royal Derby, Chesterfield Royal Hospital or Tameside and Glossop, the Out of Hours Service (Prevention and Personalisation) is seeking to recruit suitably qualified and experienced Social Workers to join the team.

The successful candidates will be experienced in adult social work and able to demonstrate that they can work in a person centred way in accordance with current legislation and policies. Core tasks will include assessment, support planning and creative signposting. Social Workers need to have confidence in decision making, and an ability to work within a team.

The successful candidate will undertake strength based assessments, S.42 safeguarding investigations, mental capacity assessments. Fundamental to this post is the ability to assess and manage risk and work effectively. The successful applicant would need to demonstrate a thorough knowledge of legislation relevant to working with vulnerable adults and have a sound working knowledge of a strengths based approach to Social work.

Community operating hours from Call Derbyshire (including working from home at certain times following 6 months on rota experience), will vary between the hours of 5pm and 11pm midweek, including rostered standby shifts (equally once established on the rota for 6 months) between Midnight - 8.00am, once every 3rd to 4th week. There are a range of weekend and bank holiday shifts from 8am to 11pm on rota basis available. (Enhanced pay will be in effect for shifts which fall after 7.00pm to midnight/standby payments). Shifts are distributed in line with the SW's preferences in mind regarding time and frequency of shift, however we ask that colleagues work 1 SW shift per month over a weekend period.

Acute hospital positions at CRH and RDH/Tameside and Glossop operate between 8am to 4pm and 9am to 5pm. The same applies regarding frequency of shift and commitment of 1 weekend shift per month. The ability to travel is essential to this post.

**Closing Date** 13 September 2020**Care Worker****JOB/20/02077****Grade 5 £9.55 - £9.74 per hour • As and when required • Castle Court Home for Older People,****Swadlincote**

No Guaranteed Hours • Relief • Adult Social Care and Health

We are recruiting Care Workers to help our residents lead dignified lives. Working as part of a valued care team you'll be ensuring our residents stay happy, healthy and well by helping them with everyday tasks such as washing and dressing, eating meals, taking medication and socialising.

Understanding the needs of older people, including those with dementia, is an important part of the work.

If you think you can make a positive difference to an older or disabled person's life and would like a rewarding job with room for progression, we want to hear from you.

You don't need previous experience as we'll give you all the training and support that you will need to do the job. There'll also be ongoing support and mentoring from experienced staff.

Working hours are flexible based on a three-shift pattern and we offer good rates of pay and a good pension, free uniform, high quality training and many other benefits including a minimum of five weeks holiday and eight Bank Holidays a year (pro-rata), and extra pay for unsocial hours.

**Closing Date** 13 September 2020

**Social Worker (Out of Hours Approved Mental Health Professional) (AMHP) JOB/20/01950**

**Grade 9-11 £12.99 - £18.24 per hour • As and when required • Hartington Unit CRH Chesterfield and Radbourn Unit RDH Derby**

**No Guaranteed Hours • Relief • Adult Social Care and Health**

This is an opportunity for an experienced Approved Mental Health Professional (AMHP) to join the Central AMHP Team as an Out of Hours AMHP.

We are currently undertaking positive changes to our OOH AMHP Service as part of our priority for ensuring staff's safety and supporting their wellbeing. We are welcoming the addition of enablement workers to support the Mental Health Act process throughout the night. We are also working towards a shift pattern that supports staff wellbeing and allows protected hours for AMHPs to continue their professional development and have the opportunities often available to daytime AMHPs.

Post holders will be based at the Royal Derby Hospital or Chesterfield Royal Hospital but will be expected to carry out their duties throughout Derbyshire.

Key responsibilities include undertaking Mental Health Act Assessments throughout the county on a rota basis. Shifts will include weekend and overnight work for which enhancements are paid.

This post also carries responsibility for supporting other colleagues (both within DCC and other agencies) when concerns of a mental health nature arise. The OOH AMHP Service has well established working relationships with our key partner agencies.

The post holder will also be expected to work positively and collaboratively with colleagues in agreeing joint interventions aimed at preventing and managing crisis situations. Other responsibilities include auditing AMHP reports, writing social circumstance reports and attending Mental Health Tribunals.

You will be expected to participate in appropriate professional meetings and share your professional knowledge and experience with others as required. The OOH AMHP Service hold frequent team meetings and you shall be encouraged to also attend wider county meetings. You will also be expected to provide support to students and AMHP trainees as necessary with opportunity of Practice Educator progression. You will be expected to have a good working knowledge of safeguarding procedures (both adults and children) and make appropriate referrals as necessary. There will be a strong commitment to support you to maintain your AMHP/BIA training needs through the recently appointed Senior Practitioners within the OOH AMHP Service. Good opportunities will also be provided to enable you to develop knowledge in other areas, i.e. safeguarding.

All new applicants shall receive a full induction and shadowing period Shift allocation will be carefully considered if you already have a full time substantive post in core hours. Shifts will be allocated in line with colleagues expressed preferences where possible and in recognition of any substantive post commitments.

If you would like to discuss this post further, please contact a member of the team on 07966565341.

**Closing Date 27 December 2020**

**Care Worker****JOB/20/02083****Grade 5 £12,948.00 - £13,206.60 per annum • 26 hours per week • New Bassett House Home for Older People, Shirebrook**

Part Time • Fixed Term - Covering for sick leave • Adult Social Care and Health

We're recruiting Care Workers to help our residents lead dignified lives. Working as part of a valued care team you'll be ensuring our residents stay happy, healthy and well by helping them with everyday tasks such as washing and dressing, eating meals, taking medication and socialising.

Understanding the needs of older people, including those with dementia, is an important part of the work. If you think you can make a positive difference to an older or disabled person's life and would like a rewarding job with room for progression, we want to hear from you.

You don't need previous experience as we'll give you all the training and support that you will need to do the job. There'll also be ongoing support and mentoring from experienced staff.

Working hours are flexible based on a three-shift pattern and we offer good rates of pay and a good pension, free uniform, high quality training and many other benefits including a minimum of five weeks holiday and eight Bank Holidays a year (pro-rata) and extra pay for unsocial hours.

**Closing Date** 13 September 2020**Social Worker****JOB/20/02086****Grade 9-11 £25,064 - £35,187 per annum • 37 hours per week • Staveley SS Sub Office, Chesterfield**

Full Time • Permanent • Adult Social Care and Health

The Enhanced Support Team which is based in Staveley (near Chesterfield) seeks a full time Social Worker to join our team. Working with adults with learning disabilities and/or autism and in partnership with health and other agencies across Derbyshire our team offers an enhanced level of social work intervention to people whose complex presentation requires specialist assessment and care planning skills that support individuals to live satisfying lives in the community.

The ability to work with adults with learning disabilities and/or autism will be a key requirement of the post. Working within the national context of 'Building the Right Support', the post holder will require skills that enable individuals to move away from in-patient care to a model that is more responsive, timely and with the provision of high quality, person centred care and support in the community.

At times this can be a challenging role, however, it can also be hugely rewarding, providing the opportunity to work within a dedicated and supportive team and to develop additional skills and experience in respect of working with people who are often marginalised as a consequence of their individual and specific support needs. The successful candidate will have extensive experience of working in accordance with the principles of the Mental Capacity Act and Deprivation of Liberty Safeguards, a working knowledge of the interface with Mental Health Act would be an advantage.

This is an exciting opportunity to develop a specialism working with people with a learning disability and/or autism who display behaviour that challenges, to include self-injurious or aggressive behaviour and behaviour which can lead to contact with the criminal justice system.

Whilst our team office is in Staveley, there is opportunity to consider alternative arrangements if needed. If you would like more information about the team and the role please contact Chris Smyth, Caroline Croll or Martin Hammond-Hallam on 01629 537439.

Provisional Interview Date: 28 September 2020

**Closing Date** 13 September 2020



**Senior Practitioner****JOB/20/02103****Grade 12, £36,266 - £39,503 per annum • 37 hours per week • Municipal Buildings, Glossop**

Full Time • Fixed Term - Covering for secondment for 6 months from start date • Adult Social Care and Health

An opportunity has arisen for a dynamic and innovative Senior Practitioner for the High Peak Hospital discharge team. The post holder will support the integration agenda and support a 7 day staff cover. The team is focused on facilitating safe transfers of care, achieving ideal discharge outcomes for Derbyshire residents and reducing delayed transfer of care (DTC). We cover Stepping Hill Hospital, Macclesfield Hospital, Tameside Hospital, Stamford Unit, Cavendish community hospital and Whitworth community hospital. Some referrals are from other out of area hospitals.

Experience of hospital work is essential and a sound knowledge of the current legislation is required. The post holder will be required to keep data in accordance with DCC recording policies. They will support the service manager with monitoring, developing and reviewing working practices.

**Closing Date** 6 September 2020**Residential Social Care Worker - Learning Disabilities****JOB/20/02140****Grade 9 £12.99 - £13.94 per hour • As and When Required • Various**

Various hours available • Relief • Adult Social Care and Health

Could you make a difference to the lives of people with learning disabilities and/or autism who are staying at one of our services within Derbyshire?

We're looking for people to join our valued care teams to help us support our clients during these unprecedented circumstances.

As a residential social care worker (learning disabilities), you will support people with a wide range of abilities, including supporting with all aspects of daily living and personal care. Our services offer a life skills service for clients who are being assessed and supported to develop their living skills, enabling them to increase their independence and access community facilities, as well as short breaks and providing support to families and clients when their home and personal circumstances have changed. We are looking for residential social care workers who can work with clients using a person centred, enabling approach to encourage the development of confidence and practical and social skills. We also support clients who display behaviour which can be challenging and as well as having a learning disability have mental health issues, you will need to work in a proactive way, be able to stay calm in stressful situation and be able to identify ways to deescalate potential challenging situations. Our services are located in the following areas, please state your preference and maximum travelling distance on your application: Alfreton, Chesterfield, Long Eaton and Swadlincote.

If you're looking for either a short or longer term rewarding role that offers flexible working hours to suit your needs, good rates of pay, high quality training and supports people with a learning disability and/or autism, then please apply for this post. It's your chance to make a difference to local peoples' lives and you'll be fully supported and protected. Applicants must hold an NVQ level 3 in care or equivalent.

Please note that if you already work in another health and social care setting (e.g. another care home, home care provider or hospital ward) and intend to remain in that job, we will be unable to offer you a post with us at the moment. This is due to Public Health England guidance that advises care staff should not move between facilities due to the risk of transferring coronavirus.

We will pay for a Disclosure and Barring Service (DBS) check, as well as provide full Personal Protective Equipment (PPE).

The job will require unsocial hours working including weekends and Bank Holidays. Enhanced rates of pay apply between the hours of 19:00 and 07:00 and any Bank Holidays worked.

**Closing Date** 2 November 2020

## Catering

### **Catering Supervisor**

**JOB/20/01853**

**Grade 5 £13,113.24 - £13,375.20 per annum • 30 hours and 45 minutes per week, 39 weeks per year •**

**Grange Primary School, Long Eaton**

Part Time • Permanent • Childrens Services

We are looking for a motivated individual to lead our team of staff at Grange Primary School, Long Eaton serving approximately 350 plus meals a day.

You will also be responsible for cooking and exporting food out to another local school. Your main duties will include the supervision of a large team of staff, ordering, cooking and serving food. You will have the responsibility for the full running of the unit including food hygiene and health and safety. Flexibility is required as you may be required to go to other units in the area at times. Excellent Food hygiene awareness and a good standard of customer service is essential. As part of your duties you will be required to erect and dismantle the dining tables and chairs daily and clean the dining hall. Experience in large scale school catering and working with children would be an advantage.

Provisional Interview Date: September 2020

**Closing Date** 13 September 2020

### **Catering Assistant**

**JOB/20/02069**

**Grade 2 £4,404.96 per annum • 11 hours and 15 minutes per week, 38 weeks per year • Blackwell Primary School, Alfreton**

Part Time • Permanent • Childrens Services

You will be working in a busy production kitchen assisting with the preparation, cooking and service of the lunch time meals to a number of pupils.

Provisional Interview Date: September 2020

**Closing Date** 13 September 2020

## Childrens Social Care/Social Work

### **Complaints Manager**

**JOB/20/02087**

**Grade 11 £32,032 - £35,187 per annum • 37 hours per week • County Hall, Matlock**

Full Time • Permanent • Childrens Services

We are looking for a dynamic individual to manage a complex complaints and representations caseload. Applicants will need to be highly motivated, be able to work independently and demonstrate the relevance of their qualifications or at least relevant experience in the handling of complaints and representations, dispute resolution and/ or mediation for children services. As well as processing and monitoring the complaints data to ensure high performance targets are met and learning from complaints is implemented. A working knowledge of children's services is also beneficial in the role.

The successful candidate will liaise and collaborate with staff, service users, elected members, partner organisations, and members of the public, as well as other departments within Derbyshire County Council and the Local Government and Social Care Ombudsman. The successful candidate will report directly to the Assistant Head of Service for Quality Assurance and work alongside the wider Quality Assurance team.

Provisional Interview Date: 2 October 2020

**Closing Date** 13 September 2020

**Early Help Practitioner (Family and Parenting)****JOB/20/01911****Grade 8 £22,628.00 - £24,455.00 per annum • 37 hours per week • Charnos Family Support, Ilkeston**

Full Time • Permanent N/A • Childrens Services

An exciting opportunity has arisen in the Erewash Early Help Team (Family and Parenting), providing intensive support to children and their families.

Ideally, we are looking for experienced Early Help worker who has a good understanding of the challenges that impact children and their families, and an ability to work with, and support children and parents in a variety of settings to promote positive and sustainable change. Part of the role also includes the delivery of targeted parenting programmes.

A clear understanding of safeguarding procedures and the importance of keeping children and families safe is another vital element to this role. Furthermore, experience in completing complex Early Help Assessments and working alongside a multitude of services and agencies, is also desirable.

The successful candidate will require a level 3 qualification and the ability to demonstrate an aspiration to promote the best outcomes for children.

Please see the attached Job Profile for further information, or contact [samuel.kellogg@derbyshire.gov.uk](mailto:samuel.kellogg@derbyshire.gov.uk)

Provisional Interview Date: Week commencing 28 September 2020

**Closing Date** 13 September 2020

**Quality Assurance Manager****JOB/20/02088****Grade 13, £40,664 - £44,148 per annum • 37 hours per week • County Hall, Matlock**

Full Time • Fixed Term - Covering for maternity leave • Childrens Services

As a Quality Assurance Manager you will need to be:

- Able to effectively embed support and challenge through a range of quality assurance activities for both Practitioners and Managers.
- Continuously drive improvement and ensure both practice and values across a range of children's services to deliver positive outcomes for children, young people and their families.
- Reflective, persistent and have excellent analytical, planning and influencing skills with a proven ability to manage and motivate a team of professionals.
- A Qualified Social Worker registered with Social Work England and have considerable experience of working at a managerial level within a statutory children's services context.

**Closing Date** 13 September 2020

**Youth and Community Engagement Worker (3 Posts)****JOB/20/02075****Grade 7, £20,190 - £22,019 per annum • 37 hours per week • The Arc, Clowne**

Part Time and Full Time hours available • Fixed Term - Due to funding until the end of September 2022 • Childrens Services

An exciting opportunity has arisen to join the Early Help Transition Team, as a Youth and Community Engagement Worker, in the Amber Valley and North East Derbyshire Localities of Derbyshire. The successful candidates will be responsible for community engagement by providing support, advice and guidance to community leaders, parents and volunteers to deliver a range of local community based support groups to build a network of support for families and increase resilience in the Localities.

**Closing Date** 13 September 2020

# Legal Services

**Lawyer**

**JOB/20/02076**

**Grade 12: £36,266 - £39,503 per annum. A \*market supplement of £5,000 per annum (pro rata for part time hours) is currently payable to 30 September 2021 • 37 hours per week • County Hall, Matlock**  
Full Time • Fixed Term - Due to finite funding 30 September 2020 • Commissioning, Communities and Policy

Working in local government is a highly satisfying and rewarding experience in so many ways, and you will enjoy an excellent range of benefits at Derbyshire County Council.

We recognise that our workforce are our greatest asset and we are currently looking for inspired and proactive people who are committed to new ways of thinking and working.

As a Lawyer within our childcare team, you'll be working within a dynamic and challenging environment, holding a stimulating and varied case load, with a myriad of opportunities to apply your knowledge and expertise and provide high quality advice to our clients in a range of forums.

You will be a qualified Solicitor/Barrister/Chartered Legal Executive (Fellow of CILEx).

\* A market supplement is currently attached to this post. This is a separate payment made in addition to the normal salary. All market supplement payments are reviewed 6 months prior to their proposed end date to determine whether the supplement should continue.

In return for your commitment, we can offer you:

- Systems in place to enable flexible and efficient working away from the office.
- Generous holiday entitlement.
- Membership of the Local Government Pension Scheme.
- A supportive working environment; supervision and by mentoring experienced managing solicitors.
- Case work support from Legal Assistants.
- Commitment to your continuing professional development; ongoing training opportunities.
- Flexible working hours recognising the importance of a proper work/life balance.
- Free onsite staff car parking.

For an informal discussion on these roles please contact Natalie Amey [Natalie.Amey@derbyshire.gov.uk](mailto:Natalie.Amey@derbyshire.gov.uk), Lisa Brewin [Lisa.Brewin@derbyshire.gov.uk](mailto:Lisa.Brewin@derbyshire.gov.uk) or Jeanette Bloor on [Jeanette.Bloor@derbyshire.gov.uk](mailto:Jeanette.Bloor@derbyshire.gov.uk) in the first instance and we can arrange to speak with you.

Provisional Interview Date: 10 September 2020

**Closing Date** 6 September 2020

**Lawyer (Environmental)****JOB/20/02116****Grade 12 £36,266 - £39,503 per annum • 37 hours per week • County Hall, Matlock**

Full Time • Fixed Term - Covering for secondment until 2 July 2021 • Commissioning, Communities and Policy

Working in local government is a highly satisfying and rewarding experience in so many ways, and you will enjoy an excellent range of benefits at Derbyshire County Council. We recognise that our workforce are our greatest asset and we are currently looking for inspired and proactive people who are committed to new ways of thinking and working.

As a Lawyer with us, you'll enjoy working in a dynamic professional role to support the effective delivery of local public services in a challenging environment, and further developing your professional skills and specialist expertise. You'll look forward to handling a stimulating case load, relating to spatial planning, highways, and other environment-related matters. Joining a dedicated and supportive team in Legal Services, you'll be committed to working efficiently to deliver timely accurate and effective advice.

You will be a practising lawyer (Solicitor Barrister or Chartered Legal Executive) with a good knowledge of highways and Town & Country Planning law. You will be prepared and willing to act for the Council in a range of settings, including advocacy in public hearings and inquiries and County Court and Magistrates Court proceedings.

In return for your commitment we can offer you:

- Competitive salary
- Flexible working hours
- Generous holiday entitlement
- A supportive working environment;
- Commitment to your continuing professional development.

Due to the Covid 19 pandemic we are currently working remotely, and this is expected to continue until 30 September 2020 at least. If appointed, the Council would supply you with the equipment to enable you to do this. There will be an opportunity to discuss this further at interview.

For an informal discussion about this role please contact Paul Peat / Stephen Brent, telephone: 0797 6514189 or email: [stephen.brent@derbyshire.gov.uk](mailto:stephen.brent@derbyshire.gov.uk)

Provisional Interview Date: Week commencing 13 September 2020

**Closing Date** 6 September 2020

## Management

**Programme Manager****JOB/20/02090****Grade 13 £40,664 - £44,148 per annum • 37 hours per week • County Hall, Matlock**

Full Time • Fixed Term - Covering for secondment 31 July 2021 • Childrens Services

An exciting opportunity has arisen in the Children's Services Commissioning and Transformation Section. We are looking to appoint a highly motivated Programme Manager with demonstrable success in leading large projects and programmes of work to deliver transformational change. This post will be fixed term in the first instance to cover the substantive post holder's secondment.

Responsible for managing a diverse programme of projects within the Children's Services Department's portfolio, the Programme Manager will work closely with internal and external partners to develop new ways of targeted working towards delivering against the key outcomes of our Enterprising Council Strategy and Departmental Plan. The ideal candidate will have experience of working with recognised Project Management methodologies and possess excellent stakeholder management skills.

*(For further information please see overleaf)*

Successful candidates will be self-motivated and decisive, and able to lead, challenge and drive new initiatives forward to maximise results and outcomes for Derbyshire.

The Programme Manager will sit within a dynamic and highly collaborative team working together and empowered to deliver change with real impact.

The role offers genuine opportunity to influence and the freedom to define deliverables. The team focuses on outcome-based measures of success and welcome candidates desiring flexible working arrangements.

For more detailed information about the above please contact Dr Isobel Fleming, Service Director, Commissioning and Transformation via Lisa Ashcroft [lisa.ashcroft@derbyshire.gov.uk](mailto:lisa.ashcroft@derbyshire.gov.uk). Interviews will be held via Microsoft Teams. Should you want to apply please ensure you complete all parts of the application form, including the suitability for post.

Provisional Interview Date: Week commencing 14 September 2020

**Closing Date** 6 September 2020

## Policy/Research

### **Project Officer (2 Posts)**

**JOB/20/02093**

**Grade 9 £25,064 - £26,890 per annum • 37 hours per week • County Hall, Matlock**

Full Time • Permanent • Childrens Services

We have an exciting opportunity for an organised and enthusiastic individual to support Change Management in Children's Services.

A key requirement of this role will be to communicate effectively with a diverse range of individuals or groups, and build strong relationships in order to support and deliver changes required.

You will have experience of gathering and providing timely and accurate information across a range of stakeholders including external partners and agencies. You will need to evidence a strong customer focus together with a structured approach to research and analysis as directed by the Programme Manager.

An ability to work as part of a busy project team and to work on your own initiative, developing proposals for new ways of working will be integral to this role.

Should you wish to apply please ensure you complete all parts of the application form, including the suitability for post.

Provisional Interview Date: Week commencing 21 September 2020

**Closing Date** 6 September 2020

**Project Officer****JOB/20/02094****Grade 9 £25,064 - £26,890 per annum • 37 hours per week • County Hall, Matlock**

Full Time • Fixed Term - Covering for maternity leave October 2021 • Childrens Services

We have an exciting opportunity for an organised and enthusiastic individual to support Change Management in Children's Services.

A key requirement of this role will be to communicate effectively with a diverse range of individuals or groups, and build strong relationships in order to support and deliver changes required.

You will have experience of gathering and providing timely and accurate information across a range of stakeholders including external partners and agencies. You will need to evidence a strong customer focus together with a structured approach to research and analysis as directed by the Programme Manager.

An ability to work as part of a busy project team and to work on your own initiative, developing proposals for new ways of working will be integral to this role.

Should you wish to apply please ensure you complete all parts of the application form, including the suitability for post. A secondment would be considered for this post.

Provisional Interview Date: Week commencing 22 September 2020

**Closing Date** 6 September 2020

## Procurement

**Procurement Officer****JOB/20/02011****Grade 10 £27,914 - £30,980 per annum • 37 hours per week • Chatsworth Hall, Matlock**

Full Time • Permanent • Commissioning, Communities and Policy

Derbyshire County Council are seeking to appoint a Procurement Officer in the County Procurement Team within the Corporate Finance & ICT Division.

In your role you will be pivotal in delivering a full procurement and contract management service across a range of contracts for the Property Services and Economy, Transport and Environment Departments.

We work closely with the Council's suppliers, members and senior officers and you will be required to develop further working relationships with these stakeholders to ensure we deliver an efficient, co-ordinated and seamless service to our customers.

You will be expected to have strong influencing and communication skills along with the ability to ensure key stakeholders are incorporated within procurement process to ensure the successful implementation of projects. This post will be important in the delivery of efficiencies for the Council therefore the ability to negotiate with new and existing suppliers in order to ensure value for money and cost reduction is essential.

For further information regarding this opportunity please contact Chris Rouse at [Chris.Rouse@Derbyshire.gov.uk](mailto:Chris.Rouse@Derbyshire.gov.uk).

Provisional Interview Date: Week commencing 28 September 2020

**Closing Date** 13 September 2020

## Property Services

### Team Leader

JOB/20/01996

**Grade 10 £27,914.00 - £30,980.00 per annum • 37 hours per week • Denby Depot, Ripley**

Full Time • Permanent • Commissioning, Communities and Policy

We are looking to appoint a Team Leader to the Roofing Section within Property, managing both directly employed labour and subcontractors on a variety of pitched and flat roof projects throughout Derbyshire.

Provisional Interview Date: 8 September 2020

**Closing Date** 13 September 2020

## Public Health

### Service Manager - Commissioning

JOB/20/02099

**Grade 13, £40,664.00 - £44,148.00 per annum • 37 hours per week • County Hall, Matlock**

Full Time • Fixed Term - Due to funding 18 months from start date • Adult Social Care and Health

Responsible for leading the commissioning and contract management of a specific area of Public Health services ensuring equitable, high quality, responsive and efficient service delivery to improve health outcomes across the Derbyshire population.

To be able to function effectively across organisational boundaries which may include NHS services, community and voluntary sector provision, and the criminal justice system.

To develop and maintain key relationships to improve the performance, quality and outcomes of commissioned services.

**Closing Date** 13 September 2020

### Service Development Officer (Track and Trace) (9 Posts)

JOB/20/02170

**Grade 10, £27,914 - £30,980 per annum • 37 hours per week • County Hall, Matlock**

Full Time • Fixed Term - Due to funding for 18 months from start date (6 posts) and permanent (3 Posts) • Adult Social Care and Health

We are looking for highly motivated and enthusiastic Service Development Officers to work within our newly formed Test and Trace team.

The role will contribute to the health improvement of the population through the provision of public health expertise to support the Covid-19 Test and Trace programme and wider public health department to work with communities, organisations and workplaces to develop and help implement programmes that meet the needs of the community/organisation.

If you have a passion for public health and wish to support our vision and ambition in Derbyshire, we would like to hear from you.

Applicants are strongly advised to use the criteria in the person profile as sub-headings in their application to make it clear how they meet each of the selection criteria. Please also see the job profile for competencies and general overview of the role.

**Closing Date** 13 September 2020



# Schools and Academies

## Caretaking/Cleaning/Security

### Site Manager

JOB/20/02092

NJC 15-19 £22,911 to £24,799 per annum • 37 hours per week • Inkersall Primary

### Academy

Full Time • Permanent

We are looking to appoint an experienced Site Manager who will undertake all the usual aspects of the Site Manager's role to ensure the school is clean, secure and all compliance checks are undertaken whilst prioritising the needs of the academy.

Spencer Academies Trust is an educational charity and academy sponsor, which is committed to ensuring that every child, regardless of background, has access to an outstanding education and real choices in life. We have a successful track record of providing high quality teaching and learning which ensures improved outcomes for children and young people. The Trust mission statement reflects our vision and aim for all Trust schools. Our highly-successful network of 20 schools (8 Secondary and 12 Primary) educates students across Nottinghamshire, Derbyshire, Nottingham City, Derby City and Leicestershire.

Spencer Academies Trust is an exceptional Trust, which provides an outstanding education for local children. Our Trust is a model of national excellence. We work collaboratively to achieve the best possible outcomes for all young people, in an environment where partnership is valued and success is celebrated. Our education delivers real life experiences for students, promotes independent enquiry and stimulates intellectual curiosity; whilst developing a strong sense of individual responsibility and a personal belief and confidence. All of our students fulfil their potential and make unparalleled progress. They are fully prepared for the next phase of their education and have unrivalled opportunities to become future leaders.

### We Believe:

- All children have a right to a quality education regardless of background or ability, and have an entitlement to the opportunity of a secure progression route in their learning and development.
- Schools are stronger when they work in collaboration with each other, operate within a 'family' and are open to a true sense of partnership.
- We grow the effectiveness and sustainability of our schools by developing the people within them, and that through shared and equitable responsibility for quality and outcomes; we achieve more.

If you would like to discuss the role, or have any queries, please contact Malc Lucas, Head of Estates and Facilities by email: [mlucas@satrust.com](mailto:mlucas@satrust.com)

Applications for this post must be submitted on our online application form, which can be found at <http://vacancies.spenceracademiestrust.co.uk/> and by clicking the 'apply now' link at the top of the advert page. Please do not apply using the Derbyshire County Council website.

Please ensure your application form is returned no later than 9.00am on the Closing Date. Monday 7 September 2020.

In line with safer recruitment policies, references will be called for prior to interview.

Spencer Academies Trust is committed to safeguarding and promoting the welfare of all our students and all posts are subject to enhanced DBS with children's barred list checks and completion of Level 2 safeguarding training.

Provisional Interview Date: Monday 14 September 2020 (subject to change)

**Closing Date** 7 September 2020

# Education - Non Teaching/Support Services

**Midday Supervisor (2 Posts)**

**JOB/20/02107**

**Grade 3 £3,073.92 per annum • 7 hours and 30 minutes per week, 39 weeks per year • Bradley CE Primary School**

Part Time • Permanent

The Governors of The Dales Federation of Primary Schools would like to appoint two midday supervisors to their hard working, supportive team. The successful candidates will have experience of working with primary aged children either in a paid or voluntary position. They ensure pupils have a safe, active and enjoyable lunchtime supporting them in the dining room, playground or classroom depending on the weather.

There are two, permanent posts available and the working hours are 11:45am - 1:15pm daily during term time. 39 weeks per year.

Provisional Interview Date: Week commencing 14 September 2020

**Closing Date** 6 September 2020

## Partner Organisations

## Derbyshire Fire and Rescue Service

**Management Information Officer**

**JOB/20/02101**

**£29,636 - £31,371 per annum • 37 hours per week • Derbyshire Fire and Rescue Headquarters, Ripley**  
Full Time • Temporary until approximately September 2022

Derbyshire Fire and Rescue Service (DFRS) is seeking a highly motivated and skilled individual to manage, interpret and develop the Service's Business Intelligence systems in relation to incident data and staffing, and provide accurate, timely statistical information to assist in enabling the Service to assess its performance. You must be able to present information both verbally and in written format, and demonstrate strong data analysis, interpretation and visualisation skills.

Knowledge and understanding of the Data Protection and GDPR is essential and you will ideally have a degree level qualification in a statistical or related subject, or relevant demonstrable experience of analysis and interpretation of data.

There will be a requirement for occasional travel for which a pool car will be provided.

The normal working week is 37 hours however you may occasionally need to work beyond normal office hours. In return we offer flexible working hours, family friendly policies, free car parking, health & wellbeing services, discount scheme and eligibility to join the Local Government Pension Scheme

Police security vetting procedures at the appropriate level will be requested for the successful applicant. Please note that, due to the nature of security checks undertaken, applicants must have 3 years continuous residency in the UK up to the date of the application and Home Office approval for indefinite leave to remain within the UK. To apply please visit: [www.derbys-fire.gov.uk/jobs-and-careers/current-vacancies](http://www.derbys-fire.gov.uk/jobs-and-careers/current-vacancies)

We are committed to equality and fairness at work. Applications are encouraged from all diverse communities. If you have a disability and need assistance completing the application form, please contact the Service Centre on 01773 305441.

Please do not apply via The Derbyshire County Council Website. Please ensure your completed application form is returned no later than midnight on the Closing Date.

Provisional Interview Date: Week commencing 21 September 2020.

**Closing Date** 13 September 2020

# Derbyshire Dales District Council

## **Business Support Assistant**

**JOB/20/02123**

**Grade 4, SCP 12-16 £18,426 - £19,171 per annum • 37 hours per week • Town Hall, Matlock**

Full Time • Fixed Term - Covering for maternity leave

We are looking for a highly motivated person with relevant experience to join the District Council's Business Support Team. Candidates should be organised, confident and able to communicate effectively, both verbally and in writing. We are looking for someone who can work as part of a team, are flexible in their approach and take pride in getting it right.

The post is based within Corporate Services in the Business Support Team, where the successful applicant will be required to work closely with our Sports Development Team and also provide a general business support service in relation to any of the other functions of the District Council.

For further information about this post please contact Lucy Prime, Business Support Team, Town Hall, Matlock: 01629 761283; or email [lucy.prime@derbyshiredales.gov.uk](mailto:lucy.prime@derbyshiredales.gov.uk)

Provisional interview date (interviews to be conducted via Zoom): Thursday 10 and Friday 11 September 2020

**Closing Date** 2 September 2020

## **Clean & Green Craftsperson (Central)**

**JOB/20/02133**

**Salary: Grade 5 (SCP 6-9 £19,171 to £20,344 per annum) • 37 hours per week • Northwood Depot, Darley Dale**

Full Time • Permanent

We have a vacancy for a versatile operative to work in the Clean and Green Service which cares for the Parks and Street cleaning. The position is based at Northwood Depot, Darley Dale.

The successful candidate will undertake a diverse range of green space and public realm maintenance and development work in accordance with best practise and specified standards set by the Council. For example, hard and soft landscaping, fine turf care, ornamental horticulture, grave preparation and reinstatement, cleansing of public realm.

They will provide practical on-site guidance to lower graded staff relating to type of work undertaken.

The appointment will be subject to a satisfactory driving assessment.

The right candidate will be enthusiastic, able to use their own initiative and be comfortable speaking to the public if approached.

For an informal discussion regarding the job role contact Ian Buxton on 01629 733622.

If you are unable to apply online, please contact Corporate Support, Town Hall, Matlock, Tel: 01629 761325 or email: [corporatesupport@derbyshiredales.gov.uk](mailto:corporatesupport@derbyshiredales.gov.uk) for an application form and supporting documents

**Closing Date** 6 September 2020

# North East Derbyshire District Council

## Technology Officer

JOB/20/02112

£28,785 - £31,371 (Grade 10) or £31,371 to £33,799 (Grade 11) (Grade progression depending on qualifications/experience - see JD) • 37 hours per week • Pioneer House, Mill Lane, Wingerworth  
Full Time • Permanent

The Council is seeking to appoint a Technology Officer within the Infrastructure Team of the Joint ICT Service. The team delivers high quality ICT Services to Bolsover, Derbyshire Dales and North East Derbyshire District Council and to Rykneld Homes Ltd supporting over 1,200 end users, 1,100 devices and 200 server instances across 27 sites.

This is an exciting opportunity to become a key member of the technical team. The Technology Officer will be responsible for technical support for a number of key technologies and business systems as well as delivering simple and moderately complex projects using the Councils Project and programme management methodology.

The ability to work to tight deadlines and to be organised is essential as is self-motivation and a willingness to take on new challenges and skills in a rapidly changing technical environment and business environment. Candidates should be flexible and possess excellent communication skills.

The successful candidate will be subject to a Disclosure carried out by the DBS at the Basic Level.

### Contact Details

For an informal discussion about the post, please contact Nicola Astle, Joint ICT Service Delivery Manager on (01246) 217611 or [nicola.astle@ne-derbyshire.gov.uk](mailto:nicola.astle@ne-derbyshire.gov.uk)

### Application Pack

If you are interested in this post, please visit the Jobs pages on the NEDDC (link) website.

To apply using our online application form, please visit the Derbyshire Jobs website or by clicking on the following link: <https://jobs.derbyshire.gov.uk/>

Please read the Guidance Notes provided before completing any application

Please note that CV's will not be accepted.

Alternatively, if you do not have internet access, application packs are available from:

- The NEDDC Contact Centre on 01246 217640.
- Email [humanresources.bdc&neddc@ne-derbyshire.gov.uk](mailto:humanresources.bdc&neddc@ne-derbyshire.gov.uk)

Please return completed application forms to Human Resources, District Council Offices, 2013 Mill Lane, Wingerworth, Chesterfield, Derbyshire S42 6NG or to [humanresources.bdc&neddc@ne-derbyshire.gov.uk](mailto:humanresources.bdc&neddc@ne-derbyshire.gov.uk) by the advertised closing date.

If you have not received any communication from us within 4 weeks of the closing date, assume you have been unsuccessful and we thank you for your application.

We welcome applications from all sections of the community.

**Closing Date** 13 September 2020

# South Derbyshire District Council

## **Building Surveyor**

**JOB/20/02110**

**£26,999 - £29,636 per annum • 37 hours per week • Civic Offices, Civic Way, Swadlincote**

**Full Time • Permanent**

Property is second only to staff in terms of Council costs, and it is critical that the Council's buildings are statutorily compliant, well maintained and fit for purpose.

This post will act as the Council's Building Surveyor and presents an excellent opportunity for a suitably experienced professional to make a real and direct contribution to our vision 'To make South Derbyshire a great place to live, visit and invest'.

The post holder will assist the Building Services Manager in delivering a range of technical and operational services that include reactive and planned maintenance to Council buildings, contract management and the production of work specifications. The post holder will undertake Condition Surveys, Fire Risk Assessments, Asbestos Management Surveys and Legionella tests, and record the data on suitable computer software. Working in a multi-disciplined, political organisation will test your interpersonal skills, demanding the highest levels of tact, diplomacy and professionalism.

If you would like to discuss this opportunity then please contact Indy Lall, Building Services Manager, on 07920 447837

**Closing Date** 3 September 2020