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Issue Dated: 16 July 2021

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Administration/Clerical/Customer Service

Business Services Assistant

JOB/21/00730

Grade 6 £11,818.20 - £12,087.00 per annum • 22 hours and 12 minutes per week • The Arc, Clowne
Part Time • Permanent • Adult Social Care and Health

The successful applicant will have significant supervisory experience and will be required to supervise a team of administration staff.

The post holder will undertake a wide range of administrative duties such as minute taking, support to managers and processing financial information.

Appropriate information & technology (IT) skills which includes using a range of different IT systems and bespoke packages, ability to work to deadlines and an understanding of confidentiality is essential to this post. Candidates should be qualified to vocational/NVQ or equivalent.

The role will predominantly be managing a business service staff team across our residential homes for older people.

Closing Date 1 August 2021

Business Services Assistant

JOB/21/01591

Grade 6 £19,697 - £20,145 per annum • 37 hours per week • County Hall, Matlock
Full Time • Fixed Term - Due to finite funding 6 months from start date • Childrens Services

Our Business Service function is committed to having the right business support arrangements in place to meet the Department's current and future needs and following our recent review we have enhanced the existing structure to ensure that we can achieve this aim.

The new structure has given rise to an exciting opportunity, to recruit a fixed term appointment to the role of:

Business Service Assistant – Grade 6
CS Information & ICT 37 hours based at County Hall, Matlock

We are looking for a highly driven and focused individual to provide an efficient and effective administrative support to Children Services functions. This post is required to assist with general administration duties for the Information Governance Team and assist with processing Subject Access Requests under the General Data Protection Regulation and the Data Protection Act 2018. It will be pivotal in ensuring targets are met and service quality standards are maintained, therefore it is essential that you have experience in working in a customer focused, fast paced office environment, with excellent customer service and communication skills.

You will need good organisational skills with the ability to prioritise and meet deadlines. Experience of administration practices and processes including an understanding of confidentiality, GDPR & Data Protection are all required along with excellent ICT skills across a range of different applications.

The post holder will be expected to work from home as well as an office whilst COVID 19 restrictions are in place, so it is essential to have good internet access at home.

This is a fantastic opportunity for someone who wants to enhance their career prospects by gaining experience in an administrative role in local government. The successful candidate will receive specific training on relevant systems.

We can offer flexible working hours, part time hours and opportunities to work school term time only. If you require any further information or for an informal conversation, please email csbs.review@derbyshire.gov.uk and your query/request will be passed to the relevant service.

Interviews are likely to be conducted via Microsoft teams, arrangements will be confirmed with candidates

Provisional Interview Date: Week commencing 26 July 2021

Closing Date 18 July 2021

Team Co-ordinator (8 posts) **JOB/21/02355**

Grade 7, £20,745 - £22,625 per annum, pro rata • various • various

Part Time and Full Time hours available • Permanent and Fixed Term due to Maternity leave. • Childrens Services

Derbyshire County Council is looking for committed and flexible individuals to work as key members of a Business Services administration team.

The Team Co-ordinator is an integral part of small teams supporting team managers, social workers, practice supervisors and community care workers with daily tasks. To provide efficient and effective support, to drive the service forward to achieve the best outcomes for young people and improve the operational efficiency and quality of service.

We are looking for individuals with:

- Experience of working in a customer focused environment
- Excellent planning and organisational skills whilst remaining flexible and supportive to others
- An ability to work as part of a team co-ordinating a wide range of administrative duties
- Excellent IT skills including the use of Microsoft packages
- A proactive approach to their own and the team's performance
- Excellent customer service skills to build and maintain relationships with young people, Social Workers, Foster Carers and external agencies and partners
- An ability to prioritise and work to deadlines
- Excellent communication skills
- Proven initiative and judgement to resolve problems independently or through a support team
- An understanding of confidentiality, GDPR and Data Protection

What are we offering:

- A competitive salary of £20,745 - £22,625 per annum (pro rata for part time)
- Access to a generous Pension scheme
- 25 days annual leave per year (rising to 30 days after 5 years continuous service) plus 8 bank holidays (pro rata)
- Flexible working
- Training and development opportunities - we encourage staff development and will work with you to develop your potential
- Paid travel expenses, as there may be a requirement to travel to other sites
- Free parking
- Access to the cycle to work scheme and electric charging points (at County Hall)
- Supportive management and team
- Access to our in-house occupational services which includes free eye tests, physiotherapy and counselling

If this is for you, please read through the full Job and Person Profile which will help you complete your application. You will need to detail on your application form how you meet the criteria.

The Team Co-ordinator positions available are located within the following areas:-

Post 1 & 2 – Early Help & Safeguarding, Rink House, Swadlincote – 37 hours per week (2 posts) - We have two permanent vacancies based in the South Derbyshire and South Dales team. You will be part of a fast-paced early help and social care service working with four existing Team Co-ordinators.

Post 3 – Early Help & Safeguarding, Amber Valley Area Office, Ripley – 37 hours per week - This is a fixed term vacancy to cover maternity leave. You will be joining a fast-paced early help and social care service working with five existing Team Co-ordinators to support the Children in Care Team.

Post 4 – Early Help & Safeguarding, Clay Cross Area Office – 18 hours 30 minutes per week - This is a fixed term vacancy to cover maternity leave. The working pattern is all day Monday, Tuesday and Wednesday morning. This is a job share with an experienced Team Co-ordinator providing administrative support to a team of social workers and team managers.

Post 5 – Early Help & Safeguarding (Social Care) Erewash Hub, Mercian Close, Ilkeston – 37 hours per week - This is a permanent vacancy based in the Erewash locality. You will be joining a fast-paced early help and social care service, working with five existing Team Co-ordinators.

Post 6 – Early Help & Safeguarding – High Peak and North Dales, Chatsworth Hall, Matlock – 37 hours per week –

This is a permanent vacancy based in the Matlock and Wirksworth Social Care team. Providing a Business Services supporting role for a small frontline team. The Team Co-ordinator is an integral part of the team providing support with administrative and daily tasks.

Post 7 – Children in Care, Fostering Team, Erewash, Mercian Close, Ilkeston – 37 hours per week - This is a permanent vacancy based in the South Derbyshire Fostering team. The team are a positive, supportive team with a focus on establishing positive working relationships with foster carers, colleagues, children and young people and other child-care teams. The Team Co-ordinator is very much a part of the team around the child, as are our Foster Carers.

Post 8 – Children in Care, Fostering Team, High Peak, Buxton – 37 hours per week - This is a permanent vacancy based in the High Peak Fostering Team. The team are a positive, supportive team with a focus on establishing positive working relationships with foster carers, colleagues, children and young people and other child-care teams.

The Team Co-ordinator is very much a part of the team around the child, as are our Foster Carers

Please indicate in order of preference, which vacancies you are interested in within the suitability section of the application form.

Interviews will be conducted via Microsoft Teams and arrangements will be confirmed with candidates. The postholder will be expected to work from home as well as in an office.

If you would like to know more about Derbyshire County Council, please click the 'About Us' tab at the top of the website. If you require any further information or for an informal conversation, please email csbs.review@derbyshire.gov.uk and your query/request will be passed to the relevant service

Provisional Interview date: Week commencing 16 August 2021

Closing Date 1 August 2021

Business Services Officer**JOB/21/02407****Grade 8 £23,250 - £25,128 per annum • 37 hours per week • Parkside Pod, 33 Hunloke Avenue, Chesterfield**

Full Time • Permanent • Childrens Services

Derbyshire County Council is looking for highly motivated, committed and flexible individuals to work as key members of a Business Services administration team. To provide efficient and effective support reaching service and personal objectives whilst maintaining quality standards. To supervise and performance manage a team of business services staff.

Our Business Services Officers build and maintain effective working relationships with services across the Council, service users and external agencies.

We wish to recruit a Business Services Officer to oversee the administrative support to the Unaccompanied Asylum Seeking Children (UASC), Leaving Care and Youth Offending Service team.

What we are looking for:

- Line management experience and the ability to manage performance.
- Excellent organisational skills.
- An ability to prioritise and allocate work to meet targets and standards.
- Advanced IT skills, which includes the use of Microsoft packages.
- An ability to work as part of a team undertaking a wide range of administrative duties.
- A proactive approach to tasks.
- Experience of working in a busy office environment.
- Excellent communication skills both written and oral.
- An ability to research, interpret, analyse and present information/data.
- An ability to work within organisational policies and procedures.
- An ability to deal with people at all levels confidently, sensitively and diplomatically.
- Detailed knowledge of confidentiality, GDPR and Data Protection.
- Previous financial experience would be beneficial
- NVQ Level 3 qualification **or** relevant office experience.
- Enthusiasm and transferable skills

What we are offering:

- Pension Scheme
- 25 days annual leave per year (rising to 30 days after 5 years) plus 8 bank holidays (pro rata).
- Flexible working
- Training and development opportunities – we encourage staff development and will work with you to develop your potential including supporting with undertaking further qualifications
- Paid travel expenses as there may be the requirement to travel to other sites
- Car share/parking/smarter travel scheme including access to the cycle to work scheme and electric charging points (at County Hall)
- Supportive management and team
- Access to our in-house occupational services which also includes free eye tests, physiotherapy, and counselling

The expectation is for the post holder to work from the office and at home, therefore there is a requirement for good internet access at home.

If this is for you, then please read through the full Job and Person Profile to help you complete your application. You will need to detail on your application form how you meet the criteria.

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Interviews will be conducted via Microsoft teams and arrangements will be confirmed with candidates.

Provisional Interview Date: Week commencing 2 August 2021

Closing Date 25 July 2021

Business Services Assistant **JOB/21/02421**
Grade 5 £9,466.56 - £9,655.56 per annum • 18 hours and 30 minutes per week • Chatsworth Hall, Matlock
Part Time • Permanent • Commissioning, Communities and Policy

We are looking for a committed and flexible person who can work as a key member of the Business Services Administration team based in the Engineering Operations Support Team at Chatsworth Hall, Matlock.

Working in a very busy, fast paced office, the successful candidate will require suitable information & technology skills, which includes using a variety of IT systems and packages. It is essential to work as part of a team and be able to undertake a wide-range of duties such as, answering and actioning phone calls, note taking, supporting the Engineering Operations Team and processing financial information as well as general administrative tasks.

Communication skills, the ability to work to deadlines and an understanding of confidentiality is essential to this post.

Provisional Interview Date: 9 August 2021

Closing Date 1 August 2021

Museums Attendant **JOB/21/02444**
Grade 4, £4510.68 per annum • 10 hours and 30 minutes per week • Buxton Museum and Art Gallery
Part Time • Fixed Term - Due to funding until the end of March 2022 • Commissioning, Communities and Policy

Buxton Museum and Art Gallery is looking for a museum attendant to deliver excellent visitor services in the town's refurbished museum, particularly at weekends. As a member of a team of enthusiastic and knowledgeable staff you will welcome visitors to the museum to enjoy its exhibitions and services and assist many more virtual visitors using social media.

You will need to have experience working with the public, ensuring visitors have an enjoyable and safe visit in well displayed galleries. You will assist visitors using equipment in the museum and answer their enquiries, in person and on the phone, e-mail and through social media. You will work in the shop and help to display the exhibitions. You will assist with work with the collections, ensuring the artefacts and the museum are kept safe and secure. You will be familiar with working with computers, using Microsoft Office suite and social media platforms.

You are required to be available to work at every Saturday, bank holidays and occasional evenings.

Closing Date 1 August 2021

Business Services Assistant (4 Posts) **JOB/21/02267**
Grade 5 £18,933 - £19,311 pro rata • 3 x Posts -37 hours per week, 1 x Post - 22.20 hours per week •
County Hall, Matlock
Various hours available • Permanent • Place

The Highways Hub oversees and controls all activity on the highway to support the aim of a safe and reliable highway network. It brings together a range of functions that impact on the network including highway maintenance, traffic management, street works and permits, customer enquiries and insurance claims.

We are looking for Business Services Assistants to join the team who are highly motivated, flexible and with an appetite for providing excellent customer service to internal and external customers.

Applicants will need to be able to use their initiative as they will be required to work largely unsupervised and demonstrate a keen eye for attention to detail. They will be responsible for providing a service which will include

responding to customer enquiries, ensuring effective communication with both internal and external partners (including all emergency services).

To be effective in this role, you will need to be an excellent communicator with good IT skills and have an in-depth knowledge of the county of Derbyshire. You will also have a good understanding of the policies relating to highway functions and associated responsibilities.

Three of these posts are offered on a full or part time basis. One post is a maximum of 3 days a week Monday - Wednesday.

Provisional Interview Date: Week commencing 2 August 2021

Closing Date 25 July 2021

Business Services Assistant **JOB/21/02270**

Grade 7 £20,745 - £22,625 per annum • 37 hours per week • County Hall, Matlock

Full Time • Permanent • Place

The Highways Hub oversees and controls all activity on the highway to support the aim of a safe and reliable highway network. It brings together a range of functions that impact on the network including highway maintenance, traffic management, street works and permits, customer enquiries and insurance claims.

We are looking for a Business Services Assistant to join the team who is highly motivated, flexible and with an appetite for providing excellent customer service to internal and external customers. Applicants will need to be able to use their initiative as they will be required to work largely unsupervised and demonstrate a keen eye for attention to detail. They will be responsible for providing a service which will include responding to customer enquiries, ensuring effective communication with both internal and external partners (including all emergency services). To be effective in this role, you will need to be an excellent communicator with good IT skills and have an in-depth knowledge of the county of Derbyshire. You will also have a good understanding of the policies relating to highway functions and associated responsibilities.

This post is offered on a full or part time basis.

Provisional Interview Date: Week commencing 2 August 2021

Closing Date 25 July 2021

Architects/Engineers/Surveyors/Technical

Technician (Flood Risk Management) **JOB/21/01333**

Grade 8 £23,250 - £25,128 per annum • 37 hours per week • County Hall, Matlock

Full Time • Permanent • Economy, Transport and Environment

The Flood Risk Management team are looking for an enthusiastic individual to join the team and assist in delivering the statutory functions required of the team under various planning, environment and flood risk legislation.

As a Technician within the Flood Risk Management team you will be required to provide internal and external technical advice and support for flood risk management, planning, drainage etc. You will be required to support other team members in delivering Derbyshire's Local Flood Risk Management Strategy.

You will be required to liaise and work with a variety of stakeholders assisting in developing key relationships. You will also be required to attend public meetings to represent the team with investigations for flooding enquiries and you will be responsible for updating and maintaining the team's various data sets.

Provisional Interview Date: Week Commencing the 16 August 2021

Closing Date 1 August 2021

Care/Social Work

Please note that if you already work in another health and social care setting (e.g. another care home, home care provider or hospital ward) and intend to remain in that job, we will be unable to offer you a post with us at the moment. This is due to Public Health England guidance that advises care staff should not move between facilities due to the risk of transferring coronavirus.

Senior Care Worker

JOB/21/00754

Grade 7, £10.75 - £11.73 per hour • As and when required • Staveley Residential and Community Care Centre, Chesterfield

No Guaranteed Hours • Relief • Adult Social Care and Health

The successful applicants will work alongside care staff and provide leadership and mentoring support to them whilst delivering all aspects of personal care. You will be responsible for allocating day to day tasks within the care team, administering medication and personal service planning with an emphasis on person centred care, under the direction of the Unit and Deputy Unit Managers. You will be required to promote good practice and deliver high quality care and support to residents with a range of care and support needs.

Excellent communication skills both written and oral are required to promote teamwork and deliver quality handovers for each shift. You will be the senior person on duty for intervals during the working day and will be required to offer support and guidance appropriate to the grade. Full training will be provided appropriate to the level of the post.

We are looking to recruit an individual to work two shifts covering a mixture of early and late shifts.

The job will include unsocial hours working including weekends and Bank Holidays.

Closing Date 1 August 2021

Community Care Worker

JOB/21/01235

Grade 5 £9.81 - £10.01 per hour • 5 x 18 hours per week, 3 x 20 hours per week, 1 x 22 hours per week • The Arc, Clowne

Part Time • Permanent • Adult Social Care and Health

We are looking for people to join our valued care teams helping Derbyshire residents lead independent, dignified lives.

As a Care Worker (Community) you will be ensuring people stay healthy, happy and well in their own homes by helping them with a variety of everyday tasks including assisting with medication. You don't need previous experience as we will give you all the training and support you need to do the job.

If you're looking for a rewarding job that offers flexible working hours, good rates of pay and a good pension, free uniform, high quality training and many other benefits including a minimum of five weeks holiday, we would like to hear from you. You will need to travel around one of the area below to take up this role.

Area 1 - Creswell, Elmtown, Whitwell, Hodthorpe, Belp, Clowne, Stanfree & Balborough:
3 x 18 hours per week - £9,210.96 - £9,394.80 per annum

Area 2 - Bolsover, Carr Vale, New Bolsover, Palterton, Hillstown, Scarcliffe, New Houghton, Shuttlewood, Glapwell, Doe Lea, Shirebrook, Langwith, Upper Langwith, Langwith Junction & Whaley Common:

1 x 18 hours per week - £9,210.96 - £9,394.80 per annum

2 x 20 hours per week - £10,233.24 - £10,437.60 per annum

Area 3 - South Normanton, Blackwell, Pinxton, Newton, Tibshelf, Westhouses, Hilcote, Stainsby:

1 x 18 hours per week - £9,210.96 - £9,393.80 per annum

1 x 20 hours per week - £10,233.24 - £10,437.60 per annum 1 x 22 hours per week - £11,257.56 - £11,482.32 per annum

Closing Date 25 July 2021

Care Worker

JOB/21/01916

Grade 5 £14,328.48 - £14,614.56 per annum • 28 hours per week • Staveley Residential and Community Care Centre

Part Time • Permanent • Adult Social Care and Health

We are recruiting a Care Worker to help our residents lead dignified lives. Working as part of a valued care team you will be ensuring our residents stay happy, healthy and well by helping them with everyday tasks such as washing and dressing, eating meals, taking medication and socialising.

Understanding the needs of older people, including those with dementia, is an important part of the work.

If you think you can make a positive difference to an older or disabled person's life and would like a rewarding job with room for progression, we would like to hear from you.

You don't need previous experience as we will give you all the training and support that you will need to do the job. There will also be ongoing support and mentoring from experienced staff.

Working hours are flexible based on a three-shift pattern and we offer good rates of pay and a good pension, free uniform, high quality training and many other benefits including a minimum of five weeks holiday and eight Bank Holidays a year (pro-rata), and extra pay for unsocial hours.

Closing Date 1 August 2021

Senior Care Worker

JOB/21/02296

Grade 7 £10.75 - £11.73 per hour • As and when required • The Grange Home for Older People, Eckington

No Guaranteed Hours • Relief • Adult Social Care and Health

The successful applicants will work alongside care staff and provide leadership and mentoring support to them whilst delivering all aspects of personal care. You will be responsible for allocating day to day tasks within the care team, administering medication and personal service planning with an emphasis on person centred care, under the direction of the Unit and Deputy Unit Managers. You will be required to promote good practice and deliver high quality care and support to residents with a range of care and support needs.

Excellent communication skills both written and oral are required to promote teamwork and deliver quality handovers for each shift. You will be the senior person on duty for intervals during the working day and will be required to offer support and guidance appropriate to the grade. Full training will be provided appropriate to the level of the post.

Provisional Interview Date: 2 August 2021

Closing Date 25 July 2021

Social Worker (8 Posts)

JOB/21/02413

Grade 9 - 11 £27,629 - £36,155 per annum, pro rata. A *market supplement of between £2,000 and £4,000 pro rata is currently payable to 30 June 2023 • 37 hours per week • Countywide

Part Time and Full Time hours available • Permanent • Childrens Services

Over the past 2 years Derbyshire has successfully recruited to social work posts across the county as part of our strategy to reduce caseloads and promote effective working relationships with children and families through our systemic approach to social work intervention.

During this period we have supported a number of newly qualified social workers to progress in their career and have added experienced social workers to our existing workforce. We have also ensured good staff retention rates through supportive frameworks and excellent progression opportunities.

Derbyshire is an ambitious and innovative Authority and is keen to continue to build upon our successful recruitment by adding to existing workforce.

We currently have a number of exciting opportunities, for both newly qualified and experienced social workers, to join our child protection, children in need and disability teams across all six localities of the county (Amber Valley, Chesterfield, Erewash, High Peak, Bolsover and North East and South Derbyshire) and our specialist disability service.

We work hard to ensure that our Social Workers have the time and resources to be their best and deliver good outcomes for children and families. Our vision means working creatively to inspire and empower children, young people and their families to be the best they can be.

We believe that hard work and commitment to your role should be rewarded, so we offer a package to our social workers that will ensure you always feel supported and valued:

- A manageable case load
- Accelerated pay progression opportunities
- Access to an excellent range of training and development opportunities, worth over £5000
- Systemic training equivalent to Post Graduate Certificate
- Excellent supervision and a supportive peer network
- Effective leadership and management
- Fantastic opportunities for career progression and further formal qualifications
- Diverse range of cases providing an exciting, challenging and rewarding career
- High morale within the teams
- DBS fee covered and Social Work England registration fee reimbursed

Derbyshire is a fantastic place to live and work, with the miles of peaceful countryside and quaint villages making the county extremely appealing. In addition to location, there are a number of perks to being a Derbyshire County Council employee:

- Local Government Pension Scheme
- Generous annual leave and flexi time scheme
- Travel expenses
- Discount on leisure centre memberships
- Free car parking at most sites
- Free eye tests for employees who regularly use a computer
- An in-house counselling service
- Occupational Health service
- Access to sessions with a trained physiotherapist
- Cycle to work scheme
- Easy access to a number of large cities, with excellent travel links
- Close proximity to Peak District National Park

If you are Social Work qualified and have SOCIAL WORK ENGLAND registration, or are a graduate waiting for registration, we would love to hear from you. Apply today, or for more information, email socialwork.childrens@derbyshire.gov.uk

Posts in Child Protection roles will attract a starting salary of £27,629 pro rata.

*A market supplement is currently attached to this post. This is a separate payment made in addition to the normal salary as detailed below. All market supplement payments are reviewed 6 months prior to their proposed end date to determine whether the supplement should continue.

Appointed on	Basic salary per annum	Market supplement payment per annum	Salary including market supplement per annum
Grade 9: pay point 19	£27,629	£4,000 pro rata	£31,629 pro rata
Grade 10: pay points 2023	£28,682-£31,832 pro rata	£3,000 pro rata	£31,682-£34,832 pro rata
Grade 11: pay points 2427	£32,913-£36,155 pro rata	£2,000 pro rata	£34,913-£38,155 pro rata

Closing Date 1 August 2021

Senior Care Worker **JOB/21/02467**

Grade 7 £10.75 - £11.73 per hour • As and when required • Lace Maker Court Home for Older People, Long Eaton

No Guaranteed Hours • Relief • Adult Social Care and Health

The successful applicants will work alongside care staff and provide leadership and mentoring support to them whilst delivering all aspects of personal care. You will be responsible for allocating day to day tasks within the care team, administering medication and personal service planning with an emphasis on person centred care, under the direction of the Unit and Deputy Unit Managers. You will be required to promote good practice and deliver high quality care and support to residents with a range of care and support needs.

Excellent communication skills both written and oral are required to promote teamwork and deliver quality handovers for each shift. You will be the senior person on duty for intervals during the working day and will be required to offer support and guidance appropriate to the grade. Full training will be provided appropriate to the level of the post.

We are looking to recruit an individual to work two shifts covering a mixture of early, and late shifts. The job will include unsocial hours working including weekends and Bank Holidays.

Provisional Interview Date: 4 August 2021.

Closing Date 1 August 2021

Care Worker **JOB/21/02468**

Grade 5 £9.81 - £10.01 per hour • As and when required • Lace Maker Court, Home for Older People Long Eaton

No Guaranteed Hours • Relief • Adult Social Care and Health

We are recruiting Care Workers to help our residents lead dignified lives. Working as part of a valued care team you will be ensuring our residents stay happy, healthy and well by helping them with everyday tasks such as washing, dressing, eating meals, taking medication and socialising.

Understanding the needs of older people, including those with dementia, is an important part of the work. If you think you can make a positive difference to an older or disabled person's life and would like a rewarding job with room for progression, we want to hear from you. You don't need previous experience as we will give you all the training and support that you will need to do the job. There will also be ongoing support and mentoring from experienced staff.

Working hours are flexible based on a three-shift pattern and we offer good rates of pay and a good pension, free uniform, high quality training and many other benefits including a minimum of five weeks holiday and eight Bank Holidays a year (pro rata), and extra pay for unsocial hours.

Provisional Interview Date: 4 August 2021.

Closing Date 1 August 2021

Care Worker**JOB/21/02474****Grade 5 £9.81 - £10.01 per hour • As and when required • Rowthorne, Home for Older People, Swanwick**

No Guaranteed Hours • Relief • Adult Social Care and Health

Working as part of a valued care team you'll be ensuring our residents stay happy, healthy and well by helping them with everyday tasks such as washing and dressing, eating meals, taking medication and socialising.

Understanding the needs of older people, including those with dementia, is an important part of the work.

If you think you can make a positive difference to an older or disabled person's life and would like a rewarding job with room for progression, we would like to hear from you.

You don't need previous experience as we will give you all the training and support that you will need to do the job. There will also be ongoing support and mentoring from experienced staff.

Working hours are flexible based on a three-shift pattern and we offer good rates of pay and a good pension, free uniform, high quality training and many other benefits including a minimum of five weeks holiday and eight Bank Holidays a year (pro-rata), and extra pay for unsocial hours.

The job may require unsocial hours working including weekends and Bank Holidays. Payment arrangements will be detailed in any contract offer made.

Saturday and Sunday hours will be paid at plain time where it is part of your normal working pattern unless it is between 7.00pm and 7.00am, where enhanced rates of pay apply. Enhanced pay rates are paid for Bank Holiday working.

Closing Date 1 August 2021**Care Worker (Community)****JOB/21/02477****Grade 5 £9.81 - £10.01 per hour • As and when required • Thomas Fields Extra Care, Home for Older People, Buxton**

No Guaranteed Hours • Relief • Adult Social Care and Health

Could you make a difference to the life of an older or disabled person? We are looking for people to join our valued care teams helping Derbyshire residents lead independent, dignified lives for the people living in the new Extra Care Housing, Thomas Fields in Buxton.

As a care worker (community) you'll be ensuring people stay healthy, happy and well in their own homes by helping them with a variety of everyday tasks including assisting with medication.

You do not need previous experience as we will give you all the training and support you need to do the job. If you are looking for a rewarding job working on a three shift pattern, good rates of pay and a good pension, free uniform, high quality training and many other benefits including a minimum of five weeks holiday and eight bank holidays a year (pro-rata) and extra pay for unsocial hours, we would like to hear from you.

The job may require unsocial hours working including weekends and Bank Holidays. Payment arrangements will be detailed in any contract offer made.

Saturday and Sunday hours will be paid at plain time where it is part of your normal working pattern unless it is between 7.00pm and 7.00am, where enhanced rates of pay apply. Enhanced pay rates are paid for Bank Holiday working.

Provisional Interview Date: 6 August 2021.

Closing Date 1 August 2021

Deputy Unit Manager**JOB/21/02525****Grade 10, £14.87 - £16.50 per annum • As and when required • Beechcroft Home for Older People, Ilkeston**

No Guaranteed Hours • Relief • Adult Social Care and Health

This post is to support and manage the community support beds within the care home. This post will require close liaison with health colleagues to assist to achieve the maximum independence for clients within an agreed timescale. The successful candidate will need to be able to work at a fast pace to achieve the required outcomes for clients using these beds to facilitate hospital discharge or prevent hospital admission. The successful applicant will be responsible for assisting in the management of operational activities, supervising staff and managing resources including budgets. Supervisory and administrative skills are essential. Knowledge of residential care issues and relevant legislation is required together with experience of working with older people in residential care. Must hold NVQ Level III Health and Social Care (Adults).

The job will involve unsocial hours working including weekends and Bank Holidays.

Closing Date 1 August 2021**Domestic****JOB/21/02526****Grade 3, £9.43 per hour • Post 1 - 22 hours and 30 minutes per week and Post 2 -17 hours and 30 minutes • Beechcroft Home for Older People, Ilkeston**

Part Time • Permanent • Adult Social Care and Health

Responsible for contributing to the provision of a comfortable, safe and hygienic environment for residents and staff. Knowledge of health and safety is required. Must hold or be willing to gain NVQ I Cleaning.

The job will include unsocial hours working including weekends and Bank Holidays.

Closing Date 1 August 2021**Care Worker****JOB/21/02562****Grade 5 £12,279.96 - £12,525.12 per annum • 24 hours per week • Gernon Manor Staff House, Bakewell**

Part Time • Permanent • Adult Social Care and Health

We are recruiting a Care Worker to help our residents lead dignified lives. Working as part of a valued care team you will be ensuring our residents stay happy, healthy and well by helping them with everyday tasks such as washing, dressing, eating meals, taking medication and socialising.

Understanding the needs of older people, including those with dementia, is an important part of the work. If you think you can make a positive difference to an older or disabled person's life and would like a rewarding job with room for progression, we would like to hear from you.

You don't need previous experience as we will give you all the training and support that you will need to do the job. There will also be ongoing support and mentoring from experienced staff.

Working hours are flexible based on a three-shift pattern and we offer good rates of pay and a good pension, free uniform, high quality training and many other benefits including a minimum of five weeks holiday and eight Bank Holidays a year (pro rata), and extra pay for unsocial hours.

Provisional Interview Date: 9 August 2021

Closing Date 1 August 2021

Caretaking/Cleaning/Security

Domestic

JOB/21/02301

Grade 3 £9.43 per hour • As and when required • The Grange Home for Older People Eckington

No Guaranteed Hours • Relief • Adult Social Care and Health

Responsible for contributing to the provision of a comfortable, safe and hygienic environment for residents and staff. Knowledge of health and safety is required. Must hold or be willing to gain NVQ I Cleaning.

The job will include unsocial hours working including weekends and Bank Holidays.

Closing Date 1 August 2021

Catering

Catering Supervisor

JOB/21/00299

Grade 5 £10,954.68 - £11,173.44 per annum • 25 hours per week, 39 weeks per year • Cotmanhay Junior School Part Time • Permanent • Childrens Services

We are looking for a motivated individual to support approximately 27 schools in the Ilkeston area, and at times other schools across Derbyshire. This position requires you to be able to drive and have access to a car as you will be working at various schools cooking between 100 to 700 meals per day depending on the size of the school.

Your base will be Cotmanhay Junior School, but you will be working off site the majority of the time at other locations.

Working as part of the catering team, the post-holder will have the responsibility for managing all aspects of our busy kitchens. This will include general kitchen duties, food preparation, service and bookwork for a number of meals per day, this may include exports.

You will need to demonstrate all-round catering experience and have good communication and supervisory skills. Working to pre-planned menus, it is essential that potential candidates possess an awareness of portion and cost control. IT skills will be necessary.

To apply you will be ideally qualified to City & Guilds 706/1 level/NVQ Level II or have relevant experience, with a sound knowledge of Health & Safety and possess at least a Basic Food Hygiene Certificate. Previous applicants should not apply for this post.

Provisional Interview Date: August 2021

Closing Date 1 August 2021

Catering Supervisor

JOB/21/01062

Grade 5 £8,699.76 - £8,873.40 per annum • 17 hours per week • Petersham Centre, Long Eaton

Part Time • Permanent • Adult Social Care and Health

We are looking to recruit a Catering Supervisor to work within our Residential Home for Older Adults, the post holder will have the responsibility for managing all aspects of work in our busy kitchen. Duties will include all general kitchen duties, food preparation, cooking and service, ordering and bookwork and monitoring and recording.

You will need to demonstrate an all-round catering experience and have good communication skills. Working to support specialist dietary requirements and menu planning, it is essential that potential candidates possess an awareness of portion and cost control.

To apply you will be ideally qualified to City & Guilds 706/1 level/NVQ Level II or have relevant experience, with a sound knowledge of Health and Safety and possess a Basic Food Hygiene Certificate. The candidate must have excellent communication and customer service skills.

Closing Date 1 August 2021

Catering Assistant **JOB/21/02114**

Grade 2 £3,016.80 per annum • 7 hours and 30 minutes per week, 38 weeks per year • Eyam CE Controlled Primary School

Part Time • Permanent • Childrens Services

An opportunity as arisen for a catering assistant to work in a school kitchen, assisting with the preparation and serving of lunches, you will be expected to put up furniture. You will need to demonstrate all-round catering experience and have good communication skills. Working to pre-planned menus, it is essential that potential candidates possess an awareness of portion and cost control.

Closing Date 1 August 2021

Catering Supervisor (Relief) **JOB/21/02156**

Grade 5 £9.81 - £10.01 per hour • As and when required • Lea Green Centre, Matlock

No Guaranteed Hours • Relief • Childrens Services

Working as part of the catering team to include general kitchen duties, food preparation and service for a variety of meals, including special events, the post holder will have the responsibility for managing this busy kitchen, including health and safety, food hygiene and team leadership, during their shifts.

The hours will be varied, and will include early mornings, evenings and weekends.

You will need to demonstrate good all-round catering experience and have good communication skills. Previous experience of working in a food production kitchen is essential, as is the ability to adapt menus and/or prepare individual dishes as necessary due to supply issues and to ensure individual dietary requirements are met, as well as giving priority to presentation and being customer focused.

To apply you will need to have a basic food hygiene certificate, will ideally possess an NVQ II in Catering, or the equivalent, and have relevant experience in catering with a sound knowledge of health and safety requirements.

Closing Date 1 August 2021

Catering Assistant **JOB/21/02157**

Grade 2 £9.25 per hour • As and when required • Lea Green Centre, Matlock

No Guaranteed Hours • Relief • Childrens Services

You will be working as part of a team in a busy kitchen, assisting with the preparation, cooking and service of a variety of meals, together with associated washing up and cleaning duties.

It is essential that you can demonstrate a flexible attitude to work, have knowledge of the principles of food hygiene and service and have good interpersonal skills.

The hours will be varied and could include early mornings, evenings and weekends.

Closing Date 1 August 2021

Catering Supervisor**JOB/21/02208****Grade 5 £13,458.36 - £13,727.04 per annum • 30 hours per week, 40 weeks per year • Lea Green Centre, Lea, Matlock**

Part Time • Term Time • Childrens Services

Working as part of the catering team to include general kitchen duties, food preparation and service for a variety of meals, including special events, the post holder will have the responsibility for managing this busy kitchen, including health and safety, food hygiene and team leadership, during their shifts.

The hours will be varied, and will include early mornings, evenings and weekends.

You will need to demonstrate good all-round catering experience and have good communication skills. Previous experience of working in a food production kitchen is essential, as is the ability to adapt menus and/or prepare individual dishes as necessary due to supply issues and to ensure individual dietary requirements are met, as well as giving priority to presentation and being customer focused.

To apply you will need to have a basic food hygiene certificate, will ideally possess an NVQ II in Catering, or the equivalent, and have relevant experience in catering with a sound knowledge of health and safety requirements.

Closing Date 1 August 2021**Catering Supervisor****JOB/21/02211****Grade 5 £7,675.44 - £7,828.68 per annum • 15 hours per week • Lea Green Centre, Lea**

Part Time • Permanent • Childrens Services

Working as part of the catering team to include general kitchen duties, food preparation and service and clerical work for a number of meals per day, this may include exports. The post holder will have the responsibility for managing all aspects of this busy kitchen including health and safety, food hygiene and team leadership. The hours will be worked during term time only.

You will need to demonstrate good all-round catering experience and have good communication skills. Previous experience of working in a food production kitchen is essential. You will be working to pre-planned menus and it is essential that potential candidates possess an awareness of portion and food cost control, as well as giving priority to presentation and being customer focused.

To apply you will be ideally qualified to NVQ II in Catering or City and Guilds 706/1 or have relevant experience, with a sound knowledge of health and safety requirements and possess NVQ II Food Hygiene.

Closing Date 1 August 2021**Catering Supervisor****JOB/21/02307****Grade 5 £9,466.56 - £9,655.56 per annum • 18 hours and 30 minutes per week • Rowthorne Home for Older People, Swanwick**

Part Time • Permanent • Adult Social Care and Health

We are looking to recruit a Catering Supervisor to work within our Residential Home for Older Adults, the post holder will have the responsibility for managing all aspects of work in our busy kitchen. Duties will include all general kitchen duties, food preparation, cooking and service, ordering and bookwork and monitoring and recording.

You will need to demonstrate an all-round catering experience and have good communication skills. Working to support specialist dietary requirements and menu planning, it is essential that potential candidates possess an awareness of portion and cost control.

To apply you will be ideally qualified to City & Guilds 706/1 level/NVQ Level II or have relevant experience, with a sound knowledge of Health and Safety and possess a Basic Food Hygiene Certificate. The candidate must have excellent communication and customer service skills.

Provisional Interview Date: 20 August 2021

Closing Date 1 August 2021

Cook **JOB/21/02363**

Grade 4 £12,886.80 per annum • 30 hours per week, 39 weeks per year • St Philip Howard Catholic School, Glossop

Part Time • Permanent • Childrens Services

Duties will include the preparation of food and the cooking of meals, serving meals, assisting with weighing up, stocktaking, checking deliveries and cash reconciliation.

The post holder will also be required to deputise for the Unit Supervisor when they are absent which may involve some clerical work.

To apply you should have experience of working in a large production kitchen together with a sound knowledge of health and safety requirements and possess a basic food hygiene certificate.

Provisional Interview Date: 6 August 2021

Closing Date 1 August 2021

Catering Assistant **JOB/21/02365**

Grade 2 £6,709.32 per annum • 16 hours and 15 minutes per week, 39 weeks per year • Parkside Community School, Chesterfield

Part Time • Permanent • Childrens Services

You will be working in a busy production kitchen assisting with the preparation, cooking and service of the lunch time meals to a large number of pupils.

You will be required to maintain all hygiene standards in the unit and have a good customer service approach. You will be working in a large team and expected to be able to help put up and dismantle the dining room furniture on a daily basis

Provisional Interview Date: 6 August 2021

Closing Date 1 August 2021

Catering Supervisor **JOB/21/02368**

Grade 5 £11,173.56 - £11,396.64 per annum • 25 hours and 30 minutes per week, 39 weeks per year • Grange Primary School, Long Eaton

Part Time • Permanent • Childrens Services

We are looking for a motivated individual to support approximately 27 schools in the Long Eaton area and at times other schools across Derbyshire. This position requires you to be able to drive and have access to a car as you will be working at various schools cooking between 100 to 700 meals per day depending on the size of the school Your base will be Grange Primary School but you will be working off site the majority of the time at other locations.

Working as part of the catering team, the post-holder will have the responsibility for managing all aspects of our busy kitchens. This will include all kitchen duties, food ordering, food storage, food preparation, cooking, serving and bookwork for a number of meals per day, this may include exports.

You will need to demonstrate all-round catering experience and have good communication and supervisory skills. Working to pre-planned menus, it is essential that potential candidates possess an awareness of portion and cost control. Excellent customer service skills are required

To apply you will be ideally qualified to City & Guilds 706/1 level/NVQ Level II or have relevant experience of large scale catering, with a sound knowledge of Health & Safety and possess a minimum of Basic Food Hygiene Certificate.

Provisional Interview Date: August 2021

Closing Date 1 August 2021

Catering Assistant **JOB/21/02389**

Grade 2 £5,530.56 per annum • 13 hours and 45 minutes per week, 38 weeks per year • Dronfield Junior School

Part Time • Permanent • Childrens Services

You will be working in a busy production kitchen assisting with the preparation, cooking and service of the lunch time meals to a large number of pupils. You will be required to maintain all hygiene standards in the unit and have a good customer service approach. You will be working in a large team and expected to be able to help put up and dismantle the dining room furniture on a daily basis.

Provisional Interview Date: 24 August 2021

Closing Date 1 August 2021

Catering Assistant **JOB/21/02390**

Grade 2 £3,519.84 per annum • 8 Hours and 45 mins per week, 38 weeks per year • Birk Hill Infant School, Eckington

Part Time • Permanent • Childrens Services

You will be working as part of a team in a busy school kitchen assisting with the preparation, cooking and service of the lunchtime meals to a number of pupils daily together with associated washing up and cleaning duties.

It is essential that you can demonstrate a flexible attitude to work, have knowledge of the principles of food hygiene, storage and service and have good interpersonal skills appropriate to a school environment.

If you do not already hold NVQ II Food Hygiene you will be required to successfully complete it upon appointment. The hours will be worked during term time only.

Provisional Interview Date: 24 August 2021.

Closing Date 1 August 2021

Catering Assistant **JOB/21/02393**

Grade 2 £8,648.52 per annum • 21 hours and 30 minutes per week, 38 weeks per year • Bolsover CE (Controlled) Junior School

Part Time • Permanent • Childrens Services

You will be working in a busy production kitchen assisting with the preparation, cooking and service of the lunch time meals to a large number of pupils. You will be required to maintain all hygiene standards in the unit and have a good customer service approach. You will be working in a large team and expected to be able to help put up and dismantle the dining room furniture on a daily basis.

Provisional Interview Date: 25 August 2021

Closing Date 1 August 2021

Catering Assistant**JOB/21/02395****Grade 2 £4,524.48 per annum • 11 hours and 15 minutes per week, 38 weeks per year • Bolsover CE (Controlled) Junior School**

Part Time • Permanent • Childrens Services

You will be working in a busy production kitchen assisting with the preparation, cooking and service of the lunch time meals to a large number of pupils.

You will be required to maintain all hygiene standards in the unit and have a good customer service approach. You will be working in a large team and expected to be able to help put up and dismantle the dining room furniture on a daily basis.

Provisional Interview Date: 25 August 2021

Closing Date 1 August 2021**Catering Assistant****JOB/21/02396****Grade 2 £6,536.52 per annum • 16 hours and 15 minutes per week, 38 weeks per year • Clowne Infant and Nursery School**

Part Time • Permanent • Childrens Services

You will be working in a busy production kitchen assisting with the preparation, cooking and service of the lunch time meals to a large number of pupils.

You will be required to maintain all hygiene standards in the unit and have a good customer service approach. You will be working in a large team and expected to be able to help put up and dismantle the dining room furniture on a daily basis.

Provisional Interview Date: 1 September 2021

Closing Date 1 August 2021**Catering Assistant****JOB/21/02397****Grade 2 £4,022.88 per annum • 10 hours per week, 38 weeks per year • Inkersall Primary School, Inkersall, Chesterfield**

Part Time • Permanent • Childrens Services

You will be working as part of a team in a busy school kitchen assisting with the preparation, cooking and service of the lunchtime meals to a number of pupils daily together with associated washing up and cleaning duties.

It is essential that you can demonstrate a flexible attitude to work, have knowledge of the principles of food hygiene, storage and service and have good interpersonal skills appropriate to a school environment.

If you do not already hold NVQ II Food Hygiene you will be required to successfully complete it upon appointment. The hours will be worked during term time only.

Provisional Interview Date: 12 August 2021.

Closing Date 1 August 2021**Catering Assistant****JOB/21/02398****Grade 2 £7,039.56 per annum • 17 hours and 30 minutes per week, 38 weeks per year • Spire Junior School, Chesterfield**

Part Time • Permanent • Childrens Services

You will be working in a busy production kitchen assisting with the preparation, cooking and service of the lunch time meals to a large number of pupils.

You will be required to maintain all hygiene standards in the unit and have a good customer service approach. You will be working in a large team and expected to be able to help put up and dismantle the dining room furniture on a daily basis.

Provisional Interview Date: 12 August 2021

Closing Date 1 August 2021

Catering Supervisor **JOB/21/02399**

Grade 5 £12,806.40 - £13,062.12 per annum • 30 hours per week, 38 weeks per year • Immaculate Conception Catholic Primary School, Chesterfield

Full Time • Permanent • Childrens Services

Working as part of the catering team, the post-holder will have the responsibility for managing all aspects of our busy kitchens. This will include general kitchen duties, food preparation, service and bookwork for a number of meals per day, this may include exports.

You will need to demonstrate all-round catering experience and have good communication and supervisory skills. Working to pre-planned menus, it is essential that potential candidates possess an awareness of portion and cost control. IT skills will be necessary. To apply you will be ideally qualified to City & Guilds 706/1 level/NVQ Level II or have relevant experience, with a sound knowledge of Health & Safety and possess at least a Basic Food Hygiene Certificate.

Provisional Interview Date: 9 September 2021

Closing Date 1 August 2021

Catering Supervisor **JOB/21/02404**

Grade 5 £12,268.56 - £12,513.48 per annum • 28 hours and 45 minutes per week, 38 weeks per year • Brockwell Junior School, Chesterfield

Part Time • Permanent • Childrens Services

Working as part of the catering team, the post-holder will have the responsibility for managing all aspects of our busy kitchens. This will include general kitchen duties, food preparation, service and bookwork for a number of meals per day, this may include exports.

You will need to demonstrate all-round catering experience and have good communication and supervisory skills. Working to pre-planned menus, it is essential that potential candidates possess an awareness of portion and cost control. IT skills will be necessary. To apply you will be ideally qualified to City & Guilds 706/1 level/NVQ Level II or have relevant experience, with a sound knowledge of Health & Safety and possess at least a Basic Food Hygiene Certificate.

Provisional Interview Date: 8 September 2021

Closing Date 1 August 2021

Catering Assistant **JOB/21/02422**

Grade 2 £3,016.80 • 7 hours and 30 minutes per week, 38 weeks per year • Pilsley CE Aided Primary School

Part Time • Permanent • Childrens Services

An opportunity as arisen for a catering assistant to work in a school kitchen, assisting with the preparation and serving of lunches, you will need to put up furniture.

You will need to demonstrate all-round catering experience and have good communication skills. Working to pre-planned menus, it is essential that potential candidates possess an awareness of portion and cost control.

Closing Date 25 July 2021

Catering Assistant**JOB/21/02429****Grade 2 £8,256.84 per annum • 20 hours per week, 39 weeks per year • Redhill Primary School, Ockbrook**
Part Time • Permanent • Childrens Services

We are looking for a motivated individual to join our team of staff at Redhill Primary school. Ockbrook serving approximately 170 meals a day.

Food hygiene awareness and a good standard of customer service is essential. You will be required to prepare, cook and serve food following all our policies and procedures. Some clerical duties will be required. You will be required to deputise for the catering supervisor in their absence. As part of your duties you will be required to put up and dismantle the dining tables and chairs daily and clean the dining hall.

Experience of working in catering and with children would be an advantage. Flexibility is required as you may be required to go to other units in the area.

Provisional Interview Date: August 2021

Closing Date 1 August 2021

Catering Assistant**JOB/21/02435****Grade 2 £4,022.88 per annum • 10 hours per week, 38 weeks per year • North Wingfield Primary, North Wingfield, Chesterfield**

Part Time • Permanent - Due to midyear vacancy • Childrens Services

You will be working as part of a team in a busy school kitchen assisting with the preparation, cooking and service of the lunchtime meals to a number of pupils daily together with associated washing up and cleaning duties.

It is essential that you can demonstrate a flexible attitude to work, have knowledge of the principles of food hygiene, storage and service and have good interpersonal skills appropriate to a school environment.

If you do not already hold NVQ II Food Hygiene you will be required to successfully complete it upon appointment.

The hours will be worked during term time only.

Closing Date 1 August 2021

Childrens Social Care/Social Work

Assistant Early Help Practitioner**JOB/21/01100****Grade 5 £18,933 - £19,311 per annum • 37 hours per week • The Elms, Midway, Swadlincote**

Full Time • Fixed Term - Covering for maternity leave • Childrens Services

The successful applicant will facilitate face to face Family Time between children and parents/carers, writing up detailed observations which inform a range of reports and assessments, shared children/families and the family court. This role will involve working with a range of professionals and utilising both observational and analytical skills.

The role includes assisting the Early Help Senior Practitioner in the efficient and effective delivery of Children's Services Early Help Service. Demonstrating and championing evidence based practice and embedding Derbyshire's operating model into all early help practice in order to improve outcomes for children, young people and families. Derbyshire County Council is committed to providing Early Help services to the most vulnerable children to prevent risk of harm or breakdown in their family situation.

The Early Help workforce are responsible for creating and maintaining effective partnerships between the local authority, health, schools and the voluntary sector. Some of the best early help arrangements in the country are based on strong partnership models, and that's what we want to build here in Derbyshire.

Our Childrens Services are rated 'good' by Ofsted and we work hard to ensure that our employees have the time and resources they need to deliver good outcomes for children and families. Our vision means working creatively to inspire and empower children, young people and their families to be the best they can be.

Closing Date 25 July 2021

Residential Childrens Worker (2 Posts)

JOB/21/02318

Grade 9 £16,703.40 - £17,920.20 per annum • 24 hours per week • Solomon House, Buxton

Part Time • Permanent • Childrens Services

We are inviting applications from caring and creative people, who are highly motivated and enthusiastic. Would you like to work as part of a team that acts as good parents, and provides a warm and caring home for children and young people? Can you nurture the talents and interests of young people and support each young person to develop as a whole person?

You will be working in a residential children's home, caring for up to six young people at a time, aged between 11 and 18.

As part of the staff team you will provide support and a child centred service to the young people who live in the home. This will involve working in partnership with them, their families, and with colleagues from other settings. You must be of good integrity and character and have an understanding of the circumstances that lead children and young people into residential care.

You should also have a knowledge of the Children Act, along with the Childrens Home Regulations including the Quality Standards.

You must hold, or be already working towards, or be willing to undertake and complete within 2 years of starting work in a children's home the Level 3 Children & Young Peoples Workforce Diploma with Social Care Pathway (England) 2015 or have an equivalent qualification, (such as, The Level 3 Diploma for Residential Childcare or The NVQ 3 Caring for Children & Young People or The NVQ 3 in Health & Social Care) completing any work identified to meet the required level to consider as "an equivalent qualification" to the Level 3 Children & Young Peoples Workforce Diploma with Social Care Pathway (England) 2015.

This post involves working shifts, including weekends.

For an informal discussion contact James McGill on 01629 531562

For more details please ensure that you read the additional information specific to the post together with the broader Derbyshire additional information, all of which will be sent out with application packs or can be read by clicking on the link from the www.derbyshire.gov.uk website.

Provisional Interview Date: 11 August 2021

Closing Date 1 August 2021

Senior Staff Development Officer

JOB/21/02325

Grade 11, £14,091.72 - £15,479.76 per annum • 18 hours and 30 minutes per week • County Hall, Matlock

Part Time • Fixed Term - Due to funding for 12 months from start date • Childrens Services

Derbyshire County Council has been successful in securing funding from central government in order to train the workforce and partners around Reducing Parental Conflict (RPC).

The successful applicant will be expected to work jointly with Nottinghamshire County Council and would train both Derbyshire's and Nottinghamshire's Early Help and Safeguarding workforce as well as partner agencies.

The trainers would use the existing DWP Reducing Parental Conflict resources which cover:

Module 1 – Understanding Parental Conflict and its impacts on child outcomes
Module 2 – Recognising and supporting parents in parental conflict
Module 3 – Working with parents in conflict
Module 4 – Role of the supervisor
Train the Trainer (to deliver modules 1-4)

Government funding is only available for one year and therefore it is important that we work to develop a sustainable approach for future years. Derbyshire's trainer would be required to work closely with colleagues in Communities, Commissioning and Policy (CCP) to support staff in Workforce Development with accessing the train the trainer modules meaning that the workforce and our partners can access the training in future years.

Derbyshire's trainer would also work closely with third sector organisations to explore the appetite for future commissioning arrangements for this training.

Closing Date 1 August 2021

Residential Children's Worker **JOB/21/02345**

Grade 9 £25,753 - £27,629 per annum • 37 hours per week • Fairview, Chesterfield

Full Time • Permanent • Childrens Services

We are inviting applications from caring and creative people, who are highly motivated and enthusiastic. Would you like to work as part of a team that acts as good parents, and provides a warm and caring home for children and young people? Can you nurture the talents and interests of young people and support each young person to develop as a whole person?

You will be working in a small residential care home responsible for children with a small staff team who provide support and a child centred service to children / young people working in partnership with them, their families or carers and with colleagues from other settings.

You must be of good integrity and character.

You must have the appropriate skills and experience that you will be expected to perform of working with and understanding the factors that lead children and young people into residential care, together with an understanding of the Children Act, the Quality Care Standards and Childrens Homes (England) Regulations 2015.

You must hold, or be already working towards or be on the list to commence the Level 3 Children & Young Peoples Workforce Diploma with Social Care Pathway (England) 2015 or have an equivalent qualification, such as, The Level 3 Diploma for Residential Childcare or The NVQ 3 Caring for Children & Young People or The NVQ 3 in Health & Social Care.

This post requires regular weekend work, evenings and sleep in duties/overnight working.

For an informal discussion contact Shaun Lowe/Jo Peebles on 01629 537500

For more details please ensure that you read the additional information specific to the post together with the broader Derbyshire additional information, all of which will be sent out with application packs or can be read by clicking on the link from the www.derbyshire.gov.uk website.

Provisional Interview Date: 13 August 2021

Closing Date 25 July 2021

Residential Childrens Worker**JOB/21/02372****Grade 9 - 11 £12,876.48 - £18,077.52 per annum • 18 hours and 30 minutes per week • Spring Cottage, Grin Low, Buxton**

Part Time • Permanent • Childrens Services

We are inviting applications from caring and creative people, who are highly motivated and enthusiastic. Would you like to work as part of a team that acts as good parents, and provides a warm and caring home for children and young people? Can you nurture the talents and interests of young people and support each young person to develop as a whole person?

You will be working in a residential children's home, caring for one young person at a time, aged between 11 and 18. As a member of the staff team you will provide support and a child centred service to the young people who live in the home. This will involve working in partnership with them, their families, and with colleagues from other settings.

You must be of good integrity and character and have an understanding of the circumstances that lead children and young people into residential care. You should also have a knowledge of the Children Act, along with the Childrens Home Regulations including the Quality Standards.

You must hold, or be already working towards or be willing to undertake and complete within 2 years of starting work in a children's home the Level 3 Diploma for Residential Childcare Or have an equivalent qualification, (such as, The Level 3 Children & Young Peoples Workforce Diploma with Social Care Pathway (England) 2015, The NVQ 3 Caring for Children & Young People or The NVQ 3 in Health & Social Care) completing any work identified to meet the required level to consider as "an equivalent qualification" to the Level 3 Diploma for Residential Childcare.

This post requires regular weekend work, evenings, and sleep in duties/overnight work.

For an informal discussion contact Jenny Mannion on 07817126311, or Chris Mather on 07789874706.
Provisional Interview Date: Week commencing 2 August 2021.

Closing Date 1 August 2021**Community Care Worker (Disabled Children's Team)****JOB/21/02419****Grade 8 £13,950 - £15,076.80 per annum • 22 hours and 12 minutes per week • Polygon Centre, Alfreton Park, Alfreton**

Part Time • Fixed Term - Covering for maternity leave • Childrens Services

Community Care Worker to work with children/young people and their families to support the Social Care Needs of children in need primarily those with a vision or hearing impairment, including those with hearing and visual impairment, not primarily. All the CCWs will be working with these children so the appointed CCW will not be primarily working with these children.

The member of staff appointed will be based with at The Polygon in Alfreton where they will work closely with the Derbyshire Safeguarding Disabled Children's Service. The post will be managed by Team Managers in the Safeguarding Disabled Childrens Service and overseen by Head of Service Abby Maspero.

The appointed person will have a knowledge and experience of social care processes for children and young people, will hold a caseload of children and carry out direct work with families, children and schools to support family needs and access to local services and the local community. Experience of working with people with sensory needs or other disabilities is essential.

The appointed member of staff will work closely with staff in the Safeguarding Disabled Children's Service, carry out Duty with that team and will receive guidance, advice and support on case management, safeguarding and service delivery from the managers in that team.

Closing Date 1 August 2021

Night Care Assistant**JOB/21/02450****Grade 5, £9,977.64 - £10,176.96 per annum • 19 hours and 30 minutes per week • Spirelodge, Chesterfield**
Part Time • Permanent • Childrens Services

Do you have enthusiasm, energy and commitment to work as part of a team, in a child focused and welcoming environment? You will be required to support young people throughout the night with a vast range of individual needs and will need to have previous experience of supporting young people with disabilities. The post requires you to hold the diploma level 3 in the care of young people or be willing to work towards. You will receive regular supervision from an experienced and supportive management team. If you feel you are able to contribute to our friendly professional staff team, please apply now.

If you would like further information please contact Mark Nichol (Registered Manager) for an informal chat on 01629 537535

Closing Date 1 August 2021**Practice Supervisor (Disabled Childrens Team)****JOB/21/02459****Grade 12, £37,263 - £40,589 per annum • 37 hours per week • The Polygon Centre, Alfreton**
Full Time • Fixed Term - Covering for secondment until the end of July 2022 • Childrens Services

In Derbyshire we are committed to children's social care services and have provided significant investment into our social work workforce over the last 18 months. We have remodelled our children's social work service to create smaller teams with reduced caseloads supported by Practice Supervisors. Our Practice Supervisor position is available for one year due to a secondment. The post is in the NE Team within the Disabled Childrens Service, however we do cover the whole of the county.

We have excellent partnership working arrangements that help our social workers deliver good outcomes for children and their families. In this role you will provide practice supervision on all case work (group and one to one) and provide personal supervision to other Social Workers in the team. You will also be assisting the Team Manager in the efficient and effective delivery of Children's Services Social Work Service. You will also be leading on duty on a rota basis with 4 other workers.

You will be required to demonstrate and champion systemic practice and embed Derbyshire's operating model into all Social Worker practice in order to improve outcomes for children, young people and families.

It is essential that you have experience of creating rapport and building effective relationships with families, to enable flexible and thoughtful social work practice and affect positive change in the lives of children and families. We're proud of our social work practice and commitment to children and their families in Derbyshire, our excellent supervision, systemic practice, manageable caseloads, innovative working, training opportunities and high aspirations for the children we work with.

It is essential that applicants have appropriate qualifications to undertake the role. Please refer to the Job and Person profile.

You will be based in one of the most beautiful areas of the country – Derbyshire has rugged moorlands and limestone dales with historic market towns and pretty villages. It is home to the Peak District National Park which is the world's second most visited National Park, attracting tourists and those who enjoy the great outdoors.

Closing Date 20 July 2021**Commissioning Manager****JOB/21/02529****Grade 13 £41,782 - £45,362 per annum • 37 hours per week • County Hall, Matlock**
Full Time • Permanent • Childrens Services

Our Children's Services Department is one of the largest in the country. We are determined to continue providing the best possible service through creative and trailblazing innovations and we need people who can help us do just that. You could join our hardworking Commissioning Team.

An opportunity has arisen for a dynamic, innovative and motivated Commissioning Manager who is committed to improving outcomes for children and young people. We are looking for someone who is positive, can lead robust commissioning, performance management and service improvement, has experience of market engagement, familiar with agile working and who can work at pace. You need to be comfortable leading on complexity and have a clear outcomes focused vision.

We offer the following reward package:

- Competitive salary
- Local Government Pension Scheme
- Flexible working
- Continued professional development
- Generous holidays

You will also be based in one of the most beautiful areas of the Country – Derbyshire has rugged moorlands and limestone dales with historic market towns and pretty villages. It is home to the Peak District National Park which is the world's second most visited National Park, attracting tourists and those who enjoy the great outdoors.

For more detailed information about the above please contact James Gracey, Head of Service, Commissioning on 01629 536408. Interviews will be held at County Hall, Matlock

Provisional Interview Date: 12 August 2021

Closing Date 1 August 2021

Education - Non Teaching/Support Services

School Crossing Patrol

JOB/21/02330

Grade 3 £9.43 per hour • Various hours available, 39 weeks per year • Various locations in Central Derbyshire

Part Time • Permanent • Adult Social Care and Health

Are you interested in the safety of children and helping your community? Are you available for work during school term time but are not looking for full time work?

School Crossing Patrols are dedicated individuals who help keep children and their family's safe on their journeys to and from school and are an important part of encouraging active travel by children and their parents.

We are always looking for people to join the team. No formal qualifications are needed, just a natural rapport with children and adults, alongside an awareness of road safety. If you've got the people skills to deal with children, drivers, parents and teachers, we'll train you in the professional skills to confidently manage the traffic.

You will be paid throughout the school holidays and there are experienced supervisors to support you with the role. The average hours would be between 5 - 8 hours per week.

If you are interested please see our current vacancies list. You can apply online or alternatively call 07768 554384 and speak with someone who will be happy to give you help and advice including help with applications.

Closing Date 10 July 2022

School Crossing Patrol**JOB/21/02426****Grade 3 £9.43 per hour • Various hours available, 39 weeks per year • Various Locations in North East Derbyshire**

Part Time • Permanent • Adult Social Care and Health

Are you interested in the safety of children and helping your community? Are you available for work during school term time but are not looking for full time work?

School Crossing Patrols are dedicated individuals who help keep children and their family's safe on their journeys to and from school and are an important part of encouraging active travel by children and their parents.

We are always looking for people to join the team. No formal qualifications are needed, just a natural rapport with children and adults, alongside an awareness of road safety. If you've got the people skills to deal with children, drivers, parents and teachers, we'll train you in the professional skills to confidently manage the traffic.

You will be paid throughout the school holidays and there are experienced supervisors to support you with the role.

The average hours would be between 5 - 8 hours per week.

If you are interested please see our current vacancies list. You can apply online or alternatively call 07768 554384 and speak with someone who will be happy to give you help and advice including help with applications.

Closing Date 10 July 2022**School Crossing Patrol****JOB/21/02433****Grade 3 £9.43 per hour • Various hours available, 39 weeks per year • Various locations in South Derbyshire**

Part Time • Permanent • Adult Social Care and Health

Are you interested in the safety of children and helping your community? Are you available for work during school term time but are not looking for full time work?

School Crossing Patrols are dedicated individuals who help keep children and their family's safe on their journeys to and from school and are an important part of encouraging active travel by children and their parents.

We are always looking for people to join the team. No formal qualifications are needed, just a natural rapport with children and adults, alongside an awareness of road safety. If you've got the people skills to deal with children, drivers, parents and teachers, we'll train you in the professional skills to confidently manage the traffic.

You will be paid throughout the school holidays and there are experienced supervisors to support you with the role.

The average hours would be between 5 - 8 hours per week.

If you are interested please see our current vacancies list. You can apply on line or alternatively call 07768554384 and speak with someone who will be happy to give you help and advice including help with applications.

Closing Date 10 July 2022**School Crossing Patrol****JOB/21/02448****Grade 3 £9.43 per hour • Various hours available, 39 weeks per year • Various locations in High Peak and Derbyshire Dales**

Part Time • Permanent • Adult Social Care and Health

Are you interested in the safety of children and helping your community? Are you available for work during school term time but are not looking for full time work?

School Crossing Patrols are dedicated individuals who help keep children and their family's safe on their journeys to and from school and are an important part of encouraging active travel by children and their parents.

We are always looking for people to join the team. No formal qualifications are needed, just a natural rapport with children and adults, alongside an awareness of road safety. If you've got the people skills to deal with children, drivers, parents and teachers, we'll train you in the professional skills to confidently manage the traffic.

You will be paid throughout the school holidays and there are experienced supervisors to support you with the role.

The average hours would be between 5-8 hours per week.

If you are interested please see our current vacancies list. You can apply online or alternatively call 07768554384 and speak with someone who will be happy to give you help and advice including help with applications.

Closing Date 10 July 2022

Education - Youth & Adult Services

Quality Assurance Worker

JOB/21/02298

Grade 9 £13.35 - £14.32 per hour • As and when required • Hunloke Centre (Chesterfield), Birdholme
No Guaranteed Hours • Relief • Childrens Services

The apprenticeship team are looking to appoint a suitably qualified apprenticeship quality assurance worker to work across the Derbyshire area. You will be responsible for both classroom and work-based delivery of apprentices. You will be expected to ensure Internal Quality Assurance of assessment against the requirements of the apprenticeship standards. Applicants should be occupationally competent, have recognised subject and IQA qualifications and already hold an adult teaching qualification.

Experience in the following apprenticeships is required:

- Adult Care Worker Level 2
- Lead Adult Care Worker Level 3

IQA workers applying for this vacancy should:

- Ensure quality of apprenticeship delivery
- Have experience of working with and motivating apprentices
- Have experience of work-based delivery
- Have experience of planning and delivering apprenticeship standards.
- Have experience of working with employers
- Be committed to promoting equality, diversity and British Values
- Be experienced at monitoring and overseeing quality within apprenticeships
- Be flexible and able to adapt and differentiate across various apprenticeship roles and environments

There is a requirement to undertake travel as part of this post.

Closing Date 25 July 2021

Quality Assurance Worker

JOB/21/02300

Grade 9 £13.35 - £14.32 per hour • As and when required • Hunloke Centre (Chesterfield), Birdholme
No Guaranteed Hours • Relief • Childrens Services

The apprenticeship team are looking to appoint a suitably qualified apprenticeship quality assurance worker to work across the Derbyshire area. You will be responsible for both classroom and work-based delivery of apprentices. You will be expected to ensure Internal Quality Assurance of assessment against the requirements of the apprenticeship standards. Applicants should be occupationally competent, have recognised subject and IQA qualifications and already hold an adult teaching qualification.

Experience in the following apprenticeships is required:

- Customer Service Practitioner Level 2
- Production Chef Level 2
- Business Administrator Level 3
- Team Leader/Supervisor Level 3
- Teaching Assistant Level 3
- Early Years Educator Level 3
- Learning Mentor Level 3
- School Business Professional Level 4
- Employability Practitioner Level 4
- Assessor/Coach Level 4

IQA workers applying for this vacancy should:

- Ensure quality of apprenticeship delivery
- Have experience of working with and motivating apprentices
- Have experience of work-based delivery
- Have experience of planning and delivering apprenticeship standards.
- Have experience of working with employers
- Be committed to promoting equality, diversity and British Values
- Be experienced at monitoring and overseeing quality within apprenticeships
- Be flexible and able to adapt and differentiate across various apprenticeship roles and environments

There is a requirement to undertake travel as part of this post.

Closing Date 25 July 2021

Adult Tutor

JOB/21/02338

CE TUT • As and when required • Derbyshire countywide and online

No Guaranteed Hours • Relief • Childrens Services

Derbyshire Adult Community Education service is looking for suitably qualified and experienced tutors to work in our centres across Derbyshire and online, to teach the following subjects:

- Personal Development
- Science
- ESOL
- English
- Maths

Applicants should hold a recognised subject qualification, have subject expertise and should already hold an adult teaching qualification.

If you have subject specific qualifications, subject expertise and adult teaching experience but no teaching qualification, you may be able to complete the Award in Education and Teaching (AET) whilst teaching with us at a subsidised cost. Please contact us to discuss.

Closing Date 1 August 2021

Adult Tutor**JOB/21/02339****FE JNC Pay Scale Points 3-5 pending qualifications • As and when required • Adult Education Centres across Derbyshire and Online**

No Guaranteed Hours • Relief • Childrens Services

Derbyshire Adult Community Education service is looking for suitably qualified and experienced tutors to work in our centres across Derbyshire and online, to teach the following subjects:

- Cookery and Nutrition
- Family Learning EYFS
- Music
- Singing
- Art
- Silver Clay
- Languages
- Calligraphy
- Macrame
- Pottery

Applicants should hold a recognised subject qualification, have subject expertise and should already hold an adult teaching qualification.

If you have subject specific qualifications, subject expertise and adult teaching experience but no teaching qualification, you may be able to complete the Award in Education and Teaching (AET) whilst teaching with us at a subsidised cost. Please contact us to discuss.

Provisional Interview Date: 9 August 2021

Closing Date 1 August 2021

Finance

Finance Assistant (Risk and Insurance)**JOB/21/02464****Grade 6, £19,697 - £20,145 per annum • 37 hours per week • County Hall, Matlock**

Full Time • Permanent • Commissioning, Communities and Policy

The Risk and Insurance Team's function spans the breadth of the Council, supporting the functions to achieve their business aims, providing insurance expertise to our external and internal clients.

We are looking for a Financial Services Assistant to join the team who is highly motivated, flexible and with an appetite for providing excellent customer service to internal and external customers. Applicants will need to be able to use their initiative as they will be required to work largely unsupervised and demonstrate a keen eye for attention to detail. They will be responsible for providing a service which will include responding to customer enquiries, processing small claims; administering the claims management system; coding invoices and to provide support to the wider risk and insurance team.

To be effective in this role, you will need to be an excellent communicator with good IT skills and have keen attention to detail. It would be an advantage to have a good understanding of insurance; recovery and or claims functions either within a Council or external setting.

Provisional Interview Date: 2 - 5 August 2021.

Closing Date 25 July 2021

Finance Assistant (4 Posts)**JOB/21/02500****Grade 6 £19,697 - £20,145 per annum • 37 hours per week • County Hall, Matlock**

Full Time • Permanent • Commissioning, Communities and Policy

Exchequer Financial Services have vacancies for four Finance Assistants. The teams process and control the Council's main income and expenditure streams using the SAP finance system and other specialist systems. It has recently introduced a new improved operating model as part of a review of the Council's finance functions.

The posts will be based at County Hall and the individuals will work on a range of tasks within Exchequer comprising of Financial Processing, Accounts Payable, Accounts Receivable, Debt Recovery and Banking. The successful candidates will work with electronic workflows within a transactional query management function. Candidates should have some knowledge of financial systems and a good working understanding of Microsoft applications with the ability to manipulate data and able to communicate and work successfully within a team. Provisional Interview Date: Week Commencing 9 August 2021

Closing Date 25 July 2021**Information Security and Governance Manager****JOB/21/02508****Grade 13 £41,782 - £45,362 per annum • 37 hours per week • County Hall, Matlock**

Full Time • Permanent • Commissioning, Communities and Policy

This new role of Information Security & Governance Manager is a key post within the Corporate Finance function, with responsibility for all aspects of providing professional expertise and knowledge to Members and officers within the Council on matters concerning information security and information governance.

You will lead on the development and implementation of appropriate, effective and efficient information security and governance policies and procedures, whilst ensuring the Council has the relevant processes and procedures in place to support current and future accreditation to the ISO 27001 Information Management standard. This includes supporting the Council's New Ways of Working programme and ensuring information security and governance remain integral to the Council's operations.

You will be given a high degree of autonomy, but in return you will be expected to deliver results and positive change in this role.

For more detailed information please contact Wayne Sutton, Head of Financial Systems and Standards, via wayne.sutton@derbyshire.gov.uk

Interviews will be held via Microsoft teams

Provisional Interview Date: 4 August 2021

Closing Date 25 July 2021**Human Resources/Personnel****Senior Staff Development Officer****JOB/21/01666****Grade 11 £16,456.56 - £18,131.32 per annum • 18 hours and 30 minutes per week • County Hall, Matlock**

Part Time • Fixed Term - Due to finite project 12 months from start date • Childrens Services

Derbyshire County Council has been successful in securing funding from central government in order to train the workforce and partners around Reducing Parental Conflict (RPC).

The successful applicant will be expected to work jointly with Nottinghamshire County Council and would train both Derbyshire's and Nottinghamshire's Early Help and Safeguarding workforce as well as partner agencies.

The trainers would use the existing DWP Reducing Parental Conflict resources which cover:

Module 1 – Understanding Parental Conflict and its impacts on child outcomes

Module 2 – Recognising and supporting parents in parental conflict

Module 3 – Working with parents in conflict

Module 4 – Role of the supervisor

Train the Trainer (to deliver modules 1-4)

Government funding is only available for one year and therefore it is important that we work to develop a sustainable approach for future years. Derbyshire's trainer would be required to work closely with colleagues in Communities, Commissioning and Policy (CCP) to support staff in Workforce Development with accessing the train the trainer modules meaning that the workforce and our partners can access the training in future years.

Derbyshire's trainer would also work closely with third sector organisations to explore the appetite for future commissioning arrangements for this training.

Closing Date 25 July 2021

Digital Learning Lead

JOB/21/02424

Grade 11 £32,913 - £36,155 per annum • 37 hours per week • County Hall, MATLOCK

Full Time • Permanent • Commissioning, Communities and Policy

We have an exciting opportunity for an enthusiastic and dynamic Digital Learning Lead. A key part in developing the council's people strategy is to creatively engage and develop our employees so they are committed to delivering the best outcomes for the residents of Derbyshire.

Reporting to the Learning & Development Design and Delivery Manager, you will lead the development and deployment of the Learning Management System, creating an engaging and accessible learning platform for employees across the Council.

You will have high level technical and professional expertise with a track record of leading the design and deployment of innovative and inspiring digital learning interventions.

Highly motivated and resilient, you will have a proactive approach with a focus on customer requirements and service needs.

If you would like to have an informal conversation about the role please contact Sarah Joyce, Learning & Development Design and Delivery Manager on sarah.joyce@derbyshire.gov.uk or 07816 100430.

Closing Date 18 July 2021

Senior Advice and Support Lead

JOB/21/02441

Grade 12 £37,263 - £40,589 per annum • 37 hours per week • County Hall, Matlock

Full Time • Permanent • Commissioning, Communities and Policy

If you can evidence your success in leading and motivating a team in a customer focussed business environment with performance monitoring at the heart of day to day activity, you may be interested in the opportunity to join our HR Operations team as Senior Advice and Support Lead.

As someone with significant experience in leading consistent advisory services on employment legislative practices and employment policy and procedure, the successful candidate will support the HR Advice and Support Manager to deliver professional case management advice and support services across all departments of the Council.

The successful candidate will have proven expertise and credibility on HR policy and procedure and will be well able to manage a complex caseload meeting defined targets and timescales. The successful candidate will have proven experience of working in a matrix managed team; working with colleagues in the HR Business Partner network and the Health, Safety and Wellbeing team is key to the progression of employee relations and attendance

cases within the Council. An ability to work collaboratively with colleagues in the Council's Legal Services Division is essential to ensure the best outcomes for complex cases, appeals and employment tribunal claims.

Line managing several members of our HR Advice and Support team, the successful candidate will have proven ability to effectively monitor team performance and to quality assure outputs, taking a lessons learnt approach in order to initiate changes which further improve outcomes for customers. Taking a results orientated and 'can do' approach, the successful candidate will play a key role in the continuous improvement of the HR Advice and Support service.

The successful candidate will hold a degree or equivalent in a HR discipline and CIPD level 5 or equivalent, supported by relevant experience.

Interviews will be held by MS Teams.

Provisional Interview Date: Early September 2021

Closing Date 25 July 2021

IT/Telecoms

ICT Officer

JOB/21/02479

Grade 10, £28,682 - £31,832 per annum • 37 hours per week • County Hall, Matlock

Full Time • Permanent • Commissioning, Communities and Policy

With so many digital tools available these days, it can be a real challenge to find the right tool for the job, work out how to use it, and keep up with the "day job". And that's where you come in! By helping our employees get the most out of technology you will help them to find new ways of doing things that will pay them back by saving time and effort.

As an excellent team player who is eager to learn, inspire, support others and share your knowledge, you will join a new team excited about helping our employees to understand which digital tools to use and how to use them in ways that suit them best.

You will have:

- A love for technology and people
- A desire to help people improve the way that they work
- A positive "can do" attitude with an ability to motivate others
- A very strong emphasis on customer service and putting our customers' needs first
- The ability to work collaboratively with others and to be open, friendly, and flexible
- Confidence to work under pressure and manage several tasks simultaneously.

You will play a key role in:

- Promoting the adoption of digital technology to transform working practices
- Developing and delivering workshops, activities and digital content
- Supporting continuous improvement, high-performance and collaboration
- Supporting the Change and Problem management function

If you're eager to embrace a new role, have an enthusiasm for digital technology, and are excited about working closely with employees across the Council to help them understand how to make the best use of it - then this could be the perfect role for you.

Provisional Interview Date: 30 August 2021.

Closing Date 1 August 2021

ICT Officer**JOB/21/02536****Grade 10, £28,682 - £31,832 per annum • 37 hours per week • County Hall, Matlock**

Full Time • Permanent • Commissioning, Communities and Policy

Following a restructure, ICT Services are embarking on an exciting journey to enhance and develop our ICT provision, providing a consistent high quality service whilst putting the customer first in all we do.

We have an exciting opportunity for an ICT Officer to join our successful Service Delivery support desk. If you have excellent customer service skills, enjoy troubleshooting and helping customers, have a broad interest and understanding of ICT, and have experience of working in an ICT environment then this is the role for you.

The successful candidate will provide 1st/2nd line technical advice and support to Derbyshire County Council staff, take the lead in investigating issues and working with other teams to find resolutions. You must be a strong team player and have the ability to work under pressure.

Closing Date 1 August 2021

Legal Services

Lawyer (Environment)**JOB/21/01217****Grade 12 £37,263 - £40,589 per annum • 37 hours per week • County Hall, Matlock**

Full Time • Fixed Term - Covering for secondment up to July 2022 • Commissioning, Communities and Policy

Working in local government is a highly satisfying and rewarding experience in so many ways, and you will enjoy an excellent range of benefits at Derbyshire County Council. We recognise that our workforce are our greatest asset and we are currently looking for inspired and proactive people who are committed to new ways of thinking and working.

As a lawyer with us, you will enjoy working in a dynamic professional role to support the effective delivery of local public services in a challenging environment, and further developing your professional skills and specialist expertise. You will look forward to handling a stimulating case load, relating to spatial planning, highways, and other environment-related matters. Joining a dedicated and supportive team in Legal Services, you will be committed to working efficiently to deliver timely accurate and effective advice.

You will be a practising lawyer (Solicitor Barrister or Chartered Legal Executive) with a good knowledge of highways and Town & Country Planning law. You will be prepared and willing to act for the Council in a range of settings, including advocacy in public hearings and inquiries and County Court and Magistrates Court proceedings.

In return for your commitment, we can offer you:

- Competitive salary
- Flexible working hours
- Generous holiday entitlement
- A supportive working environment;
- Commitment to your continuing professional development.

Due to the Covid 19 pandemic we are currently working remotely. If appointed, the Council would supply you with the equipment to enable you to do this. There will be an opportunity to discuss this further at interview.

For an informal discussion about this role please contact Paul Peat / Stephen Brent, telephone: 0797 6514189 or email stephen.brent@derbyshire.gov.uk

Provisional Interview Date: 29 July 2021

Closing Date 25 July 2021

Maintenance/Construction/Property Services

Tree Operative

JOB/21/02117

Grade 6, £10.21 - £10.44 per hour • As and when required • Chesterfield Depot

Guaranteed Hours Available • Relief • Commissioning, Communities and Policy

An exciting opportunity has arisen for a highly motivated and suitably qualified operative to join a well-established and successful tree team as a relief operative to cover current workforce annual leave and assist during high volumes of work countywide from either our Chesterfield or Denby depot.

The successful candidate should have experience, NPTC in CS30,31,38,39 and woodchipper as a minimum and any other qualifications would be to their advantage and be expected to carry out to a professional standard all arboricultural work on DCC properties, schools and highways tree stock

They will also be expected to go on standby to assist with out of hours call outs during tree emergencies when requested.

Closing Date 1 August 2021

Procurement

Procurement Process Specialist

JOB/21/02288

Grade 13 £41,782 - £45,362 per annum • 37 hours per week • Chatsworth Hall, Matlock

Full Time • Fixed Term - Due to finite project 12 months from start date • Commissioning, Communities and Policy

Within County Procurement we are creating combination of the right people, the right structure, and the right skills, aligned with career development opportunities and support. We offer flexible working, generous annual leave, an excellent pension scheme, and a firm commitment to work life balance. We are currently working remotely with the possibility of hybrid working in the future.

In this role you will be an important member of our Procurement Leadership Team and you will be critical in ensuring any new procurement legislation is integrated into all existing procurement processes and reflected in the Councils Financial Regulations and Standing Orders for Contracts.

You will effectively co-ordinate and lead the Process and Workflow working group within County Procurement, defining “as is” and “to be” processes and produce quality process maps. Key to the role will be your ability to identify and deliver tactical and strategic process improvements in collaboration with operational Category Leads. Your professional experience, skills and enthusiasm with initiate and drive forward process improvement projects to achieve a significant positive impact on procurement performance, efficiency, economy, and incorporate sustainability into our procurement processes.

We are looking for someone who has:

- practical experience in a business and/or process improvement role ideally with a procurement background
- the ability to lead workshops/projects aligned to the Procurement Strategy, with the aim of achieving sustainable improvement in service delivery
- experience of interpreting existing and emerging complex legislation and ensuring any required changes are incorporated into processes and procedures
- proven ability to analyse information to identify problems and develop innovative solutions
- proven written and verbal communication and presentation skills
- demonstrated interpersonal and stakeholder management skills
- effective organisational, planning and task prioritisation skills with a high attention to detail

Important Information When Completing Application Form

The shortlisting panel will decide who to interview based on the information provided in the application form. They'll measure this against the person profile (sometimes called the person specification) which lists qualities such as skills, knowledge, experience, and qualifications which are essential to do the job, and those which are desirable.

Your application form should show how closely you can meet the requirements for the job, as set out in the job and person profile and giving examples where appropriate.

Internal Secondments will be considered for this role providing you have permission from your Line Manager. For further information regarding this opportunity please contact Teresa Gerrard – Head of Procurement at teresa.gerrard@derbyshire.gov.uk

Provisional Interview Date: 5 August 2021

Closing Date 25 July 2021

Public Health

Knowledge and Intelligence Officer (Epidemiology) (2 Posts)

JOB/21/02247

Grade 10 £28,682 - £31,832 per annum • 37 hours per week • County Hall, Matlock

Full Time • Permanent - Post 1, the second Post is Fixed Term, due to funding, this will be for 16 months from start date • Adult Social Care and Health

This is an exciting opportunity to become part of the Knowledge & Intelligence team within public health, responsible for improving the health of the local population and reducing inequalities.

We are looking for highly motivated and enthusiastic professionals with excellent communication skills who are able to support senior members of the team on a wide range of public health knowledge and intelligence programmes. The successful candidates will have demonstrable knowledge and experience.

The post holders will be required to work across a complex public health, healthcare and social care system that will require them to work with a large number of organisations serving the people of Derbyshire.

If you have a passion for public health and wish to support our vision and ambition in Derbyshire, we would like to hear from you.

Applicants are strongly advised to use the criteria in the person profile as sub-headings in their application to make it clear how they meet each of the selection criteria. Please also see the job profile for competencies and general overview of the role.

If you would like to find out more about this role, please contact Ashley King, Advanced Practitioner (Epidemiology) on Ashley.King@derbyshire.gov.uk

Provisional Interview Date: 27 August 2021

Closing Date 8 August 2021

Project Officer (3 Posts)**JOB/21/02367****Grade 9 £25,753 - £27,629 per annum pro rata • 2 Posts 37 hours per week, and 1 Post 18 hours and 30 minutes per week • County Hall, Matlock**

Part Time and Full Time hours available • Fixed Term - Due to finite funding 31 December 2021 • Adult Social Care and Health

Public Health Prevention Team

- Do you like working with people in the community?
- Do you want to help people improve their lives?
- Are you a good listener?
- Do you want to take time to get to know people?

If so, you may be the right person to join our team!

The Public Health Prevention Team are looking to recruit full and part-time, temporary Project Officers. Due to finite funding the posts will end on 31 December 2021 and are also suitable for internal secondment, with line manager's permission.

- 1 x full time 37-hour position for North East Derbyshire community
- 1 x full time 37-hour position for Amber Valley community
- 1 x 18.5-hour position for Bolsover community (working pattern: week 1 Wednesday, Thursday, Friday, week 2 Thursday, Friday)

We are looking for candidates to use person centred and asset based approaches to build trusting relationships with individuals, who can gain an understanding of the person's skills, passions and talents to link in with the community assets, enabling them to build their vision of a good life. We are also looking for people to be flexible and work on a rota basis if required.

You will need experience of working alongside and supporting individuals with disabilities, mental ill health, older people and their families/carers. With practical experience of advocacy and supporting people to plan for the future. You should be a creative thinker who is able to work in innovative ways and you must be committed to co-production. We need strong networkers who can also work sensitively with individuals, groups, communities and partner organisations.

You must have experience of working in a similar role and meet the essential qualifications (see attached job & person profile and additional information). Each post will cover a specific area; however, you may be asked to cover other parts of Derbyshire at short notice. At the current time the role predominantly involves working from home but there may also be a requirement to travel to support people.

In addition, the team are currently supporting the Public Health response to COVID 19, particularly supporting those who are Clinically Extremely Vulnerable or vulnerable to the virus with a particular focus on: help with essential needs; advice and support to those who test positive and/or have to self-isolate; including access regular testing.

This is a perfect opportunity to gain experience of working as a Project Officer within our team. Please pay particular attention to the additional information when completing your application. These posts are not typical Project Officer roles.

If you would like to speak to someone for further information please email ASCH.LAC.Mailbox@Derbyshire.gov.uk

Provisional Interview Date 30 July 2021

Closing Date 18 July 2021

Project Officer**JOB/21/02517****Grade 11 £32,913 - £36,155 per annum • 37 hours per week • Mercian Close, Ilkeston**

Full Time • Fixed Term - Due to finite funding 31 December 2021 • Adult Social Care and Health

Public Health Prevention Team

- Do you like working with people in the community?
- Do you want to help people improve their lives?
- Are you a good listener?
- Do you want to take time to get to know people?

If so, you may be the right person to join our team!

The Public Health Prevention Team are looking to recruit a full-time, fixed term Project Officer to work across the Erewash Borough Council communities. Due to finite funding the post will end on 31 December 2021 and is also suitable for internal secondment, with line manager's permission.

We are looking for candidates to use person centred and asset based approaches to build trusting relationships with individuals, who can gain an understanding of the person's skills, passions and talents to link in with the community assets, enabling them to build their vision of a good life. We are also looking for people to be flexible and work on a rota basis if required.

You will need experience of working alongside and supporting individuals with high complex needs, who have disabilities, mental ill health, older people, and their families/carers. With practical experience of advocacy and supporting people to plan for the future. You should be a creative thinker who is able to work in innovative ways and you must be committed to co-production. We need strong networkers who can also work sensitively with individuals, groups, communities, and partner organisations.

You must have experience of working in a similar role and meet the essential qualifications (see attached job & person profile and additional information). The post will cover the Erewash Borough Council communities; however, you may be asked to cover other parts of Derbyshire at short notice. At the current time the role predominantly involves working from home but there may also be a requirement to travel to support people. In addition, the team are currently supporting the Public Health response to COVID 19, particularly supporting those who are Clinically Extremely Vulnerable or vulnerable to the virus with a particular focus on: help with essential needs; advice and support to those who test positive and/or have to self-isolate; including access to regular testing.

This is a perfect opportunity to gain experience of working as a Project Officer within our team. Please pay particular attention to the additional information when completing your application. This is not a typical Project Officer role.

If you would like to speak to someone for further information please email Marie Billyeald, Service Manager:
marie.billyeald@derbyshire.gov.uk

Provisional Interview Date: 2 August 2021

Closing Date 25 July 2021

Schools and Academies

Administration/Clerical/Customer Service

School Business Manager

JOB/21/02271

Grade 11 £15,309.96 - £16,818.00 per annum • 18 hours and 30 minutes per week, 42 weeks per year •

Alfreton Nursery School

Part Time • Permanent

Alfreton Nursery School is an exciting and innovative School which sits at the heart of our community. We pride ourselves on our School's inclusive and welcoming ethos. We are proud to have achieved 6 outstanding Ofsted judgements which reflects the energy and enthusiasm of our whole School and community.

Our School and Governors are seeking to appoint a dynamic, committed, efficient School Business Services Manager to fit in with our experienced and happy office team. You will need a friendly disposition, be happy to work under pressure whilst enjoying all the benefits of working within our School family.

If you think you are the person we are looking for and would like to arrange a visit to our school, please contact Katie Cresswell, the Teaching School Business Development Manager katie.cresswell@alfreton.derbyshire.sch.uk or 01773 520031 to arrange an appointment.

Thank you for showing an interest in our inspirational school.

Provisional Interview Date: 12 August 2021

Closing Date 7 August 2021

School Business Assistant (Clerk to Governors)

JOB/21/02499

Grade 4 £627.12 per annum • 1 hours and 30 minutes per week, 38 weeks per year • Mickley Infant School, Stretton

Part Time • Permanent

The Governing body invites applications for the above position. The successful candidate will be accountable to the Governing Body, working effectively with them, the chair of governors and Headteacher. The Governing Body is effective and contributes fully to the school's success. The main role is to provide professional clerking services to the Governing Body (and committees where relevant).

The successful candidate will:

- be able to take accurate minutes from your own notes to then produce meaningful, well-presented minutes for distribution.
- be competent in the use of standard English and grammar.
- liaise with the Chair of Governors in order to collate and distribute agendas and associated paperwork in advance of meetings.
- be available to take minutes at all full governing body meetings held throughout the year.
- attend relevant training events organised by the Local Authority.
- experience is essential although training will be provided.
- be should be competent in word processing, email and internet and have access to a computer.
- have an interest in Primary education.
- be reliable and able to maintain confidentiality.
- have a good understanding of GDPR.

Closing Date 18 July 2021

Grade 5, Point 15 to Band A, Point 28, £23,541 to £32,234 • 37 hours • Flying High Partnership

Full Time • Permanent

At the Flying High Partnership, we are relentless in our pursuit of excellence and we want you to share in our mission to make every day count for the children within our schools.

Each of our individual roles has an impact on the future of our children and so we put them at the heart of the decisions we make and the services we provide. The education team work with our Headteachers, Senior Leadership teams and School Business Managers, supporting them to successfully develop and improve school activity to provide the very best education for all our children. You will be supported by the Director of Education to develop and deliver a high quality, responsive administration service to our education team.

We need you, your experience and your personality to deliver a high quality, proactive, practical service to our schools and central team, whilst ensuring that the children's education comes first and foremost.

Our organisation is committed to safeguarding and promoting the welfare of children and expects all staff and post holders to share this commitment. We are committed to equality of opportunity for all staff and applicants. Applications from individuals are encouraged regardless of age, disability, sex, gender reassignment, sexual orientation, pregnancy and maternity, race, religion or belief and marriage and civil partnerships.

Application packs are available by visiting our website or contacting us at the email address below.

Please do not apply using the Derbyshire County Council website. Please ensure that your completed application is returned directly to the school by 9.00am on the closing date.

If you want to know more or wish to discuss anything in more detail, please email Rebecca Kerr at rkerr@flyinghightrust.co.uk

For further information about the Flying High Partnership or if you require any support in relation to the application form please visit www.flyinghighpartnership.co.uk

Provisional Interview Date: 28 July 2021

Closing Date 23 July 2021

Clerk to Local Governing Board**JOB/21/02567****Scale 3 £19,312 - £19,698 FTE (pro rated £414.36 - £422.6 per annum) • 49 Hours Annually 7 meetings per year, 39 weeks per year • Chellaston Academy, Derby**

Part Time • Permanent

QEGSMAT is seeking to appoint an enthusiastic and experienced person to work at Chellaston Academy, Chellaston, Derby. Chellaston Academy is an 11-18 comprehensive school where we aim to equip our students with the values, attitudes, skills and knowledge that bring success in future employment.

Chellaston Academy is a proud member of QEGSMAT. The Trust's values are for students to 'Question, Explore; Give; and Succeed'. Our exceptional staff, strong leadership, motivated children, as well as excellent facilities, provide the successful formula for this.

We offer candidates:

- Support, mentoring and professional development appropriate to the post.
- A forward looking, hardworking and enthusiastic team of staff with the desire and skills to improve outcomes.

You will be working with a team committed to embedding excellence in everything we do.

We are committed to the protection of children and vulnerable adults. Appointment is subject to a clear DBS check to an enhanced level.

Chellaston Academy, is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

If you would like to be part of this exciting school community, please visit www.gegsmat.com where you can apply via TES.

Please do not apply using the Derbyshire County Council website.

Provisional interview Date: 19 July 2021

Closing Date 15 July 2021

Caretaking/Cleaning/Security

Site Manager

JOB/21/02521

**Grade 4 (19-23) - £20,493 to £23,080 on 30 hours equates to £16,615 to £18,713 Per annum • 30 hours per week • Poolsbrook Primary Academy
Part Time • Fixed Term**

Do you believe that children should learn in an inspirational environment? Do you take pride in delivering the best for children through pride and attention to detail? Can you hit the ground running to manage our school health and safety compliance systems?

Poolsbrook Primary Academy is a school that sits at the heart of our community. We have the highest aspirations and expectations of our children and staff each and every day. At our school, we are a family with everyone pulling in the same direction to ensure our children receive the best experiences and opportunities and that our staff feel valued and part of our overall success.

We are currently looking to recruit a dynamic and determined site manager for 30 hours per week. This is a key role in our school and the successful applicant will be responsible for managing the health and safety compliance for our school and some site projects, maintenance and development. They will make sure the school and grounds are safe and reflect the highest standards. The applicant must have experience and knowledge of the health and safety requirements for primary schools and experience of carrying out school based checks and bringing in contractors where needed. Beyond this we want the site manager to support our staff to provide an inspiring environment and to engage children in delivering this vision.

The successful candidate will:

- hold the highest standards for the school environment
- have good Literacy and Numeracy skills
- be able to carry out regular procedures, maintain the premises and grounds to an extremely high standard
- maintain and keep appropriate records in line with Health & Safety requirements
- have good DIY skills and ability to manage projects
- be pro-active to ensure the school and grounds are well maintained
- ensure the school and grounds are kept safe and secure at all times
- be willing to go above and beyond

Visits are welcomed and strongly encouraged.

Please contact the school office for an application pack on 01246 472540 or info@poolsbrook.derbyshire.sch.uk

Please do not apply using the Derbyshire County Council website.

Provisional Interview Date: 21 July 2021

Closing Date 19 July 2021

Caretaker **JOB/21/02572**
Grade 4 £7,524.60 per annum • 15 hours per week • Sharley Park Community Primary School, Chesterfield
Part Time • Permanent

We're looking for a dedicated morning Caretaker at Sharley Park Primary who wants to be part of a friendly and happy team of staff who focus on the quality delivery of children's experiences and ensure a safe environment for all.

Main responsibilities include:

- Carrying out day-to-day maintenance and minor repairs.
- Making sure that heating, lighting and alarm systems are working properly.
- Carrying out and recording basic checks and maintaining Health and Safety records.
- Monitoring site stocks.
- Demonstrating Health and Safety awareness and have a willingness to attend training courses including Health and Safety (all training will be provided).
- Undertaking cleaning duties within the school.
- Occasionally step in for staff cleaning absences.

If you have a great sense of humour a great work ethos and want a few hours in a morning, then please get in touch.

Visits to school are encouraged and can be made by telephoning the school on 01246 864833.

Provisional Interview Date: 27 July 2021

Closing Date 25 July 2021

Catering

Catering Assistant **JOB/21/02540**
Grade 2 (£4,129 per annum) • 10 hours per week, 39 weeks per year (12.00 noon – 2.00 pm) • Dronfield
Henry Fanshawe School
Part Time • Permanent

Dronfield Henry Fanshawe School is a successful, oversubscribed school with 1886 students on roll including 372 in the Sixth Form. It is situated close to the centres of Sheffield and Chesterfield on the edge of the Peak District National Park.

The Governors are seeking to appoint a catering assistant to work as a member of the catering team, main duties and responsibilities to include; assisting with food production, setting up servery counters and serving customers, general cleaning and washing up as directed and clearing down food service and production areas and equipment after service and at the end of the day.

DHFS is a school that stands out. Our aim is for "Success with Care" and we achieve that as a result of our philosophy of "Commitment Not Compliance". We are a learning community dedicated to providing an exceptional education for our students as a result of the exceptional skill and dedication of our staff. At DHFS "every person matters".

Application packs are available from Stephanie Dunne (sdunne@dronfield.derbyshire.sch.uk) at the above address or from the school website. Please apply with a covering letter directly to the school, for the attention of the Headteacher.

Please do not apply using the Derbyshire County Council website.

Closing Date 21 July 2021

Education - Non Teaching/Support Services

Special Educational Needs Teaching Assistant / Teaching and Learning Assistant **JOB/21/02490**

SENTA Grade 8 £8,339.88 - £9,013.56 per annum, TLA Grade 7 £2,160.12 - £2,355.84 per annum • SENTA 15 hours and 30 minutes per week, TLA 4 hours and 30 minutes per week, 39 weeks per year • Gorseybrigg Primary School and Nursery, Dronfield

Part Time • Fixed Term - Pending restructure until end August 2022

Gorseybrigg Primary School and Nursery is seeking a motivated, friendly and child centred TA to join our popular school. The post is temporary for one year in the first instance due to increases in EHCP funding but may well become a longer term position for the right candidate. Ideally, we would like this post to commence at the start of September.

We are looking for someone who:

- Can work under the direction of our SENCO and our Y2 and Y4 class teachers to support both in class and in small group interventions
- Is able to develop a good relationship with a fantastic pupil on a new EHCP, supporting both in class and in 1:1 and small group interventions (please see job description)
- Can build excellent relationships with children, staff and parents
- Has experience in delivering high quality English and maths programmes
- Wants to further develop their skills and engage in training
- Can develop their own ideas in order to provide excellent in class support
- Can ensure that the safety and care of our pupils is the highest priority
- Is efficient, adaptable and hard working
- Works well as part of a team and wants to contribute to making our school the best it can be.

We can offer you:

- A work environment that is fun, friendly and welcoming.
- Opportunities to be fully involved in the life of the school and develop your skills in a supportive environment.
- Relevant training.

If you are interested in the post then we are keen to hear from you. Please contact the school to arrange a visit if you wish to meet with us after school hours. Covid rules will, of course be adhered to if this is the case. We are committed to safeguarding and promoting the welfare of children and all employees are expected to share this commitment.

Provisional Interview Date: 21 July 2021

Closing Date 19 July 2021

Key Stage 1 Teaching and Learning Assistant**JOB/21/02497****Grade 7 £8,306.40 - £9,059.16 per annum • 17 hours and 30 minutes per week, 39 weeks per year • All Saints' CE Federation, Matlock**

Part Time • Fixed Term - Covering for secondment

All Saints' Federation is looking to appoint a highly motivated and enthusiastic Teaching and Learning Support Assistant, within our dedicated Early Years Foundation Stage team.

The successful candidate will work with our Foundation Stage children and provide excellent support by leading high quality learning. We would like a staff member who is passionate about working alongside our children and who are committed to safeguarding and supportive of the ethos of our federation of schools.

We are looking for individuals who will:

- Demonstrate high expectations and standards for all children.
- Have a secure understanding about what an enabling environment can provide.

We require staff who care for our children, will be proactive members of our All Saints' staff team and join in the wider life of our wonderful school community.

- Engage positively with parents/carers and act as a liaison between school and parents/carers.
- Have a creative and exciting approach to childcare and play.
- Be fully supportive of All Saints' ethos. • Fully adopt and adhere to All Saints' policies.

We can offer you:

- Amazing children who love to learn and are happy coming to school.
- On-going development opportunities to challenge and support you professionally.
- A supportive senior leadership team, committed to your success.
- A dedicated and friendly staff, committed to school improvement.³ Restricted on completion August 2018
- Supportive governors, parents and parish community.
- A strong Christian ethos, which is welcoming to all sections and faiths in our community.

If you would like any further information or think you would like to be part of this exciting journey, we would welcome your application for this post within our school.

You are very welcome to visit our wonderful school. If you would like to do so, please make an appointment through the school office: Email: Sharron info@allsaintsfed.derbyshire.sch.uk

Completed applications and reference monitoring forms should be submitted to the school office manager, Sharron Alexandra, email: salexandra@allsaintsfed.derbyshire.sch.uk

Please do not apply using the Derbyshire County Council website.

All Saints' is committed to safeguarding and promoting the welfare of children and young people and we expect staff and volunteers to share this commitment.

Provisional Interview Date: 22 July 2021

Closing Date 18 July 2021

Pastoral Officer**JOB/21/02509****Salary: Scale 5 £22,183 - £24,491 FTE (pro rata £19,701- £21,751) • 37 hours per week, 41 weeks per year •****Chellaston Academy, Derby**

Full Time • Fixed Term for 1 year from start date

QEGSMAT is seeking to appoint an enthusiastic, supportive and well-organised person to work alongside a team of dedicated support staff at Chellaston Academy, providing a professional frontline service to students, parents and visitors. We have a fixed term vacancy for a Pastoral Officer who will be responsible for assisting the Student Progress Leader with the pastoral and academic overview of their year group. Additionally, the successful candidate will lead and manage student behaviour day to day, in line with the School Behaviour Policy, alongside ensuring the attendance is monitored and promoted across the year group, reporting any issues to the Attendance Officer.

This is a newly created yet pivotal role within our Academy and will require making referrals to the pastoral support staff and external agencies as and when required, including safeguarding concerns.

The successful candidates will have:

- Experience of working in an educational setting and have experience of working with children on a 1:1 basis
- Have good organisational skills
- Be confident in dealing with children's challenging behaviour
- Have good teamwork and interpersonal skills
- GCSE grade C or equivalent in Maths and English QEGSMAT vision is to 'Question, Explore; Give; Succeed' and our exceptional staff, strong leadership and motivated children and young people, as well as excellent facilities, provide the successful formula for this. We offer candidates: • Support, mentoring and professional learning appropriate to the post.
- A forward looking, hardworking and enthusiastic team of staff with the desire and skills to improve outcomes.
- A location which has a highly successful school, with an aspirational ethos which leads to excellent levels of achievement.
- Staff, students and governors are committed to working together to build a positive learning environment, ensuring continuing success for all students.
- Our core values include hard work and personal courtesy. We firmly believe that the aim of always doing one's best is the key to sustained success.

The application process: At present, we welcome school visits for interested parties, or if you wish to have an informal conversation to discuss the role in more detail, we would be happy to arrange this. Please call 01332 702502.

Further details about our school can be found on our website: www.chellaston.derby.sch.uk QEGSMAT is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. All appointments are subject to an Enhanced DBS check. Further information about our commitment to Safeguarding can be found - <https://www.qegsmat.com/documents/safeguarding>. To apply for this position please visit www.qegsmat.com where you can apply via TES. Alternately, you can contact us at hr@qegsmat.com

Please do not apply via The Derbyshire County Council Website.

Provisional Interview Date: 20 July 2021

Closing Date 16 July 2021

Cover Supervisor (2 Posts)**JOB/21/02510****Scale 5 £22,183 - £24,491 (£18,740 – 20,690 pro-rated) • 37 hours per week, 39 weeks per year • Chellaston Academy, Derby**

Full Time • Permanent

Do you want to make an impact and motivate others within a Multi-Academy Trust learning and teaching environment that is moving forward with exciting times ahead? QEGSMAT is seeking to appoint Cover Supervisors who are enthusiastic and highly motivated individuals.

The successful candidates should be able to supervise whole classes and give instructions using their own initiative, have excellent communication and organisational skills, be patient and have a passion in seeing young people succeed.

We offer candidates:

- Support, mentoring and professional learning appropriate to the post.
- A forward looking, hardworking and enthusiastic team of staff with the desire and skills to improve outcomes.
- A location which has a highly successful school, with an aspirational ethos which leads to excellent levels of achievement.
- Staff, students and governors are committed to working together to build a positive learning environment, ensuring continuing success for all students.
- Our core values include hard work and personal courtesy. We firmly believe that the aim of always doing one's best is the key to sustained success. The application process: At present, we welcome school visits for interested parties, or if you wish to have an informal conversation to discuss the role in more detail, we would be happy to arrange this.

Please call 01332 702502. Further details about our school can be found on our website:

www.chellaston.derby.sch.uk. QEGSMAT is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. All appointments are subject to an Enhanced DBS check. Further information about our commitment to Safeguarding can be found <https://www.qegsmat.com/documents/safeguarding>. To apply for this position please visit www.qegsmat.com where you can apply via TES. Alternately, you can contact us at hr@qegsmat.com

Please do not apply via The Derbyshire County Council Website.

Provisional Interview Date: 22 July 2021

Closing Date 16 July 2021

Science Technician**JOB/21/02511****Grade 6 £15,635.04 - £15,990.60 per annum • 33 hours and 30 minutes per week, 40 weeks per year • Highfields School, Matlock**

Part Time • Permanent

To start in September 2021 we are looking to appoint a part time technician to join our busy science department and be part of our supportive team. The role will be to provide efficient and effective technician support in the preparation of materials, equipment and resources.

We are seeking to appoint a person who:

- Is keen, enthusiastic and self-motivated
- Is willing to learn new skills and undertake relevant professional development
- Has a good understanding of Health and Safety regulations linked to science
- Is organised and has a keen interest in working and supporting young people
- Is able to work flexibly and alone, as well as part of a team

- Is willing to contribute fully to the life of the school and be committed to safeguarding and promoting the welfare of children and young people.

Highfields is a vibrant, popular school and has a strong partnership with the community and local schools. It is a coeducational comprehensive school of almost 1200 students, including 200 at post 16. Our students are well-motivated and the school's academic results are good and improving.

Highfields is situated in Matlock, the county town of Derbyshire, on the south eastern edge of the Peak District. It is within easy reach of Sheffield, Derby and Nottingham.

Closing Date 25 July 2021

Teaching and Learning Assistant **JOB/21/02512**

Grade 7 £15,204.24 - £16,582.08 per annum • 31 hours and 40 minutes per week, 39 weeks per year (requests for less hours will also be considered) • Chapel-en-le-Frith High School Part Time • Fixed Term - Due to pupil numbers until end August 2022

We are looking to appoint two enthusiastic and committed teaching assistants to support learning across all year groups in both mainstream lessons and in our enhanced resource provision. The ideal candidate will have an interest in working with students with a wide range of special educational needs. The post would suit both experienced candidates and recent graduates considering a career in education. These posts provide excellent experience prior to undertaking teacher training.

Return Applications to: dhibbert@chapelhigh.org.uk

Please do not apply using the Derbyshire County Council website. Please ensure that your completed application is returned directly to the school by 12 Noon on the closing date.

Provisional Interview Date: 21 July 2021

Closing Date 21 July 2021

Teaching Assistant (Spanish Support) **JOB/21/02513**

£19,312 - £20,092 FTE) pro rated £14,330 - £14,909) • 32 hours and 30 minutes per week 39 weeks per year • Chellaston Academy, Derby Part Time • Permanent

Do you want to make an impact and motivate others within a Multi-Academy Trust learning and teaching environment that is moving forward with exciting times ahead?

We have an exciting opportunity to join our learning support team at Chellaston Academy and are looking for committed and enthusiastic professionals to join our team. As a Teaching Assistant you will work closely with teachers in a supportive role, assisting with the planning and delivery of learning activities for those students with special educational needs and support students develop their Spanish language skills.

You will have great interpersonal skills, enjoy working as part of a team and want the very best for young people.

The successful applicants will:

- Speak fluent Spanish
- Be able to promote inclusion, independent learning, self-reliance and equality
- Be able to communicate effectively with a range of people both verbally in writing and can demonstrate literacy skills
- Have the ability to diffuse conflict and with support, manage inappropriate patterns of behaviour
- Have a Teaching Assistant NVQ Level 2 or equivalent
- Have GCSE grade A* to C in Maths and English (or equivalent) We welcome applications from colleagues with a primary and/or nurture background. QEGSMAT vision is to 'Question, Explore; Give; Succeed' and

our exceptional staff, strong leadership and motivated children and young people, as well as excellent facilities, provide the successful formula for this.

We offer candidates:

- Support, mentoring and professional learning appropriate to the post.
- A forward looking, hardworking and enthusiastic team of staff with the desire and skills to improve outcomes.
- A location which has a highly successful school, with an aspirational ethos which leads to excellent levels of achievement.
- Staff, students and governors are committed to working together to build a positive learning environment, ensuring continuing success for all students.
- Our core values include hard work and personal courtesy.

We firmly believe that the aim of always doing one's best is the key to sustained success. The application process: At present, we welcome school visits for interested parties, or if you wish to have an informal conversation to discuss the role in more detail, we would be happy to arrange this. Please call 01332 702502. Further details about our school can be found on our website: www.chellaston.derby.sch.uk QEGSMAT is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

All appointments are subject to an Enhanced DBS check. Further information about our commitment to Safeguarding can be found - <https://www.qegsmat.com/documents/safeguarding>. To apply for this position please visit www.qegsmat.com where you can apply via TES. Alternately, you can contact us at hr@qegsmat.com

Please do not apply via The Derbyshire County Council Website.

Provisional Interview Date: 20 July 2021.

Closing Date 16 July 2021

Headteachers PA

JOB/21/02515

Scale 5 £22,183 - £24,491 FTE per annum (pro rated £21,143 - £23,342) • 37 hours per week, 44 weeks per year • Chellaston Academy, Derby

Full Time • Permanent

Do you want to make an impact and motivate others within a Multi-Academy Trust learning and teaching environment that is moving forward with exciting times ahead? QEGSMAT is seeking to appoint an enthusiastic, innovative member of staff who will support the Headteacher at Chellaston Academy.

The right candidate needs to be very organised. They will need to be experienced as well as friendly and approachable, working well as part of the team and being confident in communicating effectively in order to get the job done. It is expected that the successful candidate will have prior school office experience.

The role will be expected to provide support during busy periods and organise meetings for the Headteacher, as well as taking phone messages and providing administrative support wherever needed. You will be confident liaising with other staff and parents and will be friendly and approachable as well as professional at all times.

We offer candidates:

- Support, mentoring and professional learning appropriate to the post.
- A forward looking, hardworking and enthusiastic team of staff with the desire and skills to improve outcomes.
- A location which has a highly successful school, with an aspirational ethos which leads to excellent levels of achievement.
- Staff, students and governors are committed to working together to build a positive learning environment, ensuring continuing success for all students.

- Our core values include hard work and personal courtesy. We firmly believe that the aim of always doing one's best is the key to sustained success. The application process: At present, we welcome school visits for interested parties, or if you wish to have an informal conversation to discuss the role in more detail, we would be happy to arrange this. Please call 01332 702502.

Further details about our school can be found on our website: www.chellaston.derby.sch.uk. QEGSMAT is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. All appointments are subject to an Enhanced DBS check. Further information about our commitment to Safeguarding can be found - <https://www.qegsmat.com/documents/safeguarding>. To apply for this position please visit www.qegsmat.com where you can apply via TES. Alternately, you can contact us at hr@qegsmat.com

Please do not apply via The Derbyshire County Council Website.

Provisional Interview Date: 21 July 2021.

Closing Date 16 July 2021

Teaching Assistant **JOB/21/02520**

£19,312 – £20,092 FTE (pro rata £14,330 - £14,909) • 32 hours and 30 minutes per week 39 weeks per year •

Chellaston Academy, Derby

Full Time • Permanent and Fixed Term

Do you want to make an impact and motivate others within a Multi-Academy Trust learning and teaching environment that is moving forward with exciting times ahead? We have an exciting opportunity to join our learning support team at Chellaston Academy and are looking for committed and enthusiastic professionals to join our team. As Teaching Assistants, you will work closely with teachers in a supportive role, assisting with the planning and delivery of learning activities for those students with special educational needs. You will have great interpersonal skills, enjoy working as part of a team and want the very best for young people.

The successful applicant will:

- Be able to promote inclusion, independent learning, self-reliance and equality
- Be able to communicate effectively with a range of people both verbally in writing and can demonstrate literacy skills
- Have the ability to diffuse conflict and with support, manage inappropriate patterns of behaviour
- Have a Teaching Assistant NVQ Level 2 or equivalent
- Have GCSE grade A* to C in Maths and English (or equivalent) We welcome applications from colleagues with a primary and/or nurture background. QEGSMAT vision is to 'Question, Explore; Give; Succeed' and our exceptional staff, strong leadership and motivated children and young people, as well as excellent facilities, provide the successful formula for this.

We offer candidates:

- Support, mentoring and professional learning appropriate to the post.
- A forward looking, hardworking and enthusiastic team of staff with the desire and skills to improve outcomes.
- A location which has a highly successful school, with an aspirational ethos which leads to excellent levels of achievement.
- Staff, students and governors are committed to working together to build a positive learning environment, ensuring continuing success for all students.
- Our core values include hard work and personal courtesy. We firmly believe that the aim of always doing one's best is the key to sustained success. The application process: At present, we welcome school visits for interested parties, or if you wish to have an informal conversation to discuss the role in more detail, we would be happy to arrange this. Please call 01332 702502.

Further details about our school can be found on our website: www.chellaston.derby.sch.uk QEGSMAT is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. All appointments are subject to an Enhanced DBS check. Further information about our commitment to Safeguarding can be found - <https://www.qegsmat.com/documents/safeguarding>. To apply for this position please visit www.qegsmat.com where you can apply via TES. Alternately, you can contact us at hr@qegsmat.com

Please do not apply via The Derbyshire County Council Website.

Provisional Interview Date: 20 July 2021

Closing Date 16 July 2021

Supervision Room Co ordinator **JOB/21/02523**

Grade 7 (£17,250-£19,373 pro rata) per annum • 37 hours per week, 39 weeks per year • Dronfield Henry Fanshawe School

Full Time • Fixed Term - Covering for maternity leave

Dronfield Henry Fanshawe School is a successful, oversubscribed school with 1886 students on roll including 378 in the Sixth Form. It is situated close to the centres of Sheffield and Chesterfield on the edge of the Peak District National Park. The Governors are seeking to appoint a Supervision Room Coordinator to work as an integral member of the team.

The successful candidate will be required to supervise and support students in the Supervision Room, with the support of senior staff, helping to maintain the routines and expectations in the area. They will be responsible for coordinating systems and processes in order to oversee the operational running of the Supervision Room on a daily basis, administering all related policies and procedures and implementing agreed work programmes both within and out of the classroom. This will be carried out in accordance with Inclusion Plans, with individuals and groups, enabling students to access learning activities and structured programmes, overcoming barriers to learning.

DHFS is a school that stands out. Our aim is for "Success with Care" and we achieve that as a result of our philosophy of "Commitment Not Compliance". We are a learning community dedicated to providing an exceptional education for our students as a result of the exceptional skill and dedication of our staff. At DHFS "every person matters". Our international work is highly valued and recognised with the International School Award.

Application packs are available from Stephanie Dunne (sdunne@dronfield.derbyshire.sch.uk) at the above address or from the school website. Please apply with a covering letter directly to the school, for the attention of the Headteacher.

Please do not apply using the Derbyshire County Council website

Closing Date 25 July 2021

Midday Supervisor **JOB/21/02528**

Scale 1, point 1- 3 £17,842 - £18,562 FTE (pro-rated £2,376 - £3,472 per annum) • 5 hours and 50 minutes per week, 39 weeks per year • Chellaston Academy, Derby Part Time • Permanent

QEGSMAT are seeking to appoint a Midday Supervisor on a permanent basis, we are looking for the successful candidate to start September 2021.

Chellaston Academy is a large secondary school on the outskirts of Derby and enjoys an excellent reputation within the local community. Academic standards are already high in all key stages but we are not complacent and continually seek to expand and improve upon opportunities afforded to our students.

The application process:

At present, we welcome school visits for interested parties, or if you wish to have an informal conversation to discuss the role in more detail, we would be happy to arrange this.

Please call 01332 702502. Further details about our school can be found on our website: www.chellaston.derby.sch.uk. QEGSMAT is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

All appointments are subject to an Enhanced DBS check. Further information about our commitment to Safeguarding can be found - <https://www.qegsmat.com/documents/safeguarding>. To apply for this position please visit www.qegsmat.com where you can apply via TES. Alternately, you can contact us at hr@qegsmat.com

Please do not apply via The Derbyshire County Council Website.

Closing Date 16 July 2021

Science Technician **JOB/21/02530**

Scale 3 £19,312 - £19,698 (pro rated £13,228 - £13,492) • 30 hours per week, 39 weeks per year • Chellaston Academy, Derby

Part Time • Permanent

Do you want to make an impact and motivate others within a Multi-Academy Trust learning and teaching environment that is moving forward with exciting times ahead?

We have an exciting opportunity as Science Technician at Chellaston Academy and are looking for committed and enthusiastic professionals to join our team.

QEGSMAT vision is to 'Question, Explore; Give; Succeed' and our exceptional staff, strong leadership and motivated children and young people, as well as excellent facilities, provide the successful formula for this.

We offer candidates:

- Support, mentoring and professional learning appropriate to the post.
- A forward looking, hardworking and enthusiastic team of staff with the desire and skills to improve outcomes.
- A location which has a highly successful school, with an aspirational ethos which leads to excellent levels of achievement.
- Staff, students and governors are committed to working together to build a positive learning environment, ensuring continuing success for all students.
- Our core values include hard work and personal courtesy. We firmly believe that the aim of always doing one's best is the key to sustained success.

The application process: At present, we welcome school visits for interested parties, or if you wish to have an informal conversation to discuss the role in more detail, we would be happy to arrange this. Please call 01332 702502. Further details about our school can be found on our website: www.chellaston.derby.sch.uk QEGSMAT is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. All appointments are subject to an Enhanced DBS check. Further information about our commitment to Safeguarding can be found <https://www.qegsmat.com/documents/safeguarding>. To apply for this position please visit www.qegsmat.com where you can apply via TES. Alternately, you can contact us at hr@qegsmat.com

Provisional Interview Date: 21 July 2021

Please do not apply via The Derbyshire County Council Website.

Closing Date 16 July 2021

Administration Officer**JOB/21/02531**

£20,092 – £21,748 FTE (pro rata £18,279 - £19,786) • 37 hours per week, 42 weeks per year • Chellaston Academy, Derby
Full Time • Permanent

QEGSMAT is seeking to appoint an enthusiastic, supportive and well-organised person to work alongside a team of dedicated support staff at Chellaston Academy, providing a professional frontline service to students, parents and visitors.

It is necessary for the jobholder to have excellent communication skills, be organised, able to meet strict deadlines, to work on their own initiative and have attention to detail. QEGSMAT vision is to 'Question, Explore; Give; Succeed' and our exceptional staff, strong leadership and motivated children and young people, as well as excellent facilities, provide the successful formula for this.

We offer candidates:

- Support, mentoring and professional learning appropriate to the post.
- A forward looking, hardworking and enthusiastic team of staff with the desire and skills to improve outcomes.
- A location which has a highly successful school, with an aspirational ethos which leads to excellent levels of achievement.
- Staff, students and governors are committed to working together to build a positive learning environment, ensuring continuing success for all students.
- Our core values include hard work and personal courtesy. We firmly believe that the aim of always doing one's best is the key to sustained success. The application process: At present, we welcome school visits for interested parties, or if you wish to have an informal conversation to discuss the role in more detail, we would be happy to arrange this.

Please call 01332 702502. Further details about our school can be found on our website:

www.chellaston.derby.sch.uk QEGSMAT is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. All appointments are subject to an Enhanced DBS check. Further information about our commitment to Safeguarding can be found -

<https://www.qegsmat.com/documents/safeguarding>

Please do not apply via The Derbyshire County Council Website.

Provisional Interview Date: 21 July 2021.

Closing Date 16 July 2021

Teaching and Learning Assistant**JOB/21/02533**

Grade 7 £12,804.24 - £13,964.64 per annum • 26 hours and 40 minutes per week, 39 weeks per year • Ashbourne Primary School

Part Time • Fixed Term - Due to pupil numbers until end August 2022

The governors of Ashbourne Primary School would like to appoint an experienced and highly skilled Teaching and Learning Assistant to commence September 2021. This role is to work with KS2 pupils on a 1:1 basis with additional needs. Some of our pupils with additional need, may at times, display challenging behaviour related to their communication, social interaction and/or sensory processing difficulties. Therefore, the successful candidate will need to possess a positive and proactive approach to behaviour support.

This position is also available as a job share: Mornings 16 hours 40 minutes per week, Afternoons 10 hours per week Ashbourne Primary School is a forward thinking and inclusive school. We are judged to be a good school by Ofsted but we think we are fantastic! Ashbourne Primary converted from a junior school to a primary school in 2017 and this is a fantastic opportunity for an innovative and creative Teaching and learning Assistant to join our team.

We can offer:

- A strong and supportive staff team
- Fantastic children who love learning
- Professional Development opportunities

Ashbourne Primary School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

Provisional Interview Date: 25 July 2021

Closing Date 25 July 2021

Midday Supervisor

JOB/21/02538

Grade 1 £2,858 per annum • 6 hours and 25 minutes per week, 39 weeks per year • Poolsbrook Primary Academy, Chesterfield
Part Time • Permanent

Poolsbrook Primary Academy is a school that sits at the heart of our community. We have the highest aspirations and expectations of our children and staff each and every day. At our school, we are a family with everyone pulling in the same direction to ensure our children receive the best experiences and opportunities and that our staff feel valued and part of our overall success.

We are currently recruiting a Midday Supervisor, please see below for further information.

Purpose of the role:

To actively supervise the pupils in the dining room, playground and throughout the school premises during the lunchtime period.

Duties and Responsibilities

- To support the welfare, health and safety of pupils at designated times.
- To promote and foster good relationships between pupils.
- To challenge inappropriate behaviour and to provide pupils with boundaries of acceptable behaviour.
- To identify any causes of concern displayed by pupils and to report these to the Headteacher/Class teacher
- To arrange for first aid to be administered.
- To oversee the cleanliness of dining areas e.g. clean up spillages and ensuring eating areas are hygienic.

The post holder's duties must be carried out in compliance with the academy's policies and procedures including Child Protection Procedures and Equal Opportunities Policy, Information Security Policies, Financial Regulations and Standing Orders, the Health and Safety at Work Act (1974), and subsequent health and safety legislation.

These duties and responsibilities should be regarded as neither exhaustive nor exclusive as the post holder may be required to undertake other reasonably determined duties and responsibilities within the Directorate, commensurate, commensurate with the grading of the post, without changing the general character of the post.

Please contact the school office for an application pack on 01246 472540 or info@poolsbrook.derbyshire.sch.uk

Please do not apply using the Derbyshire County Council website.

Provisional Interview Date: Week commencing 19 July 2021

Closing Date 16 July 2021

Teaching and Learning Assistant**JOB/21/02543**

Grade 7 £6,837.72 - £6,993.24 per annum • 15 hours per week, 39 weeks per year • Ashbourne Primary School Part Time • Fixed Term - Due to pupil numbers until end August 2022

The governors of Ashbourne Primary School would like to appoint an experienced and highly skilled Teaching and Learning Assistant to commence September 2021. This role is to work with EYFS pupils with additional needs. Some of our pupils with additional need, may at times, display challenging behaviour related to their communication, social interaction and/or sensory processing difficulties. Therefore, the successful candidate will need to possess a positive and proactive approach to behaviour support.

Ashbourne Primary School is a forward thinking and inclusive school. We are judged to be a good school by Ofsted but we think we are fantastic! Ashbourne Primary converted from a junior school to a primary school in 2017 and this is a fantastic opportunity for an innovative and creative Teaching and learning Assistant to join our team.

We can offer:

- A strong and supportive staff team
- Fantastic children who love learning
- Professional Development opportunities

Ashbourne Primary School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

Provisional Interview Date: 2 August 2021

Closing Date 25 July 2021

Technology and Art Technician**JOB/21/02545**

Scale 2, Pts 3-5 £15,894-£16,537 (actual) per annum • 37 hours per week, 39 weeks per year • Ormiston Ilkeston Enterprise Academy Full Time • Permanent

If you are someone who is passionate about their job, enjoys working with young people and is determined to make a real difference to the children, then this could be the role for you.

We are looking to recruit a highly motivated, Technology Technician. We are seeking to employ staff who have a thirst to develop young people and build teams committed to academic and pastoral success. This is a fantastic opportunity to play a key role in influencing positive learning outcomes for our students.

Whilst we are looking for someone to ideally work 37 hours per week, we are open to discussion if you are interested in this role but not quite so many hours.

This is an exciting time to be joining our new Academy. Our new building houses the English, science and mathematics departments in state of the art facilities. Our Academy is a vibrant and friendly place to teach, with 881 students currently on roll 11-16 yrs. We are pleased to announce that we have again recruited to full capacity in Year 7, with regular in[1] year enquiries to join our academy. We offer excellent CPD opportunities for staff at all levels.

Visit us online at <https://oatcareers.co.uk/job/technology-and-art-technician> where you can find further information and details on how to apply. Please note that CV's are not accepted.

For an informal chat or to arrange a visit please contact Lyn Ashby, Business Manager, on 0115 9303724.

Please do not apply using the Derbyshire County Council website. Please ensure that your completed application is returned directly to the school by 10.00am on the closing date.

Ormiston Ilkeston Enterprise Academy is committed to safeguarding and promoting the welfare of children and young people and expects all staff to share this commitment.

Provisional Interview Date: Week commencing 19 July 2021

Closing Date 19 July 2021

Midday Supervisor (3 Posts) **JOB/21/02549**
Grade 3 £9.43 per hour • FitzHerbert:1 hour 25 minutes per day (11.50am to 1.15pm Mon-Fri term time only)
Kirk Ireton:1 hour 15 minutes per day (11.55am to 1.10pm Mon-Fri term time only) • The Village Federation
(The FitzHerbert C of E Primary School and Kirk Ireton C of E Primary School) Part Time • Permanent

The Village Federation are seeking to appoint three new Midday Supervisors. One of the roles will be deployed at The FitzHerbert C of E Primary and two at Kirk Ireton C of E Primary School.

The successful candidates will enjoy working with children from the whole primary age range and will work with them while eating their lunchtime meal and helping them to enjoy their play through planned and supported activities. We welcome applications from any career background.

We are looking for a passionate, committed and flexible team member who will start after the summer break (September 2021), or sooner as available.

The Village Federation offers an excellent working environment where talent is nurtured, work-life balance is valued and everyone is determined to create a happy and successful environment for children and adults alike.

If you are interested in any of these vacancies but can only work part time, we would still be keen to hear from you

Provisional Interview Date: Week commencing 19 July 2021

Closing Date 18 July 2021

Teaching Assistant **JOB/21/02564**
Grade 5-7 depending on experience £18,933.00 - £22,625.00 pro-rata, per annum • 28 hours per week, 39 weeks per year • Combs Infant School, Chapel-en-le-Frith
Part Time • Fixed Term - Due to Internship until end August 2022

The headteacher and governors are looking to appoint a suitably qualified and experienced Teaching Assistant to work in our KS1 class. The posts will involve working within and outside the classroom under the direction of the class teacher.

The successful applicant will be enthusiastic, caring and skilled at providing group support. She/he will need to be flexible and able to work as part of a team to support in the planning and assessment of learning activities for the children

Provisional Interview Date: Week commencing 16 August 2021

Closing Date 8 August 2021

Casual Lettings Assistant and Minibus Driver **JOB/21/02566**
Grade 5 £15,350.88 - £15,657.36 per annum • 30 hours per week • Whittington Green School, Chesterfield
Part Time • Permanent

Whittington Green School Governors are seeking to appoint an enthusiastic and suitably experienced Evening and Weekend letting assistant/Minibus Driver.

This is brand new post to support our Evening and Weekend Lettings programme and our students after school activities. We are looking for the right person to develop this area. You may have experience in the leisure industry or have previously worked in a school environment but most importantly enjoy working with people.

The role is to provide high quality service to individuals/organisations hiring the school facilities ensuring the site facilities are appropriately used and are clean and secure at the beginning and end of each hiring, cleaning of the school and driving the minibus.

Whittington Green School:-

- welcomes applications regardless of age, gender or religion
- is committed to the protection and safety of its students
- undertakes enhanced CRB checks on all applicants
- only accepts applications submitted on approved application forms

Provisional Interview Date: Week commencing 9 August 2021

Closing Date 8 August 2021

Teaching and Learning Assistant **JOB/21/02570**

Grade 7 £7,201.56 - £7,854.12 per annum • 15 hours per week, 39 weeks per year • Woodbridge Junior, Alfreton

Part Time • Fixed Term - Due to pupil numbers until end December 2021

The pupils, staff and Governors of Woodbridge Junior School are looking to appoint a dynamic, enthusiastic, fun, hardworking and motivated Teaching and Learning Assistant to join our friendly and dedicated school from September 2021.

We are looking for someone who:

- Has experience of working with children in Key Stage 2.
- Has a wide range of knowledge and experience of supporting children's varied needs.
- Is warm and friendly and develops excellent relationships with parents and carers.
- Has a sense of humour and is fun, fully embracing all aspects of school life.
- Aims high in all aspects of school life for self and others.

If you are looking for:

- A school where a dedicated and supportive group of team players work together to support every aspect of a child's learning and development.
- A school that holds the highest expectations for pupils and staff but knows that we achieve this by investing in nurturing and supporting the onward learning journey of all.
- A school with excellent attendance because children love coming to school, are happy and love learning.

We are looking forward to receiving your application. Visits with Covid protective measures in place are possible or alternatively please call school for a conversation about the role.

You will get a taste of Woodbridge life on our website here: <https://woodbridge-junior-school.primarysite.media/playlist/welcome-to-woodbridge>

We have two roles advertised currently. Both are mornings only - 15 hours.

Closing Date 18 July 2021

Breakfast and After School Club Leader **JOB/21/02571**

Grade 5 £8,762.76 - £8,937.72 per annum • 20 hours per week, 39 weeks per year • Crich Carr Church of England Primary School

Part Time • Fixed Term - Due to pupil numbers until end August 2022

Crich Carr C of E is a small, happy village primary school in Whatstandwell. We are looking to appoint a dynamic, enthusiastic, fun, hardworking and motivated leader for our Breakfast and after school club from September 2021. The post is fixed term for a year but it is likely that this will be extended.

The working pattern will be Monday - Friday 7.45am – 8.45am, and 3.15pm – 6.15pm.

The successful applicant will be able to satisfy the job description and person specification. They will have a positive and fun approach to all aspects of the job, providing excellent care and planning and leading a variety of extra-curricular activities for children aged 3 -11 years.

Due to this post having access to children and/or vulnerable adults, the successful candidate will be required to undertake a Disclosure and Barring Service check.

Visits to the school are welcome but will be subject to restrictions, please contact the school office to arrange 01773 852070.

Further details about the school can be found on our website at: <https://www.crichcarrprimary.co.uk>

Provisional Interview Date: Monday 26 July 2021

Closing Date 18 July 2021

Science Technician

JOB/21/02573

Grade 5 SCP 4, £18,933 pro rata (£16,630 actual salary). • 32 hours and 30 minutes per week • St Mary's Catholic High School, Chesterfield

Part Time • Permanent

St Mary's Catholic High School are looking for a highly motivated, competent, and enthusiastic Science Technician from September 2021. The successful candidate will work alongside our Senior Science Technician to support our friendly and hardworking Science Department.

The working hours are 32.5 per week over 5 days, 52 weeks.

Applicants must have excellent organisational and communication skills with a good level of education. You will be a team player, have a flexible approach and the ability to prioritise your workload to meet deadlines when working under pressure. Previous experience in a school laboratory would be advantageous.

The Governors are pleased to receive applications from candidates who are not Catholics but who are supportive of our distinctive ethos.

Application forms may be downloaded from the school's website www.st-maryshigh.derbyshire.sch.uk or telephone Mrs R Gilding, Headteacher's PA on 01246 201191 (ext 2048) or e-mail rgilding@stmaryschesterfield.org.uk for an application pack.

CVs will not be accepted.

Please do not apply using the Derbyshire County Council website. Please ensure that your completed application is returned directly to the school by 10.00am on the closing date.

St Mary's Catholic High School is committed to safeguarding and promoting the welfare of children and young people and as such expects all staff and volunteers to share this commitment. This post is subject to an enhanced DBS check.

Closing Date 22 July 2021

Midday Supervisor

JOB/21/02576

Grade 3 £2,050.92 per annum • 5 hours per week, 38 weeks per year • Wirksworth Junior School

Part Time • Permanent

Wirksworth Juniors are looking to appoint a Midday Supervisor to support our team on the playground at dinnertime. The main duties will include supervising pupils eating during dinner time and monitoring pupils during

play on the playground. At times, you may need to supervise play inside if wet outdoors, whilst ensuring the welfare and safety of pupils is maintained.

We are looking for someone who is fun, enjoys working with children and likes playing to encourage a healthy lifestyle. For more information about our school, please visit our school website www.wirksworth-junior.co.uk

Although the closing date is 24 October 2021 we are looking for staff to start in September 2021 if possible, and will be offering interviews on an ad hoc basis from 2 September 2021.

Closing Date 24 October 2021

Learning Support Assistant **JOB/21/02577**

Grade 5, £14,241.00 - £14,525.28 per annum • 32 hours and 30 minutes per week 39 weeks per year •

Combs Infant School, Chapel en le Frith

Full Time • Fixed Term - Covering for maternity leave

Comb Infant School is a smaller than average sized school in the village of Combs with approximately 55 children (including Nursery). We have a dedicated team of staff who are committed to raising achievement and standards for all groups of children.

We are seeking to appoint a suitably qualified and experienced Teaching Assistant to work across school to support class teaching. The posts will involve working within and outside the classroom under the direction of the class teacher.

The successful applicant will be enthusiastic, caring and skilled at providing group support. S/he will need to be flexible and able to work as part of a team to support in the planning and assessment of learning activities for the children.

Visits to the school are strongly recommended - please contact us to make an appointment on 01298 813120.

Provisional Interview Date: Week commencing 16 August

Closing Date 1 August 2021

Breakfast and After School Club Assistant **JOB/21/02589**

Grade 4 £6,443.28 per annum • 15 hours per week, 39 weeks per year • Crich Carr Church of England

Primary School

Part Time • Fixed Term - Due to pupil numbers until end August 2022

Crich Carr C of E is a small, happy village primary school in Whatstandwell. We are looking to appoint a dynamic, enthusiastic, fun, hardworking and motivated assistant for our Breakfast and after school club from September 2021. The post is fixed term for a year but it is likely that this will be extended.

The working pattern will be Monday – Friday afternoons 3.15pm – 6.15pm.

The successful applicant will be able to satisfy the job description and person specification. They will have a positive and fun approach to all aspects of the job, leading a variety of extra-curricular activities for children aged 3-11 years.

Due to this post having access to children and/or vulnerable adults, the successful candidate will be required to undertake a Disclosure and Barring Service check.

Visits to the school are welcome but will be subject to restrictions, please contact the school office to arrange 01773 852070.

Further details about the school can be found on our website at: <https://www.crichcarrprimary.co.uk>

Provisional Interview Date: 26 July 2021

Closing Date 21 July 2021

Finance

Assistant Management Accountant

JOB/21/02527

Grade 10 (Points 20 to 23) Actual Salary £28,682 to £31,832 + study support • 37 hours per week • ESTEEM MAT Central Team

Full Time • Permanent

Esteem Multi-Academy Trust currently comprises of eleven academies throughout Derbyshire, Derby City, and east Staffordshire.

We are eager to appoint an enthusiastic finance professional with relevant qualifications to assist the Finance Director and Management Accountant with month end and year end tasks.

This key role will be responsible for specific aspects of the financial services of the MAT for example banking, accounts payable and receivable and provide day to day support to the MAT Finance department and Schools throughout the Trust. Other responsibilities are detailed in the attached job description.

The successful candidate will report to the Finance Director and will have an AAT L3+ qualification or part qualified CIMA/ACCA/ACA and experience working within a Finance team in the Education or Charity sectors is desirable, however we welcome applications from outside the public sector.

Benefits include: LGPS Pension Scheme (16.6% employer contributions), 25 days annual leave plus bank holidays, Westfield Health membership and free parking.

For further information, please contact Warren Porter, Finance Director, on 01623 726110, wporter@esteemmat.co.uk or visit our website at www.esteemmat.co.uk/jointheteam.

Please use the relevant application form on the MAT website; CVs alone will not be accepted.

Please do not apply using the Derbyshire County Council website.

Esteem Multi-Academy Trust is committed to safeguarding and promoting the welfare of all its students. We expect all staff, volunteers and agency staff to share this commitment. The successful candidate will be required to undertake a Disclosure and Barring Service (DBS) check. The possession of a criminal record will not necessarily prevent an applicant from obtaining this post, as all cases are judged individually according to the nature of the role and information provided.

Provisional Interview Date: 22 July 2021

Suitable applicants may be interviewed prior to 22 July 2021

Closing Date 19 July 2021

Management Accountant

JOB/21/02532

Grade 13 (Points 32 to 35) Actual Salary £41,782 to £45,362 per annum • 37 hours per week • ESTEEM MAT Central Team

Full Time • Fixed Term - Covering for secondment until end December 2021

Esteem Multi-Academy Trust currently comprises of eleven academies throughout Derbyshire, Derby City, and east Staffordshire.

We are eager to appoint an enthusiastic qualified accountant to support the Finance Director in running the management accounting, budgeting and forecasting operations across the MAT.

This key role will be responsible for implementing the financial strategy and ensuring the MAT is financially compliant and ensure the Finance Director, individual school leaders, and the Trust Board are kept informed of financial performance of academies through regular preparation, analysis and reporting of monthly management accounts. Other responsibilities are detailed in the attached job description.

Reporting to the Finance Director, the successful candidate will be a fully qualified accountant with experience working in a financial environment supporting with monthly accounts preparation, business partnering and year-end/audit preparation. Experience within a Finance team in the Education or Charity sectors is desirable, however we welcome applications from outside the public sector.

Benefits include: LGPS Pension Scheme (16.6% employer contributions), 25 days annual leave plus bank holidays, Westfield Health membership and free parking.

For further information, please contact Warren Porter, Finance Director, on 01623 726110, wporter@esteemmat.co.uk or visit our website at www.esteemmat.co.uk/jointheteam Please use the relevant application form on the MAT website; CVs alone will not be accepted.

Please do not apply using the Derbyshire County Council website.

Esteem Multi-Academy Trust is committed to safeguarding and promoting the welfare of all its students. We expect all staff, volunteers and agency staff to share this commitment. The successful candidate will be required to undertake a Disclosure and Barring Service (DBS) check. The possession of a criminal record will not necessarily prevent an applicant from obtaining this post, as all cases are judged individually according to the nature of the role and information provided.

Last dates for interview: 23 July 2021
Suitable applicants may be interviewed prior to 23 July 2021

Closing Date 19 July 2021

IT/Telecoms

Trust ICT Technician

JOB/21/02443

Grade 8, £23,250 - £25,128 per annum • 37 hours per week, 52 weeks per year • Central Team - Various Schools

Full Time • Permanent

Esteem Multi-Academy Trust currently comprises of eleven academies throughout Derbyshire, Derby City, and east Staffordshire.

This key role will be responsible for ICT technical support at academy sites and for the central team. The technician will carry out basic maintenance and repairs, install & configure new ICT hardware & software across the Trust, assist with asset management, maintain an accurate inventory as well as basic server, network and communication installation and management. Other duties are outlined in the job description.

The successful candidate will report to the Trust ICT Manager and will assist with procurement, distribution and installation of ICT consumables. They will also work with teaching and administrative staff across the Trust to provide support, training and development of ICT needs and requirements.

A relevant ICT qualification and a good level of ICT experience and skills is required, including a strong understanding of maintaining IT systems and solving IT/network problems. Experience of working in an educational setting is preferred, however, this is not essential, and we welcome applicants with experience outside of the education sector.

Benefits include: LGPS Pension Scheme, 25 days annual leave plus bank holidays, Westfield Health membership and free parking.

For further information, please contact Amanda Lee, Chief Operating Officer, on 01623 859749, hr@esteemmat.co.uk or visit our website at www.esteemmat.co.uk/jointheteam. Please use the relevant application form on the MAT website; CVs alone will not be accepted.

Please do not apply via The Derbyshire County Council Website.

Provisional Interview Date: 3 August 2021.

Closing Date 19 July 2021

Trust Data Manager

JOB/21/02535

Salary: POE £32,910 - £35,745 FTE per annum (pro rated £30,654 - £33,294 per annum) • 37 hours per week, 43 weeks per year • Queen Elizabeth's Grammar School, Ashbourne

Full Time • Permanent

QEGSMAT are seeking to appoint a Trust Data Manager to join our Central Team based in Ashbourne, Derbyshire. The successful applicant will be involved in the design and setup of data systems to capture MAT and school level data.

Working with senior leaders and school-based Data Managers you will coordinate the management of data across the Trust, support data users and, design and produce reports to inform the decision-making process. You will have excellent organisation skills, a keen eye for detail, enjoy keeping up-to-date with new developments - embracing the idea that 'every day is a school day'.

Why work for us?

- Continual access to CPD opportunities. QEGSMAT works with a large number of organisations to develop staff to fulfil their aspirations and potential.
- All staff have access to our Employee Assistance Programme which provides confidential, independent and unbiased information and guidance 24/7. This can also include bespoke counselling sessions for staff if needed.
- All roles are subject to nationally agreed terms and conditions of service.
- Access to the Local Government Pension Scheme (LGPS) with employer contributions of currently 22.7%.
- 23 days holiday rising to 28 days after five years' service.
- An extra 4 days' leave (known as extra statutory and concessionary).
- Family-friendly policies.
- Access to Flu Vaccines.
- Opportunity to work flexibly.

The successful candidate will be subject to a full enhanced DBS check and must be eligible to work in the UK. If you have any questions or would like an informal discussion about the role, please contact Barbara Smith, Director of Education at smith@qegsmat.com

If you wish to apply for this role please visit <https://www.qegsmat.com/current-vacancies/> where you can apply via TES. If you have any question please do not hesitate to contact us at hr@qegsmat.com Please do not apply using the Derbyshire County Council website.

Start date: As soon as possible

Provisional Interview Date: 22 July 2021

Closing Date 18 July 2021

ICT Network Manager**JOB/21/02568****£31,723 - £35,017 per annum • 37 hours per week • Brookfield Community School (Redhill Academy Trust)**

Full Time • Permanent

We are looking to appoint an enthusiastic and inspirational ICT Network Manager to design, develop, implement and maintain a functioning computer network supporting staff, students and parents in their use of ICT across the school.

Brookfield Community School is a large 11-18 Academy with 1226 students on roll situated on the Western edge of Chesterfield and next to the Peak District National Park. We have talented staff, committed and enthusiastic students, strong local partnerships and a wide range of extra-curricular and sporting opportunities for students. We became part of the Redhill Academy Trust on 1st March 2019. The Redhill Trust's core purpose of raising student achievement is reflected in its values, ethos and working practices. This is an exciting opportunity to join an expanding Trust.

The Redhill Academy is also the lead school for the Redhill Teaching School Alliance, comprising of over 30 schools with a range of ages and abilities.

For further information regarding this post, please contact Mrs Wendy Fox on 01246 568115 or by email to w.fox@brookfieldcs.org.uk or to download an application form and the full information, please visit our School/Academy websites.

Please note that previous applicants need not apply.

Provisional Interview Date: Week commencing 26 July 2021

Closing Date 23 July 2021

Lead ICT Technician**JOB/21/02574****Grade/Scale: 06 (Points 09 to 15) Actual Salary £20,903 to £23,541 • 37 hours per week • Fountains High School and South Derbyshire Support Centre**

Full Time • Permanent

The Fountains High School is an 11 to 19 special school within the Esteem Multi Academy Trust situated in Stretton, Burton Upon Trent. At Fountains we pride ourselves on creating rich and exciting learning experiences for all children.

South Derbyshire Support Centre is an Alternative Provision Academy based in Newhall, South Derbyshire, providing education for pupils who are at risk of permanent exclusion, or who have been permanently excluded from mainstream schools.

We are seeking an enthusiastic and skilled Lead ICT Technician who would be excited to become an integral part of the school team. This is an exciting opportunity to effectively support the school's computer systems, applications and associated software and to advise and support on the implementation of system developments. Reporting directly to the Headteacher and Senior Leadership Team, the ideal candidate will have an NVQ3 for IT practitioners or appropriate equivalent qualification or relevant experience and working knowledge of current ICT installations and relevant equipment/standards. Experience of working with children with Special Educational Needs is desirable, although this is not essential.

Benefits include: LGPS Pension Scheme and Westfield Health membership.

For further information, please contact Gareth Allen, Headteacher, on 01283 247613 via email to gallen@fountains.staffs.sch.uk or visit our website at www.esteemmat.co.uk/jointheteam . Please use the relevant application form on the MAT website; CVs alone will not be accepted.

Please do not apply using the Derbyshire County Council website. Please ensure that your completed application is returned directly to the school by 12 Noon on the closing date.

Esteem Multi-Academy Trust is committed to safeguarding and promoting the welfare of all its students. We expect all staff, volunteers and agency staff to share this commitment. The successful candidate will be required to undertake a Disclosure and Barring Service (DBS) check. The possession of a criminal record will not necessarily prevent an applicant from obtaining this post, as all cases are judged individually according to the nature of the role and information provided.

Provisional Interview Date: 26 August 2021

Closing Date 19 August 2021

Teaching - Primary

Early Years Foundation Stage Leader

JOB/21/01955

MPS/UPS (based on experience) with TLR2 • 1.00 FTE • Pinxton Village Academies, Flying High Partnership

Full Time • Permanent

We are looking for an inspirational, innovative, resilient, and motivated leader. A team player with strong interpersonal skills and organisational skills. A creative and forward-thinking teacher in their approach to teaching and learning who expects and maintains the highest standards of pupil achievement. You will preferably have a little bit of quirkiness: if a child requests that you be a captain of a pirate ship, you will be the very best pirate captain you can be! The ability to sing in tune is not necessary, however the ability to sing out of tune in front of a crowd is essential. As is dancing to all types of music! Given just some sticks and leaves, you could create something amazing that sparks the imagination...

This is a fantastic opportunity to start your leadership journey with a nurturing and supportive senior leadership team who will offer mentoring, coaching and access to further leadership development through NPQs. As we are part of the Flying High Partnership, you will have access to EYFS networks and the expertise of the Lead teachers for EYFS for mentoring and support. Thus, allowing you to ensure the early years phase goes from strength to strength ensuring the very best outcomes for our children.

If you feel this is something you are interested in then please contact us and ask to speak to Mr Adam Butterworth on 01773 303420

Please also have a look at our school website and class pages:

- Our school website account www.pvacademies.co.uk
- Our school twitter account @pvacademies
- Our school Facebook account <https://www.facebook.com/PinxtonVillageAcademies>

Covid secure tours are encouraged, please contact Mr Adam Butterworth on: hr@pvacademies.derbyshire.sch.uk to organise this.

Safeguarding and Equal Opportunities Statement: Our school is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment; therefore all positions are offered subject to an enhanced DBS disclosure and reference confirming your suitability to work with children. We are committed to the development of community cohesion and the prevention of extremism and radicalisation.

We are committed to equality of opportunity for all staff and applicants. Applications from individuals are encouraged regardless of age, disability, sex, gender reassignment, sexual orientation, pregnancy and maternity, race, religion or belief and marriage and civil partnerships.

How to apply:

Further information including the full Job Description and Job Specification can be found on our school website, along with our application form: www.pvacademies.co.uk

Please do not apply using the Derbyshire County Council website.

Please send through your completed application form to: : hr@pvacademies.derbyshire.sch.uk by the closing date
If you have any questions then please email hr@pvacademies.derbyshire.sch.uk

Pinxton is just off Junction 28 M1, 14 miles from Nottingham, 7 miles from Mansfield, 17 miles from Derby and within commuting distance of Sheffield, Derby, Doncaster and Chesterfield.

Closing Date 1 October 2021

Teaching - Secondary

Head of PSHE and RE

JOB/21/02547

MPS+TLR 1a • 1.00 FTE • John Flamsteed Community School, Denby

Full Time • Permanent

This is a newly created position represents an exciting opportunity to join the school's curriculum leaders as we drive our ambitious plans for our students through to the next phase of development. This post could be suitable for an aspiring or current Head of Department who is, first and foremost, an outstanding teacher with a proven track record of excellence in classroom practice. We are open to applications from teachers who may wish to specialise in PSHE and RE as head of this vibrant curriculum area even if they may currently hold another specialism.

The main responsibilities of this post will be to inspire all students through the planning and implementation of a modern and responsive PSHE and RE curriculum from Year 7 to Year 11. PSHE and RE is taught as part of our curriculum in timetabled lessons and is currently delivered by a small number of specialist teaching staff. We are looking for a passionate curriculum leader in this area of the school who will ensure that PSHE and RE are central to our commitment to personal development for all students in our care.

The PSHE and RE curriculum will specialise in the delivery of our RE statutory requirements, the implementation of the SRE policy, leading the school's mental health and well-being education and introducing an active policy of ensuring that the whole curriculum along with the school ethos has a commitment to enhancing diversity at its heart. The successful candidate will also have the skills to adapt to current issues that may affect young people in society as and when they arrive. Our safeguarding programme sits within the PSHE curriculum and the successful candidate will ensure that our students know how to keep themselves safe with global, national and local risk. The icing on the cake will be a candidate who will expertly weave the PSHE and RE curriculum into the school's tutor and assembly programme.

To commence January 2022

For further details of the post and an application form, please visit www.emet.uk.com/vacancies
Please submit your completed application form and letter of application to
recruitment@emet.uk.com Please note we are unable to accept CV's.

If you have any further questions, please contact Jackie Hampton (PA to the Headteacher) by email:
hamptonj@jfcs.org.uk

Please do not apply using the Derbyshire County Council website. Please ensure that your completed application is returned directly to the school by 12 Noon on the closing date.

Safeguarding Children and Safer Recruitment

John Flamsteed Community School is committed to Safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. All posts are subject to an Enhanced

Disclosure check. We welcome applications from all who feel they have the qualities to contribute to this Academy regardless of age, gender, ethnicity or religion.

Closing Date 16 July 2021

Teacher of Maths

JOB/21/02581

Main/Upper Pay Scale • 0.6 FTE • Queen Elizabeth's Grammar School, Ashbourne Academy

Part Time • Fixed Term - Covering for secondment

QEGSMAT are seeking to appoint an enthusiastic and creative Teacher of Maths 0.6FTE (Maternity Cover) to join our hardworking and high achieving team at Queen Elizabeth's Grammar School Ashbourne Academy. The successful candidate will have the ability to engage, enthuse and inspire students. This is an opportunity to work with an experienced department with an enthusiastic team of teachers.

Nestled in the picturesque Derbyshire Dales in the idyllic town of Ashbourne, Queen Elizabeth's Grammar School, Ashbourne Academy is an academic and vibrant rural comprehensive school with a very successful Sixth Form. We are looking for a dynamic teacher with the passion and enthusiasm to deliver high quality lessons in the curricular area. You will have a commitment to the education of young people both within a subject area and in their pastoral care as a tutor. The ethos and values of Queen Elizabeth's Grammar School, Ashbourne Academy are important to the staff, students, and local community; the successful candidate will promote and adhere to these values. Most importantly, the successful candidate will enjoy teaching young people and be a visible member of the teaching staff. Applications from both experienced and newly qualified staff are welcome.

At QEGSMAT we believe and promote that exceptional workforce create exceptional results; they transform lives and transform futures. They support every pupil to achieve their full potential and become a confident, resilient and compassionate individual who can make a positive contribution to society.

QEGSMAT is committed to providing first-rate training and development to all of our staff within this evolving Trust. We are committed to promoting equality, challenging discrimination and developing community cohesion. We welcome applications from all sections of the community. We are committed to the protection of children and vulnerable adults.

Appointment is subject to a clear DBS check to an enhanced level.

Applications are welcomed by NQTS set to pass their qualification this summer.

If you would like to apply please apply via TES, the links can be found on our QEGSMAT website

<https://www.qegsmat.com/currentvacancies/>

Please do not apply using the Derbyshire County Council website. Please ensure that your completed application is returned directly to the school by 9.00am on the closing date.

Start date: 29 November 2021

Provisional Interview Date: 21 July 2021

Closing Date 16 July 2021

Teacher of English

JOB/21/02582

Main/Upper Pay Scale • 1.00 FTE • Queen Elizabeth's Grammar School, Ashbourne Academy

Full Time • Fixed Term - Covering for maternity leave

QEGSMAT are seeking to appoint an enthusiastic and creative Teacher of English (maternity cover) to join our hardworking and high achieving team at Queen Elizabeth's Grammar School Ashbourne Academy. The successful candidate will have the ability to engage, enthuse and inspire students. This is an opportunity to work with an experienced department with an enthusiastic team of teachers.

Nestled in the picturesque Derbyshire Dales in the idyllic town of Ashbourne, Queen Elizabeth's Grammar School, Ashbourne Academy is an academic and vibrant rural comprehensive school with a very successful Sixth Form. We are looking for a dynamic teacher with the passion and enthusiasm to deliver high quality lessons in the curricular area. You will have a commitment to the education of young people both within a subject area and in their pastoral care as a tutor. The ethos and values of Queen Elizabeth's Grammar School, Ashbourne Academy are important to the staff, students, and local community; the successful candidate will promote and adhere to these values. Most importantly, the successful candidate will enjoy teaching young people and be a visible member of the teaching staff. Applications from both experienced and newly qualified staff are welcome.

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Appointment is subject to a clear DBS check to an enhanced level.

Applications are welcomed by NQTS set to pass their qualification this summer. If you would like to apply please apply via TES, the links can be found on our QEGSMAT website <https://www.qegsmat.com/currentvacancies/>.

Please do not apply using the Derbyshire County Council website. Please ensure that your completed application is returned directly to the school by 9.00am on the closing date.

Start date: 1 November 2021

Provisional Interview Date: 22 July 2021

Closing Date 19 July 2021

Partner Organisations

Landscape Operative - Grounds Maintenance

JOB/21/02460

Grade 2/3 Dependent upon qualifications Grade 2 £18,198 to £18,933 per year Grade 3 £18,933 to £20,092 per year • 37 hours per week • Any location with the Borough of Amber Valley

Full Time • Permanent

We are seeking an enthusiastic, experienced and well-motivated person to join our Landscape Services Operations teams for grounds maintenance and cemeteries. The successful applicant will undertake general grounds maintenance and cemetery duties, either working within a team or individually throughout the Borough.

Grounds maintenance and cemetery duties include but are not limited to grass cutting, shrub bed preparation & maintenance, litter picking, grave digging and interment preparation, litter bin emptying, sports pitch preparation and maintenance, changing room cleansing duties and play area inspections, all using a wide range of hand and mechanical tools.

You will need to have a good general education with good customer care and communication skills. A full clean driving licence to drive commercial vehicles of 3.5 tonne is essential and a licence to tow trailers with these vehicles is an advantage. Applicants should possess NVQ Level 2 in Horticulture, be able to show evidence of working towards this, or be prepared to undertake this qualification. Possession of PA1 & PA6 certificates to apply pesticides would be an advantage.

Hours of work – grounds maintenance posts work seasonal hours Monday to Friday; 42 hours in summer over 5 days and 29 hours in winter over 4 days. Permanent cemetery positions work 37 hours per week over 5 days. This position may be in either team and will be discussed at interview.

To apply, please visit Amber Valley Borough Council's website at: www.ambervalley.gov.uk/jobs

These can be obtained from Elizabeth Wall, Assistant Personnel Officer, Town Hall, Ripley, Derbyshire, DE5 3BT or at elizabeth.wall@ambervalley.gov.uk and they can be returned to the same address.

CV's are not accepted.

In addition, we can offer:

Local Government Pension Scheme

Personal and professional development opportunities

Opportunities to make a difference

Closing Date 25 July 2021

Bolsover District Council

Customer Advisor

JOB/21/02548

£22,011 to £24,428 per annum pro-rata / Grade 5 • 18.5 hours per week • The Arc, Clowne
Part Time • Permanent

We are looking for a highly motivated individual with excellent customer service skills to work in our busy and challenging Customer Services Department. The successful candidate will provide a high quality information and advice service to all customers, including enquiries, service requests and complaints relating to all aspects of the Council's services.

To be short-listed for interview you must be able to demonstrate a good standard of education through qualification (e.g. GCSE Maths and English Grade C or equivalent), demonstrate practical working experience of handling and responding to queries and complaints, reception and greeting of visitors and processing of payments. You should have excellent customer service skills, IT skills and a willingness to train and develop in the role.

Applicants must also have a flexible approach to working hours to meet the needs of the service and you should have your own transport/current full driving licence in order to work at any of the Councils Contact Centre locations.

This post is subject to a Disclosure and Barring Service check at Basic level.

For an informal discussion about the post, please contact Lesley Botham, Customer Services Manager, (01246) 242230 lesley.botham@bolsover.gov.uk

If you are interested in this post, please visit the Jobs pages on the Bolsover District Council website for more information

To apply using our online application form, please visit the Derbyshire Jobs website.

Please read the Guidance Notes provided before completing any application

Please note that CV's will not be accepted.

Alternatively, if you do not have internet access, application packs are available from:

Telephone the BDC Contact Centre on 01246 242424

Email humanresources.bdc&neddc@ne-derbyshire.gov.uk

Please return completed application forms to Human Resources, District Council Offices, 2013 Mill Lane, Wingerworth, Chesterfield, Derbyshire, S42 6NG or to humanresources.bdc&neddc@ne-derbyshire.gov.uk by the advertised closing date.

If you have not received any communication from us within 4 weeks of the closing date, assume you have been unsuccessful and we thank you for your application.

We welcome applications from all sections of the community.

Closing Date 23 July 2021

Crossroads

Domestic Abuse Worker (Young People)

JOB/21/02551

Scale 5 £22,183-£24,491 per annum • 37 hours per week • High Peak and Derbyshire Dales

Full Time • Permanent

Crossroads Derbyshire provides domestic abuse services to adults, children and young people across the High Peak and Derbyshire Dales.

We are a fast-growing, passionate domestic abuse service who puts survivors at the heart of everything we do. We serve a large rural community – supporting women, men and children in Derbyshire and beyond. We strive to prevent abuse by raising awareness and promoting change that lasts.

Domestic Abuse Worker (Young People)

We are looking for two experienced and dedicated individuals to join our Children and Young Person's team. You will be part of an exciting new project Choices, delivering one to one and group work to young people aged 11-18 and their families where appropriate. Our Choices programme focuses on three core themes, supporting young people to keep themselves safe within intimate relationships; supporting young people who are already exhibiting or are at risk of perpetrating abusive behaviours, and supporting children and families where there is child to parent violence within the home.

Ideally you will have experience of supporting hard to reach young people within this age group. The job description attached is generic. Whilst this position is to primarily work within the remit of the Young Persons Choices programme, this role is not exclusive, and you may be required to support both younger children and adult clients where appropriate.

This post will require a degree of flexible working, use of a car and a current driving licence.

Closing date for this post is 9am Monday 9 August.

Interviews commence week beginning 16 August.

For information, please visit,

<http://www.crossroadsderbyshire.org/about-us/careers/> or email: admin@crossroadsderbyshire.org

Closing Date 9 August 2021

Derbyshire Dales District Council

Public Conveniences Cleaner

JOB/21/02432

Salary: Grade 4 (SCP 4-6 £18,933 to £19,698 per annum) • 37 hours per week • Northwood Depot, Darley Dale Full Time • Permanent

COMMUNITY & ENVIRONMENTAL SERVICES

Vacancy for Permanent Public Convenience Cleaner

Salary: Grade 4 (SCP 4 - 6 £18,933 - £19,698 per annum)
£9.81 hourly rate.

Hours of work: 37hrs a week to be completed through Monday – Sunday on a rota system that includes weekends. We have an opening within our Clean and Green Department for a permanent public conveniences cleaner. We require an enthusiastic, positive, hard-working individual who is committed to providing great customer service whilst completing the following duties:

- To undertake either individually or as a member of a team the duties concerned with the cleaning, attending and servicing of public conveniences.
- Ensure that all items are in good working order and report all defects and damage and repair minor damage.
- You will be provided with a council vehicle and will be required to drive to different facilities across the district. You will be required to use the vehicle appropriately and carry out necessary vehicle checks.
- On request to be able to fulfil any other duties of a Clean and Green Operative in an efficient and effective manner.

You will be required to have a full driving licence with a category B entitlement. It is essential that you have good customer service skills and a good knowledge of Health & Safety. It is desirable but not essential that you have 3 years relevant experience and City & Guilds Level1 or NVQ Level 2.

This job involves working at weekends.

For an informal discussion regarding the job role contact Tom Ironmonger on 01629 733 622

If you would like to apply, please contact Corporate Support, Town Hall, Matlock, Tel: 01629 761325 or email: corporatesupport@derbyshiredales.gov.uk for an application form and supporting documents.

Provisional Interview Date: 26 July 2021.

Closing Date 22 July 2021

Clean and Green Assistant - Litter

JOB/21/02456

Salary: Grade 4 (SCP 4 – 6) £18,933 - £19,698 per annum pro rata £9.81 hourly rate • 17 hours per week • Northwood Depot, Darley Dale Part Time • Fixed Term

COMMUNITY & ENVIRONMENTAL SERVICES

Vacancy for Clean and Green Assistant – Litter

Salary: Grade 4 (SCP 4 - 6 £18,933 - £19,698 per annum)
£9.81 hourly rate.

Hours of work: 17 hrs a week to be completed on Saturdays and Sundays (8.5hr daily) from July to December 2021 (fixed term)

We have a fixed term role supporting our public bins collection team. We require an enthusiastic, positive, hard-working individual who is committed to providing good Clean & Green Services to undertake the following duties:

- To remove refuse from litter bins over the weekends, leaving the bins and their surroundings clean and tidy
- To complete scheduled litter collections, using a caged tipper vehicle, ensuring all bins listed on that day are attended.
- On request to be able to fulfil any other duties of a Clean and Green Operative in an efficient and effective manner.

You will be required to have a full driving licence with a category B entitlement. It is essential that you have good customer service skills and a good knowledge of Health & Safety. It is desirable but not essential that you have 3 years relevant experience and City & Guilds Level1 or NVQ Level 2.

This job involves working at weekends.

For an informal discussion regarding the job role contact Tom Ironmonger on 01629 733 622

If you would like to apply, please contact Corporate Support, Town Hall, Matlock, Tel: 01629 761325 or email: corporatesupport@derbyshiredales.gov.uk for an application form and supporting documents.

Provisional Interview Date: 26 July 2021.

Closing Date 20 July 2021

Erewash Borough Council

Senior Building Control Officer

JOB/21/02550

Grade H £36,922 to £40,876 per annum (plus standby allowance). • 37 hours per week • Town Hall, Long Eaton

Full Time • Permanent

Erewash and West Nottinghamshire Building Consultancy are seeking to recruit a Senior Building Control Officer to work for one of the Midlands foremost local authority building control services.

You will help to successfully deliver the building control service, which includes plan checking and site inspections on domestic, commercial and mixed-use projects along with demolition licensing and a dangerous structure service to four local authorities – Erewash, Broxtowe, Mansfield and Ashfield.

We are fully committed to training and developing our staff and as a Senior Officer you will also provide support to other Building Control colleagues as well as mentoring a trainee Assistant Building Control Officer.

We are looking for someone who has excellent interpersonal and negotiation skills with experience of forming and maintaining key relationships with partners and customers. You will have a high level of knowledge and understanding of building control legislation.

You should have a degree in Building Surveying (or equivalent demonstrable experience) and corporate membership with either the Association of Building Engineers, Chartered Institute of Building or Royal Institute of Chartered Surveyors. Ideally you should also hold a postgraduate qualification in fire engineering or access studies and should achieve by assessment LABC level 6 Competency.

The usual place of work will be the Town Hall in Long Eaton, however you may be required to work at other premises from time to time in order to undertake your duties. The post is full time and the hours of work are 37 hours per week plus out of hours emergency standby, which is rota based.

Closing date for applications is Wednesday 28 July 2021 and interviews will be held on Wednesday 18 August 2021.

Alternatively, an application form and job description are available from Personnel, Erewash Borough Council, Town Hall, Wharncliffe Road, Ilkeston, Derbyshire DE7 5RP. Telephone: 0115 931 6049 (24 hr voicemail) or e-mail: jobs@erewash.gov.uk.

The Council is positive about disabled people and those who meet the essential shortlisting requirements will be guaranteed an interview.

The Council also supports the Armed Forces Covenant and those who have previously worked in the armed forces and meet the essential shortlisting criteria will be guaranteed an interview. Please ensure that you make it clear on your application form that you wish to be considered under this criteria.

Closing Date 28 July 2021

North East Derbyshire District Council

Streetscene Co-ordinator (Grounds Maintenance)

JOB/21/02486

£24,491 to £27,040 • 37 hours per week • Various Council Establishments

Full Time • Permanent

The Authority is seeking to recruit a Streetscene Coordinator (Grounds Maintenance) within the Streetscene Services Team, working 37 hour weekly.

The successful applicant will be primarily based at the Council operational depot in Eckington and must be prepared to work at any of the Council's establishments as may be required.

Successful applicants should possess and demonstrate experience in:

- The day to day operations of the Grounds Maintenance operations, to meet statutory and service obligations, and performance targets;
- Administration of instructions and orders for works to be carried out by the Section issued by other Council departments, supplier, contractors or external bodies and issuing the like to other Council departments and external bodies for necessary support services.
- Certification and checking of accounts presented for payment from external service suppliers. • Assisting with the preparation of Management and Committee reports, meeting appropriate agenda deadlines.
- Monitoring standards, progress and costs against specifications, programmes and contract prices, ensuring targets and performance indicators are met.
- Keep and maintain detailed manual and computer records of the Grounds Maintenance related activities as may be necessary for the purpose of monitoring quality issues, performance indicators and statutory requirements and appraising the Service Manager.
- Dealing with customer enquiries and complaints in a respectful and courteous manner. • Provide support to partners and Parish Councils in the development of horticultural and leisure facilities.
- Provide advice and guidance to other Council service areas primarily Planning Applications and Tree Preservation Orders.

The successful candidate will be primarily required to operate from facilities based at Eckington Streetscene Depot or other Council premises at Wingerworth and Doe Lea.

For an informal discussion about the post, please contact Steve Brunt, Joint Head of Streetscene, 01246 217264 steve.brunt@ne-derbyshire.gov.uk

If you are interested in this post, please visit the Jobs pages on the [North East Derbyshire District Council](http://www.north-east-derbyshire.gov.uk) website for more information.

To apply using our online application form, please visit the [Derbyshire Jobs](http://www.derbyshire.gov.uk) website.

Please read the Guidance Notes provided before completing any application

Please note that CV's will not be accepted.

Alternatively, if you do not have internet access, application packs are available from:

- The NEDDC Contact Centre on 01246 217640.
- Email humanresources.bdc&neddc@ne-derbyshire.gov.uk

Please return completed application forms to Human Resources, District Council Offices, 2013 Mill Lane, Wingerworth, Chesterfield, Derbyshire, S42 6NG or to humanresources.bdc&neddc@ne-derbyshire.gov.uk by the advertised closing date.

If you have not received any communication from us within 4 weeks of the closing date, assume you have been unsuccessful and we thank you for your application.

We welcome applications from all sections of the community.

Closing Date 21 July 2021

Tibshelf Parish Council

Parish Clerk / Responsible Finance Officer

JOB/21/02575

SCP 29-32 (£32,910 - £35,745) per annum, pro rata with a one-point increment for C.I.L.C.A. • 30 hours per week • Village Hall, Tibshelf

Part Time • Permanent

Applications are invited for the position of Parish Clerk and Responsible Financial Officer to manage the administration, personnel, resources and finances of Tibshelf Parish Council.

Tibshelf Parish is in the District of Bolsover, Derbyshire with proximity to Nottingham, Chesterfield, Sheffield, Mansfield and Sutton-in-Ashfield, and close to the M1 motorway. There are approximately 4000 electors in the parish. The Parish Council consists of 11 Councillors and currently has 10 members of staff including the Clerk/R.FO. (4.5 full time equivalent).

This is an exciting opportunity for a highly motivated and forward-thinking individual who can manage and lead a small dedicated team, and work with Councillors, to actively promote the work of the council within the community. You will be able to work well with contractors and forge strong local partnerships alongside managing the statutory obligations of the council, including its financial responsibilities. The successful applicant will have excellent communication and interpersonal skills, a positive 'can-do' attitude, combined with strong commercial and financial management and an understanding of charity law. The job is predominantly office based.

The Clerk is the Proper Officer to the Parish Council. Main duties include:

- Attendance at meetings - held the third Tuesday of the month at 7.00pm, plus committee meetings
- The preparation of meeting agendas and the taking of accurate minutes of Parish Council meetings
- Keeping accurate financial records, banking, invoices and payment of accounts
- Setting the council's budget, liaising with auditors, preparing end of year accounts
- Acting on decisions and resolutions taken at council meetings
- Dealing with correspondence from Councillors, members of the public and external organisations - Supervising the maintenance of, and updates to, the council's website.
- Management of a Village Hall with charity status
- Resources management including a cemetery, sportsground and pavilion, play area and allotments -Line management of 9 staff members.

Note that a staffing review is pending once the clerk is in post to provide input to the process.

The successful applicant will have:

- Excellent communication skills both written and verbal
- Good IT skills (Microsoft Office, Excel, Rialtas accountancy package, Sage payroll)
- An understanding of basic accounting processes
- An understanding of, and the ability to interpret, local government legislation
- Ability to work independently and prioritise workload, and maintain political neutrality
- A relevant qualification (C.I.L.C.A) or the willingness to work towards achieving this
- Knowledge of the local area would also be an advantage.

The post includes some evening meetings and occasional weekend work.

If you are interested in applying for a challenging, but rewarding post, working with an active Parish Council with a commitment to working for Tibshelf community, please contact Mark Scarborough, Communications & Projects Officer on cpo@tibshelfparishcouncil.gov.uk for an application pack, which includes a job description, person spec and application form. Application forms can also be downloaded from the Council's website www.tibshelfparishcouncil.gov.uk

If you require any further details or would like to discuss the post, please contact Mrs Susan Coldwell, Locum Parish Clerk/R.F.O. on 01773 875093

Closing Date 1 August 2021