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Administration/Clerical/Customer Service

Business Services Assistant

JOB/21/02048

Grade 4 £10,032.24 per annum • 20 hours per week • Staveley Residential and Community Care Centre, Staveley

Part Time • Permanent • Adult Social Care and Health

We are looking for a committed and flexible person who can work as a key member of the Business Services administration team based in The Staveley Centre. Working in a busy office, the successful candidate will require appropriate information & technology (IT) skills, which includes using a variety of IT systems.

You will be required to work as part of a team undertaking a wide range of duties from note taking, supporting social care functions, processing financial information to general administrative tasks. Communication skills, ability to work to deadlines and an understanding of confidentiality is essential to this post.

Candidates should be qualified to vocational/NVQ or equivalent with significant experience. A car user allowance is attached to this post, but it is possible for the allowance to be converted to other forms of transport where there is a requirement to undertake travel as part of this post.

Interviews will be conducted via Microsoft teams.

Provisional Interview Date: 16 July 2021

Closing Date 11 July 2021

Business Support Officer

JOB/21/02059

Grade 8 £23,250 - £25,128 per annum • 37 hours per week • County Hall, Matlock

Full Time • Permanent • Commissioning, Communities and Policy

We have an exciting opportunity for a highly motivated and well organised Business Support Officer to join the team in a Human Resources Leadership Team support role.

You will be organised, have excellent communication skills, innovative and proactive with good time management and interpersonal skills. The role is varied and will include working with the leadership across HR functions.

Reporting to the HR Business Support Manager, you will play a significant role in enabling the HR division's leadership team to operate effectively by providing governance of budgets, reports, and registers, and provide executive assistant style support to the division, working closely with the Assistant Director HR.

Working in collaboration with other HR Business Support Officers you will also assist with the supervision and delivery of an effective and efficient administrative service to the HR Division.

You will have a proactive approach with a focus on customer requirements and needs, experience of positively challenging and influencing and an ability to develop and maintain collaborative and inclusive working relationships with key stakeholders at all levels of the organisation would be an advantage.

If you would like to have an informal conversation about the role please contact Ellenna Bond, HR Business Services Manager at ellenna.bond@derbyshire.gov.uk

Provisional interview date: 15 July 2021

Closing Date 4 July 2021

Customer Care Assistant (4 Posts)**JOB/21/02061****Grade 6 £19,687 - £20,145 per annum and pro rata • Various hours per week • Shand House, Dale Road South, Matlock**

Part Time and Full Time hours available • Permanent • Commissioning, Communities and Policy

Are you a good communicator, calm in a crisis and enjoy helping people? We're looking for a number of Customer Care Assistants to join our Call Derbyshire contact centre out of hours team.

We respond to a broad range of enquiries and emergencies including requests for vulnerable residents who may need social care.

Previous experience in a customer service or a social care setting would be an advantage.

After training you will be expected to:

- Deliver a positive customer-focused approach dealing with callers in a sensitive, caring, and professional manner.
- Quickly assess and identify need by liaising with council colleagues and other agencies
- Demonstrate excellent listening and questioning skills.
- Accurately capture information and enter it onto our electronic systems
- Be willing to work flexibly within a rota framework.

Shifts vary to suit the needs of the business.

- Daytime work patterns include shifts that are currently scheduled anywhere between Monday and Friday 8:00am to 6:00pm and Saturdays on a rota basis (including Public and Bank Holidays where necessary) to an agreed shift roster.
- Applications also being taken for out of hours working

As part of the recruitment process, applicants may be asked to undertake assessment exercises, including a telephone assessment.

Part Time working hours are negotiable.

For an information conversation about this role please contact: alison.proctor@derbyshire.gov.uk or emma.ellis@derbyshire.gov.uk

Provisional Interview Date: Mid to end of July.

Closing Date 16 July 2021

Business Services Assistant**JOB/21/02129****Grade 6 £19,697 - £20,145 per annum • 37 hours per week • Chatsworth Hall, Matlock**

Full Time • Permanent • Commissioning, Communities and Policy

We are looking for a dynamic person to be the storekeeper in Corporate Property. The post holder will ensure cost effective stock management and provision of goods to enable service delivery and provide an administrative service to operational managers and employees in a related range of business services activities where co-ordination, interaction and awareness of related activities are important.

An awareness of the SAP stores management system would be advantageous.

Provisional Interview Date: 23 July 2021

Closing Date 11 July 2021

Architects/Engineers/Surveyors/Technical

Principle Programme Manager

JOB/21/01957

Grade 13 £41,782 - £45,362 per annum • 37 hours per week • Chatsworth Hall, Matlock

Full Time • Permanent • Commissioning, Communities and Policy

We require an experienced Programme Manager / Project Manager with relevant post-qualification experience to join our new Project Management team in based in Chatsworth Hall, Matlock Derbyshire.

This is a new position created as part of the Corporate Property 2020 restructure. The team offer initial strategic advice to client departments, schools and other stakeholders. Working with others, the Programme Manager will contribute to the development and prioritisation of work programmes and will assess proposed projects to help define the scope of works; the budget; the scope of services required; and the project programme.

The various work-streams will include capital projects for client departments. Previous experience in helping to manage works-streams and work programmes will be relevant. The Programme Manager will have overall responsibility for the delivery of these projects / programmes.

The Programme manager will be required to act on behalf of DCC to represent the authority in dealing with joint venture, partners, internal and external contractors and customers; commissioning, monitoring, managing and reporting as necessary. Site visits will be required. The ability to travel is essential for this role.

Provisional Interview Date: 14 July 2021

Closing Date 4 July 2021

Care/Social Work

Please note that if you already work in another health and social care setting (e.g. another care home, home care provider or hospital ward) and intend to remain in that job, we will be unable to offer you a post with us at the moment. This is due to Public Health England guidance that advises care staff should not move between facilities due to the risk of transferring coronavirus.

Care Worker (Community) (11 Posts)

JOB/20/02135

Grade 5 £18,933 - £19,311 per annum pro-rata • various hours • Cemetery Lane, Ripley

Part Time • Permanent • Adult Social Care and Health

Could you make a make a difference to the life of an older or disabled person? We are looking for people to join our valued care teams helping Derbyshire residents lead independent, dignified lives in the Amber Valley area.

Posts 1 - 7, 16 hours per week - £8,186.64 - £8,350.08 per annum

Posts 8 and 9, 20 hours per week - £10,233.24 - £10,437.60 per annum

Post 10, 18 hours per week - £9,210.96 - £9,394.80 per annum

Post 11, 19 hours per week - £9,722.16 - £9,916.20 per annum

As a Care worker (Community) you will be ensuring people stay healthy, happy and well in their own homes by helping them with a variety of everyday tasks including assisting with medication.

You don't need previous experience as we will give you all the training and support you need to do the job. If you are looking for a rewarding job that offers flexible working hours, good rates of pay and a good pension, free uniform, high quality training and many other benefits including a minimum of five weeks holiday and eight bank holidays a year (pro- rata) and extra pay for unsocial hours, we would like to hear from you.

You will need to travel around the area to take up this role.

Closing Date 11 July 2021

Care Worker**JOB/20/02702****Grade 5 £11,426.04 - £11,654.16 per annum • 22 hours and 20 minutes per week • Briar Close House, Home for Older People, Borrowash**

Part Time • Permanent • Adult Social Care and Health

We are recruiting a Care Worker to help our residents lead dignified lives. Working as part of a valued care team you'll be ensuring our residents stay happy, healthy and well by helping them with everyday tasks such as washing and dressing, eating meals, taking medication and socialising.

Understanding the needs of older people, including those with dementia, is an important part of the work. If you think you can make a positive difference to an older or disabled person's life and would like a rewarding job with room for progression, we would like to hear from you.

You do not need previous experience as we will give you all the training and support that you will need to do the job. There will also be ongoing support and mentoring from experienced staff.

Working hours are flexible based on a three-shift pattern and we offer good rates of pay and a good pension, free uniform, high quality training and many other benefits including a minimum of five weeks holiday and eight Bank Holidays a year (pro-rata), and extra pay for unsocial hours.

Provisional Interview Date: 5 August 2021

Closing Date 11 July 2021**Domestic****JOB/21/00460****Grade 3 £8,852.88 per annum • 18 hours per week • Florence Shipley Centre, Heanor**

Part Time • Permanent • Adult Social Care and Health

We are looking for a Domestic to join our team. You would be responsible for contributing to the provision of a comfortable, safe and hygienic environment for residents and staff. Knowledge of health and safety is required. The duties will include Carpet Shampooing, Steam Cleaning, Floor Cleaning and Maintenance. Previous experience of using a variety of cleaning machines would be an advantage but full training will be provided. Previous experience is preferred but is not essential, the successful applicant will be required to undertake training. Must hold or be willing to gain NVQ I Cleaning.

Hours of work are between 8am and 6pm including weekends and Bank Holidays. (3 shifts a week)

For informal enquiries please contact Registered Unit Manager Paul Morris on telephone number 01629 531367.

Closing Date 11 July 2021**Care Worker****JOB/21/00738****Grade 5 £12,793.08 - £13,048.44 per annum • 25 hours per week • East Clune Home for Older People, Clowne**

Part Time • Permanent • Adult Social Care and Health

We are recruiting a Care Worker to help our residents lead dignified lives. Working as part of a valued care team you'll be ensuring our residents stay happy, healthy and well by helping them with everyday tasks such as washing and dressing, eating meals, taking medication and socialising.

Understanding the needs of older people, including those with dementia, is an important part of the work. If you think you can make a positive difference to an older or disabled person's life and would like a rewarding job with room for progression, we would like to hear from you.

You don't need previous experience as we will give you all the training and support that you will need to do the job. There will also be ongoing support and mentoring from experienced staff.

Working hours are based on a three-shift pattern and we offer good rates of pay and a good pension, free uniform, high quality training and many other benefits including a minimum of five weeks holiday and eight Bank Holidays a year (prorata), and extra pay for unsocial hours.

Provisional Interview Date: Week commencing 19 July 2021.

Closing Date 11 July 2021

Senior Care Worker **JOB/21/01714**

Grade 7 £10.75 - £11.73 per hour • As and when required • Meadow View Home for Older People, Matlock

No Guaranteed Hours • Relief • Adult Social Care and Health

We are looking to appoint a Permanent Senior Care Worker to join our Team. The successful applicants will work alongside care staff and provide leadership and mentoring support to them whilst delivering all aspects of personal care. You will be responsible for allocating day to day tasks within the care team, administering medication and personal service planning with an emphasis on person centred care, under the direction of the Unit and Deputy Unit Managers. You will be required to promote good practice and deliver high quality care and support to residents with a range of care and support needs.

Excellent communication skills both written and oral are required to promote teamwork and deliver quality handovers for each shift. You will be the senior person on duty for intervals during the working day and will be required to offer support and guidance appropriate to the grade. Full training will be provided appropriate to the level of the post.

Provisional Interview Date: 2 July 2021

Closing Date 27 June 2021

Domiciliary Services Organiser **JOB/21/01927**

Grade 9 £25,753 - £27,629 per annum • 37 hours per week • Clay Cross SS Office NE Derbyshire, High Street, Chesterfield

Full Time • Permanent • Adult Social Care and Health

An exciting opportunity has arisen for a full time DSO to work within the North eastern Division Home care team. The primary bases for this position will be Clay Cross and Staveley.

We are looking for a forward-thinking person who is enthusiastic to make a difference to the lives of people in North East Derbyshire.

The successful candidate will be responsible for managing and supporting a team of Care Worker (community) for short term services. Duties will include, supervising, observing staff and visiting clients in the community who require the service. You will need to be able to manage budgets and plan visits in the community assessing and reviewing the needs of clients within this service.

You will be required to work in partnership with relevant professionals and colleagues to enable this service to run efficiently. This role will be working shifts, weekends, and bank holidays.

You'll need to be able to work under your own initiative, be self-motivated and have outstanding, communication and organisation skills. The role requires that you take overall responsibility for ensuring compliance with the relevant regulatory requirements at all times.

Experience of caring, assessing people's needs and managing staff are desirable. Must hold or be willing to gain NVQ/Health and Social Care diploma level 3 and have the ability to travel across the wide geographical area.

Closing Date 11 July 2021

Domiciliary Services Organiser**JOB/21/01954****Grade 9 £25,753 - £27,629 per annum • 37 hours per week • Shand House, Matlock**

Full Time • Fixed Term - Covering for secondment • Adult Social Care and Health

The position is to support a short term service team in Derbyshire Dales Homecare. You will need to be able to work under your own initiative, be self-motivated and have outstanding, communication and organisation skills. The role requires that you take responsibility for ensuring compliance with the relevant regulatory requirements at all times.

This is an exciting opportunity to work within a fast paced team supporting CWC and clients in the Derbyshire Dales Area. You will take part in MDT meetings set SMART goals with the clients, have 1-1 and team meetings with CWC. The successful applicant must have experience of working in a domiciliary/homecare environment. You will need to show an understanding of the principles of short term and have an enthusiasm to succeed.

The successful applicant must hold QCF Level 2 or equivalent and also be willing to work towards gaining the QCF Level 3 Diploma in Health and Social Care (Adults) or equivalent.

Provisional Interview Date: 15 July 2021

Closing Date 11 July 2021**Care Worker****JOB/21/02017****Grade 5 £15,606.48 - £15,918.12 per annum • 30 hours and 30 minutes per week • Whitestones Home for Older People, Chapel en Le Frith**

Part Time • Permanent • Adult Social Care and Health

We are recruiting Care Workers to help our residents lead dignified lives. Working as part of a valued care team you'll be ensuring our residents stay happy, healthy and well by helping them with everyday tasks such as washing and dressing, eating meals, taking medication and socialising.

Understanding the needs of older people, including those with dementia, is an important part of the work. If you think you can make a positive difference to an older or disabled person's life and would like a rewarding job with room for progression, we want to hear from you.

You don't need previous experience as we'll give you all the training and support that you will need to do the job. There'll also be ongoing support and mentoring from experienced staff.

Working hours are based on a three-shift pattern and we offer good rates of pay and a good pension, free uniform, high quality training and many other benefits including a minimum of five weeks holiday and eight Bank Holidays a year (prorata), and extra pay for unsocial hours.

This post will work early shifts late shifts and nights.

Closing Date 11 July 2021**Care Worker****JOB/21/02019****Grade 5 £15,248.64 - £15,553.08 per annum • 29 hours and 48 minutes per week • Whitestones, Home for Older People Chapel en Le Frith**

Part Time • Permanent • Adult Social Care and Health

We are recruiting Care Workers to help our residents lead dignified lives. Working as part of a valued care team you'll be ensuring our residents stay happy, healthy and well by helping them with everyday tasks such as washing and dressing, eating meals, taking medication and socialising.

Understanding the needs of older people, including those with dementia, is an important part of the work. If you think you can make a positive difference to an older or disabled person's life and would like a rewarding job with room for progression, we want to hear from you.

You don't need previous experience as we'll give you all the training and support that you will need to do the job. There'll also be ongoing support and mentoring from experienced staff.

Working hours are based on a three-shift pattern and we offer good rates of pay and a good pension, free uniform, high quality training and many other benefits including a minimum of five weeks holiday and eight Bank Holidays a year (prorata), and extra pay for unsocial hours.

This position will work early shifts late shifts and nights.

Closing Date 11 July 2021

Social Worker **JOB/21/02027**

Grade 9 - 11 £25,753 - £36,155 per annum • 37 hours per week • Staveley SS Sub Office, 19 High Street Staveley, Chesterfield

Full Time • Permanent • Adult Social Care and Health

The Enhanced Support Team which is based in Staveley (nr Chesterfield) seeks a full time Social Worker to join our team. Working with adults with a learning disability and/or autism and in partnership with health and other agencies across Derbyshire our team offers an enhanced level of social work intervention to people whose complex presentation requires specialist assessment and care planning skills that support individuals to live satisfying lives in the community.

The ability to work with adults with a learning disability and/or autism will be a key requirement of the post. Working within the national context of 'Building the Right Support', the post holder will require skills that enable individuals to move away from in-patient care to a model that is more responsive, timely and with the provision of high quality, person centred care and support in the community.

At times this can be a challenging role, however, it can also be hugely rewarding, providing the opportunity to work within a dedicated and supportive team and to develop additional skills and experience in respect of working with people who are often marginalised as a consequence of their individual and specific support needs.

The successful candidate will have experience of working in accordance with the principles of the Mental Capacity Act and Deprivation of Liberty Safeguards, a working knowledge of the interface with Mental Health Act would be an advantage.

This is an exciting opportunity to develop a specialism working with people with a learning disability and/or autism who display behaviour that challenges, to include self-injurious or aggressive behaviour and behaviour which can lead to contact with the criminal justice system.

Whilst our team office is in Staveley, it is likely that working from home or another DCC base will become a regular feature. If you would like more information about the team and the role please contact Chris Smyth, Service Manager on 01629 537439.

Provisional Interview Date: 26 July 2021.

Closing Date 11 July 2021

Social Worker **JOB/21/02028**

Grade 9 - 11 £25,753 - £36,155 per annum • 37 hours per week • Staveley SS Sub Office, 19 High Street, Staveley

Full Time • Fixed Term - Covering for secondment 12 months from start of contract • Adult Social Care and Health

Due to the secondment of the existing post holder the Enhanced Support Team which is based in Staveley (nr Chesterfield) seeks a full time Social Worker to join our team, this is a fixed term contract which will run for 12 months from commencement. Working with adults with a learning disability and/or autism and in partnership with health and other agencies across Derbyshire our team offers an enhanced level of social work intervention to

people whose complex presentation requires specialist assessment and care planning skills that support individuals to live satisfying lives in the community.

The ability to work with adults with a learning disability and/or autism will be a key requirement of the post. Working within the national context of 'Building the Right Support', the post holder will require skills that enable individuals to move away from in-patient care to a model that is more responsive, timely and with the provision of high quality, person centred care and support in the community.

At times this can be a challenging role, however, it can also be hugely rewarding, providing the opportunity to work within a dedicated and supportive team and to develop additional skills and experience in respect of working with people who are often marginalised as a consequence of their individual and specific support needs.

The successful candidate will have experience of working in accordance with the principles of the Mental Capacity Act and Deprivation of Liberty Safeguards, a working knowledge of the interface with Mental Health Act would be an advantage.

This is an exciting opportunity for someone who has recently qualified or who would like to further develop their practice in respect of working with people with a learning disability and/or autism who display behaviour that challenges, to include self-injurious or aggressive behaviour and behaviour which can lead to contact with the criminal justice system.

Whilst our team office is in Staveley, it is likely that working from home or another DCC base will become a regular feature. If you would like more information about the team and the role please contact Chris Smyth, Service Manager on 01629 537439.

Provisional Interview Date: 26 July 2021

Closing Date 11 July 2021

Catering Assistant **JOB/21/02032**

Grade 2 £7,714.08 per annum • 16 hours per week • Hazelwood Home for Older People, Ilkeston

Part Time • Permanent • Adult Social Care and Health

Could you help us make a difference to the life of an older or disabled person who live in one of our care homes? Derbyshire County Council is urgently looking for people to join our valued teams working with some of our vulnerable Derbyshire residents during these unprecedented circumstances.

As a catering assistant you will be working in a kitchen assisting with the preparation, cooking and service of the resident's meals. Your role will include assisting the Catering Supervisor with the preparation of meals, preparing basic meals and cleaning duties within the kitchen.

If you're looking for either a rewarding role that offers good rates of pay, free uniform and high quality training, then please apply for this role. It's your chance to make a difference to local people's lives. The job may require unsocial hours working including weekends and Bank Holidays. Shifts may include mornings and afternoons. Payment arrangements will be detailed in any contract offer made.

Saturday and Sunday hours will be paid at plain time where it is part of your normal working pattern unless it is between 7pm and 7am, where enhanced rates of pay apply. Enhanced pay rates are paid for Bank Holiday working.

We will pay for a Disclosure and Barring Service (DBS) check, as well as provide full Personal Protective Equipment (PPE) you may need.

Please help us support vulnerable people in your community at this time by considering this role.

Provisional Interview Date: 20 July 2021.

Closing Date 11 July 2021

Care Worker (3 Posts)**JOB/21/02034****Grade 5 £18,933 - £19,311 per annum pro rata • various hours per week • Gernon Manor Home for Older People, Bakewell**

Part Time • Permanent • Adult Social Care and Health

We are recruiting Care Workers to help our residents lead dignified lives. Working as part of a valued care team you will be ensuring our residents stay happy, healthy and well by helping them with everyday tasks such as washing, dressing, eating meals, taking medication and socialising.

Understanding the needs of older people, including those with dementia, is an important part of the work. If you think you can make a positive difference to an older or disabled person's life and would like a rewarding job with room for progression, we want to hear from you.

You don't need previous experience as we will give you all the training and support that you will need to do the job. There will also be ongoing support and mentoring from experienced staff.

Working hours are flexible based on a three-shift pattern and we offer good rates of pay and a good pension, free uniform, high quality training and many other benefits including a minimum of five weeks holiday and eight Bank Holidays a year (pro rata), and extra pay for unsocial hours.

Post 1, 24 hours per week £12,279.96 - £12,525.12 per annum

Post 2, 17 hours per week £8,699.76 - £8,873.40 per annum.

Post 3, 14 hours per week, £7,164.24 - £7,307.28 per annum.

Closing Date 11 July 2021**Care Worker****JOB/21/02036****Grade 5 £9.81 - £10.01 per hour • As and when required • Gernon Manor Home for Older People Bakewell**

No Guaranteed Hours • Relief • Adult Social Care and Health

We are recruiting Care Workers to help our residents lead dignified lives. Working as part of a valued care team you will be ensuring our residents stay happy, healthy and well by helping them with everyday tasks such as washing, dressing, eating meals, taking medication and socialising.

Understanding the needs of older people, including those with dementia, is an important part of the work. If you think you can make a positive difference to an older or disabled person's life and would like a rewarding job with room for progression, we want to hear from you.

You don't need previous experience as we will give you all the training and support that you will need to do the job. There will also be ongoing support and mentoring from experienced staff.

Working hours are flexible based on a three-shift pattern and we offer good rates of pay and a good pension, free uniform, high quality training and many other benefits including a minimum of five weeks holiday and eight Bank Holidays a year (pro rata), and extra pay for unsocial hours.

Closing Date 11 July 2021**Laundry Assistant****JOB/21/02040****Grade 3 £9.43 per hour • As and when required • Gernon Manor Home for Older People Bakewell**

No Guaranteed Hours • Relief • Adult Social Care and Health

The successful candidate would be responsible for contributing to the provision of a comfortable, safe and hygienic environment for residents and staff. Knowledge of health and safety is required. The duties will include providing a comprehensive laundry service by washing, drying and ironing all items as instructed (bed linen, clothes, towels and tea towels) disinfecting any soiled items and meeting client's personal laundry needs including urgent repairs where necessary.

Previous experience of using a variety of laundry machines would be an advantage but full training will be provided.

Previous experience is preferred but is not essential the successful applicants will be required to undertake training.

Closing Date 11 July 2021

Social Worker **JOB/21/02060**

Grade 9 - 11 £12,876.48 - £18,077.52 per annum • 18 hours and 30 minutes per week • Amber Valley Area Office, Ripley

Part Time • Fixed Term - Covering for maternity leave • Adult Social Care and Health

Amber Valley East Prevention and Personalisation Team are looking to recruit a qualified social worker. This is an exciting opportunity to be part of a busy, but very supportive generic adult team social care team that includes occupational therapists, social worker and community care workers.

The post is in a generic adult's team, working with clients from the age of 18 upwards. You will require working knowledge of the Care Act 2014 and MCA 2005, as you will be assessing clients care needs, and working with them and their support networks to create support plans. Using person centred, strengths based approaches you will be supporting clients to lead fulfilled lives in our local communities.

The work is varied as we support clients with learning and physical disabilities, including younger clients who are preparing for adulthood.

We operate a 'champion' role in our team, which will give you the opportunity to develop and share your knowledge and practice interests with the team.

As a social worker in the team you will be supported with regular supervision and have access to peer group discussions to support you in your support planning.

Safeguarding is a regular part of the role, and experience in this area is preferred.

Currently our base is in Ripley but due to the current pandemic workers are currently working from home and our office with support of technology.

Closing Date 4 July 2021

Care Worker **JOB/21/02160**

Grade 5 £13,135.68 £13,398.00 per annum • 25 hours and 40 minutes per week • Thomas Fields Extra Care, Buxton

Part Time • Permanent • Adult Social Care and Health

We are recruiting a Care Worker to help our residents lead dignified lives. Working as part of a valued care team you'll be ensuring our residents stay happy, healthy and well by helping them with everyday tasks such as washing and dressing, eating meals, taking medication and socialising.

Understanding the needs of older people, including those with dementia, is an important part of the work.

If you think you can make a positive difference to an older or disabled person's life and would like a rewarding job with room for progression, we would like to hear from you.

You don't need previous experience as we will give you all the training and support that you will need to do the job. There will also be ongoing support and mentoring from experienced staff.

Please note that if you already work in another health and social care setting (e.g. another care home, home care provider or hospital ward) and intend to remain in that job, we will be unable to offer you a post with us at the

moment. This is due to Public Health England guidance that advises care staff should not move between facilities due to the risk of transferring coronavirus.

We offer good rates of pay and a good pension, free uniform, high quality training and many other benefits including a minimum of five weeks holiday and eight Bank Holidays a year (pro-rata), and extra pay for unsocial hours.

Provisional Interview Date: 20 July 2021

Closing Date 11 July 2021

Catering

Catering Assistant **JOB/21/01945**

Grade 2 £4,645.56 per annum • 11 hours and 15 minutes per week, 39 weeks per year • Ambergate Primary School, Ambergate

Part Time • Permanent • Childrens Services

This post is to serve meals to approximately, 55-60 children at lunchtime and clean down afterwards.

You will need to demonstrate all-round catering experience and have good communication skills. Working to pre-planned menus, it is essential that potential candidates possess an awareness of portion control.

There are furniture duties included in this post, and you may be asked to work at the cooking kitchen at St Elizabeth's.

To apply you will be ideally qualified to City & Guilds 706/1 level/NVQ Level II or have relevant experience, with a sound knowledge of Health & Safety and possess a Basic Food Hygiene Certificate.

The successful applicant will work Monday to Friday, term time only.

Closing Date 11 July 2021

Catering Supervisor **JOB/21/02004**

Grade 5 £12,272.52 - £12,387.12 per annum • 28 hours and 45 minutes per week, 38 weeks per year • Darley Dale Primary School, Greenaway Lane Darley Dale

Part Time • Permanent - Due to midyear vacancy • Childrens Services

Working as part of the catering team to include general kitchen duties, food preparation and service and clerical work for a number of meals per day, this may include exports. The post holder will have the responsibility for managing all aspects of this busy kitchen including health and safety, food hygiene and team leadership. The hours will be worked during term time only.

You will need to demonstrate good all-round catering experience and have good communication skills. Previous experience of working in a food production kitchen is essential. You will be working to pre-planned menus and it is essential that potential candidates possess an awareness of portion and food cost control, as well as giving priority to presentation and being customer focused.

To apply you will be ideally qualified to NVQ II in Catering or City and Guilds 706/1 or have relevant experience, with a sound knowledge of health and safety requirements and possess NVQ II Food Hygiene.

Closing Date 11 July 2021

Catering Assistant**JOB/21/02006****Grade 2 £2,513.76 per annum • 6 hours and 15 minutes per week, 38 weeks per year • Shirland Primary School, Shirland, Alfreton**

Part Time • Permanent - Due to midyear vacancy • Childrens Services

You will be working as part of a team in a busy school kitchen assisting with the preparation, cooking and service of the lunchtime meals to a number of pupils daily together with associated washing up and cleaning duties. It is essential that you can demonstrate a flexible attitude to work, have knowledge of the principles of food hygiene, storage and service and have good interpersonal skills appropriate to a school environment.

If you do not already hold NVQ II Food Hygiene you will be required to successfully complete it upon appointment. The hours will be worked during term time only.

Closing Date 11 July 2021**Catering Assistant****JOB/21/02007****Grade 2 £3,016.80 per annum • 7 hours and 30 minutes per week, 38 weeks per year • Heage Primary School, Heage**

Part Time • Permanent • Childrens Services

You will be working as part of a team in a busy school kitchen assisting with the preparation, cooking and service of the lunchtime meals to a number of pupils daily together with associated washing up and cleaning duties. It is essential that you can demonstrate a flexible attitude to work, have knowledge of the principles of food hygiene, storage and service and have good interpersonal skills appropriate to a school environment.

If you do not already hold NVQ II Food Hygiene you will be required to successfully complete it upon appointment. The hours will be worked during term time only.

Closing Date 11 July 2021**Catering Assistant****JOB/21/02008****Grade 2 £5,631.72 per annum • 14 hours per week, 38 weeks per year • Park House Primary School, Lower Pilsley, Chesterfield**

Part Time • Permanent • Childrens Services

You will be working as part of a team in a busy school kitchen assisting with the preparation, cooking and service of the lunchtime meals to a number of pupils daily together with associated washing up and cleaning duties. It is essential that you can demonstrate a flexible attitude to work, have knowledge of the principles of food hygiene, storage and service and have good interpersonal skills appropriate to a school environment.

If you do not already hold NVQ II Food Hygiene you will be required to successfully complete it upon appointment. The hours will be worked during term time only.

Closing Date 11 July 2021**Catering Assistant****JOB/21/02039****Grade 2 £4,822.20 per annum • 10 hours per week • Hazelwood Home for Older People, Ilkeston**

Part Time • Permanent • Adult Social Care and Health

Could you help us make a difference to the life of an older or disabled person who live in one of our care homes? Derbyshire County Council is urgently looking for people to join our valued teams working with some of our vulnerable Derbyshire residents during these unprecedented circumstances.

As a catering assistant you will be working in a kitchen assisting with the preparation, cooking and service of the resident's meals. Your role will include assisting the Catering Supervisor with the preparation of meals, preparing basic meals and cleaning duties within the kitchen.

If you're looking for either a rewarding role that offers good rates of pay, free uniform and high quality training, then please apply for this role. It's your chance to make a difference to local people's lives. The job may require unsocial

hours working including weekends and Bank Holidays. Shifts may include mornings and afternoons. Payment arrangements will be detailed in any contract offer made.

Saturday and Sunday hours will be paid at plain time where it is part of your normal working pattern unless it is between 7pm and 7am, where enhanced rates of pay apply. Enhanced pay rates are paid for Bank Holiday working.

We will pay for a Disclosure and Barring Service (DBS) check, as well as provide full Personal Protective Equipment (PPE) you may need.

Please help us support vulnerable people in your community at this time by considering this role.

Due to this post having access to children and/or vulnerable adults, the successful candidate will be required to

Provisional Interview Date: 20 July 2021.

Closing Date 11 July 2021

Catering Supervisor **JOB/21/02134**

Grade 5 £9.81 - £10.01 per hour • As and when required • Goyt Valley House Home for Older People, New Mills

No Guaranteed Hours • Relief • Adult Social Care and Health

We are looking to recruit a Catering Supervisor to work within our Residential Home for Older Adults, the post holder will have the responsibility for managing all aspects of work in our busy kitchen. Duties will include all general kitchen duties, food preparation, cooking and service, ordering and bookwork and monitoring and recording.

You will need to demonstrate an all-round catering experience and have good communication skills. Working to support specialist dietary requirements and menu planning, it is essential that potential candidates possess an awareness of portion and cost control.

To apply you will be ideally qualified to City & Guilds 706/1 level/NVQ Level II or have relevant experience, with a sound knowledge of Health and Safety and possess a Basic Food Hygiene Certificate. The candidate must have excellent communication and customer service skills.

Provisional Interview Date: 20 July 2021

Closing Date 11 July 2021

Childrens Social Care/Social Work

Residential Childrens Worker **JOB/21/02050**

Grade 9 £14,617.44 - £15,682.20 per annum • 21 hours per week • Spirelodge Children's Home, 91A Sheffield Road, Chesterfield

Part Time • Permanent • Childrens Services

Do you have enthusiasm, energy and commitment to work as part of a team, in a child focused and welcoming environment? You will be required to support young people in a short break home with a vast range of individual needs and will need to have previous Residential experience of supporting young people with disabilities. The post requires you to hold the Diploma level 3 in the care of young people or be willing to work towards it.

You will receive regular supervision from an experienced and supportive management team. If you feel you are able to contribute to our friendly and professional staff team, please apply now.

If you would like further information please contact Mark Nichol (Registered Manager) for an informal chat on 01629 537535.

Provisional Interview Date: 21 July 2021.

Closing Date 11 July 2021

Conservation/Environment

Sales / Information Assistant

JOB/21/02118

Grade 4 £9.62 per hour • As and when required • Tapton Lock Visitor Centre

No Guaranteed Hours • Relief • Place

Derbyshire County Council's Countryside Service Wider Sites team wish to appoint Sales/Information Assistants to staff Tapton Lock Visitor Centre in Chesterfield, providing information, community engagement and retail services for visitors to the Chesterfield Canal and other countryside sites within the county.

The Countryside Service Wider Sites team operates across the county. The team is working to promote greater understanding of the countryside, encourage conservation, improve access and develop sustainable tourism. Responsibilities include operating Tapton Lock Visitor Centre, delivering information services, undertaking administration tasks and providing support to other countryside staff and events as required.

Provisional Interview Date: 16 July 2021

Closing Date 11 July 2021

Countryside Warden

JOB/21/02139

Grade 6 £19,697 - £20,145 per annum • 37 hours per week • Elvaston Castle Country Park

Full Time • Permanent • Place

A vacancy has arisen in the Destination Sites team within Derbyshire County Council's Countryside Service at Elvaston Castle Country Park.

Elvaston Castle was the first Country Park in the UK in 1970 and has been a popular attraction to Derbyshire residents and visitors ever since. The Derbyshire County Council has been working with partners to develop a long term strategic vision for Elvaston that secures the heritage and site for future generations.

- Working as part of the Derbyshire County Council's Countryside Service team at Elvaston Castle Country Park you will provide a high quality and effective service, undertaking duties supporting the day to day operation and management of the site and facilities.
- You will be able to demonstrate skills in visitor services, landscape and habitat management, path and waterway maintenance, access improvements, events and interpretation as well as community action co-ordination and engagement.
- You will have a background in countryside management, recreation and practical conservation, with experience in the principle duties relating to management of visitor sites and facilities. Experience of working with, supervising and motivating volunteers is desirable, but not essential.
- A committed individual, ideally you will have excellent communication skills, be well organised and a creative team player; but equally able to work on your own initiative.

Provisional Interview Date: Week Commencing 19 July 2021

Closing Date 11 July 2021

Finance

Senior Finance Assistant (4 Posts)

JOB/21/01753

Grade 8 £23,250 - £25,128 per annum • Posts 1 - 3 Permanent 37 hours per week, Post 4 - Fixed Term 37 hours per week • County Hall, Matlock

Full Time • Fixed Term - Covering for maternity leave • Adult Social Care and Health

Client Financial Services is committed to having the correct support in place to meet the needs of our clients by providing a robust service and a clear career path for staff with access to courses and professional qualifications. Having recently undergone an extensive review, we have a number of permanent and temporary posts available throughout the section. We are looking for highly motivated, efficient individuals with experience of working in a fast paced financial and administrative environment.

Candidates should have good ICT skills and the proven ability to use their initiative and judgement to resolve problems. Applicants must be customer focused and effective communicators who are able to provide information and advice to the public and colleagues within the Council. Good literacy and numerical skills, the ability to analyse financial information and to process that data quickly and accurately are essential.

Candidates will have responsibility for managing their own workloads and supporting colleagues, whilst being an effective team member. A knowledge of basic welfare benefits would be helpful but is not essential as training will be given.

Posts will be based at County Hall but due to current restrictions, and in anticipation of possible future working practices, post holders will be required to work flexibly which may involve working from home as well as in the office.

Provisional Interview Date: Week Commencing 12 July 2021

Closing Date 4 July 2021

Human Resources/Personnel

People Change Lead

JOB/21/02024

Grade 10 £28,682 - £31,832 per annum • 37 hours per week • County Hall, Matlock

Full Time • Permanent • Commissioning, Communities and Policy

Within our HR function, we have an exciting opportunity for an enthusiastic and dynamic People Change Lead who will join the Reward and Resourcing team. You will contribute to the delivery of the People Strategy and the council's programme of transformational change aligned to the Enterprising Council approach.

Reporting to the People Change Manager you will work in a flexible pool of People Change Leads supporting complex transformational and cultural change, providing a credible and consistent approach to service reviews, redundancy processes and redeployment.

You will have a sound knowledge of people change processes and strive to deliver high quality work in support of the council's vision. You will be customer focused and an effective communicator, engaging with internal customers and working collaboratively with colleagues across the wider HR function. You will need to be organised and work within established timelines.

If you would like to have an informal conversation about the role please contact Sally Bakry, People Change Manager at sally.bakry@derbyshire.gov.uk

Provisional Interview Date: Week commencing 12 July and will be conducted by video call.

Closing Date 4 July 2021

IT/Telecoms

Principal ICT Manager - Customer Services (ICT Asset Management)

JOB/21/00616

Grade 13, £41,782 - £45,362 per annum • 37 hours per week • County Hall, Matlock

Full Time • Permanent • Commissioning, Communities and Policy

Are you and ICT professional looking for your next challenge?

Exciting things are happening within the ICT Team at Derbyshire County Council. A major review of our organisation and strategies has been completed and we have invested in new tools to support a comprehensive and innovative ICT transformation programme, to support the delivery of key services to the citizens and communities of Derbyshire. We now want to get on and deliver.

This new role of Principal ICT Manager for ICT Asset Management is a key post within the Customer Services function, with responsibility for all aspects of lifecycle management of ICT user devices, associated accessories and mobile phones, and will be pivotal in helping us deliver our transformation programme. This includes supporting the Council's New Ways of Working programme and ensuring the devices are fit for purpose. Key to this will be working with partners to ensure we get value for money.

You will have a strong emphasis on customer service, lead by example and ensure your team embraces change, breaks down silos and promotes collaboration. You will need to support them, nurture them and ensure they are able to reach their full potential.

You will be given a high degree of autonomy, but in return you will be expected to deliver results and positive change. The ICT Service expects high performance and there will be Service Levels to meet and Key Performance Indicators to achieve.

Provisional Interview Date: Week commencing 19 July 2021

Closing Date 11 July 2021

Principal ICT Manager - Data Management

JOB/21/00620

Grade 13 £41,782 - £45,362 per annum • 37 hours per week • County Hall, Matlock

Full Time • Permanent • Commissioning, Communities and Policy

Are you and ICT professional looking for your next challenge?

Exciting things are happening within the ICT Team at Derbyshire County Council. A major review of our organisation and strategies has been completed and we have invested in new tools to support a comprehensive and innovative ICT transformation programme, to support the delivery of key services to the citizens and communities of Derbyshire. We now want to get on and deliver.

This new role of Principal ICT Manager for Data is a key post within the new Enterprise Architecture function, with responsibility for all aspects of Data Management, and will be pivotal in helping us deliver our transformation programme. This includes embracing cloud technologies and supporting the Council's New Ways of Working programme. Key to this will be working with partners and external agencies to deliver a secure and collaborative operating environment for the Council.

- You will lead by example and ensure your team embraces change, breaks down silos and promotes collaboration.
- You will need to support them, nurture them and ensure they are able to reach their full potential.
- You will be given a high degree of autonomy, but in return you will be expected to deliver results and positive change.

The ICT Service expects high performance and there will be Service Levels to meet and Key Performance Indicators to achieve.

Provisional Interview Dates: Week Commencing 12 July 2021

Closing Date 4 July 2021

Principal ICT Manager ICT Security **JOB/21/00621**

Grade 13 £41,782 - £45,362 per annum • 37 hours per week • County Hall, Matlock

Full Time • Permanent • Commissioning, Communities and Policy

Are you and ICT professional looking for your next challenge?

Exciting things are happening within the ICT Team at Derbyshire County Council. A major review of our organisation and strategies has been completed and we have invested in new tools to support a comprehensive and innovative ICT transformation programme, to support the delivery of key services to the citizens and communities of Derbyshire. We now want to get on and deliver.

This new role of Principal ICT Manager for ICT Security is a key post within the new Enterprise Architecture function, with responsibility for all aspects of ICT Security, and will be pivotal in helping us deliver our transformation programme. This includes embracing cloud technologies and supporting the Council's New Ways of Working programme. Key to this will be working with partners and external agencies to deliver a secure and collaborative operating environment for the Council.

- You will lead by example and ensure your team embraces change, breaks down silos and promotes collaboration.
- You will need to support them, nurture them and ensure they are able to reach their full potential.
- You will be given a high degree of autonomy, but in return you will be expected to deliver results and positive change. The ICT Service expects high performance and there will be Service Levels to meet and Key Performance Indicators to achieve.

Provisional Interview Date: Week commencing 12 July 2021

Closing Date 4 July 2021

Management Information Officer **JOB/21/01169**

Grade 10 £14,340.96 - £15,915.96 per annum • 18 hours and 30 minutes per week • County Hall, Matlock

Part Time • Fixed Term - Covering for maternity leave • Childrens Services

An exciting opportunity has arisen to join the Mosaic Team within Children's Service Information and ICT. All roles within the service operate under a broad Job Description and Person Profile, however the successful candidate will have a focus upon developing and maintaining the Social Care Case Management System (Mosaic) and other aligned systems in Children's Services.

Key Aspects of Work:

The post will primarily involve development, workflow design and configuration or redesign of recording processes within the Case Management System. This will encompass testing of solutions; the production of guidance or briefings for users of the case management system and will include contact and collaborative work with the operational workforce.

A core part of the role will be problem resolution and advice giving to Mosaic users, as well as maintaining system infrastructure such as worker role permissions and accounts, organisational structures to meet evolving operational requirements.

The technical skills required for the job will be learnt in-house by the successful applicant; but some experience and/or knowledge of systems used to record case work and data is desirable.

The wider Mosaic team will shortly be implementing the next phases of the project; this will include developing:

- Group recording on case records.
- Mobile case recording.
- Sharing of core data between systems.
- Continued benefit realisation of the case management system.

The post holder may be required to assist with this work within the wider team.

The post will also be assisting in the delivery of solutions to consolidate systems and maximize the potential of systems to promote effective working.

This post is to provide maternity cover within the Mosaic Team. The working pattern and daily hours will be agreed with successful applicant at point of an offer being made.

The purpose of the Information and ICT service is to support operational services to deliver the best possible outcomes for children and young people in Derbyshire through the provision of integrated and focussed information and ICT services.

For further information regarding this post please contact Tim Kay by email in the first instance on tim.kay@derbyshire.gov.uk to arrange a phone call.

Provisional Interview Date: 13 July 2021.

Closing Date 4 July 2021

Maintenance/Construction/Property Services

Assistant Service Manager

JOB/21/02056

Grade 9, £25,753 - £27,629 per annum • 37 hours per week • Transport Workshop Brimington, Whittington Moor, Chesterfield

Full Time • Permanent • Place

County Transport are looking to recruit a motivated and enthusiastic Assistant Service Manager at its Brimington Workshop.

The successful applicant will possess relevant experience in the management of a multi-disciplined vehicle maintenance and repair workshop including serving key customer bases and the general public. Experience in the management and motivation of staff to achieve organisational goals would also be required along with working closely with the Service Manager.

They will be committed to the delivery of a high quality, customer focused service with good communication skills to complete documentation, answer technical queries and provide technical support to others.

This is a great opportunity for growth and progression within County Transport for the right candidate. This post requires the successful applicant to have the ability to be able to communicate fully in the role with clients/the public.

The successful candidate will be subject to security vetting by Derbyshire Police.

Provisional Interview Date: 12 July 2021

Closing Date 11 July 2021

Pensions

Senior Pensions Assistant

JOB/21/01897

Grade 8 £23,250 - £25,128 per annum • 37 hours per week • County Hall, Matlock

Full Time • Permanent • Commissioning, Communities and Policy

Derbyshire County Council, as Derbyshire Pension Fund, administers the Local Government Pension Scheme (LGPS) on behalf of approximately 100,000 Pension Fund members and over 320 participating employers in the Derbyshire area and beyond.

Working as part of the Pension Fund team, you will play a key part in the delivery of a comprehensive pensions service to our scheme members and employers. You will be joining a supportive team who work together to provide Derbyshire Pension Fund's administration service. Your role will include a wide variety of tasks from liaising with employers who participate in the Fund to calculating and arranging payment of individual member's pension benefits.

We are looking for people who are able to

- demonstrate knowledge about the Local Government Pension Scheme
- achieve a high level of accuracy and organisation
- work effectively with our pensions software system
- communicate well to explain complex rules and processes clearly and concisely

Pension administration is a complex and constantly changing environment and the successful candidates will need to be able to learn quickly and manage their own workloads whilst working effectively in a constantly busy team. Benefits include a generous annual leave entitlement, flexitime and membership of the Local Government Pension Scheme.

Provisional Interview Date: Week Commencing 19 July 2021

Closing Date 11 July 2021

Policy/Research

Senior Community Safety Officer

JOB/21/02010

Grade 11 £32,913 - £36,155 per annum • 37 hours per week • County Hall, Matlock

Full Time • Permanent • Commissioning, Communities and Policy

The Community Safety Unit is seeking an enthusiastic individual who is comfortable with working in a dynamic and changing environment. The post of Senior Community Safety Officer comprises the management of community safety projects including development, delivery and evaluation, working with partners to achieve positive community safety outcomes for the communities across Derbyshire and assisting council departments in mainstreaming community safety activity.

A degree (or equivalent relevant experience), achieving through partnership working, excellent communication and organisational skills, self-motivation and a good knowledge of Community Safety issues are required.

Provisional Interview Date: Weeks commencing 26 July and 2 August 2021.

Closing Date 11 July 2021

Public Health

Health Improvement Worker (2 Posts)

JOB/21/01828

Grade 5, £18,933 - £19,311 per annum, pro rata • Post 1 - 37 hours per week and Post 2 - 26 hours per week

• County Hall, Matlock

Various hours available • Permanent • Adult Social Care and Health

Live Life Better Derbyshire (LLBD) supports people to identify their holistic health and wellbeing needs, and provides weight management, smoking cessation, and physical activity services across Derbyshire.

The Live Life Better Derbyshire Hub is the first point of contact for all referrals into the service as well as the first point of contact for all general enquiries from clients, referrers, partners and staff. The LLBD Hub is also the contact point for National Child Measurement Programme queries as well as having responsibility for processing and supporting the Exercise by Referral Scheme.

The post holder will contribute to the delivery of the Live Life Better Derbyshire service by supporting clients over the phone to identify and address their health and wellbeing needs, and by assisting with the various referral processing pathways within the hub team.

The post will be based within the Live Life Better Derbyshire Hub Team. Working within a very busy office based in Matlock, the successful candidate will require a good level of IT literacy including proficient use of Microsoft Word, Excel and Outlook along with the ability to adapt to bespoke databases. The ability to use Microsoft Office 365 and its associated applications would be an advantage. It is also essential that the successful candidate has excellent communication skills with the ability to communicate with a wide range of clients being aware of barriers that may prevent a lifestyle change. Due to the nature of the service the successful candidate must demonstrate the ability and commitment to undertaking a comprehensive range of duties as well as demonstrating flexibility in order to meet the demands of the service.

There are currently 2 posts available with the following hours:

Position One – 37 hours

Monday to Thursday, 10:00 – 18:00

Friday, 10:00 – 17:30

Position Two – 26 hours

Monday – Thursday – 09:00 – 14:00

Friday – 09:00 – 15:00

If you require further information about the role, please ring Jenny Earnshaw on 07966 153478 or Sharron Charlton on 07812 475166.

Closing Date 18 July 2021

Teaching - Other

Behaviour Support Teacher

JOB/21/02014

MPS/UPS + SEN 2 • 1.0FT • Alfreton SEN Support Service, Grange Street, Alfreton

Full Time • Permanent • Childrens Services

Derbyshire's Behaviour Support Service is looking to appoint a Behaviour Support Teacher who is committed to and passionate about inclusion. The successful candidate will become a valued member of a well-established, skilled team of practitioners.

The Behaviour Support Service is absolutely committed to supporting and enabling resilient school environments where the Social Emotional Mental Health (SEMH) and Wellbeing needs of the whole community are no longer a barrier to learning and inclusion.

We work alongside schools, settings and services to enable the inclusion of children and young people who have Social, Emotional and Mental Health difficulties, particularly when these difficulties impact their behavioural responses. We see behaviour as communication and are curious to find solutions. Our aim is to improve outcomes for learning and wellbeing and build the capacity within schools to promote positive behaviour, increase inclusion and reduce exclusion.

We are a referral-based service offering consultation, advice and support to schools and settings as part of the graduated response in order to identify, understand, assess and support the underlying needs of children and young people with SEMH difficulties. We deliver training to increase knowledge and understanding of staff and to support the development of inclusive practice across schools and settings.

This position is a full time, permanent role. You will be a qualified teacher with significant, successful experience of supporting the inclusion of vulnerable children in educational settings. You will have experience of working with other agencies to secure the best possible outcomes for individual children and young people with additional SEMH needs. The position is to provide support in both primary and secondary schools and settings. Secondary experience would be desirable for this particular role.

If you have any questions about the role, please contact Helen Wallace, Head of Behaviour Support Service at helen.wallace@derbyshire.gov.uk

Provisional Interview Date: 12 July 2021

Closing Date 4 July 2021

Schools and Academies

Administration/Clerical/Customer Service

School Business Assistant (Clerk to Governors)

JOB/21/02046

Grade 4, £18,561.00 per annum, pro rata • 3 hours per week, 38 weeks per year • Ashbourne Hilltop Primary and Nursery School

Part Time • Relief

Ashbourne Hilltop is a bright, happy, caring school with friendly, hardworking children and staff. We are looking for someone with a good working knowledge of Governing Board procedures and a willingness to contribute to the smooth running of meetings. The successful candidate will need to be self-motivated with experience of clerking at governing board level. Good interpersonal and communication skills are essential, as well as a positive attitude to personal development and training. As with all roles in school, the successful candidate will have to possess a high level of integrity and confidentiality.

The successful candidate will become a vital member of our dedicated, efficient and friendly team of governors and must be able to start as soon as possible.

If you would like further information or an informal discussion regarding this post, please contact the school on 01335 343041 and your details will be passed onto the Governing Board.

Provisional Interview Date: 13 July 2021

Closing Date 11 July 2021

School Business Assistant**JOB/21/02066****Grade 5 £17,494.08 - £17,843.40 per annum • 37 hours per week, 42 weeks per year • Clowne Junior School Full Time • Permanent**

Required to start in September 2021 (or sooner), the Governors wish to appoint a School Business Assistant to join our School Team at Clowne Junior School. The post requires a highly motivated, well-organised person with excellent communication and people skills, the ability to work as part of our school team as well as using their own initiative. Duties include working with management information systems, financial systems, absence monitoring, typing, reprographics and other administrative duties. Experience of working in a busy School Office is essential.

The successful candidate should be friendly and approachable, organised, an excellent communicator and a team player.

Visits to school are very welcome.

Clowne Junior School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

Provisional Interview Date: 9 July 2021

Closing Date 4 July 2021

School Administrator**JOB/21/02095****commencing on £8,385 per annum. • 20 hours per week, 39 weeks per year • Longwood Infant Academy, Pinxton****Part Time • Permanent**

We are looking to recruit a friendly, caring, flexible and professional school administrator to join our small team at Longwood Infant Academy in Pinxton.

Longwood Infants is part of a group of 3 schools, including John King Infants and Kirkstead Juniors. This role works closely within the Pinxton Village academy schools.

The hours of work are Monday to Friday, 8.30am – 12.30pm, term time only.

How to apply: If you believe you meet the needs of this role (see the Job Description and Person Specification) please complete an application form and email this through to: hr@pvacademies.derbyshire.sch.uk

Please do not apply using the Derbyshire County Council website. Please ensure that your completed application is returned directly to the school by 12 Noon on the closing date.

Safeguarding and Equal Opportunities Statement; Our schools are committed to safeguarding and promoting the welfare of children and young people and we expect all staff and volunteers to share this commitment; therefore all positions are offered subject to an enhanced DBS disclosure and reference confirming your suitability to work with children.

We are committed to the development of community cohesion and the prevention of extremism and radicalisation. We are committed to equality of opportunity for all staff and applicants. Applications from individuals are encouraged regardless of age, disability, sex, gender reassignment, sexual orientation, pregnancy and maternity, race, religion or belief and marriage and civil partnerships

Closing Date 7 July 2021

School Administrator**JOB/21/02096****Grade 2, commencing on £5,870 per annum. • 14 hours per week, 39 weeks per year • John King Infant Academy, Pinxton**

Part Time • Permanent

We are looking to recruit a friendly, caring, flexible and professional school administrator to join our small team at John King Infant Academy in Pinxton.

John King Infants is part of a group of 3 schools, including Longwood Infants and Kirkstead Juniors. This role works closely within the Pinxton Village academy schools.

The hours of work are Thursday and Friday, 8.15am – 3.45pm, term time only.

Start date: Thursday 2 September 2021

How to apply: If you believe you meet the needs of this role (see the Job Description and Person Specification) please complete an application form and email this through to: hr@pvacademies.derbyshire.sch.uk

Please do not apply using the Derbyshire County Council website. Please ensure that your completed application is returned directly to the school by 12 Noon on the closing date.

Safeguarding and Equal Opportunities Statement;

Our schools are committed to safeguarding and promoting the welfare of children and young people and we expect all staff and volunteers to share this commitment; therefore all positions are offered subject to an enhanced DBS disclosure and reference confirming your suitability to work with children.

We are committed to the development of community cohesion and the prevention of extremism and radicalisation. We are committed to equality of opportunity for all staff and applicants. Applications from individuals are encouraged regardless of age, disability, sex, gender reassignment, sexual orientation, pregnancy and maternity, race, religion or belief and marriage and civil partnerships.

Closing Date 7 July 2021

Administration Assistant**JOB/21/02100****Grade 2, £10,482 - £10,906 • 25 hours per week • The Green Infant School, South Normanton**

Part Time • Permanent

- Do you want to be part of an exciting improvement journey at The Green Infant School?
- Do you want to make a real difference and be part of a dedicated and supportive team?
- If the sound of this gets you excited, then we want to hear from you!

The Green Infant School Governors are seeking to appoint an enthusiastic and suitably experienced Administration Assistant.

The Administration Assistant will be first point of contact for visitors to the school, responding to their enquiries, overseeing their direction to their appropriate point within the school and informing the appropriate member of staff of their arrival, alongside other administration duties.

We are looking for someone who:

- Delights in being with children and puts the children's well-being before anything else.
- Embraces creativity and has a positive outlook on life.
- Has great ideas and wants to share them!
- Sincerely values every member of the school community.
- Is prepared to go the extra mile with a smile on their face!

You will have access to significant professional development that will improve your day to day practice and set you on the road to the next stage of your career. You will have plenty of opportunities for career development progression by tapping into the many opportunities the Teaching School and Flying High Trust has to offer. You will benefit from being part of a very committed and dedicated team who support each other, laugh in the staffroom and never let the grass grow under their feet!

Visits to our school are warmly welcomed and actively encouraged. By visiting the school prior to applying, you will get a real feel for the place and be able to ask further questions, so please contact the school office now to arrange visits.

Closing Date 27 June 2021

School Data Manager **JOB/21/02121**
Scale 6 £24,982 - £27,041 (pro-rated £22,187 - £24,016 per annum) • 37 hours per week, 41 weeks per year • Chellaston Academy, Derby
Full Time • Permanent

We are looking to appoint an enthusiastic, supportive and well-organised School Data Manager to join our team. Chellaston Academy is on an exciting journey and we are seeking talented candidates that mirror our values and standards to join us. We have a newly appointed Headteacher this academic year, new additions to our senior team and the academy has recently joined QEGSMAT. Our ways of working ensure that our young people are at the heart of all decisions that we make; whilst we take academic achievement seriously, we also consider educating the whole person to be vitally important.

Our teams are pivotal to this and we are committed to investing in our staff to ensure that they are engaged, involved and able to contribute fully. Our core values of integrity, care and excellence run through all of our work and we embrace these together.

The application process:

At present, we welcome school visits for interested parties, or if you wish to have an informal conversation to discuss the role in more detail, we would be happy to arrange this. Please call 01332 702502. Further details about our school can be found on our website: www.chellaston.derby.sch.uk. QEGSMAT is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

All appointments are subject to an Enhanced DBS check. Further information about our commitment to Safeguarding can be found - <https://www.qegsmat.com/documents/safeguarding>.

To apply for this position please visit www.qegsmat.com where you can apply via TES. Alternately, you can contact us at hr@qegsmat.com

Provisional Interview Date: 5 July 2021

Closing Date 29 June 2021

Senior Business Assistant **JOB/21/02143**
Grade 7 £17,942.40 - £19,568.40 per annum • 32 hours per week • Crich Church of England Infant School
Part Time • Permanent

The Governing Body wish to appoint a Senior Business Assistant to join our school team at Crich Church of England School. The post requires a highly motivated well-organised person with excellent communication and people skills, the ability to work as part of our school team as well as using their own initiative.

The successful applicant will:

- Be an excellent representative and first point of call for our School
- Effectively undertake a range of general administration and reception duties
- Have great communication skills and demonstrates a friendly helpful disposition

- Proven organisational skills, ICT experience and is efficient in financial management
- Ability to work with minimal supervision and act on own initiative
- Ability to cope with conflicting demands, deadlines and interruptions
- A strong team ethos and is willing to share ideas and improve systems

Provisional Interview Date: Week commencing 28 June 2021

Closing Date 27 June 2021

School Business Assistant (Clerk to Governors)

JOB/21/02151

Grade 4 £9.62 per hour • Various • Crich Church of England Infant School

Part Time • Permanent

The governors of Crich Church of England Infant School are looking to appoint a committed professional to take on the responsibility of providing an independent clerking service to the Board.

We are seeking to recruit a dedicated individual who will collaborate with governors and support them to carry out their core functions.

We are proud of our small, co-educational village school. We are a voluntary controlled Church of England school, funded by the Local Authority.

Our aim is for the achievement of the highest possible standards by all our children within a friendly, secure, caring Christian environment where everyone is valued and encouraged to reach their full potential. Governors play a vital role in providing support and challenge, and it is therefore crucial for them to be supported effectively.

This is currently a remote working position; however, you will be required to attend meetings in person when these resume.

For further information about the role please refer to our application pack.

Provisional Interview Date: Week commencing 5 July 2021

Closing Date 4 July 2021

School Business Assistant (Clerk to Governors)

JOB/21/02169

Grade 4 £9.62 per hour • approximately 2 hours and 30 minutes per week • Barlborough Primary School

Part Time • Permanent

The Headteacher and Governors would like to appoint a Clerk to Governors at Barlborough Primary School. The governors are a hardworking group who fully support the school and are looking for a reliable clerk with equal commitment. Ideally the successful applicant will have some knowledge of Governing Board procedures and will have a willingness to contribute to the smooth running of meetings (minimum of 12 meetings per year, mainly evenings) He/she will be self-motivated, preferably be experience at clerking at Governing Board level, have good interpersonal, ICT, keyboard and communication skills and have a positive attitude to personal development and training.

We look to appoint someone who has a high level of integrity and confidentiality, is willing to contribute fully to the team of governors and is committed to safeguarding and promoting the welfare of children and young people.

Provisional Interview Date: Week commencing 19 July 2021

Closing Date 11 July 2021

School Business Officer**JOB/21/02187**

Grade 8 £9,491.76 - £10,258.44 per annum • 16 hours per week, 43 weeks per year • Harpur Hill Primary School and Nursery, Buxton
Part Time • Permanent

We are seeking to appoint a highly motivated School Business Officer to work alongside the current SBO, and Senior Leadership Team, to manage a busy office in a school with a budget of over £1m.

The role is varied but the successful candidate will primarily have responsibility for Data Protection, Policies, and Nursery funding. The role will also include being the Clerk to the Governors, so working in the evening twice a term will be required (usually from 6.00pm to 8.00pm).

We are a large, happy and vibrant primary school, located in Buxton, Derbyshire. Our families are supportive and we have strong links with the wider community.

If you would like to know any additional information, please don't hesitate to contact the school on 01298 23261.

Start date: September 2021

Provisional Interview Date: Week commencing 19 July 2021

Closing Date 4 July 2021

School Business Assistant (Clerk to Governors)**JOB/21/02188**

Grade 4 £9.62 per hour • Approximately 7 hours per week • St Mary's Catholic Primary School, Chesterfield
Part Time • Permanent

We are looking for a Clerk to Governors with a genuine interest in school governance to join our enthusiastic and committed team.

This is a great opportunity to use your skills to make a difference to the outcomes for our children. The role will involve providing administrative and organisational support to ensure that the school works in compliance with governance, legal and regulatory frameworks, advice on procedural matters and supporting the wider governance team.

The ideal candidate will be:

- Organised and have the ability to work to tight deadlines.
- Flexible and adaptable to suit the needs and requirements of the school.
- Confident in communicating with all levels.
- Able to remain professional when handling confidential material.
- Knowledgeable about governance procedures and educational legislation and guidance and/or willingness to develop knowledge.
- Up to date with current educational developments and legislation affecting schools
- Positive and approachable with good interpersonal skills

We will offer you:

- An enthusiastic, supportive and forward thinking team
- Passionate and supportive governors who are committed to our journey to excellence
- Happy, engaged and well-motivated children (Behaviour, Personal Development and Attitudes Outstanding Ofsted Dec 2018)
- Our governors meet formally about three times a term. Where necessary, there may be other additional meetings. You are also required to attend training, clerks' forums and have some flexibility for a small number of additional days as required to cover clerking panels for exclusions, disciplinaries etc.

Our School:

- OFSTED Good overall with Outstanding Personal Development, Behaviour and Welfare (Dec 2018)
- Section 48 Inspection Outstanding (June 2019)
- A close partnership with our parish & D of H

Visits to the school are warmly welcomed and encouraged. To make an appointment and arrange an application pack please contact: Mrs Judy Randall (School Business Manager) 01246 232170 or email jrandall@stmarys.derbyshire.sch.uk

Please do not apply using the Derbyshire County Council website.

Closing Date 11 July 2021

Caretaking/Cleaning/Security

Site Manager

JOB/21/02084

Grade 6 (Point 07 to 08) Actual Salary £21,294 to £21,778 per annum • 40 hours per week • Elmsleigh Infant & Nursery School, Swadlincote

Full Time • Permanent

Elmsleigh Nursery & Infant School is an Enhanced Resource School in South Derbyshire. We are a mainstream school with additional funding to develop expertise and resources to work with pupils with high level needs, who may live outside the area normally served by the school.

We are keen to employ an enthusiastic and committed individual with a sound knowledge of health and safety as well as a practical approach and experience of a trade, to manage our premises in relation to maintenance and development of the buildings and grounds, health and safety, security and to manage the premises teams.

Reporting directly to the Headteacher and School Business Manager, the ideal candidate will have experience of managing health and safety, carrying out general maintenance work, working knowledge of fire safety awareness, asbestos awareness and legionella management; knowledge of a trade, e.g. plumbing, joinery, electrical, decorating.

Benefits include: LGPS Pension Scheme, school holidays, Westfield Health membership and free parking. For further information, please contact Ruth Samme, Elmsleigh Infant and Nursery School, on 01283 216883, via email to info@elmsleigh.derbyshire.sch.uk or visit our website at www.esteemmat.co.uk/jointheteam

Please use the relevant application form on the MAT website; CVs alone will not be accepted.

Please do not apply using the Derbyshire County Council website. Please ensure that your completed application is returned directly to the school by 12 Noon on the closing date.

Start date: July 2021

Esteem Multi-Academy Trust is committed to safeguarding and promoting the welfare of all its students. We expect all staff, volunteers and agency staff to share this commitment. The successful candidate will be required to undertake a Disclosure and Barring Service (DBS) check. The possession of a criminal record will not necessarily prevent an applicant from obtaining this post, as all cases are judged individually according to the nature of the role and information provided.

Provisional Interview Date: from 01 July 2021

Closing Date 25 June 2021

Cleaner**JOB/21/02140****NJC Scale 1: points 1-3, £9.27 - £9.65 per hour • as and when required • The Ripley Academy**

No Guaranteed Hours • Relief

We currently have a vacancy for a relief cleaning post on an ad hoc basis as detailed above. You will be working under the direction of the cleaning supervisor undertaking the cleaning of designated areas within the Academy premises to ensure that they are kept in a clean and hygienic condition, to the agreed quality standards. The successful candidate will be part of the school team and must relate well to both students and adults.

A Job Description and Person Specification can be viewed on the website <https://www.emet.uk.com/vacancies> . Completed application forms should be returned to: recruitment@emet.uk.com

Please do not apply using the Derbyshire County Council website.

For safeguarding reasons applications will only be accepted on an official application form. CV's are not acceptable for this post.

If you would like further details, please email crobson@ripleyacademy.org or telephone Collette Robson on 01773 746334 Extn 3114.

Start date: On or before 1 September 2021

The Ripley Academy is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment and therefore this post is subject to an Enhanced Disclosure and Barring check. We welcome applications from all who feel they have the qualities to contribute to this Academy regardless of age, gender, ethnicity or religion.

Closing Date 5 July 2021

Premises Assistant**JOB/21/02198****Grade 1, Pts 1-3 £17,842 - £18,198 per annum • 37 hours per week • Ormiston Ilkeston Enterprise Academy**

Full Time • Permanent

If you are someone who is passionate about their job, enjoys working with young people and is determined to make a real difference to the children, then this could be the role for you.

We are looking for an enthusiastic Premises Assistant to join our Premises Team. We are seeking to employ staff who have a thirst to develop young people and build teams committed to academic and pastoral success. This is a fantastic opportunity to play a key role in influencing positive learning outcomes for our students.

This is an exciting time to be joining our new Academy. Our latest building houses the English, science and mathematics departments in state of the art facilities. Our Academy is a vibrant and friendly place to teach, with 881 students currently on roll 11-16 yrs. We are pleased to announce that we have again recruited to full capacity in Year 7, with regular in [1] year enquiries to join our academy. We offer excellent CPD opportunities for staff at all levels.

Visit us online at www.oatcareers.co.uk where you can find further information and details on how to apply. Please note that CV's are not accepted.

For an informal chat or to arrange a visit please contact Jo Stubbs, Assistant Principal on 0115 9303724.

Please do not apply using the Derbyshire County Council website. Please ensure that your completed application is returned directly to the school by 10.00am on the closing date.

Ormiston Ilkeston Enterprise Academy is committed to safeguarding and promoting the welfare of children and young people and expects all staff to share this commitment.

Suitability checks will be undertaken including identity, Right to Work, qualifications, Prohibition check, two references and enhanced DBS check including Children's Barred List.

Provisional Interviews Date: Monday 12 July 2021

Closing Date 5 July 2021

Education - Non Teaching/Support Services

Reception Teaching Assistant

JOB/21/02070

Grade E (Point 10 to 14) £21,322 to £23,080 pro rata) • 37 hours per week, 39 weeks per year • Ridgeway Infant School, Littleover

Various hours available • Permanent

Ridgeway is a large three form entry school with capacity for 270 children. The school is uniquely situated in extensive natural grounds with a well-established forest school on site in Littleover, Derby.

The successful candidate will be part of a close knit, hard-working and friendly team, supportive parents, governors and wider community all striving toward our vision of *Together we can...Think Big, Have Fun, Learn More!*

We are looking for someone who:

- Has recent experience of working in Early Years education and is familiar with the EYFS curriculum
- Has a knowledge and understanding of supporting children's language skills and strengthening vocabulary
- Strong knowledge of phonics and early reading skills and a commitment to children's progress
- Is able to build positive relationships with both the children and the staff and works proactively as part of a team
- Communicates effectively and is committed to building strong relationships with parents
- Is able to deliver planned programmes of work to meet the child's needs and ensure progress
- Can be creative in their approach and support with creating an inviting and enabling learning environment
- Is able to prepare materials and resources required for small group support
- Has an understanding of Special Educational Needs such as ASD and can provide individual support where necessary
- Can monitor and contribute to the assessment and recording of children's development and be involved in the sharing of this information

Although we are not yet taking in person visits to the school we are offering a virtual tour and question and answer session via Microsoft Teams.

To take place on Thursday 24 June at 4:45pm. If you would like to attend please contact Sue Whitehead by email to recruitment@ridgeway.derby.sch.uk so an invite can be sent to you.

An application form and further information about the role is attached. Please enclose a letter outlining how your skills and experience match the person specification and return it along with your completed application form via email to recruitment@ridgeway.derby.sch.uk with the subject title EYFS TA

Please do not apply using the Derbyshire County Council website.

Provisional Interview Date: 8 July 2021

Closing Date 1 July 2021

Special Educational Needs and Disability Teaching Assistant (3 Posts)**JOB/21/02074**

Grade E (Point 10 to 14) £21,322 to £23,080 Per annum, Pro Rata • Post 1 - 32 hours per week, Post 2 - 15 hours per week, Post 3 - 12 hours and 30 minutes per week • Ridgeway Infant School, Littleover Part Time • Fixed Term

The Governors are seeking to appoint three enthusiastic, committed, caring and skilled special educational needs teaching & learning assistants to join our team on a fixed term basis to provide support named children for September 2021.

We are a large three form entry school with capacity for 270 children. The school is uniquely situated in extensive natural grounds with a well-established forest school on site in Littleover, Derby.

The successful candidates will be part of a close knit, hard-working and friendly team, supportive parents, governors and wider community all striving toward our vision of Together we can...Think Big, Have Fun, Learn More!

We are looking for someone who:

- Has recent experience of working with children with a range of special educational needs, both physical and cognitive.
- Experience of working with profound and multiple learning difficulties (PMLD) desirable
- Has a knowledge and understanding of supporting children with speech, language and communication difficulties
- Experience of working with Makaton and PECS or a willingness to develop this skill
- Comfortable with intimate care
- Open to training to support more complex medical needs if required
- Works effectively as a part of a team
- Is flexible in their communication approach to meet the needs of the child in different situations and is committed to building strong relationships with parents
- Is able to deliver planned programmes of work to meet the child's needs and ensure progress
- Is able to prepare materials and resources required for SEN support such as visual communication aids
- Can monitor and contribute to the assessment and recording of children's development and be involved in the sharing of this information

We are not yet taking in person visits to the school and are offering a virtual tour via Microsoft Teams instead on Thursday 24th June at 4:00pm.

If you would like to attend please contact Sue Whitehead by email admin@ridgeway.derby.sch.uk so an invite can be sent to you.

Please enclose a letter outlining how your skills and experience match the person specification, also indicate your job(s) preference and return it along with your completed application form via email to recruitment@ridgeway.derby.sch.uk with the subject title SEN TA.

Please do not apply using the Derbyshire County Council website

Provisional Interview Date: 8 July 2021.

Closing Date 1 July 2021

Teaching and Learning Assistant (SEN Support)**JOB/21/02042****Grade 7, £7,201.56 - £7,854.12 per annum • 15 hours per week, 39 weeks per year • Ashbourne Hilltop Primary and Nursery School**

Part Time • Fixed Term - Due to pupil numbers until the end of August 2022

Thank you for your interest in the post of Teaching Assistant at our school. Ashbourne Hilltop Primary and Nursery is a bright, happy, caring school with friendly, hardworking children and staff.

We are looking for someone who is enthusiastic, dedicated and passionate about improving outcomes for our children. If you believe you can develop, nurture and encourage children in a friendly, supportive, forward thinking school, please apply.

The successful candidate will work to support pupils with SEND in an area of school matched closely to the candidates' skills and experience. This could be from Nursery through to Year 6, depending on the candidate.

This is a fantastic opportunity for the right person. We would warmly encourage you to contact the school on (01335) 343041 and speak with the Head Teacher Mr Hooley for more information.

Provisional Interview Date: 4 July 2021

Closing Date 9 July 2021**Science Technician****JOB/21/02047****Grade 6 £16,866.60 - £17,250.24 per annum • 37 hours per week, 39 weeks per year • Dronfield Henry Fanshawe School**

Full Time • Permanent

DHFS is a successful, oversubscribed outstanding school with 1886 students on roll including 378 in the Sixth Form. We were designated as "outstanding" in all areas by Ofsted in November 2015. The school is situated close to the centres of Sheffield and Chesterfield on the edge of the Peak District National Park.

An opportunity exists for a keen and enthusiastic individual to work as a Science Technician. We are looking for an outstanding individual who has the personal skills and drive to work as part of a busy and supportive team. The successful candidate would be an integral part of a strong department. If you have the character, drive and commitment to make a difference to the lives of young people you could be the person we are looking for.

Previous experience of working within a similar role is essential. We are keen to support successful applicants with their personal and professional development.

DHFS is a school that stands out. Our aim is for "Success with Care" and we achieve that as a result of our philosophy of "Commitment Not Compliance". We are a learning community dedicated to providing an exceptional education for our students as a result of the exceptional skill and dedication of our staff. At DHFS "every person matters". Our international work is highly valued and recognised nationally.

Application packs are available from Stephanie Dunne sdunne@dronfield.derbyshire.sch.uk at the above address or from the school website. Please apply directly to the school, for the attention of the Headteacher.

Please do not apply using the Derbyshire County Council website

Closing Date 4 July 2021

Deputy Progress Leader**JOB/21/02052**

Scale 5 Scale 5 £22,183 - £24,491 (£19,220 - £21,220 pro rata) per annum • 37 hours per week, 40 weeks per year • Queen Elizabeth's Grammar School, Ashbourne

Full Time • Permanent

Do you want to make an impact in a Multi-Academy Trust that is moving forward with exciting times ahead? We are seeking to appoint a successful, enthusiastic and dynamic professional who is a highly motivated, well-qualified specialist with an innovative and supportive approach to teaching and learning.

Queen Elizabeth's Grammar School is part of the QEGSMAT. The Trust's vision is to 'Question, Explore; Give; Succeed' and our exceptional staff, strong leadership and motivated young people, as well as excellent facilities, provide the successful formula for this.

We offer candidates:

- Support, mentoring and professional learning appropriate to the post.
- A forward looking, hardworking and enthusiastic team of staff with the desire and skills to improve outcomes.
- A location which has a highly successful school, with an aspirational ethos which leads to excellent levels of achievement.
- Staff, students and governors are committed to working together to build a positive learning environment, ensuring continuing success for all students.

In this post you will play an instrumental role in 'improving the life chances of all students' which includes developing whole-school systems and ensuring that the school provides the highest quality education to all our young people. You will be working with a team committed to embedding excellence in everything we do.

QEGSMAT is committed to promoting equality, challenging discrimination and developing community cohesion. We welcome applications from all sections of the community. We are committed to the protection of children and vulnerable adults.

Appointment is subject to a clear DBS check to an enhanced level. Please visit www.qegsmat.com where you can apply via TES. Alternately, you can contact us at hr@qegsmat.com

Please do not apply using the Derbyshire County Council website.

Potential start date 8 July 2021

Provisional Interview Date: 30 June 2021

Closing Date 28 June 2021

Teaching Assistant**JOB/21/02054**

Level 2 Actual Salary: £19,312 – £20,092 (Pro Rata Salary £17,570 - £18,279) per annum • 22 hours and 12 minutes per week, 42 weeks per year • Queen Elizabeth's Grammar School, Ashbourne Part

Time • Permanent

QEGSMAT are seeking to appoint a Level 2 Teaching Assistant to start as soon as possible at Queen Elizabeth's Grammar School, Ashbourne Academy. This is an opportunity to work in an experienced department within the academy.

The Trust's vision is to 'Question, Explore; Give; Succeed' and our exceptional staff, strong leadership and motivated children and young people, as well as excellent facilities, provide the successful formula for this.

QEGSMAT vision is to 'Question, Explore; Give; Succeed' and our exceptional staff, strong leadership and motivated children and young people, as well as excellent facilities, provide the successful formula for this.

We offer candidates:

- Support, mentoring and professional learning appropriate to the post.
- A forward looking, hardworking and enthusiastic team of staff with the desire and skills to improve outcomes.
- A location which has a highly successful school, with an aspirational ethos which leads to excellent levels of achievement.
- Staff, students and governors are committed to working together to build a positive learning environment, ensuring continuing success for all students.
- Our core values include hard work and personal courtesy. We firmly believe that the aim of always doing one's best is the key to sustained success

QEGSMAT is committed to promoting equality, challenging discrimination and developing community cohesion. We welcome applications from all sections of the community. We are committed to the protection of children and vulnerable adults. Appointment is subject to a clear DBS check to an enhanced level.

Please visit www.qegsmat.com where you can apply via TES. Alternately, you can contact us at hr@qegsmat.com

Please do not apply using the Derbyshire County Council website.

Potential Start Date: 1 September 2021

Provisional Interview Date: 1 July 2021

Closing Date 28 June 2021

Midday Supervisor

JOB/21/02055

Grade 3 £3,077.16 per annum • 7 hours and 30 minutes per week, 38 weeks per year • William Gilbert Primary School, Duffield
Part Time • Permanent

The Governors are seeking to appoint a Midday Supervisor to join their enthusiastic team, working 1½ hours per day (11.45am – 1.15pm). We would be happy to consider part time hours if applicants were unable to work every day.

The successful applicants will enjoy working with children and be able to work as part of a team. Duties include the supervision of children eating lunch and in the playground and to encourage interactive play whilst also ensuring the welfare and safety of the pupils during lunchtime.

Please refer to the job description and person specification for more details.

The school is committed to safeguarding and promoting the welfare of children and young people and expects all staff to share this commitment.

All applications to be made on the attached Derby Diocesan Academy Trust (DDAT) application form. Please email your completed application form to enquiries@williamgilbertend.derbyshire.sch.uk

Please do not apply using the Derbyshire County Council website.

Closing Date 4 July 2021

Midday Supervisor**JOB/21/02058****Grade 3 £2,392.56 per annum • 5 hours and 50 minutes per week, 38 weeks per year • Richardson Endowed Primary School, Smalley**

Part Time • Fixed Term - Pending restructure until end December 2021

The Governors are looking to appoint an enthusiastic and caring Midday Supervisor to join our friendly and dedicated team. Our school is a welcoming and warm place where everyone works hard to ensure the best outcomes for the children. It continued to be judged 'Good' by Ofsted in January 2017.

The successful candidate will be expected to promote outdoor play and positive behaviour, as well as good manners at all times, to help the children feel happy and safe at lunchtimes.

They will also be expected to work closely within a small team of midday supervisors.

Working times are:

Monday to Friday 11.55am – 1.05pm Term Time only.

NB: Some flexibility may be required with these hours, due to the COVID pandemic.

The post is to commence on the 1 September 2021. This is a fixed term position, with a view to being made permanent.

Richardson Endowed Primary School became part of the Embark Multi-Academy Trust in June 2019.

For further information about our school and the Trust, please feel free to visit our websites below:

www.richardsonendowedprimary.typepad.com

<https://www.embarkfederation.com/>

If you require any further information about this position, please contact the school office on 01332 880317.

Provisional Interview Date: Week commencing 12 July 2021

Closing Date 4 July 2021

Teaching Assistant**JOB/21/02067****Band D actual salary £14,875 - £15,172 per annum • 32 hours and 30 minutes per week, term time only • Shirebrook Academy**

Full Time • Permanent

The Governors are seeking to appoint an enthusiastic and committed Teaching Assistant. Part of this role will be supporting our Polish speaking students, therefore the ability to speak Polish is desirable.

In May 2017 Shirebrook Academy joined ACET (Aston Community Education Trust) which further strengthens our capacity to improve opportunities for all our students and staff.

If you feel you could contribute to our 'drive to improve' we would love to hear from you.

Including working 5 INSET days each academic year as directed by the school.

The salary will increase by one additional week of pay if the appointee has 5 years or more continuous service with the Local Authority.

This Academy is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. We are also an equal opportunities Employer and we are committed to Professional Learning for all of our staff. Visits to the Academy are always welcome.

Application form available from the Academy website www.shirebrookacademy.org or by e-mail from bnorman@shirebrookacademy.org

Please note we do not accept CV's you must complete the Academy Application Form

Please reply to Belinda Norman, Principal's PA, Shirebrook Academy, Common Lane, Shirebrook, Mansfield, Notts NG20 8QF. Telephone: 01623 742722

Please do not apply using the Derbyshire County Council website.

Please ensure that your completed application is returned directly to the school by 8.00am on the closing date.

Closing Date 30 June 2021

Teaching and Learning Assistant **JOB/21/02068**

Grade 7 £12,003.12 - £13,090.92 per annum • 25 hours per week, 39 weeks per year • Cromford Church of England Primary School

Part Time • Fixed Term - Due to pupil numbers until end August 2022

The Governors of Cromford Church of England Primary School wish to appoint a Teaching and Learning Assistant for the beginning of September 2021.

We are seeking to appoint an enthusiastic, flexible and hardworking individual to join our small team. Experience in working with children in EYFS, KS1 and KS2.

Provisional Interview Date: Week commencing 12 July 2021

Closing Date 11 July 2021

Examinations Officer **JOB/21/02069**

Scale 5 £22,183 - £24,491 (pro-rated £19,701 - £21,751 per annum) • 37 hours per week, 41 weeks per year •

Chellaston Academy

Full Time • Permanent

We are looking to appoint an enthusiastic, supportive and well-organised Examinations Officer to join our team. Chellaston Academy is on an exciting journey and we are seeking talented candidates that mirror our values and standards to join us. We have a newly appointed Headteacher this academic year, new additions to our senior team and the academy has recently joined QEGSMAT. Our ways of working ensure that our young people are at the heart of all decisions that we make; whilst we take academic achievement seriously, we also consider educating the whole person to be vitally important.

Our teams are pivotal to this and we are committed to investing in our staff to ensure that they are engaged, involved and able to contribute fully. Our core values of integrity, care and excellence run through all of our work and we embrace these together.

The application process:

At present, we welcome school visits for interested parties, or if you wish to have an informal conversation to discuss the role in more detail, we would be happy to arrange this. Please call 01332 702502.

Further details about our school can be found on our website: www.chellaston.derby.sch.uk

QEGSMAT is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. All appointments are subject to an Enhanced DBS check. Further information about our commitment to Safeguarding can be found -

<https://www.qegsmat.com/documents/safeguarding>.

To apply for this position please visit www.qegsmat.com where you can apply via TES. Alternately, you can contact us at hr@qegsmat.com

Please do not apply using the Derbyshire County Council website.

Please ensure that your completed application is returned directly to the school by 9.00am on the closing date.

Start Date: As soon as possible

Provisional Interview Date: Week commencing 5 July 2021

Closing Date 29 June 2021

Year Group Lead Achievement Support Assistant **JOB/21/02073**
Band E (£20,092 - £21,748pa FTE) equating to £16,447.45 - £17,803.00pa pro rata • 35 hours per week, term time • Eckington School
Full Time • Permanent

The Governors are seeking to appoint an experienced Achievement Support Assistant (Teaching Assistant) to start as soon as possible to work with groups of students at both KS3 and KS4, as well as with students who have specific special educational needs. We are looking for outstanding individuals who have the personal skills and drive to help students overcome their barriers to learning whether these are specific learning difficulties, emotional and social difficulties or medical disabilities. As a Year group lead, you would maintain an overview of provision for student in your year group, be a primary contact for parents and contribute to the Assess, Plan, Do and Review cycle for each child with SEN in your year group. We would particularly welcome applications with strong primary Literacy and Numeracy experience to support our very low ability students. You would join a growing and rapidly improving Achievement Support Team, and be supported to further your career through training and development opportunities.

This role is ideally suited to an experienced TA looking to progress their career to the next stage and take on a new challenge.

Please do not apply using the Derbyshire County Council website.

Please ensure that your completed application is returned directly to the school by 9.00am on the closing date.

Closing Date 29 June 2021

Midday Supervisor **JOB/21/02076**
Grade 3 £2,564.04 per annum • 6 hours and 15 minutes per week, 38 weeks per year • Larklands Infant & Nursery School, Ilkeston
Part Time • Fixed Term - Due to pupil numbers until end August 2022

The staff and governors of Larklands Infant & Nursery School are looking to appoint an enthusiastic Midday Supervisor to join our lunch time team.

Duties will involve supervision of pupils during the serving of the midday meal, assisting with outside play and administering first aid. On days of wet play you may be required to support in the dinner hall or in a classroom supervising the children.

The ideal person will have high expectations of behaviour, be approachable to both adults and children and work well as part of a team.

As a school we are committed to safeguarding the welfare of all our pupils and staff.

Closing Date 11 July 2021

Teaching and Learning Assistant**JOB/21/02078**

Grade 7, £20,745 - £22,625 per annum, pro rata • 24 hours per week (4 days) 8.30am – 12 noon and 1.00pm – 3.30pm • Turnditch CE Primary School

Part Time • Fixed Term - Pending restructure until the end of August 2022

The Governors are looking to appoint an enthusiastic and well-motivated Teaching and Learning Assistant who is dedicated to enabling pupils to achieve their personal best.

The post holder will demonstrate essential professional characteristics, and in particular will:

- Engage and motivate pupils
- Improve the quality of pupils' learning
- Inspire trust and confidence in pupils and colleagues
- Build team commitment with colleagues and in the classroom
- Be flexible and adaptable
- Demonstrate empathy with and an appreciation of the care and medical needs of pupils

Our school is a very caring, welcoming place with high academic standards, good behaviour from children and supportive parents. The person appointed will have high expectations of learners and be an excellent practitioner with the ability to work as a team member.

We are looking for someone with a positive, out-going, caring and nurturing approach, who is creative and firmly focused on maximising the progress of pupils.

The successful applicant will be supportive of our Christian ethos.

Please do not apply online using the Derbyshire County Council website.

Applications should be made direct to the school using the application form attached.

For further information and to arrange a visit to the school please contact Ben Twelves on Tel 01773 550304 or email headteacher@turnditch.derbyshire.sch.uk

Provisional Interview Date: 12 July 2021

Closing Date 4 July 2021

Achievement Tutor**JOB/21/02080**

Band F £22,183 - £24,491pa FTE equating to £18,159 for 35 hours per week, term time only • 35 hours per week • Eckington School, Chesterfield

Full Time • Fixed Term for 1 year from start date

The Governors are seeking to appoint a tutor who would ideally be an English, Maths or Science specialist, if possible. This role would be well suited to a graduate who is looking to gain experience in education or an experienced Maths, English or Science tutor who is looking for a more varied role.

If your application is successful, you will:

- Mentor a caseload of underachieving students, supporting them to achieve their full potential.
- Deliver tuition to small groups of students.
- Support students with work from a range of school subjects, including subjects outside your specialism (training will be provided but there is a need to be adaptable and versatile).
- Build strong partnerships with parents/carers and other stakeholders.
- Liaise with other staff about students' progress.
- Work closely with other tutors, working as a team towards shared goals.
- Assist with the planning and delivery of workshops to small groups of students, for example to enhance students' study skills.

- Coordinate a range of aspiration-raising projects and look for opportunities to use initiative to develop new projects.

Closing Date 2 July 2021

Science Technician

JOB/21/02081

Grade 2. Actual salary £16,631 per annum • 37 hours per week, 40 weeks per year • Springwell Community College, Staveley

Full Time • Permanent

We are looking to appoint a dedicated Science Technician to join this dynamic faculty. This role will provide support to the Science Department with preparing practical lessons, maintaining equipment and trialling new processes.

The successful applicant will have good subject knowledge and a passion for science. You will have a strong understanding of the health and safety requirements, excellent IT and communication skills and have the ability to manage your time effectively.

Springwell Community College is a mixed 11-16 comprehensive aspiring to transform the lives of the young people in our community, supporting them to achieve their full potential and inspiring them to succeed. We pride ourselves on the positive relationships we have between staff, students and parents which results in academic achievement and exceptional personal development.

Our college is part of The Two Counties Trust. The Trust has a forward-thinking HR strategy with all the professional benefits that this brings for our staff. We are easily reached by public transport, and for those who drive, there is a large free staff carpark. We have some excellent facilities for staff and our students really want to learn and achieve.

We offer:

- Highly competitive pay and pay progression opportunities. Our salaries for leadership and teachers on the Upper Pay Scale and in receipt of a TLR are above national pay scales and our minimum hourly rate for support staff is £9.25.
- Free car parking.
- An increasing array of employee benefits and lifestyle options including discounted healthcare, gym membership and extensive high street retail discounts.
- The ability to request flexible working.
- Entry to a career average pension scheme.
- A full induction and a strong commitment to your professional development.
- Opportunities to experience and share practice in our partner schools across the Trust.
- A stimulating, supportive and rewarding working environment with a dedicated team of like-minded professionals.
- Excellent opportunities to develop your skills and to progress your career.

For more details and to apply for this role please visit: <https://www.tes.com/jobs/vacancy/science-technician-derbyshire1462521>

Please do not apply using the Derbyshire County Council website.

We are committed to the safeguarding of all children and young people. Any offer of employment will be subject to the receipt of a satisfactory enhanced level DBS disclosure, two satisfactory references and successful completion of preemployment vetting procedures.

Closing Date 4 July 2021

Teaching and Learning Assistant**JOB/21/02082****Grade 7, £14,403.00 - £15,708.36 per annum • 30 hours per week, 39 weeks per year • Heage Primary School**

Part Time • Permanent

The Governors of Heage Primary School are seeking to appoint an enthusiastic and caring Teaching and Learning Assistant to join our team of dedicated and committed staff. The post is, initially, to provide support to pupils in EYFS / Key Stage 1, though ideally the candidate will have some experience of working across all Primary Key Stages. The candidate will be required to work alongside our class teachers and SENDCO to support both individual pupils and groups of pupils to access learning in the classroom and to assist in the delivery of interventions.

Heage Primary School prides itself on being inclusive and able to cater for all pupils' needs. We are very fortunate to have exceptional school facilities and expansive grounds with lots of opportunity for outdoor learning.

We are looking for a practitioner who has an excellent understanding of child development and can support teaching staff to organise the learning environment and lead activities in order to provide opportunities for children to progress and achieve their academic potential and independence.

The successful candidate will have excellent communication and organisational skills and will have the ability to work as part of a motivated and supportive team.

Above all we are seeking someone with a caring, kind personality with a range of strategies to ensure the children's personal, social and emotional learning needs are met.

Candidates will need to demonstrate good communication and nurturing skills, be enthusiastic and able to work on their own initiative at times.

This post is a permanent/established position beginning in September 2021

Closing Date 4 July 2021**Supervision Room Co ordinator****JOB/21/02083****Grade 7 (£17,250-£19,373 pro rata) per annum • 37 hours per week, 39 weeks per year • Dronfield Henry Fanshawe School**

Full Time • Fixed Term - Covering for maternity leave

Dronfield Henry Fanshawe School is a successful, oversubscribed school with 1886 students on roll including 378 in the Sixth Form. It is situated close to the centres of Sheffield and Chesterfield on the edge of the Peak District National Park. The Governors are seeking to appoint a Supervision Room Coordinator to work as an integral member of the team.

The successful candidate will be required to supervise and support students in the Supervision Room, with the support of senior staff, helping to maintain the routines and expectations in the area.

They will be responsible for coordinating systems and processes in order to oversee the operational running of the Supervision Room on a daily basis, administering all related policies and procedures and implementing agreed work programmes both within and out of the classroom. This will be carried out in accordance with Inclusion Plans, with individuals and groups, enabling students to access learning activities and structured programmes, overcoming barriers to learning.

DHFS is a school that stands out. Our aim is for "Success with Care" and we achieve that as a result of our philosophy of "Commitment Not Compliance". We are a learning community dedicated to providing an exceptional education for our students as a result of the exceptional skill and dedication of our staff. At DHFS "every person matters". Our international work is highly valued and recognised with the International School Award.

Application packs are available from Stephanie Dunne (sdunne@dronfield.derbyshire.sch.uk) at the above address or from the school website. Please apply with a covering letter directly to the school, for the attention of the Headteacher.

Please do not apply using the Derbyshire County Council website.

Closing Date 4 July 2021

Midday Supervisor **JOB/21/02085**
Grade 3 £3,158 (£18,197 FTE) per annum • 7 hours and 30 minutes per week, 39 weeks per year •
Elmsleigh Infant & Nursery School, Swadlincote
Part Time • Permanent

Elmsleigh Nursery & Infant School is an Enhanced Resource School in South Derbyshire. We are a mainstream school with additional funding to develop expertise and resources to work with pupils with high level needs, who may live outside the area normally served by the school.

We are looking to appoint Midday Supervisors for the supervision of pupils throughout the midday break in classrooms, the dining hall and on the playground. Applicants should enjoy working with children and young people and be able to work as part of a team. Knowledge of working with children and young people with autism, learning difficulties and/or challenging behaviour is desirable but not a necessity. In-service training will be provided.

The post is advertised at 7.5 hrs, however successful applicants can expect to be offered regular additional hours throughout the year to support classes including regular teacher planning cover, sickness and other absence cover. Due to the presence and risks posed by Covid-19 at this time we are only able to consider applications from individuals who do not regularly attend another busy establishment such as a workplace or educational setting.

Benefits include: LGPS Pension Scheme, school holidays, Westfield Health membership and free parking.

For further information, please contact Ruth Samme, Elmsleigh Infant and Nursery School, on 01283 216883, via email to info@elmsleigh.derbyshire.sch.uk or visit our website at www.esteemmat.co.uk/jointheteam Please use the relevant application form on the MAT website; CVs alone will not be accepted.

Please do not apply using the Derbyshire County Council website.

Please ensure that your completed application is returned directly to the school by 12 Noon on the closing date.

Start date: September 2021

Esteem Multi-Academy Trust is committed to safeguarding and promoting the welfare of all its students. We expect all staff, volunteers and agency staff to share this commitment. The successful candidate will be required to undertake a Disclosure and Barring Service (DBS) check. The possession of a criminal record will not necessarily prevent an applicant from obtaining this post, as all cases are judged individually according to the nature of the role and information provided.

Provisional Interview Date: 15 July 2021

Closing Date 9 July 2021

Children and Family Support Worker **JOB/21/02097**
Grade 8 £23,250-£25,128 per annum • 37 hours per week • Dronfield Henry Fanshawe School
Full Time • Permanent

Dronfield Henry Fanshawe School is a successful, oversubscribed school with 1886 students on roll including 372 in the Sixth Form. It is situated close to the centres of Sheffield and Chesterfield on the edge of the Peak District National Park. The governors are seeking to appoint a Children and Family Support Worker to work as an integral member of the student progress and welfare team.

The ideal candidate must be driven to improve the life chances of children and their families.

The ability to communicate effectively is essential as you will be required to liaise with staff at all levels, as well as parents, students, colleagues and outside agencies. Previous experience of working in a school environment or with secondary aged young people is essential. As the role will involve visits to family homes and transport of students, a clean driving licence is essential.

DHFS is a school that stands out. Our aim is for "Success with Care" and we achieve that as a result of our philosophy of "Commitment Not Compliance". We are a learning community dedicated to providing an exceptional education for our students as a result of the exceptional skill and dedication of our staff. At DHFS "every person matters". Our international work is highly valued and recognised nationally.

Application packs are available from Stephanie Dunne (sdunne@dronfield.derbyshire.sch.uk) at the above address or from the school website. Please apply with a covering letter directly to the school, for the attention of the Headteacher.

Please do not apply using the Derbyshire County Council website.

Closing Date 4 July 2021

Special Educational Needs Teaching and Learning Assistant **JOB/21/02102**
Grade 8 £6,456.48 - £6,978.00 per annum • 12 hours per week, 39 weeks per year • Baslow St Anne's C of E Primary School

Part Time • Fixed Term - Due to pupil numbers until end August 2022

We are seeking to appoint an enthusiastic, motivated, caring and skilled special educational needs teaching & learning assistant to join our team on a fixed term basis to provide special needs support. The post will be shared with another SENTA who works two days a week.

12 hours over 2 days with the possibility of an additional 6 hours to be paid on supply.

The post would be for Wednesdays, Thursdays and potentially Fridays.

We are a small, friendly Church of England primary school situated in the heart of the Peak District. We pride ourselves on our strong ethos and values of respect, kindness and diversity, alongside our Christian values which permeate the school: being caring, nurturing, respectful with high expectations for all of our children to reach their very best. We have a strong, collaborative team, wonderful and enthusiastic children, supportive parents and Governors and a strong surrounding community all striving towards our vision of 'Life in all its fullness...growing healthy minds and hearts together'.

Provisional Interview Date: 8 July 2021

Closing Date 4 July 2021

Technology Technician **JOB/21/02103**
Grade 5 £18,933 to £19,311 per annum pro rata • 31 hours per week, 40 weeks per year • Lady Manners School, Bakewell

Part Time • Permanent

You will provide support to the Technology curriculum area, ensuring availability of resources and equipment and supporting teaching staff and students in the classroom. You should have experience in a practical/technical area and an ability to organise your own workload effectively to meet deadlines. Knowledge of the Design Technology curriculum at Key Stage 3, 4 and A-level would be advantageous.

Please do not apply using the Derbyshire County Council website.

Closing Date 28 June 2021

Teaching and Learning Assistant (SEND)**JOB/21/02107**

Grade 7, 7201.56 - £7,854.12 per annum • 15 hours per week • Hasland Junior School, Chesterfield
Part Time • Fixed Term - Pending restructure until the end of August 2022

The Governors are seeking to appoint a suitably qualified and experienced Teaching and Learning Assistant who is a committed, enthusiastic and caring person.

Hasland Junior School is a larger than average junior school on the outskirts of Chesterfield.

There are currently 382 children in 12 single aged classes, 3 per year group.

The school is housed in a superb modern building, built in 2007 and has a playground, separate garden and woodland area.

On the last inspection the school was judged as a 'good' school.

The post will commence in September 2021.

For further information please telephone 01246 234250.

Closing Date 11 July 2021

Teaching and Learning Assistant**JOB/21/02116**

Grade 7, £5,760.84 - £6,282.96 per annum • 12 hours per week, 39 weeks per year • Grange Primary School, Long Eaton

Part Time • Fixed Term - Due to pupil numbers until the end of August 2022

The Governors at Grange Primary School wish to appoint an enthusiastic and committed Teaching Assistant to join our Key Stage 1 teaching team in September 2021.

This position will be for a general classroom teaching assistant role (12 hours a week).

Grange Primary is an inclusive school where the development of the whole child continues to be at the heart of our philosophy of 'Living, Learning and Laughing' and is central to everything we do.

We are looking for someone who:

- loves teaching and is committed to lifelong learning and self-improvement.
- is committed, energetic and creative.
- is very professional and a good team player.
- is an excellent classroom practitioner who has high expectations for all children.
- has excellent communication and interpersonal skills.
- The successful candidate must hold a recognised TA qualification or higher – ideally level 2 or equivalent.

As a school we can offer you:

- A caring and supportive team
- Excellent CPD opportunities
- Highly motivated children and a very supportive community
- High standards of pupil discipline and behaviour

Provisional Interview Date: 12 July 2021.

Closing Date 4 July 2021

Special Educational Needs Teaching and Learning Assistant**JOB/21/02119**

Grade 8 £12,912.96 - £13,956.00 per annum • 24 hours per week, 39 weeks per year • Grange Primary School, Long Eaton
Part Time • Permanent

The Governors at Grange Primary School are seeking to appoint a caring and committed Teaching Assistant to support children with special educational needs in school, including those with educational health care plans. You will be expected to support individual pupils as directed by the class teacher and SENCO, undertaking activities that support both the academic and social development of individual pupils.

The appointment will commence in September 2021.

The successful candidate must hold a recognised TA qualification - ideally level 3 or equivalent. Experience of working with children with ASD and having worked within an early year's classroom setting are highly desirable, as is having previous experience of running interventions that have been directed by teachers.

The successful candidate will liaise with all professionals who work alongside them in school, becoming a dedicated member of a well-established team.

Grange Primary School is a friendly caring school within an extremely supportive community. We have a strong focus on developing every individual in a fully inclusive and dedicated setting.

Provisional Interview Date: 12 July 2021

Closing Date 4 July 2021

Teaching and Learning Assistant**JOB/21/02120**

Grade 7 £7,201.56 - £7,854.12 per annum • 15 hours per week, 39 weeks per year • Grange Primary School, Long Eaton
Part Time • Permanent

The Governors at Grange Primary School wish to appoint an enthusiastic and committed Teaching Assistant to join our Key Stage 2 teaching team in September 2021. This position will be for a general classroom teaching assistant role.

Grange Primary is an inclusive school where the development of the whole child continues to be at the heart of our philosophy of 'Living, Learning and Laughing' and is central to everything we do.

We are looking for someone who:

- loves teaching and is committed to lifelong learning and self-improvement.
- is committed, energetic and creative.
- is very professional and a good team player.
- is an excellent classroom practitioner who has high expectations for all children.
- has excellent communication and interpersonal skills.
- The successful candidate must hold a recognised TA qualification or higher – ideally level 2 or equivalent.

As a school we can offer you:

- A caring and supportive team
- Excellent CPD opportunities
- Highly motivated children and a very supportive community
- High standards of pupil discipline and behaviour

Provisional Interview Date: 12 July 2021

Closing Date 4 July 2021

Midday Supervisor (3 Posts)**JOB/21/02122****Grade 3 £2,631.84 per annum • 6 hours and 15 minutes per week, 39 weeks per year • Norbriggs Primary School, Chesterfield**

Part Time • Fixed Term - Due to pupil numbers until July 2022

Norbriggs Primary is a school "Where Every Child Counts" and is committed to safeguarding and promoting the welfare of its pupils. Anyone applying to work in our school is expected to share this commitment.

The pupils, Staff and Governors seek to appoint someone who can help us to make our provision at lunchtime even better than they already are! We are looking for a child centred, energetic and dynamic person, who understands just how important the lunchtime period is to a successful school.

If you think you may be the right person and would like to be part of our happy and improving school, we would love to hear from you. Visits to the school are warmly encouraged.

Provisional Interview Date: 12 July 2021

Closing Date 4 July 2021**Special Educational Needs Teaching and Learning Assistant****JOB/21/02130****Grade 7 £7,201.56 - £7,854.12 per annum • 15 hours per week, 39 weeks per year • Hasland Junior School, Chesterfield**

Part Time • Fixed Term - Covering for maternity leave

The Governors are seeking to appoint a suitably qualified and experienced Teaching and Learning Assistant who is a committed, enthusiastic and caring person to support two Y5 pupils with SEND. There is the possibility of some of these hours being extended beyond December subject to financing and staffing.

Hasland Junior School is a larger than average junior school on the outskirts of Chesterfield.

There are currently 382 children in 12 single aged classes, 3 per year group.

The school is housed in a superb modern building, built in 2007 and has a playground, separate garden and woodland area.

On the last inspection the school was judged as a 'good' school.

The post will commence in September 2021.

For further information please telephone 01246 234250.

Closing Date 11 July 2021**Teaching and Learning Assistant****JOB/21/02131****Grade 7 £7,681.08 - £8,377.20 per annum • 16 hours per week, 39 weeks per year • Elton Cof E Primary School**

Part Time • Fixed Term - Due to pupil numbers

We are seeking to appoint an enthusiastic, motivated, caring and skilled special educational needs teaching and learning assistant to join our team on a fixed term basis to provide special needs support. (until the child leaves the school).

We are a small, inclusive and friendly Church of England Primary School situated in the Peak District National Park. We have a strong, collaborative team, enthusiastic children, supportive parents and dedicated Governors. The role will include working with an infant child with many complex needs and working as a general TA supporting both KS1 and KS2.

Our vision is:

To enable all our children to thrive in the loving, caring, Christian environment of a small, friendly village school. 'Be happy, be resilient and be curious'.

Due to current restrictions visits will only be possible when the children are not in school, they are however welcome.

Provisional Interview Date: 15 July 2021

Closing Date 11 July 2021

Early Years Foundation Stage Teaching and Learning Assistant **JOB/21/02135**

Grade 7 £14,042.40 - £15,315.00 per annum • 29 hours and 15 minutes per week, 39 weeks per year •

Brookfield Primary School, Langwith Junction

Part Time • Permanent

Brookfield is a warm and welcoming school, where we believe that every child is unique and has the potential to be the best that they can be.

We are looking to appoint a full time experienced Teaching and Learning assistant to work in our EYFS class to support groups / 1:1 children.

A secure knowledge and interest in supporting pupils with SEN is a distinct advantage. An understanding of the EYFS curriculum would be beneficial.

Many of our children come from disadvantaged and challenging backgrounds. Therefore, we're looking for a highly effective teaching and learning assistant who can build strong relationships with our pupils and their families.

We are looking for an energetic and enthusiastic practitioner who is totally dedicated to giving our children the best education we can.

Brookfield is committed to safeguarding and promoting the welfare of our pupils.

Visits to the school are warmly welcomed outside of the school day and with social distancing guidelines adhered to. Please contact the school office on 01623 742 285 to arrange an appointment.

Provisional Interview Date: Week commencing 12 July 2021

Closing Date 4 July 2021

Key Stage 1 Teaching and Learning Assistant **JOB/21/02136**

Grade 7 £13,202.16 - £14,398.56 per annum • 27 hours and 30 minutes per week, 39 weeks per year •

Brookfield Primary School, Langwith Junction

Part Time • Permanent

Brookfield is a warm and welcoming school, where we believe that every child is unique and has the potential to be the best that they can be.

We are looking to appoint a full time experienced Teaching and Learning assistant to work in our Key Stage 1 classes to support groups / 1:1 children.

A secure knowledge and interest in supporting pupils with SEN is a distinct advantage.

Many of our children come from disadvantaged and challenging backgrounds. Therefore, we're looking for a highly effective teaching and learning assistant who can build strong relationships with our pupils and their families.

We are looking for an energetic and enthusiastic practitioner who is totally dedicated to giving our children the best education we can.

Brookfield is committed to safeguarding and promoting the welfare of our pupils.

Visits to the school are warmly welcomed outside of the school day and with social distancing guidelines adhered to. Please contact the school office on 01623 742 285 to arrange an appointment.

Provisional Interview Date: 12 July 2021

Closing Date 4 July 2021

Key Stage 2 Teaching and Learning Assistant **JOB/21/02137**
Grade 7 £13,204.08 - £14,400.60 per annum • 27 hours and 30 minutes per week, 39 weeks per year •
Brookfield Primary School, Langwith Junction
Part Time • Fixed Term - Due to pupil numbers until end August 2022

Brookfield is a warm and welcoming school, where we believe that every child is unique and has the potential to be the best that they can be.

We are looking to appoint a full time experienced Teaching and Learning assistant to work in our Key Stage 2 classes to support groups / 1:1 children. A secure knowledge and interest in supporting pupils with SEN is a distinct advantage.

Many of our children come from disadvantaged and challenging backgrounds. Therefore, we're looking for a highly effective teaching and learning assistant who can build strong relationships with our pupils and their families. We are looking for an energetic and enthusiastic practitioner who is totally dedicated to giving our children the best education we can.

Brookfield is committed to safeguarding and promoting the welfare of our pupils.

Visits to the school are warmly welcomed outside of the school day and with social distancing guidelines adhered to. Please contact the school office on 01623 742 285 to arrange an appointment.

Provisional Interview Date: Week commencing 12 July 2021

Closing Date 4 July 2021

Pastoral Support Assistant **JOB/21/02142**
Actual salary £15,142 - £16,714 per annum • 37 hours per week, 39 weeks per year • The Bolsover School, Redhill Academy Trust
Full Time • Fixed Term - Due to pupil numbers until 22 July 2021

We are looking for a suitably-qualified and enthusiastic Pastoral Support Assistant to work with the school's pastoral team in providing administrative and student support. A desire to work with young people in supporting their welfare and well-being is essential.

The Bolsover School is part of the Redhill Academy Trust. The academy is also a member of Redhill Teaching School Alliance and as such there are excellent CPD opportunities and the chance to work alongside other high performing schools in the region. The Bolsover School became a member of The Redhill Academy Trust, on 1 February 2018.

For a discussion about the role, please contact Ms Steph Spence on the academy telephone number.

An application form can be downloaded from our academy's website or by contacting sliszka@bolsover.derbyshire.sch.uk

Successful candidates will be subject to an enhanced Disclosure and Barring Service check.

Please do not apply using the Derbyshire County Council website.

Please ensure that your completed application is returned directly to the school by 12 Noon on the closing date.

Provisional Interview date: Week commencing 12 July 2021

Closing Date 6 July 2021

Higher Level Teaching Assistant / Teaching Assistant **JOB/21/02147**

HLTA Level 4 Grade 9 - Point 16-19 (25,753-27,269 pro-rata / TA Level 2 Grade 7 - Point 8 -11 (20,745-22,625 pro rata, per annum • HLTA 15 hours per week, TA 17 hours and 30 minutes per week, 39 weeks per year • Sawley Junior School, Long Eaton

Full Time • Fixed Term - Due to funding 1 year from start date

We are looking to welcome to our team an HLTA who is:

- A highly motivated and talented individual who will help continue our drive for excellence
- Able to bring evidence of successful experience of working in an educational setting, including whole class cover
- Experienced in the delivery of a range of interventions within the junior school environment
- Experienced in delivering teaching and learning to whole classes across Key Stage
- Committed to supporting the aspirational vision shared by the whole school
- Calm, reflective and a caring individual who understands the needs of children in an educational setting
- A team player, who is prepared to be adaptable (on occasions at short notice) with a well-developed sense of humour!

If you are interested and think you have the skills, knowledge and personality to join our team then we invite you to complete our application form. Please focus on the 'supporting statement' considering the person specification and indicating why you would be the best person join our friendly team.

Please do not apply using the Derbyshire County Council website.

Provisional Interview Date: Week commencing 12 July 2021

Closing Date 4 July 2021

Teaching and Learning Assistant (3 Posts) **JOB/21/02152**

Grade 7 £15,603.84 - £17,017.92 per annum • 32 hours and 30 minutes per week, 39 weeks per year • Ladywood Primary School, Ilkeston

Full Time • Fixed Term - Due to pupil numbers until August 2022

Ladywood Primary School is a friendly and welcoming school with happy and engaged children who love to learn.

Our staff are dedicated and passionate, with a sense of fun and commitment to every child. At Ladywood every child counts.

From September 2021, our Governors and pupils are seeking to appoint 3, enthusiastic, hard-working and highly motivated Teaching and Learning Assistants to work at our happy and successful school.

Do you want to be part our KS2 team?

Can you provide care and support to ensure safety and wellbeing?

Will you bring imagination, enthusiasm and excitement to provide children with magical memories?

We are looking for a practitioner who:

- Loves working with children and puts their wellbeing first
- Has the ability to work independently as well as part of a team
- Is motivated and passionate to achieve the very best for the children in our care and make a genuine difference
- Takes their own initiative to assess and evaluate pupils' needs
- Is ready to learn and grow with us as a school
- Has excellent communication skills and a sense of humour
- Understands how to support children in preparation for KS2 SATs
- Has experience in supporting pupils with the transition to secondary school
- Is committed to an inclusive approach to education
- Has a good general education, are literate and numerate and are able to communicate well orally and in writing

Our school is committed to safeguarding and promoting the welfare of all our pupils and expects all staff to share this commitment.

We are proud to be part of The Embark Federation (Multi Academy Trust) and as part of the trust, we share the core beliefs of: Family, Integrity, Teamwork and Success and our vision is to become a stand out school at the heart of the community.

Interested candidates are invited to look around the school, outside of the school day, or you are more than welcome to discuss the post and the school with the Executive Headteacher or Head of School.

To make arrangements, please contact the school office on 0115 9320585.

Provisional Interview Date: Week commencing 19 July 2021

Closing Date 14 July 2021

Academic Mentor **JOB/21/02153**

Band 6 Actual Salary £15,142 - £16,714 per annum • 37 hours per week, 39 weeks per year • Tupton Hall School, Chesterfield

Full Time • Fixed Term - Due to funding 1 year from start date

The school is seeking to appoint to the role of Academic Mentor. This temporary role has funding for 1 year. The key function of the post is to deliver and oversee the catch up reading program at the school. It is essential the successful candidate has a good general education and is able to communicate well orally and in writing.

Tupton Hall School became part of the high achieving Redhill Academy Trust, on 1 October 2019. The school is also a member of The Redhill Teaching School Alliance and as such, there are excellent CPD opportunities and the chance to work alongside other high performing schools in the region.

For further details regarding this post please contact contacting Mrs Featherstone – Personnel Officer – enquiries@tuptonhall.org.uk or to request an application form please contact out HR Team, at hr@redhillacademytrust.org.uk or alternatively please visit our Academy website.

Successful candidates will be subject to an enhanced Disclosure and Barring Service check.

Please do not apply using the Derbyshire County Council website. Please ensure that your completed application is returned directly to the school by 12 Noon on the closing date.

Closing Date 2 July 2021

Key Stage 1 Special Educational Needs Teaching and Learning Assistant **JOB/21/02154**

Grade 7, £15,603.84 - £17,017.92 per annum • 32 hours and 30 minutes per week, 39 weeks per year •

Ladywood Primary School, Ilkeston

Full Time • Fixed Term - Due to pupil numbers until end August 2022

Ladywood Primary School is a friendly and welcoming school with happy and engaged children who love to learn. Our staff are dedicated and passionate, with a sense of fun and commitment to every child. At Ladywood every child counts.

From September 2021, our Governors and pupils are seeking to appoint an, enthusiastic, hard-working and highly motivated SEN Teaching and Learning Assistant, to work 1:1 with a pupil in KS1, at our happy and successful school.

Do you want to be part our KS1 team?

Can you provide care and support to ensure safety and wellbeing?

Will you bring imagination, enthusiasm and excitement to provide children with magical memories?

We are looking for a practitioner who:

- Loves working with children and puts their wellbeing first
- Has the ability to work independently, as well as part of a team
- Has a commitment to a multi-agency approach
- Is committed to an inclusive approach to education
- Is motivated and passionate to achieve the very best for the children in our care and make a genuine difference
- Takes their own initiative to assess and evaluate pupils' needs
- Is ready to learn and grow with us as a school
- Has excellent communication skills and a sense of humour

Our school is committed to safeguarding and promoting the welfare of all our pupils and expects all staff to share this commitment.

We are proud to be part of The Embark Federation (Multi Academy Trust) and as part of the trust, we share the core beliefs of: Family, Integrity, Teamwork and Success and our vision is to become a stand out school at the heart of the community.

Interested candidates are invited to look around the school, outside of the school day, or you are more than welcome to discuss the post and the school with the Executive Headteacher or Head of School.

To make arrangements, please contact the school office on 0115 9320585.

Provisional Interview Date: Week commencing 19July 2021

Closing Date 14 July 2021

Special Educational Needs Teaching and Learning Assistant **JOB/21/02155**

Grade 7 £15,603.84 - £17,017.92 per annum • 32 hours and 30 minutes per week, 39 weeks per year •

Norbriggs Primary School, Chesterfield

Full Time • Fixed Term - Due to pupil numbers until end August 2022

The Governors of Norbriggs Primary School are seeking to appoint a suitably qualified and experienced individual to work in a Year 1 team supporting children with SEN.

Must have experience of Early Years and KS1, ASD and challenging behaviour.

You will be required to support children in class as well as withdraw children for interventions such as Speech and Language, Nurture, Positive Play, Behaviour Management activities, fine and gross motor skills.

Please feel free to visit the school or call for more information if you are interested.

Provisional Interview Date: Week commencing 19 July 2021

Closing Date 11 July 2021

Special Educational Needs Teaching and Learning Assistant **JOB/21/02162**
Grade 7 9361.56 - 10210.08 • 19 hours and 30 minutes per week, 39 weeks per year • Norbriggs Primary School, Chesterfield

Part Time • Fixed Term - Due to pupil numbers until end August 2022

The Governors of Norbriggs Primary School are seeking to appoint a suitably qualified and experienced individual to work as part of the KS2 team supporting children with SEN.

Must have experience working with ASD.

You will be required to support children in class as well as withdraw children for interventions such as Speech and Language, Nurture, Positive Play, Behavior Management activities, fine and gross motor skills.

Please feel free to visit the school or call for more information if you are interested.

Provisional Interview Date: 19 July 2021

Closing Date 11 July 2021

Science Technician **JOB/21/02171**
Band 6 - £17,977 - £19,843 FTE (pro rata) • 37 hours per week, 39 weeks per year • The Bolsover School
Full Time • Permanent

A suitably qualified and experienced Technician is required to support the busy Science Faculty within the school. Applicants should have a good understanding of Health and Safety regulations linked to science, be organised and have a keen interest in working and supporting young people.

The Bolsover School is part of the Redhill Academy Trust. The academy is also a member of Redhill Teaching School Alliance and as such there are excellent CPD opportunities and the chance to work alongside other high performing schools in the region. The Bolsover School became a member of The Redhill Academy Trust, on 1 February 2018.

For a discussion about the role, please contact Mr R Topley on the academy telephone number.

An application form can be downloaded from our academy's website or by contacting sliszka@bolsover.derbyshire.sch.uk

Successful candidates will be subject to an enhanced Disclosure and Barring Service check.

Please do not apply using the Derbyshire County Council website. Please ensure that your completed application is returned directly to the school by 12 Noon on the closing date.

Provisional Interview Date: Week commencing 12 July 2021

Closing Date 6 July 2021

Midday Learning Support**JOB/21/02172****05 (Point 04-05) Actual Salary £6,572 - £6,854 per annum • 15 hours per week, 39 weeks per year • Stanton Vale School**

Part Time • Permanent

Stanton Vale School is a vibrant, stimulating and specialist community in which pupils and staff value themselves and others. We aim to challenge, motivate and empower individuals with the skills and knowledge for a life beyond school. We want the students and staff of Stanton Vale to be both aspirational and inspirational. We are passionate training and developing our staff.

This is an ideal role for someone looking to develop a career in education working with children with special educational needs and we are happy support candidates through NVQ level 2/3 TA qualifications if desired.

Reporting directly to the Senior Intervention Assistant, the ideal candidate will have knowledge of personal care procedures and physical disabilities, successful experience of working with young people with behavioural needs and experience of working in a classroom setting. We look to appoint staff who are willing to contribute fully to the life of the school and who are committed to safeguarding and promoting the welfare of children and young people.

The children and young people who come to us have a range of needs and abilities but are primarily categorised as Severe Learning Difficulties (SLD) or Complex Learning Difficulties (CLD/PMLD). However, we try not to talk about disability. Our culture and ethos is very much about abilities and how we can nurture and develop skills and knowledge to help our pupils for life beyond school.

Working time: 11.30am - 2.30pm or 9.30am - 12.30pm daily, term time only.

Benefits include: LGPS Pension Scheme, school holidays, Westfield Health membership and free parking. For further information or to arrange a COVID-19 safe visit, please contact the admin team on 0115 9729769, via email to info@stantonvale.derbyshire.sch.uk or visit our website at www.esteemmat.co.uk/jointheteam. Please use the relevant application form on the MAT website; CVs alone will not be accepted.

Please do not apply using the Derbyshire County Council website.

Please ensure your completed application is returned no later than 12 noon on the Closing Date.

Esteem Multi-Academy Trust is committed to safeguarding and promoting the welfare of all its students. We expect all staff, volunteers and agency staff to share this commitment.

Provisional Interview Date: Week commencing 5 July 2021

Closing Date 1 July 2021

Breakfast Club Assistant**JOB/21/02176****Grade 4 £3,662.16 per annum • 8 hours and 45 minutes per week, 38 weeks per year • Denby Free CE VA Primary School**

Part Time • Fixed Term - Due to pupil numbers until April 2022

The Governors at Denby Free Aided Primary School are looking to appoint a reliable, caring and enthusiastic Breakfast Club Assistant to support our Breakfast Club Leader. The Breakfast Club is a new project starting at our school from September 2021. This post is currently fixed term to commence from September 2021 with a view to becoming established permanently in school.

The successful candidate will help prepare breakfast and deliver activities for the children who access our Breakfast Club.

The role also involves preparing snack, liaising with parents and staff, and clearing away at the end of each session.

The working pattern is Monday through Friday, and the hours are 7:15am – 9:00am

The candidates will be joining a school team with a strong Christian ethos.

Denby Free Aided Primary School is committed to safeguarding and promoting the welfare of our children. Enquiries to the school are welcome, please contact the Headteacher, Mrs J Bell on 01332 880416.

Provisional Interview Date: 14 July 2021

Closing Date 4 July 2021

Midday Supervisor **JOB/21/02180**
Band 5, Actual Salary - £1,674 per annum • 4 hours and 10 minutes per week, 38 years per year • The Bolsover School
Part Time • Permanent

The Bolsover School wish to add to their team of Midday Supervisors and would welcome applications from enthusiastic individuals who set themselves high standards, are resilient, can follow strict policies and procedures and have an interest in supporting and working with young people over their daily lunch break.

The Bolsover School is part of the Redhill Academy Trust. The academy is also a member of Redhill Teaching School Alliance and as such there are excellent CPD opportunities and the chance to work alongside other high performing schools in the region. The Bolsover School became a member of The Redhill Academy Trust, on 1 February 2018.

For a discussion about the role, please contact Mrs Hayes on the academy telephone number.

An application form can be downloaded from our academy's website or by contacting sliszka@bolsover.derbyshire.sch.uk

Successful candidates will be subject to an enhanced Disclosure and Barring Service check.

Please do not apply using the Derbyshire County Council website. Please ensure that your completed application is returned directly to the school by 12 Noon on the closing date.

Provisional Interview Date: Week commencing 12 July 2021

Closing Date 6 July 2021

Attendance Lead **JOB/21/02181**
Grade 7, Pts 26 – 30, £30451 - £33782 pa (pro rata) • 37 hours per week • Ormiston Ilkeston Enterprise Academy
Full Time • Permanent

If you are someone who is passionate about their job, enjoys working with young people and is determined to make a real difference to the children, then this could be the role for you.

We are looking for an outstanding Attendance Lead to provide a specialist service to help the academy to raise achievement, by improving academy attendance and punctuality and to meet our attendance targets. We are seeking to employ staff who have a thirst to develop young people and build teams committed to academic and pastoral success. This is a fantastic opportunity to play a key role in influencing positive learning outcomes for our students.

This is an exciting time to be joining our new Academy. Our new building houses the English, science and mathematics departments in state of the art facilities. Our Academy is a vibrant and friendly place to teach, with 881 students currently on roll 11-16 yrs. We are pleased to announce that we have again recruited to full capacity in Year 7, with regular in year enquiries to join our academy. We offer excellent CPD opportunities for staff at all levels.

Visit us online at www.oatcareers.co.uk where you can find further information and details on how to apply. Please note that CV's are not accepted.

For an informal chat or to arrange a visit please contact Jo Stubbs, Assistant Principal on 0115 9303724
Please do not apply using the Derbyshire County Council website. Please ensure that your completed application is returned directly to the school by 10am on the closing date.

Provisional Interview Date: 7 July 2021

Closing Date 29 June 2021

Pupil Support Assistant **JOB/21/02183**

Grade 5 – Salary £14,240.60 - £14,524.90 Annually (Actual) • 32 hours 30 minutes per week, 39 weeks per year • Ashgate Croft School, Chesterfield

Full Time • Permanent

Ashgate Croft is a large and complex area special school. We provide education and care for pupils with learning difficulties, including autism, profound and multiple learning difficulties and associated communication, behavioural and physical needs.

We are seeking to appoint a Pupil Support Assistant to provide support and guidance to other Teaching Assistants/Pupil Support Assistants as needed. You will be responsible for supporting pupils' personal care needs by assisting them with toileting, changing, tube feeding and eating programmes. You will be required to carry out prescribed therapy programmes under the guidance of therapists and teacher and to assist teachers with general classroom preparation.

This position is for 39 weeks per year and is for 32 hours 30 minutes per week Monday to Friday Applications for this post are to be made through mynewterm, link below <https://www.mynewterm.com/school/Ashgate-Croft-School/147124/EDV-2021-ACS-28096/Pupil-Support-Assistant>

Please do not apply using the Derbyshire County Council website.

Provisional Interview Date: 15 July 2021

Closing Date 4 July 2021

Pupil Support Assistant **JOB/21/02185**

Grade 5 £5258.06 - £5363.04 per annum • 12 hours per week, 39 weeks per year • Ashgate Croft School, Chesterfield

Part Time • Fixed Term - Due to finite funding until 2028

We are seeking to appoint a part time Pupil Support Assistant to provide 1:1 support to a pupil with complex health needs (including a tracheostomy). You will be responsible for supporting the pupils medical and personal care needs by implementing their health care plan and assisting them with toileting (stoma and continence care) and gastrostomy care including administering feeds. Please see attached job description for full details of the role requirements. Please note that there is a school nurse on site at all times.

Tracheostomy training will be provided, and this will be mandatory training for the successful applicant to attend.

Please note as stated, this post is classed as temporary and will be required for as long as the pupil is on roll at our school (at the latest 2028).

This position is for 39 weeks per year and is for 12 hours per week which will be worked over 2 days, 9am - 3.30pm including a 30 minutes lunch break. Specific working days can be negotiated. This is a job share position

Please apply using the following link:

[https://www.mynewterm.com/school/Ashgate-Croft-School/147124/EDV-2021-ACS-97190/Part-Time-Pupil-SupportAssistant-%E2%80%93-Supporting-a-named-pupil-\(Year-7\)-with-complex-health-needs](https://www.mynewterm.com/school/Ashgate-Croft-School/147124/EDV-2021-ACS-97190/Part-Time-Pupil-SupportAssistant-%E2%80%93-Supporting-a-named-pupil-(Year-7)-with-complex-health-needs)

Please do not apply using the Derbyshire County Council website.

Provisional Interview Date: 15 July 2021

Closing Date 4 July 2021

SEN Teaching Assistant **JOB/21/02190**

Grade 8 £17,488.08 - £18,900 per annum • 32 hours 30 minutes per week, 39 weeks per year • Charlotte Nursey & Infant School, Ilkeston

Full Time • Fixed Term - Due to pupil numbers to end August 2022

We are looking for someone who is passionate about working with and supporting young children with complex needs.

We are looking for someone who can:

- Work closely with children who have complex needs.
- Create, implement and evaluate programmes of work for children with specific needs.
- Work closely with the SENCO and other professionals.
- Has a sense of fun and enthusiasm.

We can offer you:

- A forward thinking school.
- An experienced SENCO.
- A supportive, fun and encouraging working environment.
- Appropriate training.

If you are interested in the post, then we are keen to hear from you!

We are committed to safeguarding and promoting the welfare of children and all employees are expected to share this commitment.

Provisional Interview Date: Wednesday 7 July 2021

Closing Date 4 July 2021

Specialist Teaching and Learning Assistant **JOB/21/02200**

Grade 8 £19,908.96 - £21,517.20 per annum • 37 hours per week, 39 weeks per year • Amber Valley & Erewash Support Centre

Full Time • Fixed Term - Due to funding 1 year from start date

We are seeking to appoint a talented and enthusiastic Specialist Teaching and Learning Assistant with excellent interpersonal skills to work at our Kirk Hallam site.

The Kirk Hallam site works with students who have been or are at risk of permanent exclusion from mainstream school.

The successful candidate will inspire, motivate, challenge and support students to reach their full potential, have a good understanding of their academic, social and emotional needs, be a team player and have a positive approach to challenge and change.

Applicants should also have good knowledge and experience of working with disaffected pupils in a school or alternative provision type setting, especially at KS2, 3 and 4. An affinity for pupils with behaviour, emotional and social difficulties is an essential quality for this challenging but rewarding opportunity.

Provisional Interview Date: 19 July 2021

Closing Date 11 July 2021

Special Needs Teaching and Learning Assistant **JOB/21/02204**

Grade 7 £16,204.32 - £17,672.88 per annum • 33 hours and 45 minutes per week, 39 weeks per year • Hope Primary School

Part Time • Fixed Term - Pending restructure 22 December 2021

The governors are looking to appoint a highly motivated and committed Special Needs Teaching Assistant to join our friendly, hardworking and enthusiastic team in September 2021. The post will be based at Hope Primary School supporting an individual child in Reception. There is the possibility this post will be extended for the rest of the year. The person appointed will have experience in supporting children with autism and communication difficulties. They will work under the guidance of the SENCO.

We are looking for someone with a positive, caring and inclusive approach who will enhance our small staff team.

Provisional Interview Date: 19 July 2021

Closing Date 4 July 2021

Special Educational Needs Teaching and Learning Assistant **JOB/21/02205**

Grade 7 £7,201.56 - £7,854.12 per annum • 15 hours per week, 39 weeks per year • The Valley Federation of Edale Cof E and Hope Primary Schools

Part Time • Permanent

The governors are looking to appoint a highly motivated and committed Special Needs Teaching Assistant to join our friendly, hardworking and enthusiastic team in September 2021. The post will be predominantly based at Hope Primary School but may involve some work with pupils at Edale C of E.

The person appointed will have high expectations of learners and recent experience of supporting children's learning across Key Stage 2. They will work under the guidance of the Federation SENCO in delivering 1 to 1 and small group interventions to support children with specific learning needs.

We are looking for someone with a positive, caring and inclusive approach who will enhance our small staff team.

Provisional Interview Date: 19 July 2021

Closing Date 4 July 2021

IT/Telecoms

E Learning & Web Development Co-Ordinator **JOB/21/02086**

Grade 6 (Points 09 to 15) Actual Salary £20,903 to £23,541 per annum • 37 hours per week • Fountains High School & South Derbyshire Support Centre

Full Time • Permanent

The Fountains High School is an 11 to 19 special school within the Esteem Multi Academy Trust situated in Stretton, Burton Upon Trent. At Fountains we pride ourselves on creating rich and exciting learning experiences for all children. South Derbyshire Support Centre is an Alternative Provision Academy based in Newhall, South Derbyshire, providing education for pupils who are at risk of permanent exclusion, or who have been permanently excluded from mainstream schools.

We are seeking an enthusiastic and skilled Web Development Co-ordinator who would be excited to become an integral part of the school team. This is an exciting opportunity to effectively support the operation and development of the internal, external learning platform and the online management information system.

Reporting directly to the Headteacher and Senior Leadership Team.

The ideal candidate would have experience of working with children with Special Educational Needs, though this is not essential.

Benefits include: LGPS Pension Scheme and Westfield Health membership.

For further information, please contact Gareth Allen, Headteacher, on 01283 247613 via email to gallen@fountains.staffs.sch.uk or visit our website at www.esteemmat.co.uk/jointheteam

Please use the relevant application form on the MAT website; CVs alone will not be accepted.

Please do not apply using the Derbyshire County Council website.

Please ensure that your completed application is returned directly to the school by 12 Noon on the closing date.

Esteem Multi-Academy Trust is committed to safeguarding and promoting the welfare of all its students. We expect all staff, volunteers and agency staff to share this commitment.

Start date: 1 September 2021

Provisional Interview Date: 12 July 2021

Closing Date 7 July 2021

Senior ICT Technician **JOB/21/02138**

Band G £25,481 - £27,741 per annum • 37 hours per week • Shirebrook Academy, Mansfield

Full Time • Permanent

Due to the recent growth of our multi-academy trust, we are seeking to appoint a Senior ICT Technician, who will provide full support in all aspects of ICT provision across all academies. The post-holders will assist the Network Manager in designing and implementing innovative IT systems/processes whilst ensuring full network capability is maintained at all times. The Senior IT Technician will also contribute to a team of ICT technicians providing technical support for the use of all ICT hardware, software and systems across a variety of platforms and operating systems across the trust.

The post-holder will be based at Shirebrook Academy and will be required to travel to the other academies within the trust to ensure an efficient and effective service is provided in all ACET locations by the ICT team.

The successful candidate will:

- Have a sound knowledge of Microsoft desktop and server operating systems including Windows Server, SCCM, SCOM and SQL
- Have a sound knowledge of Network architecture including wireless
- Have a good working knowledge of Virtual Server environments
- Have a working knowledge of IP based telephony systems.
- Have a working knowledge of SAN and WAN technologies including security devices such as firewalls and web filtering systems
- Have experience of working with either disk based or cloud based backup systems
- Be able to work independently and with initiative
- Be conscientious, honest and reliable
- Be well-motivated and flexible
- Have a can-do approach
- Have good communication skills
- Have a professional manner and plenty of common sense

This post is primarily suited to those already in a senior technical role either in an Education or commercial environment.

For further information and to apply, please visit the vacancy section on www.astonacademy.org or any of our academy websites, and follow the link to the vacancies section, or contact Melanie Denton if you have any difficulties on 0114 2872171 Applications should be returned to vacancies@astoncetrust.org

Please do not apply using the Derbyshire County Council website.

Please ensure that your completed application is returned directly to the school by 9.00am on the closing date.

We undertake to make any 'reasonable adjustments' to a job or workplace to counteract any disadvantages a disabled person may face. This post involves working with children and therefore if successful, you will be required to apply for a disclosure and barring services check at an enhanced level. Further information about the Disclosure Scheme can be found at www.homeoffice.gov.uk/dbs

We are committed to safeguarding and promoting the welfare of children and young people and expect all staff and volunteers to share this commitment.

Please note if you have not received a reply within three weeks, your application has been unsuccessful.

Closing Date 28 June 2021

Libraries

Library Assistant

JOB/21/02133

Grade 5 £4,382.28 - £4,469.64 per annum • 10 hours per week, 39 weeks per year • Newhall Community Junior School, Swadlincote

Part Time • Fixed Term - Due to pupil numbers until end August 2022

The Governors wish to appoint a Library Assistant to join our team. This is an exciting new role.

The school is a vibrant, exciting and forward thinking establishment that excels in meeting the needs of its pupils, through a positive and purposeful ethos.

The successful candidate will be a role model in promoting positive behaviour and be able to work as part of our highly effective team.

The duties will be carried out in the afternoon - Monday to Friday. On one day each week, the Library Assistant will open the library to families, after school.

Provisional Interview Date: Week commencing 19 July 2021

Closing Date 11 July 2021

Teaching - Headship

Executive Headteacher

JOB/21/02104

Leadership 24 to 30 Actual Salary £74,295 to £86,061 • 1.00 FTE • Fountains High School & South Derbyshire Support Centre

Full Time • Permanent

The Fountains High School is an 11 to 19 special school within the Esteem Multi Academy Trust situated in Stretton, Burton Upon Trent. At Fountains we pride ourselves on creating rich and exciting learning experiences for all children. South Derbyshire Support Centre is an Alternative Provision Academy based in Newhall, South

Derbyshire, providing education for pupils who are at risk of permanent exclusion, or who have been permanently excluded from mainstream schools.

We are seeking a dynamic and inspiring leader who is passionate about enabling our students to access educational opportunities via an individualised curriculum, and, wherever possible, enabling and supporting them to be active citizens in the wider community.

You must be able to demonstrate exceptional leadership and managerial skills, as well as having significant experience and knowledge of working with children and young people with a range of complex needs. As a skilled SEND practitioner, you will have proven success in leading a team in delivering a personalised curriculum to students with a broad range of needs including challenging behaviour and communication difficulties.

If you are a highly motivated and forward-thinking individual, with the energy and passion to change lives, coupled with proven experience of impacting on whole school development and improvement, this could be the opportunity for you.

We welcome applications from experienced senior leaders with:

- A demonstrable record of success in leading teams to deliver outstanding learning outcomes for children and young people with significant special educational needs
- The ability to build excellent relationships with students, staff, parents, governors, other schools and officers in the multi-academy trust and the local community
- The vision and skill to embrace, lead and manage change and improvement

The children and young people at Fountains High School have a range of needs and abilities but primarily have moderate learning difficulties (MLD) and or social, emotional, and mental health (SEMH). However, across both academies, we focus mostly on the abilities of our pupils and how we can nurture and develop their skills and knowledge to prepare our pupils for life beyond school.

Benefits include: Teachers Pension Scheme, Westfield Health membership and free parking.

For further information, please contact Julian Scholefield, the CEO of Esteem MAT, on 01623 859749, via email to jscholefield@esteemmat.co.uk or visit our website at www.esteemmat.co.uk/jointheteam

Please use the relevant application form on the MAT website; CVs alone will not be accepted.

Please do not apply using the Derbyshire County Council website.

Please ensure that your completed application is returned directly to the school by 12 Noon on the closing date.

Start date: 1 January 2022

Esteem Multi-Academy Trust is committed to safeguarding and promoting the welfare of all its students. We expect all staff, volunteers and agency staff to share this commitment.

Provisional Interview Date: 14 and 15 July 2021

Closing Date 5 July 2021

Headteacher **JOB/21/02115**
Leadership 21 to 28 Actual Salary £69,031 to £81,942 • 1.00 FTE • Fountains Primary School, Burton upon Trent
Full Time • Permanent

The successful candidate must be able to demonstrate exceptional leadership and managerial skills, as well as having significant experience and knowledge of working with children and young people with a range of complex needs in a special school setting. As a skilled SEND practitioner, you will have proven success in leading a team in

delivering a personalised curriculum to students with a broad range of needs including challenging behaviour and communication difficulties.

If you are a highly motivated and forward-thinking individual, with the energy and passion to change lives, coupled with proven experience of impacting on whole school development and improvement, this could be the opportunity for you.

We welcome applications from experienced senior leaders with:

- A demonstrable record of success of leadership in special schools to deliver outstanding learning outcomes for children and young people with special educational needs and disabilities.
- The ability to build excellent relationships with students, staff, parents, governors, other schools and officers in the multi-academy trust and the local community
- The vision and skill to embrace, lead and manage change and improvement

The pupils at the school have a wide range of needs and abilities. However, we focus mostly on the abilities of our pupils and how we can nurture and develop their skills and knowledge to prepare our pupils for life beyond school. Benefits include: Teachers' Pension Scheme, Westfield Health membership and free parking.

Start date: 01 January 2022

For further information, please contact Julian Scholefield, the CEO of Esteem MAT, on 01623 859749, via email to jscholefield@esteemmat.co.uk or visit our website at www.esteemmat.co.uk/jointheteam

Please use the relevant application form on the MAT website; CVs alone will not be accepted.

Please do not apply using the Derbyshire County Council website.

Please ensure that your completed application is returned directly to the school by 12 Noon on the closing date.

Esteem Multi-Academy Trust is committed to safeguarding and promoting the welfare of all its students. We expect all staff, volunteers and agency staff to share this commitment.

Provisional Interview Date: 14 & 15 July 2021

Closing Date 5 July 2021

Teaching - Primary

Teacher

JOB/21/02043

MPS • 1.00 FTE • Glebe Junior School, South Normanton

Full Time • Fixed Term - Due to pupil numbers until end August 2022

An exciting opportunity has arisen for an outstanding teacher to join Glebe Junior School. The Governors are looking for an experienced and highly motivated teacher to join a welcoming and friendly team from September 2021.

The successful candidate will be someone who:

- is enthusiastic about teaching and learning
- has proven they can teach to a high standard
- has knowledge of the current assessment process
- is competent in ICT
- can work as part of an effective team
- is able to work closely with parents involving them in their child's education
- has excellent classroom management

- has high organisational skills

If you are interested in the position, we are keen to meet you! If you would like to look round the school, please call the school office on 01773 811304 or email headteacher@glebe.derbyshire.sch.uk

Provisional Interview Date: Week commencing 5 July 2021

Closing Date 30 June 2021

Key Stage 1 Class Teacher **JOB/21/02099**
MPS and TLR 2.1 • 1.00 FTE • Brookfield Primary School, Langwith Junction
Full Time • Permanent

Brookfield is a warm and welcoming school, where we believe that every child is unique and has the potential to be the best that they can be.

We are looking to appoint a full time experienced Class Teacher who can teach across Key Stage 1 and lead English, phonics and early reading across the school.

We are seeking an outstanding practitioner with experience who can lead by example that can inspire, challenge and nurture our pupils enabling them to grow and achieve. A secure knowledge and interest in teaching pupils with SEN would be an advantage.

Many of our children come from disadvantaged and challenging backgrounds. Therefore, we're looking for a highly effective teacher who can build strong relationships with our pupils and their families.

Brookfield is committed to safeguarding and promoting the welfare of our pupils. Visits to the school are warmly welcomed outside of the school day and with social distancing guidelines adhered to. Please contact the school office on 01623 742285 to arrange an appointment.

Provisional Interview Date: Week commencing 12 July 2021

Closing Date 4 July 2021

Class Teacher **JOB/21/02173**
MPS • 0.6 FTE • Ashbrook Infant and Nursery School, Borrowash
Part Time • Fixed Term - Due to pupil numbers until end August 2022

At Ashbrook Infant and Nursery School, We Care, We Learn and We Have Fun! Our children are looking for someone with a fun-loving, nurturing approach to learning to join them in Key Stage 1. Our children learn most effectively through active, first hand experiences. Therefore, you will need to be creative and able to motivate children through making learning practical, challenging and fun.

You will share a role with an existing Key Stage 1 teacher for 2 days and cover PPA time for 1 day. The successful candidate will have high expectations, excellent classroom practice and be able to demonstrate the ability to work as part of a team. A desire to support a curriculum area is desirable in our small school.

The well-being of the children is at the heart of all we do. When you become part of our school community, you will meet friendly, well-behaved children, an experienced staff team, and supportive parents and Governors.

We look forward to receiving your application. Due to the current pandemic, visits to the school are not possible at the moment.

Please visit our website: www.ashbrookinfantandnursery.co.uk for information about our school and if you have any questions, please do not hesitate to contact us (01332 662695) to discuss the role further with our Headteacher Mrs Helen Roebuck.

Provisional Interview Date: 12 July 2021

Closing Date 4 July 2021

Key Stage 1 Teacher

JOB/21/02192

MPS • 1.00 FTE • Walton Holymoorside Primary & Nursery, Chesterfield

Full Time • Fixed Term - Covering for maternity leave

The Champions of Walton Holymoorside Primary School are seeking to appoint a suitably qualified teacher to cover a maternity contract from September 2021. The school is part of Learners' Trust Academy
Walton Holymoorside Primary School is a large, popular, inclusive and vibrant school situated in the beautiful village of Holymoorside.

The post is full time and for a class of 30 KS1 pupils. You would be part of an established and supportive key stage 1 team who work well and effectively together. Walton Holymoorside is a great place to work and is rated "good" by Ofsted in May 2018.

We would warmly welcome visits. Please contact the school office on (01246) 566502 to arrange a mutually convenient time.

Please can all applicants follow the link on the website to apply

Please do not apply using the Derbyshire County Council website.

Provisional Interview Date: Week commencing 12 July 2021

Closing Date 4 July 2021

Core Teacher

JOB/21/02202

MPS + 1 SEN • 1.00 FTE • Amber Valley & Erewash Support Centre

Full Time • Permanent

We are seeking an experienced, talented and enthusiastic teacher with excellent interpersonal skills to work at the Amber Valley & Erewash Support Centre, Bennerley Site.

The Bennerley site is for pupils who have been, or who are at risk of being permanently excluded from mainstream school.

The successful candidate will inspire, motivate, challenge and support pupils to reach their full potential across a broad and balanced curriculum. A good understanding of their academic, behavioural, social and emotional needs and difficulties is an essential quality.

This is a challenging yet rewarding opportunity for applicants who have good knowledge and experience of working with disaffected pupils in Key Stages 2, 3 and 4.

Provisional Interview Date: 20 July 2021

Closing Date 14 July 2021

Teaching - Secondary

Art Teacher

JOB/21/02077

MPS • 26 hours per week • City of Derby Academy

Part Time • Fixed Term - Covering for maternity leave

Do you want to improve the life chances of all students? Do you want to make an impact in a school that is moving forward with exciting times ahead?

We are seeking to appoint a successful, enthusiastic and dynamic professional who is a highly motivated, well-qualified specialist with an innovative and supportive approach to teaching and learning. This post is also suitable for NQTs.

The City of Derby Academy is part of the QEGSMAT. The Trust's vision is to 'Question, Explore; Give; Succeed' and our exceptional staff, strong leadership and motivated young people, as well as excellent facilities, provide the successful formula for this.

We offer candidates:

- Support, mentoring and professional learning appropriate to the post.
- A forward looking, hardworking and enthusiastic team of staff with the desire and skills to improve outcomes.
- A location which has excellent transport links and enjoys state of the art resources.

We're committed to providing first-rate training and development to all of our staff, as well as excellent career advancement opportunities.

You'll find high expectations here too; we expect the kind of exemplary conduct from students that allows our teachers to do their jobs as effectively as they can.

In this post you will play an instrumental role in 'improving the life chances of all students' which includes ensuring that the school provides the highest quality education to all our young people. You will be working with a team committed to embedding excellence in everything we do. QEGSMAT is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. All appointments are subject to an Enhanced DBS check. Further information about our commitment to Safeguarding can be found - <https://www.qegsmat.com/documents/safeguarding>

If you believe you can improve the life chances of all students at CODA, please visit www.qegsmat.com where you can apply via TES. Alternately, you can contact us at hr@qegsmat.com

Provisional Date: 12 July 2021

Closing Date 12 July 2021

Teacher Design Technology

JOB/21/02203

MPS • 1.0 FTE • Eckington School

Full Time • Temporary 1 September 2021 to 31 December 2021

We are looking for an outstanding Design and Technology teacher to join our enthusiastic and committed department. We would especially welcome applications from teachers able to deliver IT/Computer Science or Construction.

This is an excellent opportunity for a highly motivated and inspirational professional who is ready to develop their career in a friendly and supportive school. We would welcome applications from either a newly qualified teacher or an experienced practitioner.

Please do not apply using the Derbyshire County Council website. Please use the application form attached to this vacancy.

Please ensure your completed application form is returned to the school no later than 10.00am on the Closing Date.

Closing Date 2 July 2021

Partner Organisations

Bolsover District Council

Payroll Apprentice

JOB/21/02071

£4.62 to £8.91 per hour (age dependant) • 37 • Bolsover District Council, Riverside Depot, Mansfield Road, Doe Lea

Full Time • Fixed Term - To complete an apprenticeship

Job Details and Requirements

Would you like to learn new skills and join a friendly team, working in a busy and diverse environment?

If so we want to hear from you.

We are looking for someone with enthusiasm, good communication skills and attention to detail. You will need to have an interest in supporting business operations, IT systems and working with a wide range of people. Due to the nature of the service, you will need to be aware of the importance of confidentiality and be able to use discretion when the time is right.

In return, you will receive training, the opportunity to gain qualifications and valuable experience to help you develop your career.

It is essential that you possess 4 GCSE's Grade C or equivalent including Maths and English.

Contact Details

For an informal discussion about the post, please contact Oliver Fishburn, Payroll Manager, (01246) 242525, oliver.fishburn@bolsover.gov.uk

Application Pack

If you are interested in this post, please visit the Jobs pages on the [Bolsover District Council](http://www.bolsover.gov.uk) website for more information

To apply using our online application form, please visit the [Derbyshire Jobs](http://www.derbyshire.gov.uk) website.

Please read the Guidance Notes provided before completing any application

Please note that CV's will not be accepted.

Alternatively, if you do not have internet access, application packs are available from:

- Telephone the BDC Contact Centre on 01246 242424
- Email humanresources.bdc&neddc@ne-derbyshire.gov.uk

Please return completed application forms to Human Resources, District Council Offices, 2013 Mill Lane, Wingerworth, Chesterfield, Derbyshire, S42 6NG or to humanresources.bdc&neddc@ne-derbyshire.gov.uk by the advertised closing date.

If you have not received any communication from us within 4 weeks of the closing date, assume you have been unsuccessful and we thank you for your application.

We welcome applications from all sections of the community.

Closing Date 4 July 2021

Belper Town Council

Assistant Town Clerk **JOB/21/01998**

NALC/SLCC Scale LC2 new SCP 24 - 28 (£28,672 - £32,234 FTE) dependant on experience. • 25 hours per week • Belper Town Council, St Johns Chapel, The Butts

Part Time • Permanent

Belper Town Council serves Belper and the neighbouring villages of Milford, Makeney, Farnah Green and Blackbrook. There are 16 Councillors representing 22,000 people. The Council's precept for 2021/22 is £590,058

The Assistant Town Clerk will effectively provide administrative, clerical and secretarial support to the Mayor and Town Clerk.

The applicant would ideally hold but not essential the Cilca qualification.

Application packs can be downloaded from the Council's website – www.belpertowncouncil.gov.uk

We encourage applications from under-represented groups. If you require adaptations to enable you to submit this application, please get in touch.

Belper Town Council is committed to promoting a diverse and inclusive community and will not discriminate on the grounds of race, sex, gender, sexual orientation, age, religion or belief, disability, marriage and civil partnership, gender re-assignment, pregnancy or maternity, or trade-union membership as an employer.

Closing Date 25 June 2021

North East Derbyshire District Council

Part-time Swimming Instructor **JOB/21/01989**

£11.50 to £12.70 per hour • 10 hours per week • Dronfield Sports Centre, Civic Centre, Dronfield

Part Time • Permanent

Job Details and Requirements

Candidates will need to hold a current A.S.A. or STA Level 2 teaching certificate, be flexible, customer focused and be prepared to work on your own initiative. A good knowledge of the STA International Learn to Swim Programme would be beneficial.

It is essential all candidates are prepared to work unsocial hours including evenings and weekends and work at any of the Council's establishments as required. The successful candidate's will be subject to a Disclosure carried out by the DBS at the Enhanced Level.

Section 7 (2) (b) of the Sex Discrimination Act 1975 applies to both posts.

Dependant on the successful recruitment to the post it may be necessary to appoint a second candidate to backfill posts at interview

Contact Details

For an informal discussion about the post, please contact:

Steve Birds, Swimming Development Officer on 01246 217570 stephen.birds@ne-derbyshire.gov.uk or Mark Rocca, Lead Facility Officer at Dronfield Sports Centre on 01246 217284 mark.rocca@ne-derbyshire.gov.uk

Application Pack

If you are interested in this post, please visit the Jobs pages on the [North East Derbyshire District Council](http://www.north-east-derbyshire.gov.uk) website for more information.

To apply using our online application form, please visit the [Derbyshire Jobs](http://www.derbyshirejobs.co.uk) website.

Please read the Guidance Notes provided before completing any application

Please note that CV's will not be accepted.

Alternatively, if you do not have internet access, application packs are available from:

- The NEDDC Contact Centre on 01246 217640.
- Email humanresources.bdc&neddc@ne-derbyshire.gov.uk

Please return completed application forms to Human Resources, District Council Offices, 2013 Mill Lane, Wingerworth, Chesterfield, Derbyshire. S42 6NG or to humanresources.bdc&neddc@ne-derbyshire.gov.uk by the advertised closing date.

If you have not received any communication from us within 4 weeks of the closing date, assume you have been unsuccessful and we thank you for your application.

We welcome applications from all sections of the community.

Closing Date 4 July 2021

Casual Swimming Instructor **JOB/21/01990**
£10.62 to £11.60 per hour • 0 - 37 hours per week • Sharley Park Leisure Centre/Dronfield Sports Centre/Eckington Swimming Pool No Guaranteed Hours • Casual

Job Details and Requirements

Candidates will need to hold a current A.S.A. or STA Level 2 teaching certificate, be flexible, customer focused, and be prepared to work on your own initiative. A good knowledge of the STA International Learn to Swim Programme would be beneficial.

It is essential all candidates are prepared to work unsocial hours including evenings and weekends and work at any of the Council's establishments, as required. The successful candidate's will be subject to a Disclosure carried out by the DBS at the Enhanced Level.

Section 7 (2) (b) of the Sex Discrimination Act 1975 applies to posts.

Contact Details

For an informal discussion about the post, please contact Stephen Birds, Swimming Development Officer on 01246 217570 or stephen.birds@ne-derbyshire.gov.uk

Application Pack

If you are interested in this post, please visit the Jobs pages on the [North East Derbyshire District Council](http://www.north-east-derbyshire.gov.uk) website for more information.

To apply using our online application form, please visit the [Derbyshire Jobs](http://www.derbyshirejobs.co.uk) website.

Please read the Guidance Notes provided before completing any application

Please note that CV's will not be accepted.

Alternatively, if you do not have internet access, application packs are available from:

- The NEDDC Contact Centre on 01246 217640.
- Email humanresources.bdc&neddc@ne-derbyshire.gov.uk

Please return completed application forms to Human Resources, District Council Offices, 2013 Mill Lane, Wingerworth, Chesterfield, Derbyshire, S42 6NG or to humanresources.bdc&neddc@ne-derbyshire.gov.uk by the advertised closing date.

If you have not received any communication from us within 4 weeks of the closing date, assume you have been unsuccessful and we thank you for your application.

We welcome applications from all sections of the community.

Closing Date 4 July 2021

Refuse Driver/Loader

JOB/21/02044

£11.50 to £12.70 per hour • 40 hours per week • Various Council establishments

Full Time • Permanent

Job Details and Requirements

A vacancy has arisen in the Council's Streetscene Team for a Refuse Driver/ Loader within the Refuse and Cleansing section, working 40 hours per week.

The role involves working in the Council's Refuse and Cleansing service primarily undertaking the collection of waste from household and commercial properties.

Successful applicants should possess and demonstrate experience in:

- Knowledge and experience of undertaking the collection of waste from household and commercial properties.
- Experience in the operation of industrial refuse container, lifting equipment.
- Ability to sustain high levels of physical output over prolonged periods.
- Full clean Driving Licence with licence category C.
- Knowledge and experience of driving Refuse Collection and light commercial vehicles would be advantageous.
- Experience of team working.
- Experience of working to pre-targeted work schedules and to tight deadlines.

The successful applicants will be required to operate primarily from depot facilities in Eckington and Doe Lea, but must be prepared to work at any operating facility as required

Contact Details

For an informal discussion about the post, please contact Darren Mitchell, Joint Streetscene and Waste Services Manager 01246 217285 darren.mitchell@ne-derbyshire.gov.uk

Application Pack

If you are interested in this post, please visit the Jobs pages on the [North East Derbyshire District Council](http://www.north-east-derbyshire.gov.uk) website for more information.

To apply using our online application form, please visit the [Derbyshire Jobs](http://www.derbyshire.gov.uk/jobs) website.

Please read the Guidance Notes provided before completing any application

Please note that CV's will not be accepted.

Alternatively, if you do not have internet access, application packs are available from:

- The NEDDC Contact Centre on 01246 217640.
- Email humanresources.bdc&neddc@ne-derbyshire.gov.uk

Please return completed application forms to Human Resources, District Council Offices, 2013 Mill Lane, Wingerworth, Chesterfield, Derbyshire, S42 6NG or to humanresources.bdc&neddc@ne-derbyshire.gov.uk by the advertised closing date.

If you have not received any communication from us within 4 weeks of the closing date, assume you have been unsuccessful and we thank you for your application.

We welcome applications from all sections of the community.

Closing Date 30 June 2021

Planning Heritage Officer **JOB/21/02075**

£32,233 to £34,728 per annum • 37 • Council Offices, Mill Lane, Wingerworth, Chesterfield
Full Time • Permanent

Job Details and Requirements

The successful candidate will have significant practical experience as a Design & Conservation Officer and knowledge of applying statutory and NPPF requirements to the preservation and enhancement of conservation areas, listed buildings and other heritage assets.

You will carry out a broad range of case work, including giving advice to applicants, agents and officers on planning applications that affect heritage assets, being the case officer for some heritage applications and appeals, writing and reviewing Conservation Area Appraisals and much more.

On the edge of the Peak District and Derbyshire Dales, the District has a wealth of attractive settlements and an array of heritage assets which must be preserved and enhanced, while delivering the demands of development.

Contact Details

For an informal discussion about the post, please contact Richard Purcell, Assistant Director of Planning (01246) 217436 richard.purcell@ne-derbyshire.gov.uk

Application Pack

If you are interested in this post, please visit the Jobs pages on the [North East Derbyshire District Council](http://www.north-east-derbyshire.gov.uk) website for more information.

To apply using our online application form, please visit the [Derbyshire Jobs](http://www.derbyshire.gov.uk) website.

Please read the Guidance Notes provided before completing any application

Please note that CV's will not be accepted.

Alternatively, if you do not have internet access, application packs are available from:

- The NEDDC Contact Centre on 01246 217640.
- Email humanresources.bdc&neddc@ne-derbyshire.gov.uk

Please return completed application forms to Human Resources, District Council Offices, 2013 Mill Lane, Wingerworth, Chesterfield, Derbyshire, S42 6NG or to humanresources.bdc&neddc@ne-derbyshire.gov.uk by the advertised closing date.

If you have not received any communication from us within 4 weeks of the closing date, assume you have been unsuccessful and we thank you for your application.

We welcome applications from all sections of the community.

Closing Date 19 July 2021

Cromford Parish Council

Clerk and Responsible Finance Officer

JOB/21/01997

Please see advert text • 35 hours per month • Home based other than meetings of the Council in Cromford
Part Time • Permanent

Overview:

Cromford Parish Council are seeking to appoint a person as part time Clerk and Responsible Financial Officer. Duties will include acting as clerk at committee meetings, Finance quarterly, Staffing twice a year, and quarterly meetings of the Quarry Liaison Committee which are attended by local quarry managers and councillors representing Middleton and Bonsall Parish Councils, Derbyshire Dales District and Derbyshire County Councils and officers of those councils (DDDC & DCC) responsible for planning and environmental health.

As RFO the person appointed will take overall financial responsibility for the Parish Council's finances, ensuring that the accounts and financial records of the Parish Council are maintained in accordance with proper practices and kept up to date including management reports, trial balances, year-end accounts, assets registers and transparency of data.

Requirements:

The applicant should have a good legal knowledge of the statutory framework concerning the management and running of a Parish Council. The ideal candidate will have a good standard of education including GCSE grades A-C that display a competence in literacy and numeracy, and some qualification at a higher level. They will be studying towards, or will hold, the CiLCA qualification. They will need to be computer literate, and competent in administration and basic bookkeeping. They must also demonstrate good time management, organisational and communication skills.

Working arrangements:

The post is part time, working from home (primarily) and also attending meetings in the parish. A personal knowledge of the local area would be an advantage.

The Clerk / RFO is required to attend all the monthly meetings of the Council and all other Parish Council committee meetings as necessary.

A travel allowance will be paid for attendance at other meetings.

A laptop and backup device will be provided exclusively for use as Clerk / RFO, and additional requirements provided by agreement.

Financial support will be given toward training requirements and during employment to maintain an understanding of changes in legislation.

Salary: SCP 15 – 20 (£12.24 – £13.51 per hour) dependant on qualification and experience. It is envisaged that a total of up to 35 hours per calendar month will be worked in this role and the salary range will thus be £428.40 to £472.85 per calendar month payable on the last day of the month. Additional payment will be made at the agreed hourly rate for attendance by prior agreement at meetings or training other than those listed as duties above.

Application:

For more information about this post, and Job Descriptions please refer to the website <http://www.cromfordparishcouncil.org.uk/> or contact the Chair

Address applications and CV to Cllr Jeremy Beckett, Chair Cromford Parish Council, jeremy.beckett1@btinternet.com

Closing Date 9 July 2021

Vertas

Mobile Caretakers

JOB/21/02035

£9.71 per hour • 37 hours and 30 minutes per week, 52 weeks per year • Various sites within Derbyshire

Full Time • Permanent

We have a fantastic opportunity for full time Mobile Caretakers to join the Vertas Derbyshire Cleaning Team. Main responsibilities include: The role will be to deliver a high standard of cleaning and caretaking within Derbyshire County Council Schools and non-school sites.

Please send completed application forms to jean.thompson@vertas.co.uk

Closing Date 21 July 2021

South Derbyshire District Council

Paralegal Officer

JOB/21/02000

£24,982 - £27,041 per annum • 37 hours per week • Civic Offices, Civic Way, Swadlincote

Full Time • Permanent

The post holder will provide administrative, secretarial, clerical and word processing support to Legal & Democratic Services.

You must have 5 GCSEs including Maths and English and possess 2 A Levels (or equivalent) and have sound organisational and processing skills.

The post holder will also provide paralegal support to the Legal Services Section, including paralegal work in relation to the sale of the council houses under the Right to Buy scheme.

The post will suit someone who is seeking to start a legal career and is interested in undertaking further qualifications and training.

We are looking for applicants committed to equal opportunities, diversity and good customer care to ensure our customers receive an excellent service.

A flexible working hours scheme is operated by the Council.

For an informal discussion about the posts, please contact Liz Page, Principal Legal Officer on 01285 595935.

Provisional Interview Date: 27 and 28 July 2021.

Closing Date 12 July 2021

Senior Legal Officer (Contentious)**JOB/21/02012**

£34,728 - £37,890 per annum • Full Time / 37 hours per week / Job share applications will be considered • Civic Offices, Civic Way, Swadlincote, Derbyshire Full Time • Permanent

You must be an admitted Solicitor or a Fellow of the Chartered Institute of Legal Executives.

You should have sound knowledge and experience of providing legal advice and assistance in respect of all aspects of contentious local government law.

You will be required to provide high level legal advice to both Officers and Elected Members.

The post holder will be required to undertake and/ or defend both criminal and civil litigations proceedings in the Courts. The post holder should have proven experience of the detailed examination of evidence leading to the commencement of litigation or other legal action. The post holder will also be required to provide advice on licensing matters, as well as attend hearings of Licensing and Appeal Sub-Committee.

This post is politically restricted.

We are looking for applicants committed to equal opportunities, diversity and good customer care to ensure our customers receive an excellent service.

A flexible working hours scheme is operated by the Council.

For an informal discussion about the posts, please contact Liz Page, Principal Legal Officer on 01285 595935.

Provisional Interview Date: 27 and 28 July 2021.

Closing Date 12 July 2021

Senior Legal Officer (Non-Contentious)**JOB/21/02030**

£34,728 - £37,890 per annum • 37 hours per week • Civic Offices, Civic Way, Swadlincote, Derbyshire Full Time • Permanent

You must be an admitted Solicitor or a Fellow of the Chartered Institute of Legal Executives.

You should have sound knowledge and experience of dealing with property, contract and planning matters.

You will be required to provide high level legal advice to both Officers and Elected Members.

The post holder will be required to undertake conveyancing transactions and provide advice on property related matters as well as provide advice with regards to contracts, including drafting and amending commercial and other contracts. The post holder will also be required to provide advice on planning matters, including drafting notices and other planning related documentation. The post holder will also be required to attend meetings of the Council's Planning Committee and Licensing and Appeal Sub-Committee, when necessary.

This post is politically restricted.

We are looking for applicants committed to equal opportunities, diversity and good customer care to ensure our customers receive an excellent service.

A flexible working hours scheme is operated by the Council.

For an informal discussion about the posts, please contact Liz Page, Principal Legal Officer on 01285 595935.

Provisional Interview Date: 27 and 28 July 2021.

Closing Date 12 July 2021