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Issue Dated: 16 April 2021

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Administration/Clerical/Customer Service

Business Services Assistant

JOB/20/03149

Grade 4 £10,032.24 per annum • 20 hours per week • Linden House, Swadlincote

Part Time • Permanent • Childrens Services

Our Business Service function is committed to having the right business support arrangements in place to meet the Department's current and future needs and following our recent review we have enhanced the existing structure to ensure that we can achieve this aim.

The available role is in Early Help & Safeguarding, CIC Residential.

We are looking for a driven and focused individual to work within a small residential children's home providing administrative support to a team who are responsible for the care and support of children. They will provide efficient and effective support to the teams within our Children's homes and will provide support to ensure targets are met and service quality standards are maintained.

Previous administration experience of practices and processes is essential and working in a busy child/ren focused environment would be advantageous. You must have excellent organisational skills, with the ability to prioritise and meet deadlines and be able to work on your own initiative.

You will be required to work within our organisational policies and procedures and in addition have an understanding of confidentiality, GDPR and Data Protection, you should also possess excellent ICT skills.

In order to meet the needs of the service, there may also be a necessity to travel to other sites.

If you require any further information or for an informal conversation, please email csbs.review@derbyshire.gov.uk and your query/request will be passed to the relevant service.

Provisional Interview Date: Week Commencing 17 May 2021

This will be conducted via Microsoft teams and arrangements will be confirmed with candidates

Closing Date 2 May 2021

Business Services Assistant

JOB/21/00428

Grade 6 £19,697 - £20,145 per annum • 37 hours per week • Chatsworth Hall, Matlock

Full Time • Fixed Term - Covering for secondment 12 months from start date • Commissioning, Communities and Policy

We are looking to appoint an experienced Business Services Assistant to help deliver service improvement within the Statutory Compliance Team for CCP Property.

You will have a good working knowledge of the systems and workloads delivered by CCP Property and help to deliver innovation in the department.

Provisional Interview Date: 13 May 2021

Closing Date 2 May 2021

Business Services Assistant (Internal)**JOB/21/00679****Grade 4 £11,286.96 per annum • 22 hours and 30 minutes per week • Florence Shipley Centre Home for Older People, Heanor**

Part Time • Permanent • Adult Social Care and Health

We are looking for a committed and flexible person who can work as a key member of the Business Services administration team based in Heanor. Working in a busy office, the successful candidate will require appropriate information & technology (IT) skills, which includes using a variety of IT systems.

You will be required to work as part of a team undertaking a wide range of duties from note taking, supporting social care functions, processing financial information to general administrative tasks. Communication skills, ability to work to deadlines and an understanding of confidentiality is essential to this post. Candidates should be qualified to vocational/NVQ or equivalent with significant experience.

This post is working your hours over 5 days in a 7 day working pattern. The rota will vary each week. This post requires you to work weekend and bank holidays.

Interviews will be conducted via Microsoft Teams.

Closing Date 30 April 2021**Business Services Assistant (3 Posts)****JOB/21/00721****Grade 6 £19,687 - £20,145 per annum • 37 hours per week • County Hall**

Full Time • Fixed Term - Due to finite funding until 31 March 2022 • Childrens Services

An exciting opportunity has arisen to join Derbyshire's Early Help Transition Team, as a Business Services Officer (3 posts). The successful candidates will support the delivery of government's Supporting Families Programme. These are full time posts and due to funding limitations is offered as a fixed term contract up to 31 March 2022.

The postholder will need to demonstrate effective communication and administrative skills and you will need to work on your own initiative and as part of a team. You will also need to demonstrate excellent organisational ability, use of a range of general IT and Microsoft packages and be able to manage competing priorities on a daily basis.

Closing Date 2 May 2021**Business Services Assistant (3 Posts)****JOB/21/00871****Grade 5 £18,933 - £19,311 per annum • 37 hours per week • Chatsworth Hall, Matlock**

Full Time • Permanent • Childrens Services

Our Business Service function is committed to having the right business support arrangements in place to meet the Department's current and future needs and following our recent review we have enhanced the existing structure to ensure that we can achieve this aim.

The available roles are in Specialist Provision, Child Protection .

We are looking for driven and focused individuals to provide an efficient and effective administrative support to Children Services functions. This role will provide support to ensure targets are met and service quality standards are maintained, therefore it is essential that you will have experience in working in a busy office environment. You will need good organisational skills with the ability to prioritise and meet deadlines. Experience of DCC's administration practices and processes, council procedures and policies including an understanding of confidentiality, GDPR & Data Protection would be beneficial along with excellent ICT skills.

In order to meet the needs of the service, there may also be a necessity to travel to other sites.

We are looking to recruit a highly motivated individual to work as a member of the Independent Manager Service. This is a full time post working on a 9.00am – 5.00pm Monday to Friday basis.

Working as part of a team you will be required to undertake a variety of general administrative tasks relating to the work of the Child Protection and Independent Reviewing Officer services, including the use of bespoke IT packages, note taking at meetings, conference booking, diary management and specific tasks associated with this role.

Applicants must have excellent note taking skills and must be competent in oral and written communication, be highly motivated, well organised and be able to work, unsupervised, on their own initiative whilst observing confidentiality at all times.

Child Protection Conferences are held throughout the authority, therefore the post holder may be required to travel to various venues within Derbyshire to support these meetings. Excellent communication and time management skills, the ability to work to tight deadlines and a keen eye for detail are key in this role. Proven literacy skills are essential as is the ability to work effectively as part of a team. You will be self-motivated and willing to adopt a flexible approach to meet priorities and deadlines.

The post holder will be expected to work from home as well as the office so it is essential to have good internet access at home.

If you require any further information or for an informal conversation, please email cs.safeguarding@derbyshire.gov.uk

The interview is likely to be conducted via Microsoft teams, arrangements will be confirmed with candidates

Provisional Interview Date: Week Commencing 17 May 2021

Closing Date 2 May 2021

Business Administration Apprentice (2 Posts) JOB/21/00886

National Minimum Wage £4.55 to £8.72 per hour – Depending on Age • 37 Hours per week •

Various

Full Time • Fixed Term - To complete an apprenticeship 15 - 21 months from start date • Childrens Services

Why not start your career with one of the largest employers in Derbyshire? We are looking for people who are keen to learn and would like to develop their skills in order to undertake an administrative role. Joining us as a Business Administration apprentice could be your route into a rewarding career. Many of our employees working in professional roles started their careers in administration before progressing through a range of development opportunities available within the council. We offer an excellent work-based training programme where you will receive on-going support to help you achieve an apprenticeship and earn whilst you learn.

We have exciting opportunities for a Business Administration Apprentice to join the following teams within Children's Services.

Post 1 - Schools & Learning, Education Improvement/Advisory Service x 1 based at John Hadfield House

Post 2 - Early Help & Safeguarding, Starting Point x 1 currently based at Godkin House, Ripley but with a proposal to move to Shand House, Matlock later in the year.

The vacancies will provide an excellent opportunity for an enthusiastic person to develop skills in business administration.

You should be a team player, show attention to detail and preferably have an understanding of Microsoft Office Suite. You will also have the opportunity to use bespoke IT systems.

You will be working towards your qualification in Customer Services Practitioner Level 2 (15 months) or Business Administration Level 3 (21 months) to be determined on appointment depending on previous experience. The key responsibilities, skills and qualifications required for each level are detailed in the attached role profiles.

If you require any further information or for an informal conversation, please email csbs.review@derbyshire.gov.uk and your query/request will be passed to the relevant service.

Salary Details

Age Range	Hourly Rate
Under 18	£4.55
18 to 20	£6.45
21 to 24	£8.20
25 and over	£8.72

Due to Covid-19, the role may initially be home based so an induction and training will be carried out remotely, with full support from the team. Good internet access at home would be preferable.

Provisional Interview Date: Week commencing 17 May 2021

This is likely to be conducted via Microsoft teams, arrangements will be confirmed with candidates.

Closing Date 2 May 2021

Personal Assistant (3 Posts) JOB/21/00930

Grade 8 - Posts 1 & 2 - £23,250 - £25,128 per annum, Post 3 - £11,625 - £12,564 per annum • Posts 1 & 2 - 37 hours per week, Post 3 - 18 hours and 30 minutes per week • County Hall, Matlock

Part Time and Full Time hours available • Permanent • Commissioning, Communities and Policy

We are looking for three efficient, experienced, motivated and highly competent Personal Assistants to provide secretarial and administrative support to the Directors:

Post 1 - Personal Assistant to Executive Director Adult Social Care and Health, Full time, 37 hours per week

Post 2 - Personal Assistant to Director Legal and Democratic Services, Full time, 37 hours per week

Post 3 - Personal Assistant to Director Finance and ICT, Part time, 18 hours and 30 minutes per week

The post holders will need excellent communication and interpersonal skills so that they are able to communicate effectively with a range of people including professionals, external agencies, the public and staff at all levels within Derbyshire County Council.

For further information, please contact Michelle Archer, Business Manager via email at

michelle.archer@derbyshire.gov.uk

Provisional Interview Date: Week commencing 3 May 2021

Closing Date 25 April 2021

Care/Social Work

Please note that if you already work in another health and social care setting (e.g. another care home, home care provider or hospital ward) and intend to remain in that job, we will be unable to offer you a post with us at the moment. This is due to Public Health England guidance that advises care staff should not move between facilities due to the risk of transferring coronavirus.

Care Worker (Community) (2 Posts)

JOB/21/00013

Grade 5 £12,279.96 - £12,525.12 per annum • 24 hours per week • Potters Place, Boythorpe, Chesterfield
Part Time • Permanent • Adult Social Care and Health

An opportunity has arisen at Potters Place Extra Care Establishment and we are seeking to recruit a Care Worker (Community) to join the team within the Chesterfield Home care Service.

The role involves delivering a range of tasks to tenants over a 24 hour period 7 days a week, with the main aim of promoting and maintaining their independence. Candidates will be expected to work to the demands of the service and will be required to work on a three shift rota system including early mornings, afternoons and waking nights. Enhanced rates of pay will be paid for working hours after 7pm at night and before 7.00am.

The post holder will be required to undertake day to day tasks which include, personal care, dressing/ undressing, meal preparation, administering medication, monitoring health and wellbeing, supporting clients to access communal areas and working alongside Health Care Professionals, Together Housing, families and colleagues in addition to having the ability to work on their own initiative, as well as contributing to the team. There will be an expectation to answer and respond to unplanned emergencies and report to the DSO. You will be required to follow the care support plan in addition to any completed risk assessments and demonstrate your ability to maintain health and safety for tenants and colleagues at all times.

Closing Date 2 May 2021

Assistant Early Help Practitioner

JOB/21/00743

Grade 5 £18,933 - £19,311 per annum • 37 hours per week • The Elms, 70-72 Elmsleigh Drive, Swadlincote
Full Time • Permanent • Childrens Services

We are offering a Position of an Assist Early Help Practitioner 37 hours per week within South Derbyshire and Dales Early Help PAFT Team based at The Elms Swadlincote.

The successful applicant will facilitate face to face Family Time between children and parents/carers, writing up detailed observations which inform a range of reports and assessments, shared children/families and the family court. This role will involve working with a range of professionals and utilising both observational and analytical skills.

The role includes assisting the Early Help Senior Practitioner in the efficient and effective delivery of Children's Services Early Help Service. Demonstrating and championing evidence based practice and embedding Derbyshire's operating model into all early help practice in order to improve outcomes for children, young people and families. Derbyshire County Council is committed to providing Early Help services to the most vulnerable children to prevent risk of harm or breakdown in their family situation.

The Early Help workforce are responsible for creating and maintaining effective partnerships between the local authority, health, schools and the voluntary sector. Some of the best early help arrangements in the country are based on strong partnership models, and that's what we want to build here in Derbyshire.

Our Childrens Services are rated 'good' by Ofsted and we work hard to ensure that our employees have the time and resources they need to deliver good outcomes for children and families. Our vision means working creatively to inspire and empower children, young people and their families to be the best they can be.

Closing Date 2 May 2021

Social Worker**JOB/21/00814****Grade 9 - 11 £25,753 - £36,155 per annum • 37 hours per week • Erewash Hub, DCC Mercian Close, Ilkeston**
Full Time • Permanent • Adult Social Care and Health

Prevention & Personalisation for Erewash fieldwork team is seeking to recruit a suitably qualified and experienced Social Worker to join our very busy team.

The successful candidate will be experienced in adult social work and able to demonstrate that they can work in a person centred way in accordance with current legislation and policies. Core tasks will include assessment, support planning and creative signposting.

You will complete assessments under the Care Act to identify care needs and help devise person centred support plans. You will provide social work support and advice to clients and carers and apply the universal offer, and whenever possible draw on community resources. Fundamental to this post is the ability to assess and manage risk and work effectively under the Safeguarding Vulnerable Adults policy and procedures. You will contribute regularly to the team duty rota.

Closing Date 2 May 2021

Care Worker**JOB/21/00889****Grade 5 £9,210.96 - £9,394.80 per annum • 18 hours per week • Ada Belfield Centre, Belper**
Part Time • Permanent • Adult Social Care and Health

We are recruiting a Care Worker to help our residents lead dignified lives. Working as part of a valued care team you'll be ensuring our residents stay happy, healthy and well by helping them with everyday tasks such as washing and dressing, eating meals, taking medication and socialising.

Understanding the needs of older people, including those with dementia, is an important part of the work. If you think you can make a positive difference to an older or disabled person's life and would like a rewarding job with room for progression, we would like to hear from you.

You don't need previous experience as we will give you all the training and support that you will need to do the job. There will also be ongoing support and mentoring from experienced staff.

Working hours are flexible based on a three-shift pattern and we offer good rates of pay and a good pension, free uniform, high quality training and many other benefits including a minimum of five weeks holiday and eight Bank Holidays a year (pro-rata), and extra pay for unsocial hours.

Closing Date 2 May 2021

Care Worker (Community)**JOB/21/00927****Grade 5 £8,186.64 - £8,350.08 per annum • 16 hours per week • Thomas Fields Extra Care, Buxton**

Part Time • Fixed Term - Covering for maternity leave • Adult Social Care and Health

Could you make a difference to the life of an older or disabled person? We are looking for people to join our valued care teams helping Derbyshire residents lead independent, dignified lives for the people living in the new Extra Care Housing, Thomas Fields in Buxton.

As a care worker (community) you'll be ensuring people stay healthy, happy and well in their own homes by helping them with a variety of everyday tasks including assisting with medication.

You do not need previous experience as we will give you all the training and support you need to do the job.

If you are looking for a rewarding job working on a three shift pattern, good rates of pay and a good pension, free uniform, high quality training and many other benefits including a minimum of five weeks holiday and eight bank holidays a year (pro- rata) and extra pay for unsocial hours, we would like to hear from you.

You will need to travel around the area to take up this role.

Closing Date 2 May 2021

Care Worker **JOB/21/00932**

Grade 5 £13,953.60 - £14,232.24 per annum • 27 hours and 16 minutes per week • Whitestones Home for Older People, Chapel En Le Frith

Part Time • Permanent • Adult Social Care and Health

We are recruiting Care Workers to help our residents lead dignified lives. Working as part of a valued care team you'll be ensuring our residents stay happy, healthy and well by helping them with everyday tasks such as washing and dressing, eating meals, taking medication and socialising.

Understanding the needs of older people, including those with dementia, is an important part of the work.

If you think you can make a positive difference to an older or disabled person's life and would like a rewarding job with room for progression, we want to hear from you.

You don't need previous experience as we'll give you all the training and support that you will need to do the job. There'll also be ongoing support and mentoring from experienced staff.

Working hours are based on a three-shift pattern and we offer good rates of pay and a good pension, free uniform, high quality training and many other benefits including a minimum of five weeks holiday and eight Bank Holidays a year (prorata), and extra pay for unsocial hours.

This position works on a 3 shift basis early shifts late shifts and nights

Closing Date 2 May 2021

Care Worker **JOB/21/00955**

Grade 5 £15,606.48 - £15,918.12 per annum • 30 hours and 30 minutes per week • Castle Court Home for Older People, Castle Gresley, Swadlincote

Part Time • Permanent • Adult Social Care and Health

We are recruiting Care Workers to help our residents lead dignified lives. Working as part of a valued care team you will be ensuring our residents stay happy, healthy and well by helping them with everyday tasks such as washing, dressing, eating meals, taking medication and socialising.

Understanding the needs of older people, including those with dementia, is an important part of the work. If you think you can make a positive difference to an older or disabled person's life and would like a rewarding job with room for progression, we want to hear from you.

You don't need previous experience as we will give you all the training and support that you will need to do the job. There will also be ongoing support and mentoring from experienced staff.

Working hours are flexible based on a three-shift pattern and we offer good rates of pay and a good pension, free uniform, high quality training and many other benefits including a minimum of five weeks holiday and eight Bank Holidays a year (pro rata), and extra pay for unsocial hours.

Closing Date 2 May 2021

Domiciliary Services Organiser**JOB/21/00957****Grade 9 £13.35 - £14.32 per hour • As and when required • Staveley Social Services Sub Office**

No Guaranteed Hours • Relief • Adult Social Care and Health

When required the successful applicant will be responsible for providing overall day to day management of a team of Care Workers (Community). The job involves delivering a range of domiciliary care services to people with complex care needs using a person-centred approach that maximises independence and reduces the need for more institutional types of care. The successful applicant will need to be able to work under their own initiative but contribute to the team. They must be self-motivated and possess outstanding communication and organisation skills.

The successful applicant ideally will have experience in a Domiciliary/Homecare environment, be business minded with an enthusiasm to succeed. In particular, the role requires the person to take overall responsibility for ensuring that all activities are carried out in accordance with statutory requirements and organisational policies and procedures. They must embrace and follow all CQC outcomes and lead services towards an Outstanding CQC rating, though delivery of excellent care and efficient running of services.

The successful applicant must hold QCF Level 2 or equivalent and potentially be willing to work towards gaining the QCF Level 3 Diploma in Health and Social Care (Adults) or equivalent.

Closing Date 2 May 2021

Catering

Catering Assistant**JOB/21/00920****Grade 2 £6,193.08 per annum • 15 hours per week, 39 weeks per year • Aston-On-Trent Primary School**

Part Time • Permanent • Childrens Services

We are looking for a motivated individual to join our team of staff at Aston on Trent Primary School serving approximately 180 meals a day. Food hygiene awareness and a good standard of customer service is essential. You will be required to help prepare cook and serve food daily. As part of your duties you will be required to put up and dismantle the dining tables and chairs daily and clean the dining hall. Experience of working with children would be an advantage. Flexibility is required as you may be required to go to other units in the area.

Closing Date 2 May 2021**Catering Assistant (2 Posts)****JOB/21/00921****Grade 2 Posts 1 & 2 £4,129.20 per annum • Post 1 & Post 2 - 10 hours per week, 39 weeks per year • St George's CE Primary School, Church Gresley**

Part Time • Permanent • Childrens Services

We are looking for motivated individuals to join our team of staff at St Georges CE Primary School, serving approximately 180 meals a day. Flexibility is required as you may be required to go to other units in the area. Food hygiene awareness and a good standard of customer service is essential. As part of your duties you will be required to out up and dismantle the dining tables and chairs daily and clean the dining hall. Experience of working with children would be an advantage.

Interviews will not be held face to face, they will be held over Teams.

Closing Date 2 May 2021

Childrens Social Care/Social Work

Social Worker (Qualified)

JOB/21/00916

Grade 9 - 11 £27,629 - £36,155 per annum. A *market supplement of between £2,000 and £4,000 per annum is currently payable to 30 June 2021 • 37 hours per week • Shand House, Darley Dale

Full Time • Permanent • Childrens Services

An exciting opportunity has arisen in Starting Point – which is Derbyshire’s front door service - for a Full time Social Worker Post.

This service considers requests for services for children and their families across Derbyshire with reference to the threshold document to consider the threshold for intervention. The pace of the work is fast at the front door, Social Workers need to have confidence in decision making, and an ability to work within a team. Critical to the role is the development of positive working relationships with partner agencies and the localities across Derbyshire to ensure effective working together.

We work hard to ensure that our Social Workers have the time and resources to be their best and deliver good outcomes for children and families. Our vision means working creatively to inspire and empower children, young people and their families to be the best they can be.

We believe that hard work and commitment to your role should be rewarded, so we offer a package to our social workers that will ensure you always feel supported and valued:

- A manageable case load
- Accelerated pay progression opportunities
- Access to an excellent range of training and development opportunities, worth over £5000
- Systemic training equivalent to Post Graduate Certificate
- Excellent supervision and a supportive peer network
- Effective leadership and management
- Fantastic opportunities for career progression and further formal qualifications
- Diverse range of cases providing an exciting, challenging and rewarding career
- High morale within the teams
- DBS fee covered and Social Work England registration fee reimbursed

Derbyshire is a fantastic place to live and work, with the miles of peaceful countryside and quaint villages making the county extremely appealing. In addition to location, there are a number of perks to being a Derbyshire County Council employee:

- Local Government Pension Scheme
- Generous annual leave and flexi time scheme
- Travel expenses
- Discount on leisure centre memberships
- Free car parking at most sites
- Free eye tests for employees who regularly use a computer
- An in-house counselling service
- Occupational Health service
- Access to sessions with a trained physiotherapist
- Cycle to work scheme
- Easy access to a number of large cities, with excellent travel links
- Close proximity to Peak District National Park

If you are Social Work qualified and have Social Work England registration, or are a graduate waiting for registration, we would love to hear from you. Apply today, or for more information, email

socialwork.childrens@derbyshire.gov.uk

*A market supplement is currently attached to this post. This is a separate payment made in addition to the normal salary as detailed below. All market supplement payments are reviewed 6 months prior to their proposed end date to determine whether the supplement should continue.

Appointed on	Basic salary per annum	Market supplement payment per annum	Salary including market supplement per annum
Grade 9: pay point 19	£27,629	£4,000	£31,629
Grade 10: pay points 20-23	£28,682-£31,832	£3,000	£31,682-£34,832
Grade 11: pay points 24-27	£32,913-£36,155	£2,000	£34,913-£38,155

Closing Date 2 May 2021

Residential Children's Worker **JOB/21/00960**

Grade 9 £16,703.40 - £17,920.20 per annum • 24 hours per week • Spirelodge, Chesterfield
Part Time • Permanent • Childrens Services

Do you have enthusiasm, energy and commitment to work as part of a team, in a child focused and welcoming environment? You will be required to support young people in a short break home with a vast range of individual needs and will need to have previous Residential experience of supporting young people with disabilities. The post requires you to hold the Diploma level 3 in the care of young people or be willing to work towards it.

You will receive regular supervision from an experienced and supportive management team. If you feel you are able to contribute to our friendly and professional staff team, please apply now.

If you would like further information please contact Mark Nichol (Registered Manager) for an informal chat on 01629 537535

Provisional Interview Date: 10 June 2021

Closing Date 2 May 2021

Residential Children's Worker **JOB/21/00961**

Grade 9 £13,196.76 - £15,682.20 per annum • 21 hours per week • Spirelodge, Chesterfield
Part Time • Permanent • Childrens Services

Do you have enthusiasm, energy and commitment to work as part of a team, in a child focused and welcoming environment? You will be required to support young people in a short break home with a vast range of individual needs and will need to have previous Residential experience of supporting young people with disabilities. The post requires you to hold the Diploma level 3 in the care of young people or be willing to work towards it.

You will receive regular supervision from an experienced and supportive management team. If you feel you are able to contribute to our friendly and professional staff team, please apply now.

If you would like further information please contact Mark Nichol (Registered Manager) for an informal chat on 01629 537535

Provisional Interview Date: 10 June 2021

Closing Date 2 May 2021

Legal Services

Designated Deputy Registrar Births, Deaths & Marriages

JOB/21/00898

Grade 7 £10.75 - £11.73 per hour • As and when required • Various Derbyshire Registration Offices

No Guaranteed Hours • Relief • Commissioning, Communities and Policy

We are looking to appoint suitable persons who are available to work as and when required, but there are no guaranteed hours. The positions will be based at Derbyshire Registration Offices* with the requirement to work both at the Registration Office and at various approved premises in the County. There may also be a need to work in other areas of the County on occasions.

The hours of work are Monday to Sunday including Bank Holidays with the majority of ceremony work being on Thursdays, Fridays, Saturdays and Sundays between April and October. A flexible approach is essential because you may be required at short notice for varying periods of time and you may also be required to provide emergency cover.

The post holders will carry out the duties of a Deputy Registrar of Births, Deaths, Marriages and Civil Partnerships and Deputy Superintendent Registrar under the Registration Acts.

**Please ensure you indicate your preferred base on your application form.* The Offices are at Chesterfield, Ashbourne, Bakewell, Buxton, Glossop, Ilkeston, Ripley and Swadlincote.

Please note: Previous applicants need not apply

For an informal discussion please telephone: Suzanne Tunnicliffe, Superintendent Registrar on 01629 533110 / 533111 There are certain disqualifications for appointment to Registration Service posts, please see below:

Disqualifications

- An un-discharged bankrupt and/or a person to whom a moratorium period under a Debt Relief Order applies, or who is the subject of a debt relief restrictions order or an interim debt relief restrictions order;
- A person who is or has been during the 12 months preceding the date on which the appointment is to take effect, a member of the council or of a committee of the council having duties in relation to the appointment of registration officers;
- An officer or servant, other than the clerk or deputy clerk, of a local authority employed by them in the performance of duties relating to their functions as a burial authority;
- A person holding office as an authorised person, secretary (for marriages) of a synagogue or registering officer of the Society of Friends;
- A minister of religion, a medical practitioner, a midwife, an undertaker or other person concerned in a burial or cremation business, a person engaged in any business concerned with life insurance, or a person engaged in any other calling which would conflict with or prevent the proper performance in person of the duties of the office for which he is a candidate;
- As superintendent registrar, if holding office as a registrar; A registrar, if holding office as a superintendent registrar or is a coroner.

Closing Date 2 May 2021

Maintenance/Construction/Property Services

Parts Officer/Driver/Handy Person

JOB/21/00140

Grade 6 £19,697 - £20,145 per annum • 37 hours per week • Highways, Darley Dale

Full Time • Permanent • Economy, Transport and Environment

We are looking for an enthusiastic and flexible person to join our team. The role requires management of a small parts inventory, ordering and supplying parts to close knit working group, driving duties when required by the Service Manager, plus collecting customers vehicles and returning after workshop maintenance work.

Basic IT skills are required but training will be given, as will a full familiarisation of the local authorities working practices.

This is a Monday to Friday flexible role within a small friendly workgroup and would be great for someone with Workshop experience in parts or vehicle repairs.

Closing Date 2 May 2021

Schools and Academies

Administration/Clerical/Customer Service

School Business Assistant

JOB/21/00958

Grade C, Pay Point 5-6, £19312-19698 per annum • 35 hours per week, 39 weeks per year • St Peter's CofE Junior School, Littleover

Full Time • Permanent

We are looking for an enthusiastic and highly organised School Business Assistant to join our administration team at St Peter's CofE Junior School.

We are looking for:

- Outstanding organisation and communication skills, including ICT skills
- Someone who is positive, enthusiastic and solution focused with a forward-thinking creative approach
- Experience in a similar role and able to organise and supervise administrative, financial systems and processes
- Ability to use your own initiative to deal sensitively with a range of complex issues
- Able to effectively deal with all school stakeholders in line with the positive and approachable ethos of both schools.

If you are ready for a new and exciting challenge, we will offer you:

- A positive and innovative working environment
- High quality, personalised professional development
- Valuable support from a strong network of Trust schools and Central Team

Position Available: As soon as possible

If you have the skills, experience and drive to be successful in this role, please download the attached documents and submit the application form to HR@ddat.org.uk

Please do not apply using the Derbyshire County Council website. You will need to complete the application form attached to this vacancy and not the Derbyshire County Council online application form.

Derby Diocesan Academy Trust (DDAT) is committed to safeguarding and promoting the welfare of children and expects all staff and volunteers to share this commitment. All appointments are subject to satisfactory references, preemployment and DBS checks. DDAT actively encourages a diverse population of both children and staff and is committed to promoting and developing equality of opportunity in all its functions.

Provisional Interview Date: Week commencing 19 April 2021

Closing Date 16 April 2021

School Business Assistant (Clerk to Governing Board) JOB/21/00981

Grade 4 £9.62 per annum • 2 hours and 30 minutes per week • Earl Sterndale CE Primary School, Buxton
Part Time • Permanent

Our small, friendly village school is seeking a suitable individual to support the work of our dedicated Governing Body.

The ideal candidate will be self-motivated, flexible and able to organise meetings (including on-line provision), prepare agendas, accurately record minutes and disseminate information in a timely manner. Excellent written and verbal communication skills and a good degree of IT literacy are essential, as is the ability to work from home to complete administrative and research duties. The successful candidate must also be able to maintain confidentiality and impartiality.

The clerk is required to attend a minimum of fourteen meetings in school, spread across the year. Meetings are usually held in the evenings. In addition, attending further working group meetings may be required.

Previous clerking experience, knowledge of Governing Body procedures and an understanding of educational legislation is desirable. This is not essential as full training can be offered. Our priority is to find someone who can work as part of a team and who is willing to learn.

The successful candidate must be available to start as soon as possible.

Prospective applicants who require further information or an informal discussion regarding the post are invited to call the school on 01298 83263 and your details will be forwarded to the Governing Body. Email enquiries are also welcome: enquiries@earlsterndale.derbyshire.sch.uk

Provisional Interview Date: Week commencing 17 May 2021

Closing Date 2 May 2021

Catering

Support Services Assistant (Catering) JOB/21/00952

Grade 3 Actual salary is £9,688 per annum. • 22 hours and 30 minutes per week, 39 weeks per year • Lady Manners School, Bakewell

Part Time • Permanent

Join our highly popular and successful catering department to provide an exciting range of healthy meals to students and staff. We are looking for people who work well in a team, can work to deadlines and have excellent customer service skills. Ideally you should have experience of working in a catering environment although full training will be provided.

Closing Date 25 April 2021

Education - Non Teaching/Support Services

Technical Support (Art and Design)

JOB/21/00953

Grade 5 Actual salary is £5,376 to £5,483 per annum. • 12 hours per week, 39 weeks per year • Lady Manners School, Bakewell

Part Time • Fixed Term - Due to funding until 11 January 2022

To provide technical support within the Art and Design department in the classroom and to manage resources and equipment for lessons. You should be adaptable, well-organised and able to follow instructions. Knowledge of Art and Textiles equipment and resources would be advantageous.

Closing Date 25 April 2021

Specialist Music Tutor (Piano)

JOB/21/00954

Self-Employed • Approx 4 per week with possibility of expansion • Lady Manners School, Bakewell

No Guaranteed Hours • Casual

We are looking for a Music Tutor specialising in Piano to work on a self-employed basis from September 2021 in a thriving Music Department. The Tutor is required for approximately 4 hours per week in the first instance, although we are looking for someone who offers the potential to increase the provision owing to the current teacher's phased retirement.

You will be required to instruct individuals and/or small groups of students in all aspects of musicianship. Facilities are available to work on the school premises during the day.

The successful applicant will be expected to prepare students for Associated Board examinations (up to Grade 8) and also for the performing elements in GCSE and A-Level courses. You should have knowledge of instrumental technique and be able to maintain appropriate relationships with young people. You should have accompanying experience and the flexibility to support students in instrumental examinations, GCSE/A level coursework and school concerts. Accompanying may extend to rehearsals of school choirs.

Closing Date 25 April 2021

Learning Support Assistant

JOB/21/00962

Grade 5 £8,762.76 - £8,937.72 per annum • 20 hours per week, 39 weeks per year • Marston Montgomery Primary School, Ashbourne

Part Time • Fixed Term - Due to finite funding until pupil leaves the School

Marston Montgomery Primary School is looking to appoint a confident, committed and caring person to join our dedicated team. Working within our Garden Class (Reception, Year 1 and Year 2) alongside an experienced teacher. We are a small, friendly primary school and pride ourselves on our family atmosphere. We are looking for a team player who believes in making education a positive, enjoyable and successful experience for all our children.

Are you experienced in working with children and able to assess children's progress and focus upon their next steps, working within a team to plan exciting and enjoyable activities to develop young children's skills? Are you knowledgeable of strategies to support children to ensure all children achieve their full potential? You will be joining a warm and friendly school with dedicated and supportive staff who work together as a team. Visits are warmly welcomed and encouraged. Please contact 01889 590373 to arrange your visit.

Provisional Interview Date: 25 May 2021

Closing Date 16 May 2021

Teaching and Learning Assistant**JOB/21/00966**

Grade 7 14,403.00 - 15,708.36 per annum • 30 hours per week, 39 weeks per year • Grassmoor Primary School, Chesterfield
Part Time • Permanent

The governors of Grassmoor Primary School are looking for an enthusiastic, highly motivated and caring teaching assistant to join our amazing LKS2 team. Post is due to start in September 2021.

We are a highly aspirational school and we were judged as OFSTED Good in February 2020. The person appointed should have high expectations for all pupils and should be committed to the school's ethos and vision. It would be beneficial to have experience of children with special educational needs, as this post is to work within a Year 3 classroom supporting a child with autism.

If you think you have the right skills and attributes to join our friendly, conscientious team, please apply.

Please visit our website for further information: www.grassmoor.derbyshire.sch.uk

Provisional Interview Date: 17 June 2021.

Closing Date 6 June 2021

Finance

Finance and Operations Lead**JOB/21/00946**

Competitive - Dependent on experience. • 37 hours and 30 minutes per week • Embark Federation, Office 10, Derwent Business Centre, Clarke Street, Derby

Full Time • Permanent

This newly created role of Finance and Operations Lead brings a brilliant opportunity to create, implement and grow our vision for a stand-out Finance and Operations function here at Embark Federation. We are seeking an inspiring leader with the skills and experience to ensure continued financial resilience and development of the Trust.

The successful candidate will be a qualified chartered accountant who will work closely with our Trust Leadership, Trust Board and School Leadership teams to provide strategic leadership and management of the financial and commercial operations and performance of the Trust. Operating as the CFO you will enjoy the freedom and autonomy to make it your own whilst maintaining compliance with the Academies Financial Handbook and the requirements of the Department of Education and the Education Skills Funding Agency.

You will already have substantial experience leading finance in an educational setting, working with and engaging external partners and stakeholders across a multi-site educational organisation. Your ability and enthusiasm to contribute and challenge effectively as a member of the Senior Leadership team, supporting Trust-wide strategy will be key, as will your experience in conducting due diligence and bringing schools into a Multi-Academy Trust. You should also bring strong commercial awareness with the ability to translate visionary concepts into practical implementation plans. You will create, implement and review robust systems and develop the operational side of the Finance function, driving best practice through a range of areas including procurement and contract negotiations.

The Embark Federation is a family of twelve primary schools in Derbyshire. As a multi-academy trust, we are responsible for the education and well-being of 2,900 children and have around 600 amazing team members committed to this task. Formed in December 2018, we are a young trust which has grown fast over the last 2 years, our total revenue is approaching £15 million with further growth taking place in 2021.

Embark holds precious our four core beliefs of Family, Integrity, Teamwork and Success. We have the vision to create schools that stand-out at the heart of their communities and our purpose is to help ensure we all Love Learning and Love Life. Further information is available on our website Embark Federation

This is an exciting time to join our Trust Family so if you identify with and believe you could actively and passionately promote the vision, values and goals of the Trust, please do get in contact to find out more and come and join our family.

To apply: Please send us a CV and a letter (no more than two sides of A4) detailing your skills, experience, why you are suitable for this job and why Embark. We look forward to hearing from you: Office 40, Derwent Business Centre, Derby DE1 2BU

Please do not apply using the Derbyshire County Council website.

Provisional Interview Date: 7 May 2021

Closing Date 18 April 2021

Payroll Officer

JOB/21/00973

Grade 9 (Points 16-19) Actual Salary £25,753 to £27,629 • 37 hours per week • Esteem MAT Central Team, Nottingham - Various Schools

Full Time • Permanent

Esteem Multi-Academy Trust currently comprises of eleven academies throughout Derbyshire, Derby City, and east Staffordshire.

This key role offers a fantastic opportunity to contribute to the vision of Esteem MAT. Esteem is currently in the process of transferring our payroll and HR systems in house with PS People (IRIS/Jane Systems). The HR system will launch in Sept 2021 with Payroll following in April 2022. Leading our payroll service, the post holder will manage the co-ordination and consistent operation of all the Payroll needs and requirements across the Trust and will identify, recommend, develop, implement and support cost-effective payroll solutions for all aspects of the organisation.

The Trust Payroll Officer will report to the HR & Payroll Manager. They will need excellent communication and organisational skills and a friendly and approachable manner, as they will be dealing with colleagues in our academies across the MAT.

The successful candidate will have a relevant Payroll qualification and a high level of experience and skills, including a strong understanding of maintaining payroll systems and solving payroll problems. They will preferably have experience of working in an educational setting, however, this is not essential, and we welcome applicants with experience outside of the education sector.

Benefits include: LGPS Pension Scheme, 25 days annual leave plus bank holidays, Westfield Health membership and free parking.

For further information, please contact Maxine Day, HR & Payroll Manager on 01623 859886, mday@esteemmat.co.uk or visit our website at www.esteemmat.co.uk/jointheteam . Please use the relevant application form on the MAT website; CVs alone will not be accepted.

Please do not apply using the Derbyshire County Council website. Please ensure that your completed application is returned directly to the school by 12 Noon on the closing date.

Esteem Multi-Academy Trust is committed to safeguarding and promoting the welfare of all its students. We expect all staff, volunteers and agency staff to share this commitment. The successful candidate will be required to undertake a Disclosure and Barring Service (DBS) check. The possession of a criminal record will not necessarily prevent an applicant from obtaining this post, as all cases are judged individually according to the nature of the role and information provided

Provisional Interview Date: 07 May 2021

Closing Date 26 April 2021

IT/Telecoms

Trust ICT Manager

JOB/21/00965

Grade 11-12 (Points 26-29) Actual Salary £35,074 to £38,371 • 37 hours per week • Esteem MAT Central Team, Nottingham - Various Schools

Full Time • Permanent

Esteem Multi-Academy Trust currently comprises of eleven academies throughout Derbyshire, Derby City, and east Staffordshire.

This key role offers a fantastic opportunity to contribute to the vision of Esteem MAT. Leading our recently launched Trust-wide ICT service, the post holder will manage the co-ordination and consistent operation of all the ICT needs and requirements across the Trust and will identify, recommend, develop, implement and support cost-effective technology solutions for all aspects of the organisation. They will develop, implement and review the Trust ICT strategy, service offer, procedures and policies.

The Trust ICT Manager will report to the Chief Operating Officer and be responsible for the Trust ICT technical team and management of external service providers/contractors. They will need excellent communication and organisational skills and a friendly and approachable manner, as they will be dealing with colleagues in our academies across the MAT.

The successful candidate will have a relevant ICT qualification and a high level of ICT experience and skills, including a strong understanding of maintaining IT systems and solving IT/network problems. They will preferably have experience of working in an educational setting, however, this is not essential, and we welcome applicants with experience outside of the education sector.

Benefits include: LGPS Pension Scheme, 25 days annual leave plus bank holidays, Westfield Health membership and free parking.

For further information, please contact Amanda Lee, Chief Operating Officer, on 01623 859749, hr@esteemmat.co.uk or visit our website at www.esteemmat.co.uk/jointheteam Please use the relevant application form on the MAT website; CVs alone will not be accepted.

Please do not apply using the Derbyshire County Council website. Please ensure that your completed application is returned directly to the school by 12 Noon on the closing date.

Esteem Multi-Academy Trust is committed to safeguarding and promoting the welfare of all its students. We expect all staff, volunteers and agency staff to share this commitment. The successful candidate will be required to undertake a Disclosure and Barring Service (DBS) check. The possession of a criminal record will not necessarily prevent an applicant from obtaining this post, as all cases are judged individually according to the nature of the role and information provided.

Provisional Interview Date: Week commencing 26 April 2021

Closing Date 21 April 2021

Teaching - Headship

Head of Academy

JOB/21/00943

L14 - L18 • 1.00 FTE • Dunston Primary and Nursery Academy, Chesterfield

Full Time • Permanent

Dunston Primary and Nursery Academy has a team of hard-working dedicated staff, highly supportive parents and children who want to learn.

The school is part of the Cavendish Learning Trust, which consists of four schools based in Chesterfield. Each school is unique with a range of strengths and all our schools work alongside each other to develop inspiring learning experiences for the children.

We are looking to appoint an innovative and inspirational person who has the skills and experience to lead Dunston Primary and Nursery Academy on to the next stage of its journey, to ensure the best possible experiences and outcomes for every child.

We are looking for an experienced primary school leader who:

- has a proven track record of inspiring and empowering those around them to raise standard
- has high expectations of achievement and behaviour and who believes that every child can succeed
- has a clear vision to develop the academy and the skills and determination to achieve this
- has an excellent understanding of how to develop an effective primary curriculum
- is committed to working in partnership with the parents and the community to provide a safe and caring environment which allows pupils to develop socially, emotionally and academically

We can offer you:

- high quality support from an experienced Trust team, including school improvement, finance and HR
- opportunities to work with colleagues and leaders from across the trust
- a commitment to your professional development as a leader
- a supportive staff team who are committed to working together to make a positive difference for every child

For more information about this role please see our Candidate Information Pack attached or visit the vacancies section on our website www.clt.org.uk to see an interactive candidate pack with videos from the children of Dunston, on the kind of Head they would like!

If you have any further questions or you would like a discussion about the role or would like to arrange a visit, please see the section in the Candidate Information Pack on 'How to Apply and Visit our Academy'.

Please do not apply using the Derbyshire County Council website.

The Cavendish Learning Trust is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

Provisional Interview Date: 18 and 19 May 2021

Closing Date 2 May 2021

Headteacher (L8 - L14)**JOB/21/00959****Leadership (L8 - L14) • Full Time • Hadfield Nursery School**

Full Time • Permanent • (50% Teaching Commitment) • NOR 70 • ISR: L8 - L14

Due to the recent retirement of our Headteacher, we are looking for a new Head to take us in to our new chapter, to build on the strength of our school story so far and to continue our journey from September 2021. Can you lead this adventure?

We are looking for an individual with a clear vision for the further development of our successful and popular purpose built Nursery School which provides wrap around care. We are located in the beautiful Peak District, with excellent links into High Peak and Manchester, and have been rated Outstanding four times by Ofsted.

We are looking for an enthusiastic leader who:

- Can build excellent relationships with children, staff, parents, governors and outreach to the wider community.
- Is committed to excellence in teaching and learning.
- Will help children enjoy their learning while realising their full potential.
- Will value our children and take pride in their achievements.
- Has experience of SENCO.

We can offer:

- A friendly and happy learning environment with a small group of 2 year olds.
- A motivated and loyal staff team.
- A commitment to continued professional development.
- A committed, supportive and active Governing Board.
- A high quality outdoor area.

Visits to the school by arrangement are warmly welcomed – please contact us on 01457 852297

Please also visit our website for further details - <http://hadfieldnursery.co.uk/>

Hadfield Nursery School is committed to safeguarding and promoting the welfare of children and expects all staff and volunteers to share this commitment.

Further details and an application pack are available online at www.derbyshire.gov.uk/jobs or Call Derbyshire on 01629 533190 quoting the Job Reference number.

Provisional Interview Date: May 2021 with dates to be confirmed

Closing Date 9 May 2021

Teaching - Pre school and Nursery

EYFS Teacher**JOB/21/00956****MPS • 1.00 FTE • Gilbert Heathcote Nursery and Infant School, Chesterfield**

Full Time • Permanent

Gilbert Heathcote Nursery and Infant School are looking for a passionate, creative and nurturing individual to join our innovative and forward-thinking school from September 2021.

The school is part of the Cavendish Learning Trust, which consists of four schools based in Chesterfield. Each school is unique with a range of strengths and all our schools work alongside each other to develop inspiring learning experiences for the children.

Our school is ready to commence a period of exciting changes and we are looking for an inspiring teacher who will help develop, support and implement them to enable our children to have the best start in their educational journey. We are looking to appoint a confident and experienced Foundation Stage Teacher with a sound understanding of child development.

We are looking for somebody who: -

- Is passionate about developing the whole child through creative learning opportunities
- Has a comprehensive understanding of the EYFS curriculum and can support the school with the implementation of the new Early Years Foundation Stage Curriculum
- Will be a key part of our team and help support the development of the Early Years Curriculum across our Trust.
- Uses the latest research to inform best practice in the Early Years Foundation Stage.
- Recognises the importance of Speech and Language Development in EYFS.
- Supports children to develop lifelong skills and prepare them for the modern world.

We can offer you:

- a welcoming and supportive school and Trust
- enthusiastic and happy children who love to learn
- supportive, positive, and hard-working colleagues
- collaboration and support from other schools within Cavendish Learning Trust.
- personalised professional development opportunities.

For more information about this role please see our Candidate Information Pack attached or visit the vacancies section on our website www.clt.org.uk.

If you have any further questions or you would like a discussion about the role or would like to arrange a visit, please see the section in the Candidate Information Pack on 'How to Apply and Visit our Academy'.

Provisional Interview Date: 6 May 2021

Please do not apply via The Derbyshire County Council Website.

Closing Date 25 April 2021

Teaching - Primary

KS2 Teacher

JOB/21/00917

MPS • 1.00 FTE • Bishop Purglove CE (VA) Primary School, High Peak

Full Time • Permanent

The Governors of Bishop Purglove CE Primary School are looking to appoint an inspiring, enthusiastic and dedicated full-time Primary Class Teacher to join us in September 2021.

The successful applicant will have the ability to uphold our excellent standards and be committed to ensuring the best possible outcomes for our pupils in line with our vision – “Reach Higher, Think Deeper, Love Wider”
The successful applicant will be an excellent, dedicated practitioner who recognises the value of working within a supportive team. You must be a friendly, kind and positive individual. We are looking for someone who is proactive and dynamic.

Our school is a positive and happy place to work with high expectations and an ‘aim high’ ethos. Our children are respectful and engaged and deserve a teacher who will develop in them an excitement for learning.

Applications from NQTs or RQTs are welcome.

If you think you are the right person to fill this post, then we would love to hear from you.

Visits to the school are warmly welcomed and encouraged. Please ring the school office to make an appointment on 01298 871282

Completed forms are to be returned to the school office or by email to headteacher@bishoppursglove.derbyshire.sch.uk

Please do not apply using the Derbyshire County Council website. You will need to complete the application form attached to this vacancy and not the Derbyshire County Council online application form.

We are part of Derby Diocese Academy Trust (DDAT). More information about DDAT can be found here: www.ddat.org.uk

For further information, please visit our website: <https://www.bishoppursglove.co.uk>

Provisional Interview Date: Tuesday 18 May

Closing Date 5 May 2021

Key Stage 2 Teacher

JOB/21/00949

MPS • 1.00 FTE • Richardson Endowed Primary School, Smalley

Full Time • Permanent

The Governors are looking to appoint a highly motivated and committed Key Stage 2 teacher to join our friendly, dedicated and enthusiastic team. This post will initially be in Year 3.

Richardson Endowed Primary School has a rich history and this year we are celebrating our 300-year anniversary, so this is an exciting time to be joining our brilliant staff team. Our school is a welcoming and warm place, where everyone works hard to ensure the best outcomes for all the children. Ofsted rated our school 'Good' in January 2017.

The position would suit either an outstanding newly qualified teacher or an outstanding teacher with experience. An interest in P.E and promoting our P.E provision in school is desirable but not essential.

We are one of the two founder schools of the Embark Federation Multi Academy Trust. Our core beliefs are: Family, Integrity, Teamwork and Success and our vision is to become an outstanding school at the heart of the community.

More information about our school and the trust can be found by visiting the website at:
[https://richardsonendowedprimary.typepad.com/website/Richardson Endowed Primary School Tour](https://richardsonendowedprimary.typepad.com/website/Richardson_Endowed_Primary_School_Tour)
<https://www.embarkfederation.com/>

Interested candidates are invited to look around the school, outside of the school day, or you are more than welcome to discuss the post and the school with the Headteacher.

Please telephone the school office on 01332 880317 to make arrangements.

Provisional Interview Date: 4 May 2021

Closing Date 25 April 2021

Teacher**JOB/21/00971****MPS • 0.6 FTE • Fairfield Infant and Nursery School, Buxton**

Part Time • Fixed Term - Due to pupil numbers until end August 2022

Fairfield Infant and Nursery School is a happy and welcoming school. It was judged as GOOD by OFSTED in October 2018.

The governors are looking to appoint a highly skilled, organised, caring and creative teacher, to teach initially in Key Stage 1, who can contribute to developing our broad and balanced curriculum whilst focusing on the social and emotional development of all pupils. The post will start in September 2021 and will be 0.6 FTE working days of Wednesday, Thursday and Friday. The job will be fixed-term for 1 year in the first instance.

Provisional Interview Date: 7 May 2021

Closing Date 28 April 2021**Key Stage 2 Class Teacher****JOB/21/00978****MPS • 1.00 FTE • St Oswald's C.E. Primary School, Ashbourne**

Full Time • Fixed Term - Covering for maternity leave

The Headteacher and Governors wish to appoint an excellent Key Stage 2 classroom practitioner to join our friendly, dedicated and hardworking team from September 2021. We are looking for someone with experience in teaching Key Stage 2, who can bring knowledge of excellent practice and a high level of professionalism to our school to add to our brilliant and supportive staff team.

We are looking for a teacher who:

- Has exceptionally high expectations and can consistently deliver high quality learning opportunities for all children and someone who can extend children's learning at every given opportunity.
- Can enthuse and inspire children as they learn.
- Is an exceptional, motivated and skilful teacher, who is passionate and reflective about learning and teaching
- Values children's safety and wellbeing
- Will support the Christian ethos of the school Enjoys working in a team
- Has excellent interpersonal and organisational skills
- Is willing to participate fully in all aspects of school life
- Is quick to take on new initiatives
- Is flexible and has a good sense of humour

We can offer:

- An excellent school with a caring Christian ethos
- Well behaved, enthusiastic and motivated children
- A strong team ethos
- A friendly, welcoming and supportive environment for learning
- A negotiable Key Stage 2 year group and curriculum responsibility (please state strengths)
- On-going CPD opportunities

We invite applications from experienced or newly qualified teachers and recently qualified teachers. Visits to the school are warmly welcomed. Please contact the school office to make an appointment on 01335 342660

Provisional Interview Date: 27 May 2021

Closing Date 19 May 2021

Teaching - Secondary

Assistant Curriculum Leader CEA

JOB/21/00922

MPS/UPS • 1.00 FTE • Dronfield Henry Fanshaw School

Full Time • Permanent

Dronfield Henry Fanshawe School is a successful, oversubscribed school with 1886 students on roll including 372 in the Sixth Form. It is situated close to the centres of Sheffield and Chesterfield on the edge of the Peak District National Park. The Governors are seeking to appoint a well-qualified, committed and enthusiastic specialist, to join a dedicated and well-motivated team. The Department plays a key role within the Creative Arts Faculty, aiming to improve standards of achievement across a range of courses at KS3, KS4 and KS5 and contributing significantly to the enhanced life of the school.

Applications are sought from candidates who:

- are excellent and innovative classroom practitioners who are able to lead and develop the teaching of Art and Design throughout KS3, KS4 and KS5
- have the vision, skill and commitment to lead the Art and Design team within the Creative Arts Faculty
- are able to support the curriculum leader in the development of the Creative Arts Faculty, having the vision, imagination and commitment to add to the strengths of the Faculty
- demonstrate commitment to continuous improvement and raising of achievement and progress of all students
- are excited about the potential of working in a school where pedagogy and CPD are highly valued and recognised as outstanding enjoy working with other practitioners in related disciplines such as Performing Arts and Music as part of the Creative Arts Faculty

Provisional Interview Date: Week commencing 26 April 2021

Closing Date 18 April 2021

Teacher of Computing and Business

JOB/21/00923

MPS/UPS • 0.6 FTE • Dronfield Henry Fanshaw School

Part Time • Fixed Term - Due to pupil numbers until the end of August 2022

Dronfield Henry Fanshawe School is a successful, oversubscribed school with 1886 students on roll including 372 in the Sixth Form. It is situated close to the centres of Sheffield and Chesterfield on the edge of the Peak District National Park. The Governors are seeking to appoint a well-qualified, committed and enthusiastic specialist, to join a dedicated and well-motivated team.

Applications are sought from candidates who:

- are excellent and innovative classroom practitioners able to teach KS3, KS4 and KS5 in computing, IT and business
- demonstrate commitment to continuous improvement and raising of achievement and progress of all students
- are excited about the potential of working in a school where pedagogy and CPD are highly valued and recognised as outstanding
- have the vision, imagination and commitment to add to the strengths of the faculty, to meet the highest standards and to be a role model for our students.

DHFS is a school that stands out. Our aim is for "Success with Care" and we achieve that as a result of our philosophy of "Commitment Not Compliance".

We are a learning community dedicated to providing an exceptional education for our students as a result of the exceptional skill and dedication of our staff. At DHFS “every person matters”. Our international work is highly valued and extends in a global dimension

Provisional Interview Date: 2Week commencing 6 April 2021

Closing Date 21 April 2021

Teacher of Food and Nutrition **JOB/21/00925**

MPS/UPS • 1.00 FTE • Dronfield Henry Fanshaw School

Full Time • Permanent

Dronfield Henry Fanshawe School is a successful, oversubscribed school with 1886 students on roll including 372 in the Sixth Form. It is situated close to the centres of Sheffield and Chesterfield on the edge of the Peak District National Park. The governors are seeking to appoint a suitably qualified, committed and enthusiastic teacher to the above post within our high achieving faculty.

Applications are sought from candidates who:

- are excellent and innovative classroom practitioners able to teach through KS3 to KS5
- demonstrate commitment to continuous improvement and raising of achievement and progress of all students
- are excited about the potential of working in a school where pedagogy and CPD are highly valued and recognised as outstanding
- have the vision, imagination and commitment to add to the strengths of the Faculty, to meet the highest standards and to be a role model for our students.

DHFS is a school that stands out. Our aim is for “Success with Care” and we achieve that as a result of our philosophy of “Commitment Not Compliance”. We are a learning community dedicated to providing an exceptional education for our students as a result of the exceptional skill and dedication of our staff. At DHFS “every person matters”. Our international work is highly valued and extends in a global dimension.

Provisional Interview Date: Week commencing 26 April 2021

Closing Date 21 April 2021

Teacher of Mathematics **JOB/21/00926**

MPS/UPS • 1.00 FTE • Dronfield Henry Fanshaw School

Full Time • Permanent

Dronfield Henry Fanshawe School is a successful, oversubscribed school with 1886 students on roll including 372 in the Sixth Form. It is situated close to the centres of Sheffield and Chesterfield on the edge of the Peak District National Park. The Governors are seeking to appoint a well-qualified, committed and enthusiastic specialist, to join a dedicated and well-motivated team.

Applications are sought from candidates who:

- are excellent and innovative classroom practitioners able to teach through KS3 to KS5
- are able to teach A Level maths (essential) and Further maths (desirable)
- demonstrate commitment to continuous improvement and raising of achievement and progress of all students
- are excited about the potential of working in a school where pedagogy and CPD are highly valued and recognised as outstanding
- have the vision, imagination and commitment to add to the strengths of the Faculty, to meet the highest standards and to be a role model for our students.

DHFS is a school that stands out. Our aim is for “Success with Care” and we achieve that as a result of our philosophy of “Commitment Not Compliance”. We are a learning community dedicated to providing an exceptional education for our students as a result of the exceptional skill and dedication of our staff. At DHFS “every person matters”. Our international work is highly valued and extends in a global dimension.

Provisional Interview Date: Week commencing 26 April 2021

Closing Date 21 April 2021

Teacher of Design and Technology

JOB/21/00929

MPS/UPS • 1.00 FTE • Dronfield Henry Fanshaw School

Full Time • Fixed Term until the end of August 2021

Dronfield Henry Fanshawe School is a successful, oversubscribed school with 1886 students on roll including 372 in the Sixth Form. It is situated close to the centres of Sheffield and Chesterfield on the edge of the Peak District National Park. The governors are seeking to appoint a suitably qualified, committed and enthusiastic teacher to the above post within our high achieving faculty.

Applications are sought from candidates who:

- are excellent and innovative classroom practitioners able to teach through KS3 to KS5
- have the ability to teach food technology as a desirable although other specialisms will be considered for the right candidate
- demonstrate commitment to continuous improvement and raising of achievement and progress of all students in design and technology and in other subjects as required
- are excited about the potential of working in a school where pedagogy and CPD are highly valued and recognised as outstanding
- have the vision, imagination and commitment to add to the strengths of the Faculty, to meet the highest standards and to be a role model for our students.

DHFS is a school that stands out. Our aim is for “Success with Care” and we achieve that as a result of our philosophy of “Commitment Not Compliance”. We are a learning community dedicated to providing an exceptional education for our students as a result of the exceptional skill and dedication of our staff. At DHFS “every person matters”. Our international work is highly valued and extends in a global dimension.

Provisional Interview Date: Week commencing 26 April 2021

Closing Date 21 April 2021

Teacher of Science (2 Posts)

JOB/21/00939

MPS/UPS • 0.6 FTE (Maternity) and 0.4 FTE (Pupil Numbers) • Dronfield Henry Fanshaw School

Part Time • Fixed Term - Covering for maternity leave and due to pupil numbers until end of August 2022

Dronfield Henry Fanshawe School is a successful, oversubscribed school with 1886 students on roll including 372 in the Sixth Form. It is situated close to the centres of Sheffield and Chesterfield on the edge of the Peak District National Park.

The Governors are seeking to appoint a well-qualified, committed and enthusiastic specialists, to join a dedicated and well-motivated team.

Applications are sought from candidates who:

- are excellent and innovative classroom practitioners able to teach through KS3 to KS5
- demonstrate commitment to continuous improvement and raising of achievement and progress of all students
- are excited about the potential of working in a school where pedagogy and CPD are highly valued and recognised as outstanding
- have the vision, imagination and commitment to add to the strengths of the Faculty, to meet the highest standards and to be a role model for our students.

DHFS is a school that stands out. Our aim is for “Success with Care” and we achieve that as a result of our philosophy of “Commitment Not Compliance”. We are a learning community dedicated to providing an exceptional education for our students as a result of the exceptional skill and dedication of our staff. At DHFS “every person matters”. Our international work is highly valued and extends in a global dimension.

Provisional Interview Date: 26 April 2021.

Closing Date 21 April 2021

Teacher of English (4 Posts) JOB/21/00942

MPS/UPS • See advert text • Dronfield Henry Fanshawe School

Part Time and Full Time hours available • Fixed Term and Permanent

Dronfield Henry Fanshawe School is a successful, oversubscribed school with 1886 students on roll including 372 in the Sixth Form. It is situated close to the centres of Sheffield and Chesterfield on the edge of the Peak District National Park.

The Governors are seeking to appoint a well-qualified, committed and enthusiastic specialists, to join a dedicated and well-motivated team.

Applications are sought from candidates who:

- are excellent and innovative classroom practitioners able to teach through KS3 to KS5
- demonstrate commitment to continuous improvement and raising of achievement and progress of all students
- are excited about the potential of working in a school where pedagogy and CPD are highly valued and recognised as outstanding
- have the vision, imagination and commitment to add to the strengths of the Faculty, to meet the highest standards and to be a role model for our students.

DHFS is a school that stands out. Our aim is for “Success with Care” and we achieve that as a result of our philosophy of “Commitment Not Compliance”. We are a learning community dedicated to providing an exceptional education for our students as a result of the exceptional skill and dedication of our staff. At DHFS “every person matters”. Our international work is highly valued and extends in a global dimension.

Post 1 and 2- 0.8 FTE and 0.6 FTE Fixed Term covering for maternity leave

Post 3 - 1.00 Established

Post 4 - 0.2 FTE Fixed Term Due to pupil numbers

Provisional Interview Date: Week commencing 26 April 2021.

Closing Date 21 April 2021

Teacher of English**JOB/21/00948****MPS/UPS • 1.00 FTE • Parkside Community School, Chesterfield**

Full Time • Fixed Term - Covering for maternity leave

The successful candidate is expected to teach at both Key Stage 3 and 4 across the whole ability range. You must possess a track record of successful training or teaching practice, underpinned by a broad base of subject knowledge and teaching and learning strategies. In addition, we are seeking candidates with highly developed communication and organisation skills combined with the ability to engage, enthuse and motivate our students to achieve their potential.

Please visit our website to see what Parkside Community School has to offer.

Applications can be submitted electronically to srussell@parkside.derbyshire.sch.uk or by post to Parkside Community School, Boythorpe Avenue, Boythorpe, Chesterfield S40 2NS.

Please do not apply using the Derbyshire County Council website.

Please include, in the form of a letter of no more than one side of A4 Arial font size 12 pt, details of how you meet the requirements of the job description and person specification.

CV's will not be accepted.

Start Date: September 2021

Interviews will take place at Parkside Community School in accordance with COVID-19 guidelines.

Provisional Interview Date: 22 April 2021

Closing Date 19 April 2021

Teacher of English**JOB/21/00979****MPS/UPS • 1.00 FTE • Highfields School, Matlock**

Full Time • Permanent

For September 2021 we are looking to appoint an innovative and committed teacher of English. There is a potential TLR 2.1 with this role for a KS5 co-ordinator which will be discussed with candidates.

We are looking for:

- A strong classroom practitioner with a proven track record of delivering good and outstanding lessons with excellent organisational skills.
- Someone who is willing to contribute fully to the life of the school.
- Someone who is committed to safeguarding and promoting the welfare of children and young people.
- Someone who is confident in their ability to engage with, inspire and motivate students to achieve their best.

Highfields is a vibrant and popular school with approximately 1200 students, including 200 in our sixth form. Our students are friendly and highly motivated. We were judged as a good school by Ofsted in May 2017 and are committed to continuous improvement in all aspects of our work.

Highfields is situated in Matlock, the county town of Derbyshire, on the south eastern edge of the beautiful Peak District National Park. It is within easy reach of Sheffield, Derby and Nottingham.

Closing Date 25 April 2021

Teacher of Computer Science**JOB/21/00980****MPS/UPS • 1.00 FTE • Parkside Community School, Chesterfield**

Full Time • Permanent

We are seeking to appoint a Teacher of Computer Science to join our established and successful team to start September 2021.

The successful candidate will be expected to teach Computer Science at Key Stages 3 and 4. Computer Science is a core subject for all pupils across Key Stage 3 and is an important component of our personal development curriculum at Key Stage 4. It is our intention to prepare students to study an appropriate Level 2 qualification in Computer Science in future years.

Applications are welcomed from individuals with successful training or teaching experience, underpinned by a broad base of subject knowledge and pedagogical content knowledge. In addition, we are seeking candidates with a passion for engaging and motivating students to develop a love of learning and achieve their potential. Applications can be submitted electronically to srussell@parkside.derbyshire.sch.uk. Please include, in the form of a letter of no more than one side of A4 Arial font size 12 pt, details of how you meet the requirements laid out within the job description and person specification. Please note that CVs will not be accepted.

Candidates selected for interview will be contacted by telephone. If you have not been contacted within seven days of your application, you should assume that you have not been shortlisted for interview.

Interviews will take place at Parkside Community School in accordance with COVID-19 guidelines.

If you are interested in applying for the post, further information can be obtained by visiting the school website: www.parkside.derbyshire.sch.uk or by contacting the School on 01246 273458.

Please do not apply using the Derbyshire County Council website. Please ensure that your completed application is returned directly to the school by 12 Noon on the closing date.

Provisional Interview Date: 28 April 2021

Closing Date 23 April 2021

Teaching - Special

Teacher (Primary Hub)**JOB/21/00993****MPS/UPS + SEN1 • 1.00 FTE • Holbrook School for Autism**

Full Time • Permanent

Holbrook School for Autism is a successful school for children and young people with autism and learning difficulties, aged 4 – 19. Our students, may at times, display challenging behaviour related to their communication, social interaction and/or sensory processing difficulties. Therefore, the successful candidate will have a positive approach to behaviour support.

We are looking for an outstanding specialist classroom teacher to work within our Primary Hub, supporting students who have been unable to thrive within mainstream education due to behavioural and self-regulation difficulties. Holbrook School for Autism is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

For more information please see our candidate information pack.

Start Date: September 2021

Visits to the school are welcomed and encouraged. Please contact Sam Bayliss on 01332 880208.

Please do not apply using the Derbyshire County Council website. Please ensure that your completed application is returned directly to the school by 9.00am on the closing date.

Provisional Interview Date: Week commencing 24 May 2021

Closing Date 17 May 2021

Teacher

JOB/21/00994

MPS/UPS + SEN1 • 1.00 FTE • Holbrook School for Autism

Full Time • Fixed Term - Covering for maternity leave

Holbrook School for Autism is a successful school for children and young people with autism and learning difficulties, aged 4 – 19. Our students, may at times, display challenging behaviour related to their communication, social interaction and/or sensory processing difficulties. Therefore, the successful candidate will have a positive approach to behaviour support.

We are looking for an outstanding specialist classroom teacher, teaching 4-19 year olds with autism and learning disabilities.

Within a safe, structured and predictable environment we deliver a personalised curriculum. We teach the full range of national curriculum subjects and support students to develop independence, confidence and life skills. We strive to enable our students to participate fully in experiences both in school and the wider community, to help them make informed life choices.

Holbrook School for Autism is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

For more information please see the candidate information pack.

Visits to the school are welcomed and encouraged, please contact Sam Bayliss on 01332 880208.

Start date – September 2021

Please do not apply using the Derbyshire County Council website. Please ensure that your completed application is returned directly to the school by 9.00am on the closing date.

Provisional Interview Date: Week commencing 24 May 2021

Closing Date 17 May 2021

Partner Organisations

Bolsover District Council

Community Safety Officer

JOB/21/00977

Grade 7, £28,554 - £31,200 per annum • 37 hours per week • Riverside Depot, Mansfield Road, Doe Lea
Full Time • Permanent

We are looking for a self-motivated, confident and enthusiastic individual seeking a challenging role working with key partners on behalf of Bolsover Community Safety Partnership.

The postholder will play a key role working with partners to respond to community safety issues at both an operational and strategic level.

The postholder will need to have a sound knowledge of the relevant legislation in order to respond to crime and disorder threats by adopting proven problem solving techniques that contribute to the development and implementation of strategies and action plans.

Applicants should have experience of developing and delivering interventions by using appropriate tools and powers designed to prevent crime and anti-social behaviour and ensuring collaborative working between key partners.

Applicants should be a strong influencer with an understanding of how partner agencies can contribute to delivering community safety outcomes. The postholder will have strong communication skills with the ability to deal confidently and effectively with the public, elected members, and other partner agencies.

This post is subject to a Disclosure and Barring Service check at Enhanced level.

For an informal discussion about the post, please contact Deborah Whallett, Housing Enforcement Manager, 01246 593057, deborah.whallett@bolsover.gov.uk

If you are interested in this post, please visit the Jobs pages on the [Bolsover District Council](http://www.bolsover.gov.uk) website for more information

To apply using our online application form, please visit the [Derbyshire Jobs](http://www.derbyshirejobs.co.uk) website.

Please read the Guidance Notes provided before completing any application. Please note that CV's will not be accepted.

Alternatively, if you do not have internet access, application packs are available from:

- Telephone the BDC Contact Centre on 01246 242424
- Email humanresources.bdc&neddc@ne-derbyshire.gov.uk

Please return completed application forms to Human Resources, District Council Offices, 2013 Mill Lane, Wingerworth, Chesterfield, Derbyshire, S42 6NG or to humanresources.bdc&neddc@ne-derbyshire.gov.uk by the advertised closing date.

If you have not received any communication from us within 4 weeks of the closing date, assume you have been unsuccessful and we thank you for your application.

We welcome applications from all sections of the community.

Closing Date 9 May 2021

Gas Plumber**JOB/21/00974**

Grade 7, £28,554 - £31,200 per annum • 37 hours per week • Riverside Depot, Mansfield Road, Doe Lea
Full Time • Permanent

The above vacancy now exists within Housing Repairs based at the Riverside Depot, Doe Lea. The successful applicant will work both within a multi-disciplined team and on own initiative providing repair and maintenance to Council dwellings and local authority establishments in an efficient and effective manner.

To be shortlisted for interview candidates must possess the following:-

- Basic standard of literacy and numeracy (educated to GCSE standard or equivalent) in order to complete timesheets, work tickets etc.
- An understanding of Health and Safety (Regulations and Codes of Practice for Working Environment) in order to work within a safe environment.
- City & Guilds or NVQ Level 2 in Plumbing or equivalent in order to provide a demonstrable working knowledge within a repairs and maintenance environment.
- Building Engineering Certificate of competence (CPA1, CENWAT, CCN1, CKR1, HTR1)

Applicants must demonstrate the following competencies:-

- Ability to undertake a comprehensive range of all Plumbing activities and basic plastering and joinery functions.
- Ability to work within a multi-disciplined team and be fully flexible within the organisation.
- Ability to work on own initiative and as part of a team displaying tact and discretion at all times.
- The ability to demonstrate strong customer focus and a commitment to service improvements.
- Flexibility to work at any Authority location.
- Current full driving licence in order to drive Council vehicles.

For an informal discussion about the post, please contact Andrew Clarke, Operational Repairs Manager, 01246 593031, andy.clarke@bolsover.gov.uk

If you are interested in this post, please visit the Jobs pages on the [Bolsover District Council](http://www.bolsover.gov.uk) website for more information

To apply using our online application form, please visit the [Derbyshire Jobs](http://www.derbyshire.gov.uk) website.

Please read the Guidance Notes provided before completing any application. Please note that CV's will not be accepted.

Alternatively, if you do not have internet access, application packs are available from:

- Telephone the BDC Contact Centre on 01246 242424
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Please return completed application forms to Human Resources, District Council Offices, 2013 Mill Lane, Wingerworth, Chesterfield, Derbyshire, S42 6NG or to humanresources.bdc&neddc@ne-derbyshire.gov.uk by the advertised closing date.

If you have not received any communication from us within 4 weeks of the closing date, assume you have been unsuccessful and we thank you for your application.

We welcome applications from all sections of the community.

Closing Date 25 April 2021

Erewash Borough Council

Exchequer Services Manager

JOB/21/00982

Grade J, £46,845 - £51,113 per annum • 37 hours per week • Town Hall, Wharncliffe Road, Ilkeston
Full Time • Permanent

An exciting career opportunity has arisen within Erewash Borough Council with the need to fill the role of Exchequer Services Manager. We are seeking a dynamic and progressive individual to be the strategic and operational lead on all matters relating to Exchequer Services. The service area includes Benefits, Council Tax, Non Domestic Rates, Sundry Debtors and Payment and Payroll Services.

The role will be responsible for the effective operation of Exchequer Services, leading and motivating the section to deliver an efficient and high performing service.

Duties will include but are not limited to:

- Developing, implementing and managing the delivery of strategic and operational plans and projects to provide the Council with a cost effective and efficient service
- Leading on all strategy and policy matters concerning the Revenues and Benefits service
- Implementing systems to develop, monitor and maintain corporate policies, standards and guidelines on all Exchequer Services matters
- Developing the capability of the Council to deliver Revenues and Benefits strategically; proposing and implementing changes to organisational structures and business processes
- Leading, managing and promoting Exchequer Services and be the head of profession for the service.

Exchequer Services is experiencing an unprecedented period of change, with welfare reform, council tax and business rates, all within a climate of continuous improvement to ensure value for money and maximised performance.

The successful candidate will need to undertake a basic Disclosure check

If you are interested in this role, do not hesitate to contact David Watson, Head of Finance at david.watson@erewash.gov.uk to arrange an informal chat.

To apply please use the link on the Derbyshire County Council website.

Alternatively an application form and job description is available from Personnel, Erewash Borough Council, Town Hall, Wharncliffe Road, Ilkeston, Derbyshire DE7 5RP, telephone: 0115 931 6049 (24 hr voicemail), e-mail: jobs@erewash.gov.uk

Closing Date 25 April 2021

Gilthill Primary School

Headteacher

JOB/21/01015

Leadership Group Pay Range L13 to L24 • 1.00 FTE • Gilthill Primary School, Kimberley, Nottingham
Full Time • Permanent

Are you ready to inspire today's children to embrace tomorrow's challenges?

Following the retirement of our current Head Teacher we are looking for an empowering leader with innovative ideas and a passion for making learning fun and meaningful. Someone compassionate and considerate, who understands how the school is integral to our children, their families and the community.

You must be a qualified teacher who is an outstanding practitioner and expert in education, with a strong ethos which aligns with our values. Previous success in a leadership role and a proven track record of successful whole school improvement are essential.

A 7-point pay range will be agreed with the successful candidate, dependent on experience.

The East Midlands Education Trust is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

We are also committed to equality of opportunity in employment and it is our policy to promote equal opportunities in employment, regardless of race, colour, nationality, ethnic or national origin, creed, disability, sex, age, marital status or sexual orientation. This applies to recruitment and selection practices, training, promotion and in the application of national and local agreements in respect of pay and conditions of service.

The successful candidate will be required to undergo a full enhanced DBS check and must be eligible to work in the UK.

For more information and to download an application pack, please visit our website www.emet.uk.com/vacancies.

Please do not apply via The Derbyshire County Council Website.

Closing Date 12 May 2021