



GRADUATED RESPONSE FOR INDIVIDUAL PUPIL (GRIP)

GUIDANCE NOTES

Please refer to these notes before completing and submitting a request for Graduated Response for Individual Pupil (GRIP) funding

Criteria for pupils - eligibility for GRIP

- GRIP funding will be open to requests for primary and secondary age pupils (Reception to Year 11) and young people attending school sixth form, resident in Derbyshire including those attending academies. Nursery pupils already have access to ETAEYS which may cover the first term of Reception, whilst GRIP is being applied for.
- Pupils with an EHC Plan, or currently awaiting an EHCNA, will not be eligible for GRIP application. Schools/Parents/Carers should not apply for an EHCNA and GRIP at the same time.
- The right for Parents/Carers and schools to request an EHCNA remains in place for the future, if appropriate, for pupils with GRIP.
- Pupils must have significant barriers to learning ie requiring support above element 2 funding, so SEN thresholds remain at the same level. Funding tariffs will be applied at the same levels for GRIP and EHCP.
- Pupils currently receiving TAPS will not be eligible for GRIP. However, GRIP can be an option at the review of TAPS funding ending. If the outcomes of TAPS demonstrate that the pupil has significant longer term SEN, then this can be used as evidence for GRIP application. TAPS should be seen as short term support for pupils at risk of exclusion.
- GRIP funding does not cover playtimes, lunchtimes and before or after school provision.
- If a pupil receiving GRIP leaves the school, the school must notify the Local Authority immediately as the GRIP funding will need to be transferred to the pupil's next placement, if appropriate. The funding is allocated to the individual pupil and therefore follows the pupil and cannot be transferred to another pupil within the school. This is why group applications cannot be made.

Completing a GRIP Request

The following forms must be completed and sent to the Special Needs Section, Children's Services, County Hall, Matlock, DE4 3AG.

GRIP 1 – Request

- All sections must be fully completed to ensure that the request can be processed without delay and monitored within the SEN systems.

GRIP 2 – The Plan

- Please note that it will not be sufficient to record a costed number of TA hours as general support needed for a pupil across the curriculum. Specific interventions, strategies and learning programmes with measurable outcomes need to be fully detailed to target the pupil's SEN/barriers to learning. Whilst TA hours, **costed at the LA rate of £634.54 per hour per annum**, represented as a cost to deliver provision may be appropriate, there may be other effective options.
- **A provision map** must be attached to demonstrate what a school is already providing within normally available resources of £6,000. If the pupil is in receipt of any other funding streams, for example Pupil Premium, then this should be included on the provision map.
- SSEN will be available as part of the GRIP provision, rather than only restricted to pupils with EHCPs, if SSEN criteria are met.

Parent/Carer and Pupil Views

- School staff must include parents/carers in all aspects of GRIP, by meeting and planning together to ensure that parent/carers views are represented in all decisions. Parents/Carers must sign to agree/give consent but their views can be sent in on any adaptation of the template form to ensure that person centred approaches are used. Parents/Carers must also sign the GRIP Plan.
- The pupil view template form should be used in a pupil centred approach ie can be adapted for the age and the needs of individual pupils to personalise their views.

Moderation of Requests

- GRIP requests will be moderated weekly. The moderation group will include LA representatives and school representatives who will evaluate requests, ensuring equitable resource distribution, consistency of approach and allocation.
- If agreed, a letter is sent to schools with top-up level of high needs funding agreement towards meeting the outcomes on the school plan. Funding is then allocated to the school and will continue for one year from the request approval date. There is no requirement for the LA to draw up a plan. Schools are responsible for implementing the provision and ensuring progress towards outcomes, including parents/carers in this process and any services involved.
- If a lower level of funding is agreed, then the school, parents/carers and any services involved will meet to adjust the plan as appropriate. Outcomes **must** be measurable (SMART) for the year.
- If refused, the school are informed of the reasons for this and any further steps they may need to take.

Evaluation of GRIP

- By the date specified in the letter from the LA agreeing top up funding, the school must review the plan with parents/carers and any services involved through a meeting using person centred approaches. The Evaluation Form (GRIP 3), completed at the review, must include all evidence of progress on outcomes, including reports from any services involved. The Evaluation Form also needs to show recommendations on the GRIP funding requested for the following year ie a decrease, an increase, the same level of funding, all with evidence or no further GRIP funding required. The outcomes for the following year must be written at the meeting if further GRIP funding is being requested. The GRIP 3 must be returned to the SEN Section, County Hall.