



Appendix F: Chronology of Significant Events or Incidents
(To be placed at the front of the child’s child protection records or file)

<<Insert
provider
logo>>

Child’s Name:

Date of Birth:

Provider name:

Staff involved with this child:

Date involved	Name of staff member	Role of staff member

Current Professionals involved with this child:

Start date of intervention	Name and contact details of professional	Role of professional

Family information:

Name of sibling	Relationship	Name of provider or school

Current Status: -

Inclusion Fund (formerly ETAEYS), Team around the Family (TAF), Special Educational Need and, or Disability (SEND), Section 17 - Child in Need, Multi Agency Team (MAT), Child Protection (CP) Plan, Looked after Child (LAC) etc.

Chronology of significant events or incidents:

Date or dates	Incident, event, or report, relevant to the child’s welfare	Actions taken and by whom	Full record location	Agreed response to child (strategy)	Outcome (includes impact)

Some types of significant events and, or incidents for the family which might feature in a chronology are listed below:

- **Case History** – case and whether allocated or referred to other agencies - including summarised reasons for decision made which may include child and any siblings.
- **Criminal and civil proceedings** – include details of outcomes
- **Critical incidents** – Police, and or Child Protection investigations, giving rise to concern including injury and neglect events for child or any siblings
- **Education, training, or employment** – include child’s changes of address, school attendance and exclusions. Any educational achievements and qualifications.
- **Emigration details** – if appropriate
- **Family History** - Include marriages, births, deaths, serious illness, and changes in the makeup of the household including new parents and separations. This may start with events that occurred prior to the child’s birth where significant.
- **House moves** – Including dates and addresses in full.
- **Key meetings** – include information about any professional, assessment, planning or review meetings relating to the child or any siblings.
- **Parental history and diagnoses** – psychological, crime, substance abuse, Domestic Violence, Domestic Abuse and history of relapse.
- **Police logs** – detailing relevant incidents at family home or in relation to family members, such as reported incidents of Domestic Violence, Domestic Abuse, drunken behaviour of carers.
- **Positive events** – include strengths showing family capacity to work in partnership and engage with professionals.
- **Relevant medical information** – childhood illnesses, any diagnosed health conditions, ongoing health issues attendance and admission to hospital, changes to GP.
- **Safeguarding** – child protection conferences.
- **Serious Stress Factors** – unemployment, bereavement, loss, accidents, prison.
- **Services offered to the family; referrals made** – also include services and, or support not taken up by the family.
- **Specialist assessments and their outcomes** – for example, health, disability.
- **Worker allocated** – dates and full details of workers involved